

STORY COUNTY BOARD OF HEALTH

STORY COUNTY ADMINISTRATION
900 6TH STREET
NEVADA, IOWA 50201



Minutes

DATE: December 4, 2012

CALL TO ORDER: 2:00 p.m.

PLACE: Administration Building, 2nd Floor

Paul Toot, Chair
*Dr. John Paschen, Vice-Chair
Dr. John Kluge
Mark Speck
Dr. Glenda Dvorak
*Absent

ADJOURNMENT: 3:27 p.m.

OTHER PEOPLE PRESENT: Eileen Mullan, Laura Bell, Denise Denton

STAFF PRESENT: Margaret Jaynes; Director; Matt Cory; Environmental Specialist II, Cathy Bazylnski; Environmental Specialist II, Kristin Cook; Recording Secretary

Chair Paul Toot called the meeting to order.

Roll Call: Present - Toot, Speck, Kluge, Dvorak
Absent - Paschen

CONSENT AGENDA: (All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Board votes on the motion.)

- 2.I Approval of Agenda
- 2.II Approval of Minutes
October 2, 2012
- 2.III Approval of 2013 Meeting Schedule

APPROVAL OF CONSENT AGENDA ITEMS (MCU)

MOTION: Speck

SECOND: Kluge

PUBLIC FORUM: Opened 2:02 p.m. - Closed 2: 02 p.m.

NONE

ADDITIONAL ITEMS

4.I Story County Environmental Health Department Budget Report **Margaret Jaynes**

PRESENTATION:

Ms. Jaynes presented the proposed FY14 Environmental Health budget. Ms. Jaynes stated the proposed budget is similar to the FY13 budget. Ms. Jaynes reviewed minor changes such as an increase in postage due to more certified letters being mailed, an increase in education/training, as well as an increase in lab services, because of the Hickory Grove Watershed project.

Ms. Jaynes gave an overview of the Hickory Grove Watershed project. Ms. Jaynes stated the project is proposed to mitigate water quality issues, increase the number of permitted septic systems, maintain phosphorus levels, and reduce sediment delivery. The Environmental Health staff is taking a closer look at septic systems in the area.

Ms. Jaynes identified current unpermitted septic locations via site map.

STORY COUNTY BOARD OF HEALTH

STORY COUNTY ADMINISTRATION
900 6TH STREET
NEVADA, IOWA 50201



Ms. Jaynes proposed five options for the Board to consider

- Wait for time of transfer inspections to reveal polluters
- Inspect all systems up stream of the tile to reveal polluters
- Conduct a pilot program with incentives
- Adopt new code
- Do nothing

Ms. Jaynes gave an overview of the proposed pilot program.

BOARD COMMENTS:

Mr. Paul Toot questioned whether grant money would be available for proposed work. Ms. Jaynes stated some grant money has been received, but more is needed.

Mr. Speck questioned the location of the pilot program. Ms. Jaynes stated that one property owner would essentially receive a septic system for free to allow the pilot program to be conducted on their property. Ms. Jaynes clarified budgetary needs of the said project. Mr. Speck questioned whether the Conservation Board should be held accountable for the budgetary needs for said project. Mr. Toot stated Mr. Mike Cox, Conservation Director, feels the largest problem is the geese and their feces. Ms. Jaynes gave an overview of the current efforts being taken thus far.

Mr. Toot stated he feels the Board of Health should meet with Mr. Cox and the Conservation Board. Mr. Speck stated he does not feel it is fair to give a free system to a property owner. Mr. Toot stated a discounted price could be offered to all property owners so everyone benefits.

Mr. Toot recommended leaving the budgetary item.

Mr. Toot reviewed the County budget process to Board members.

Motion to approve Story County Environmental Health Department Budget Report (MCU)

Motion: Kluge

Second: Dvorak

4.II Codification Project Update

Margaret Jaynes

Ms. Jaynes gave an overview of the codification process. Ms. Jaynes reviewed Ordinance 110 (wells, septic, nuisance). Ms. Jaynes gave an overview of changes. Ms. Jaynes also stated that any antiquated or redundant ordinances will be removed.

BOARD COMMENTS:

Mr. Toot stated the ordinances are to be reviewed every five years. Mr. Toot also stated he does not see any needed changes at this time.

4.III Jurisdictional Boundaries for Story County Environmental Health and Incorporated Areas

Margaret Jaynes

Mr. Toot reviewed current concerns regarding the Story County Environmental Health Department receiving bed bug complaints in an incorporated area. Mr. Toot questioned where does the Board of Health responsibility begin and end when it comes to incorporated areas. Mr. Toot and Ms. Jaynes reviewed services that are currently provided by the County within incorporated areas. Ms. Reynolds informed Paul Toot she feels an agreement with the cities needs to be created. Mr. Toot stated currently the State of Iowa is the only inspector for bed bugs.

Mr. Speck questioned how this issue differs from the City of Ames to the City of Gilbert. Ms. Jaynes stated the City of Ames does have a Board of Health, which differs from other towns in the county such as Gilbert.

STORY COUNTY BOARD OF HEALTH

STORY COUNTY ADMINISTRATION
900 6TH STREET
NEVADA, IOWA 50201



Ms. Jaynes stated the Health Department doesn't have a lot of pull except to be an advocate for the complainant.

Mr. Toot stated he feels the Board needs to have a conversation with the City of Ames to see if the city plans to continue their City Board of Health.

Ms. Dvorak questioned whether the County handles the complaints for other incorporated areas. Ms. Jaynes concurred. Mr. Toot clarified this is the case due to other incorporated areas not having a Board of Health.

Board members discussed possible solutions.

Ms. Eileen Mullan stated the only help HOMEWARD can offer is to educate in these cases.

Mr. Toot stated the Board will research this further to see how other counties handle said issues. Mr. Toot also stated that the Environmental Health Department should continue to field complaints until a resolution is achieved.

Ms. Cathy Bazylnski reviewed the process she takes when she receives a complaint and also stated many of the rental complaints are related to ISU rentals. Ms. Bazylnski gave an overview of the types of complaints received and stated the type varies with the time of year.

Mr. Toot asked staff to track complaints. Mr. Toot stated he would speak with either the Mayor or Administrator of the City of Ames.

AGENCY REPORT:

5.I Youth and Shelter Services (YSS)

Laura Bell; Denise Denton

PRESENTATION:

Ms. Denise Denton gave an overview of Dr. Thurstone's medicinal marijuana presentation. Ms. Denton stated the topic will be going forth to the legislation.

Ms. Denton stated that YSS is reviewing the Nicotine Ordinance and will report back in February 2013.

BOARD COMMENTS:

None

5.II HOMEWARD

Ms. Eileen Mullan

PRESENTATION:

Ms. Mullan stated the current disease cases being treated are as follows:

- Pertussis - 31 cases
- Lyme Disease - 5 cases
- Salmonella - 8 cases
- Hepatitis B - 3 cases Chronic Carrier Status. All are receiving follow up care.
- E. Coli - 1 case
- Cryptosporidium - 1 case
- Legionella - 1 case
- Mumps - 1 case

One lead case is still pending and was turned over to the Story County Environmental Health Department for a home visit with the XRF machine.

Ms. Mullan stated that the HOMEWARD walk-in clinic now had educational videos playing on a television in the waiting area.

STORY COUNTY BOARD OF HEALTH

STORY COUNTY ADMINISTRATION
900 6TH STREET
NEVADA, IOWA 50201



Ms. Mullan gave an overview of the Emergency Preparedness meeting stating that several counties had been invited of which Hardin and Boone Counties joined with Story County. These counties will begin to discuss bylaws. Ms. Mullan also stated the group has talked with the state to see how monies would be distributed.

Ms. Mullan stated that the Quality of Life Alliance reports had been received and are making sure grant dollars are being used wisely, there is good communication so multiple groups working towards the same goal work together and communicate to share ideas.

BOARD COMMENTS:

NONE

AGENCY REPORT:

5.II Environmental Health

PRESENTATION:

Ms. Margaret Jaynes

Mr. Matt Cory presented a newly created Map layer in the GIS program, which shows all septic systems in the County. Said map links to all permits and paperwork for each parcel. Mr. Cory stated this map layer is crucial for field work. Mr. Cory reviewed future goals of the map and program to be updated in real time. Mr. Cory stated another goal in the future is to allow contractors to view the map and information as well as notify staff members when an inquiry is made.

Ms. Jaynes reviewed the following

- Septic Permits - 60
- Well Permits - 12
- Lead Inspection program update; old case referred to Jessica Reynolds
- Complaints: bed bugs, mold, rodents, two mobile home park complaints

Ms. Jaynes stated the IDPH, Iowa Department of Public Health, tanning, pool, and tattoo contract will expire in 2013. Ms. Jaynes reviewed responsibilities, fees (set by state), inspections, and reports that would be incurred with such a contract. Ms. Jaynes gave an overview of the current facilities this would cover and the possible revenue from each totaling around \$15,000. Staff stated they feel there would be enough time in the day to take on this project, which would include additional training from IDPH.

Ms. Jaynes reviewed miscellany items from the department.

- One Huxley property will be connecting to city sewer.
- Staff members participated in a K-mart health fair.
- Working with Boone County for 60 days generated revenue of \$5,540.
- The department received a newer vehicle, which is working out well.

Ms. Jaynes reviewed upcoming staff projects.

- Budget workshop w/ the Board of Supervisors will be held on January 15th, 2013.
- Codification update
- Emergency management plan write-up will be started.
- Scanning project started today. All files will be digitally scanned over the next year.

BOARD COMMENTS:

Dr. Kluge questioned how many pool, tattoo, and tanning facilities are located in incorporated areas. Ms. Jaynes stated the staff would be inspecting on behalf of the State of Iowa. Mr. Toot stated a concern regarding the staff time it would take. Staff reviewed the contract length and estimated staff time needed.

Ms. Dvorak asked for clarification of the training and inspection time period if a contract was granted to Story County. Ms.

STORY COUNTY BOARD OF HEALTH

STORY COUNTY ADMINISTRATION
900 6TH STREET
NEVADA, IOWA 50201



Jaynes stated she would research further and report back. Ms. Jaynes stated the contract runs on a fiscal year and a deadline has not yet been posted. Mr. Toot questioned the budgetary impact. Ms. Jaynes reviewed possible impacts.

PUBLIC HEARING ITEMS:

NONE

STAFF COMMENTS:

NONE

BOARD COMMENTS:

NONE

ADJOURNMENT: 3:27 p.m.

Motion: Kluge

Second: Speck

STORY COUNTY BOARD OF HEALTH

STORY COUNTY ADMINISTRATION
900 6TH STREET
NEVADA, IOWA 50201



Approval of Minutes

Title and Date