

**STORY COUNTY CONSERVATION BOARD
BOARD OF DIRECTORS
AGENDA - July 13, 2020 - 5:30PM**

Originating from Story County Conservation Center
Public Access Provided Via Zoom

1. SPECIAL NOTE TO THE PUBLIC: Due To Recommendations To Limit Gatherings To No More Than Ten (10) People In Order To Help Slow The Spread Of The COVID-19 Virus, Public Access To The Meeting Will Be Provided Via Zoom.

Members of the public can participate by using the information at the end of this agenda.

2. CALL TO ORDER
3. ROLL CALL
4. STATEMENT EXPLAINING WHY A MEETING IN PERSON IS IMPOSSIBLE OR IMPRACTICAL, PER CODE SECTION 21.8.1
5. REVIEW AGENDA AND HANDOUTS
6. PUBLIC COMMENTS
 - A. Burgeson Presentation
 - B. ISU Rowing Team Presentation
7. STAFF REPORT
 - A. Erica Place - Outreach Coordinator

Documents:

[OUTREACH BOARD REPORT.PDF](#)

8. APPROVE MINUTES
 - A. June 8, 2020 Minutes

Documents:

[JUNE 8, 2020 MINUTES.PDF](#)

9. APPROVE CLAIMS AND RECEIPTS
 - A. Claims

Documents:

[CONSERVATION CLAIMS MAY 19 TO JUNE 2 PAID JUNE 11.PDF](#)
[CONSERVATION CLAIMS JUNE 3 TO JUNE 16 PAID JUNE 25.PDF](#)
[IRVM CLAIMS MAY 19 TO JUNE 2 PAID JUNE 11.PDF](#)
[IRVM CLAIMS JUNE 3 TO JUNE 16 PAID JUNE 25.PDF](#)

10. FINANCIAL REPORTS AND UPDATES

A. Expenses And Revenue

Documents:

[CONSERVATION EXPENSE UPDATE - JUNE 2020.PDF](#)
[IRVM EXPENSE UPDATE - JUNE 2020.PDF](#)
[REVENUE BY MONTH - JUNE 2020.PDF](#)

11. SCHEDULE OF UPCOMING EVENTS/MEETINGS

A. Events

Documents:

[SCC FALL 2020.PDF](#)

12. ACTION:

A. Action Forms

Correction to Resolution #2020-04 for FY21 salaries, effective 6/21/20 (payable 7/10/20) for Brandon Clough @ \$20.40/hr. and Marianne Harrelson @ \$24.69/hr.

Correction to Step and Longevity Adjustments for FY21 - effective 3/14/21, Marianne Harrelson @ \$25.18/hr.

B. Consideration Of Starting The Hiring Process For Full Time Conservation Technician Vacancy.

Documents:

[CONSERVATION TECHNICIAN HIRE.PDF](#)

C. Consideration Of Memorial Bench For Chris Jutting At McFarland Park For \$1,400.00.

Documents:

[JUTTING MEMORIAL BENCH.PDF](#)

D. Consideration Of Memorial Bench For Dennis Jones At Heart Of Iowa Nature Trail.

Documents:

[JONES MEMORIAL BENCH.PDF](#)

E. Consideration Of Naming The Touch-A-Life Trail Overlook Deck At McFarland Park The Sally And John Greve: McFarland Reflections Overlook.

Documents:

[GREVE NAMING - OVERLOOK.PDF](#)

F. Acceptance Of The Conservation Finance Feasibility Study.

Documents:

[FEASIBILITY STUDY.PDF](#)

G. Consideration Of Plans For The Hickory Grove Park Road Resurfacing Project

Documents:

[HGP ROAD RESURFACING.PDF](#)

- H. Consideration Of Contract With Iowa State University Water Quality Research Lab For The McFarland Lake Watershed Management Plan For \$12,888.60.

Documents:

[MCFARLAND LAKE WATERSHED.PDF](#)

- I. Consideration Of Contract Between Conservation Corps Of Iowa (CCI) For A Restoration Project At Hickory Grove Park For \$6,144.60.

Documents:

[CCI CONTRACT - HICKORY GROVE PARK.PDF](#)

- J. Consideration Of Contract Between Conservation Corps Of Iowa For A Trail Enhancement Project At McFarland Park For \$6,144.60.

Documents:

[CCI CONTRACT - MCFARLAND STEPS.PDF](#)

- K. Consideration Of Contract With Conservation Corps Of Iowa For Natural Resource Work For \$6,912.67.

Documents:

[CCI CONTRACT - NATURAL RESOURCE.PDF](#)

- L. Consideration Of Change Order No. 01 Between Howrey Construction, Inc And Story County Conservation For The Heart Of Iowa Nature Trail Phase 2 Paving Project From Huxley To The South Skunk River Bridge In The Increased Amount Of \$4,995.00.

Documents:

[HOINT PH 2 CO 1.PDF](#)

- M. Consideration Of Contract With Williamson Electric For Roadside Management Shop Addition Electrical Service For \$6,894.00

Documents:

[IRVM WILLIAMSON ELECTRIC CONTRACT.PDF](#)

13. UPDATES:

- A. General Updates - Michael Cox, Director
- B. Liaison Assignments, Committee Meetings Updates, and Announcements from the Board
- C. Other

14. ADJOURNMENT

15. Instructions For Participation In Meeting Discussions

Join Zoom Meeting

[HTTPS://ZOOM.US/J/97261813389](https://zoom.us/j/97261813389)

Meeting ID: 972 6181 3389

One tap mobile

+13017158592,,97261813389# US (Germantown)

+13126266799,,97261813389# US (Chicago)

Dial by your location

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 972 6181 3389

Find your local number: [HTTPS://ZOOM.US/U/ACNJPAVPO](https://zoom.us/u/ACNJPAVPO)

**We ask that you mute your phone if possible. To request to speak when allowed on the agenda, participants must click "Raise Hand" if connected by smartphone or computer, or press *9 if connected by telephone. All participants will be muted by the meeting host when not actually speaking. For additional information regarding How to Participate in Meeting Discussions, please visit Story County's website at: <https://www.storycountyiowa.gov/92/Board-of-Supervisors>

How to Participate in Meeting Discussions

If you would like to watch a meeting as it happens and participate in the discussion, you can do so via Zoom (www.zoom.us). Zoom is a videoconferencing platform that works across different internet-enabled devices and standard telephones. Meetings that are being held via Zoom will have information at the top of the agenda regarding how to find the meeting in Zoom. Each meeting is assigned a meeting ID (sometimes called a "webinar ID") that you will need to use to access the meeting.

Zoom video conferencing – You can access the meeting by either clicking the link in the agenda, or by opening the Zoom application and entering the meeting ID number found on the agenda.

- Meeting participants will be able to watch and hear the meeting as it takes place. For portions of the meeting where public input is accepted, participants interested in speaking can press the button called "Raise Hand." This will notify the staff that you wish to speak. When it is your turn, staff will announce your name and notify you it is your turn to speak.
- You will need to press the "unmute" button and provide your comments. Once you are complete, you will be muted again by the staff.

Zoom phone conferencing – As an alternative to video conferencing, participants may call in to a phone conference using their touch-tone phone. Call-in telephone numbers are provided at the top of each meeting agenda (you can select from any of the phone numbers.) Unless otherwise indicated, the number is a long-distance phone number; charges may apply depending on your telephone provider. Once you have dialed the telephone number provided, you will be prompted to enter the Meeting ID number (found on the agenda).

- During the meeting, you will be able to hear the discussion live, but will not be able to see any content (e.g., maps, text, or other visual materials) that may be displayed for video conference users. For portions of the meeting where public input is accepted, participants interested in speaking can press *9 on their phone." This will notify the staff that you wish to speak. When it is your turn, staff will

announce the last four digits of your phone number and notify you it is your turn to speak. You will hear an automated announcement that your line has been unmuted, then you can begin your comments. Once you are complete, you will be muted again by the staff.

Story County strives to ensure that its programs and activities do not discriminate on the basis of race, color, national origin, sex, age or disability. Persons requiring assistance, auxiliary aids or services, or accommodation because of a disability may contact the county's ADA coordinator at (515)382-7204.

Outreach Coordinator Report 2020

Erica Place

Highlights this past year:

- Supervision of temporary Outreach Assistant position
- ICCS 2020 Conference Planning ¹²
- Strengthened partnerships with community groups/organizations
 - Enrollments in Adopt-A-Park program ^{1,7,12}
 - Big Bluestem Audubon Society ^{2,4}
 - Ames Town & Country Kiwanis ⁵
 - Enhanced relationships with local businesses (newsletter dispersal, donations, etc.) ^{7,8,9,12}
- Strengthened relationships within ISU ^{7,10,11,12}
 - Presentations to student clubs, booths at ISU events
 - Hosted new NREM student event at Conservation Center
 - “Take It Outside” event series collaboration with Pheasants Forever/Iowa DNR
- Designation as Bird Friendly County ^{1,9}
- Enhanced social media presence
 - Intense focus on video creation – both recorded and live ^{1,2,3}
 - Growth across all platforms ⁶
 - Targeted engagement with those posting pictures of themselves using the parks ^{7,9,11}
 - Virtual Skunk River Water Trail dedication ^{1,6}
- Enhanced presence in print or other media
 - Outstanding Interpretative Print Media Award from IAN/ICEC
 - Article printed in National Recreation and Parks Association, Iowa Parks and Recreation Association magazines ⁶
 - Multiple radio and newspaper interviews, ad in new InCYde Ames guide ^{6,8}
- Extremely successful remote coordination of volunteers in removing garlic mustard ^{1,2,3,4,5}
 - 34 volunteers oriented, working in 4 different parks, 549 views on orientation video

In-Progress Projects:

- Collaboration with Pheasants Forever and Iowa DNR in Field to Fork program ^{1,7,12}
- Collaboration with Iowa DNR on R3 Taskforce ^{1,7,12} <https://www.iowadnr.gov/About-DNR/Recruitment-Retention-Reactivation>
 - Land access taskforce
 - Communications/outreach taskforce
- Increased efficiency in volunteer bluebird monitoring program ¹
- Continued maintenance of CERVIS volunteer database, encouraging public’s adoption of new system
- Maintaining and updating SCC project StoryMap
⁶<https://www.arcgis.com/apps/MapJournal/index.html?appid=0e0511393b084916b150b8e0ab9091a3>

Future Projects and Goals:

- Expand recruitment of skills-based volunteers ¹³
- Identify and reduce barriers to participation/use of parks/programs ¹⁴
- Devise better system for monitoring reviews, conversations, photos of us across all available platforms (social media, google, Trip Advisor, etc.) ⁶
- Seek new opportunities to advertise our projects and programs ⁶
- Involve Outreach Assistant in more outreach-related tasks beyond social media ⁶

Footnotes: Select Strategic Plan Correlations

1. *Stewardship of Natural Resources: Outcomes and Strategies 1A – Increase community and volunteer involvement in stewardship of natural resources*
2. *Stewardship of Natural Resources: Outcomes and Strategies 1C – Educate the public and SCC stakeholders to prevent and reduce invasive species pressure*
3. *Stewardship of Natural Resources: Outcomes and Strategies 1C – Provide training and resources for volunteers to remove invasive species*
4. *Stewardship of Natural Resources: Outcomes and Strategies 1C – Provide opportunities for the public and SCC stakeholders to get involved with invasive species reduction*
5. *Community Engagement: Outcomes and Strategies 1 – Select, orient, and use volunteers to share SCC programs, projects, and properties with others*
6. *Community Engagement: Outcomes and Strategies 1 – Continue to communicate in multiple ways to engage and educate the public*
7. *Community Engagement: Outcomes and Strategies 2 – Strengthen the ability to attain SCC’s vision through current and new partnerships*
8. *Community Engagement: Outcomes and Strategies 2 – Establish more partnerships with non-conservation organizations*
9. *Community Engagement: Outcomes and Strategies 2 – Involve partners and volunteers in promoting SCC programs, projects, and properties*
10. *Community Engagement: Outcomes and Strategies 3 – Engage the ISU community more deeply*
11. *Community Engagement: Outcomes and Strategies 3 – Identify and engage targeted potential users and supporters*
12. *Partnerships: Outcomes and Strategies 2B – Enhance partnerships with businesses, corporate groups, and other government entities*
13. *Community Engagement: Outcomes and Strategies 2 – Increase the scope and depth of SCC partnerships and volunteers to leverage impact*
14. *Community Engagement: Outcomes and Strategies 3 – Increase the diversity of SCC users and supporters*

Story County Conservation Board

June 8, 2020

Story County Conservation Center, Ames, Iowa via conference call

1. SPECIAL NOTE TO THE PUBLIC: Due To Recommendations To Limit Gatherings To No More Than Ten (10) People In Order To Help Slow The Spread Of The COVID-19 Virus, Public Access To The Meeting Will Be Provided Via Conference Call To Listen To The Meeting.

Members of the public who would like to call in:

Dial 515-603-3144 1 Enter 895791# when prompted for the access code

2. CALL TO ORDER: 5:30 PM

3. ROLL CALL

BOARD MEMBERS

Jim Pease - present

Christine Laumer – present

Nancy Franz – present

Craig Meyers - present

Ted Tedesco – present

Linda Murken – present

STAFF

Mike Cox

Marianne Harrelson

GUESTS

Diane Birt

4. STATEMENT EXPLAINING WHY A MEETING IN PERSON IS IMPOSSIBLE OR IMPRACTICAL, PER CODE SECTION 21.8.1

5. REVIEW OF AGENDA AND HANDOUTS

6. PUBLIC COMMENTS

Outdoor Alliance Of Story County Update – Diane Birt, President, updated the board on some projects and land acquisitions that they have partnered or supported SCCB on in the past. Information was also provided regarding their revenue and expenses indicating that 94% of their project expenditures went to Story County Conservation in 2019. Diane asked our board members if they could assist the OAOSC with increasing their memberships.

7. STAFF REPORT – Pat Shehan, Special Projects Ranger submitted a written annual report.

8. APPROVAL OF MINUTES

May 11, 2020. MOTION by Franz, SECOND by Meyers. Franz, Meyers and Pease noted a couple typographical errors. MCU.

May 14, 2020. MOTION by Tedesco, SECOND by Meyers. MCU.

9. APPROVAL OF CLAIMS AND RECEIPTS

MOTION by Meyers, SECOND by Tedesco. Pease asked about a claim for IRVM, wanting to know who Coleman Moore Company was. Director Cox stated that they are a supplier of erosion control products. MCU.

10. FINANCIAL REPORTS AND UPDATES

Director Cox indicated that the May FY20 budget amendments are included in the reports. The amendments reflected changes made due to COVID-19 and operationally in both expenses and revenue.

11. CALENDAR OF UPCOMING EVENTS/MEETINGS

All programs and events have been cancelled until August 15th. Our next board meeting is scheduled for July 13th.

12. ACTION ITEMS:

A. Action Forms

Change position from Summer Naturalist to Conservation Aide, effective 6/1/20, Madeline Schill @ \$11.50/hr. MOTION by Franz, SECOND by Tedesco. MCU.

B. Consideration Of Resolution #2020-04 Approving FY21 Salaries For Story County Conservation Employees. MOTION by Tedesco, SECOND by Meyers. MCU by roll call vote.

C. Action Forms

Step and Longevity Adjustments for FY21 - effective 7/5/20, Brandon Clough @ \$20.81/hr.; effective 7/19/20, Tyler Kelley @ \$20.76/hr.; effective 8/16/20, Rebekah Beall Warburton @ \$22.71/hr.; effective 8/30/20, Heather Hucka @ \$24.18/hr.; effective 9/27/20, Erica Place @ \$20.51/hr., Elizabeth Waage @ \$22.70/hr.; effective 10/11/20, Russ DeWall @ \$22.39/hr.; effective 12/20/20, Dillion Schmidt @ \$18.24/hr.; effective 2/14/21, Joseph Hill @ \$21.70/hr.; effective 3/14/21, Marianne Harrelson @ \$24.69/hr., Lucas Feilmeier @ \$27.03/hr.; effective 3/28/21, Elizabeth Paetz-Jackson @ \$18.23/hr.; effective 5/23/21, Jessica Lancial @ \$23.19/hr., Beau Hoppe @ \$21.19/hr., Daniel Simcox @ \$26.50/hr., Patrick Shehan @ \$27.37/hr., Derek Seward @ \$19.25/hr. MOTION by Tedesco, SECOND by Meyers. MCU.

D. Consideration Of Replacement Of Drinking Fountain For McFarland Park For \$4,199.00. MOTION by Franz, SECOND by Laumer. This will replace the one on the trail near the lake. MCU.

E. Consideration Of Purchase Of Utility Trailer From Thomas Bus Sales Inc. For \$1,195.00. MOTION by Tedesco, SECOND by Franz. MCU.

F. Consideration Of Change Order No. 01 Between Howrey Construction And Story County Conservation For The Tedesco Environmental Learning Corridor Bid Package #3 For \$2,136.00. MOTION by Meyers, SECOND by Tedesco. Tedesco indicated that the trail is complete from R-38 to the ISU Dairy Farm. MCU.

G. Consideration Of Professional Services Agreement With Shive Hattery For Heart Of Iowa Nature Trail Paving Between The High Trestle Trail And R-38 In Slater. MOTION by Franz, SECOND by Tedesco. This does not include construction observation. MCU.

13. UPDATES:

A. General Updates: Director Cox indicated that two art pieces have been installed at the Tedesco Environmental Learning Corridor. The interactive display will be installed within the next week. The Praeri Rail Trail between Highway 65 and downtown Zearing is all paved now. A pre-construction meeting is scheduled this week for Phase 2 of the Heart of Iowa Nature Trail. The EE Department has been creating a lot of videos and finding creative ways to get people engaged. Stay tuned for the "What Would Heather Do?" series. Cox asked the board about how to conduct future meetings? All members were okay with

continuing the meetings via conference call until our building becomes open to the public. Cox also wanted to know if the board thinks we should be audio recording the board meetings and posting them on the website? After some discussion, the members would like to take some more time to decide on the recordings. Hickory Grove Lake is still draining, but we are expecting some rain this week. Research and discussions are still taking place on how to proceed with the fish removal. All of our parks are getting a lot of use and most people are adhering to the social distancing rules.

B. Liaison Assignments, Committee Meetings Updates, and Announcements from the Board: Laumer would like to connect with the Young Professional of Ames to see about possible partnership opportunities. We had a Partners meeting about what project to fund next year and it was decided to assist with the Osheim land acquisition. Franz continues to work with the ICCS on the 2020 conference and trying to make decisions on what might happen with the pandemic. We have decided that the conference will operate at 50% capacity, so we will only have 130 attendees. This could change depending on what comes from the Government and Public Health entities. We are recommending participants to wear face masks and social distance. All of the staff, Story County Board members and volunteers will be wearing masks. Meeting rooms will be set up for social distancing and sanitized during breaks. We are not providing transportation for the pre-conference activities. Transportation for the tours and social events are still being discussed. The ICCS Alumni Gathering has been postponed. Meyers took some photos at TELC to become part of the touch screen display. Pease asked for an update on the Colo sewer project. Cox has provided all of the information that the Colo council members requested and they still have not made any decisions. He continues to move forward with reviewing other options that may need to be made with either decision that Colo makes. Pease and Cox had a meeting with a land owner on one of the Skunk River access to discuss to possibly move the access and incorporating a demonstration project with a drainage ditch and making it a paddle in access instead of a river launch.

C. Other – None.

14. ADJOURNMENT

MOTION by Tedesco, SECOND by Franz, to adjourn. MCU. The meeting was adjourned at 7:33 PM.

Recording Secretary

Story County Conservation Board

Disbursement Date 06/11/2020

Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount
Department 22 Conservation Board												
7621 V	129	Alliant Energy		Sccb dakins lake uti	01000	06999	430	22				277.60
					Disbursement#		180682	Total				277.60
7676 V	8063	Aureon	789006335	Sccb June charges	01000	06999	414	22				550.20
					Disbursement#		180691	Total				550.20
7627 V	1106	C & K Inc.	264942	Sccb replace solenoi	01000	06999	441	22				306.00
					Disbursement#		180701	Total				306.00
7629 V	1504	Chronolog LLC	1054	Sccb yr serv/chronol	01000	06999	223	22				600.00
					Disbursement#		180710	Total				600.00
7634 V	1636	Conley's Trucking Inc.	33871	Sccb rock/WPP/McF sh	01000	06999	440	22				689.06
					Disbursement#		180716	Total				689.06
7635 E	2861	Michael D Cox		Sccb reimb. exp. 5/2	01000	06999	260	22				16.04
					Disbursement#		180718	Total				16.04
7637 V	5018	Deery Brothers of Ames	180069	Sccb replace brakes	01000	06999	250	22				1161.50
					Disbursement#		180722	Total				1,161.50
7639 V	6808	Diversity Farms	2560	Sccb prairie seed mi	73000	06999	440	22				3000.00
7639 V	6808	Diversity Farms	2561	Sccb prairie seed mi	01000	06999	440	22				2000.00
					Disbursement#		180724	Total				5,000.00
7641 V	1750	Freedom Tire & Auto Center-	132343	Sccb tires/4	01000	06999	250	22				799.00
					Disbursement#		180732	Total				799.00
7644 V	2449	Joseph D Fullerton		Sccb campgrnd/HG 5/2	01000	06999	471	22				171.43
7645 V	2449	Joseph D Fullerton		Sccb cmpgrnd 5/25-6/	01000	06999	471	22				480.00
					Disbursement#		180734	Total				651.43
7646 V	3274	Michelle Fullerton		Sccb reimb. camping	68000	06999	260	22				216.00
					Disbursement#		180735	Total				216.00
7647 V	1163	Golden Valley Hardscapes, LLC	7524/7638	Sccb mulch/CC/Sleepy	01000	06999	440	22				80.00
					Disbursement#		180738	Total				80.00
7649 V	2636	Ernest L. Gummo, Jr.		Sccb cmpgrnd atnd/DL	01000	06999	471	22				171.43
7650 V	2636	Ernest L. Gummo, Jr.		Sccb 5/25-6/7 cmpgrn	01000	06999	471	22				480.00
					Disbursement#		180740	Total				651.43
7657 V	4714	Iowa Native Trees and Shrubs	1050/1051	Sccb trees/SH/HGP	01000	06999	440	22				4670.00
					Disbursement#		180752	Total				4,670.00
7658 V	1363	Iowa Regional Utilities Assoc.		Sccb water/March/Apr	01000	06999	430	22				308.99
					Disbursement#		180753	Total				308.99

Disbursement Date 06/11/2020

Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount
7661 V	2282	John Deere Financial	1111257987	Sccb supplies	01000	06999	250	22				105.59
7661 V	2282	John Deere Financial	1111257987	Sccb supplies	01000	06999	440	22				3.38
							Disbursement#	180756	Total			108.97
7663 V	3090	Lawn Pro LC	123280	Sccb treatment/Ash t	01000	06999	471	22				4000.00
							Disbursement#	180762	Total			4,000.00
7667 V	4237	Lowes Companies Inc.	0 114288 8	Sccb supplies	01000	06999	215	22				4.90
7667 V	4237	Lowes Companies Inc.	0 114288 8	Sccb supplies	01000	06999	308	22				7.76
7667 V	4237	Lowes Companies Inc.	0 114288 8	Sccb supplies	01000	06999	441	22				344.99
							Disbursement#	180766	Total			357.65
7602 V	4743	Menards	33560252	Sccb supplies	01000	06999	440	22				120.51
7602 V	4743	Menards	33560252	Sccb supplies	01000	06999	441	22				283.12
7602 V	4743	Menards	33560252	Sccb supplies	01000	06999	215	22				122.33
7602 V	4743	Menards	33560252	Sccb supplies	01000	06999	308	22				54.81
							Disbursement#	180776	Total			580.77
7604 V	8139	Metal Werx		Sccb program supplie	01000	06999	223	22				59.00
							Disbursement#	180779	Total			59.00
7636 V	4132	Dan Moody	218506	Sccb replace/repr in	01000	06999	440	22				3113.09
							Disbursement#	180787	Total			3,113.09
7571 V	5474	Orkin	28623099	Sccb pest control	01000	06999	232	22				73.71
							Disbursement#	180796	Total			73.71
7611 V	5711	Pitney Bowes Global Fin Serv	3311223901	Sccb postage rent 3/	01000	06999	412	22				182.16
							Disbursement#	180803	Total			182.16
7688 V	72320	Plumb Supply Co.	206901	Sccb solenoids/HGP	01000	06999	441	22				283.83
							Disbursement#	180805	Total			283.83
7573 V	6061	Reflections Glass & Mirror	208120494	Sccb labor glass wor	01000	06999	278	22				165.00
							Disbursement#	180813	Total			165.00
7619 V	6460	Schwig Outdoors LLC	35	Sccb float dock	01000	06999	440	22				16908.66
							Disbursement#	180820	Total			16,908.66
7662 V	77	Verizon Wireless	9855135195	Sccb ph/new sim/xoom	01000	06999	414	22				160.04
							Disbursement#	180844	Total			160.04
7659 V	77	Verizon Wireless	9852669735	Sccb hotspot/ph 4/16	01000	06999	414	22				101.59
							Disbursement#	180846	Total			101.59
7664 V	7577	Vetter Equipment	W926130	Sccb mower maint.	01000	06999	250	22				213.37
							Disbursement#	180847	Total			213.37
7669 V	83373	Hillary Vitzthum		Sccb Reimb reservati	68000	06999	260	22				44.00
							Disbursement#	180850	Total			44.00

Disbursement Date 06/11/2020

Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount
7668 V	7633	Wal Mart Community/SYNCB	2000314368	Sccb supplies	01000	06999	223	22				5.22
7668 V	7633	Wal Mart Community/SYNCB	2000314368	Sccb supplies	01000	06999	260	22				1.97-
7668 V	7633	Wal Mart Community/SYNCB	2000314368	Sccb supplies	01000	06999	308	22				29.25
							Disbursement#	180851	Total			32.50
7671 V	8861	WEX Bank	65790087	Sccb Fuel May	01000	06999	250	22				93.27
							Disbursement#	180854	Total			93.27
7672 V	7773	Wild Birds Unlimited	206	Sccb bird seed McFPa	01000	06999	223	22				395.91
							Disbursement#	180858	Total			395.91
								Department	22	Total		42,850.77

Disbursement Date 06/25/2020

Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount
Department 22 Conservation Board												
7856	V 549	A & M Services Inc		Sccb laundry service	01000	06999	232	22				137.34
							Disbursement#	180940	Total			137.34
7857	V 129	Alliant Energy		Sccb 4/30-5/29/20 ut	01000	06999	430	22				43.70
							Disbursement#	180943	Total			43.70
7859	V 339	Ames Municipal Utilities		Sccb 4/22-5/20/20 ut	01000	06999	430	22				280.28
							Disbursement#	180949	Total			280.28
8033	V 784	Blackburn Manufacturing Co.	0622293-IN	Sccb marking flags	01000	06999	440	22				120.27
							Disbursement#	180964	Total			120.27
7862	V 900	Brekke's Town & Country Store	48978	Sccb seed/straw bail	01000	06999	471	22				307.22
7862	V 900	Brekke's Town & Country Store	48981	Sccb straw bails	01000	06999	471	22				87.45
7862	V 900	Brekke's Town & Country Store	49005	Sccb seed/PRT/Zearin	01000	06999	440	22				7.60
8034	V 900	Brekke's Town & Country Store	49013	Sccb seed/fertilizer	01000	06999	440	22				1469.58
							Disbursement#	180967	Total			1,871.85
7865	V 1210	Capital Sanitary Supply		Sccb custodial sup.	01000	06999	232	22				47.22
							Disbursement#	180971	Total			47.22
7866	V 1104	CD Body Shop, Inc	fb5f5f5c	Sccb replacement doc	73000	06999	440	22				24814.00
							Disbursement#	180972	Total			24,814.00
7867	V 6534	Central Iowa Broadband	488000151	Sccb internet/June	01000	06999	414	22				1024.44
							Disbursement#	180973	Total			1,024.44
7869	V 7474	Century Link	5152326989	Sccb phn/June/lng di	01000	06999	414	22				154.63
							Disbursement#	180976	Total			154.63
7874	V 1580	Colo Telephone Co.		Sccb HGP phn	01000	06999	414	22				75.30
							Disbursement#	180983	Total			75.30
8043	V 1636	Conley's Trucking Inc.		Sccb dirt/rock	01000	06999	440	22				2458.90
8043	V 1636	Conley's Trucking Inc.		Sccb dirt/rock	73000	06999	440	22				5192.20
8043	V 1636	Conley's Trucking Inc.		Sccb dirt/rock	01000	06999	471	22				1049.96
							Disbursement#	180985	Total			8,701.06
8045	V 4442	Consumers Energy		Sccb Util 5/1-6/1/20	01000	06999	430	22				1028.36
							Disbursement#	180986	Total			1,028.36
8052	V 1964	Diamond Vogel Paint Center	20300656	Sccb paint/stain	01000	06999	441	22				448.78
							Disbursement#	180994	Total			448.78
7877	V 2140	Electric Wholesale Company	545160	Sccb 30 amp outlets/	01000	06999	440	22				173.25
							Disbursement#	180999	Total			173.25
7878	V 2136	ESRI		Sccb ArcView Mnt 9/2	01000	06999	260	22				1200.00

Disbursement Date 06/25/2020

Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount
							Disbursement#	181003	Total			1,200.00
7879	V 2309	Gayle Feldotto		Sccb refund/camping	68000	06999	260	22				44.00
							Disbursement#	181005	Total			44.00
8060	V 2448	Frohwein Tire Division	4232	Sccb service call/ t	01000	06999	250	22				735.34
							Disbursement#	181010	Total			735.34
7884	V 2449	Joseph D Fullerton		Sccb 6/8-6/21 cmpgrn	01000	06999	471	22				480.00
							Disbursement#	181012	Total			480.00
7885	V 2477	Gall's	15736568	Sccb stryke pant/pol	01000	06999	294	22				108.20
							Disbursement#	181013	Total			108.20
7886	V 1163	Golden Valley Hardscapes, LLC	37674	Sccb mulch/sleepy ho	01000	06999	440	22				60.00
							Disbursement#	181015	Total			60.00
7887	V 2636	Ernest L. Gummo, Jr.		Sccb 6/8-6/21 cmpgrn	01000	06999	471	22				480.00
							Disbursement#	181018	Total			480.00
8063	V 72166	Hall Backhoe and Trenching LLC	4711	Sccb install hydrant	01000	06999	440	22				4999.00
8063	V 72166	Hall Backhoe and Trenching LLC	4717	Sccb dirt/rock Peter	01000	06999	440	22				4930.00
							Disbursement#	181019	Total			9,929.00
8064	V 2720	Hallett Materials	1578892	Sccb sand HGP	73000	06999	440	22				1531.44
8064	V 2720	Hallett Materials	1570941	Sccb sand HGP	73000	06999	440	22				738.72
							Disbursement#	181020	Total			2,270.16
7890	V 3000	Heuss Printing Inc	8584/8604	Sccb totes/magnents/	01000	06999	223	22				175.00
7890	V 3000	Heuss Printing Inc	8584/8604	Sccb totes/magnents/	01000	06999	411	22				3296.88
							Disbursement#	181026	Total			3,471.88
7892	V 3041	Hobby Lobby Stores	91999631	Sccb uv spray/displa	01000	06999	223	22				9.09
							Disbursement#	181028	Total			9.09
7894	V 3055	Hokel Machine Supply	STOBOA	Sccb safety glasses	01000	06999	308	22				61.00
							Disbursement#	181029	Total			61.00
7895	E 2828	Beau J Hoppe		Sccb safety boots/re	01000	06999	294	22				171.71
							Disbursement#	181030	Total			171.71
8072	V 3341	Iowa Dept of Public Safety		Sccb online warrants	01000	06999	414	22				1200.00
							Disbursement#	181039	Total			1,200.00
7899	V 3344	Iowa Dept of Natural Resources		Sccb HGL rstortn thr	68000	10220	624	22				34355.76
							Disbursement#	181041	Total			34,355.76
8080	V 3505	ISU Treasurer's Office	39824	Sccb trail/wayfindin	01000	06999	440	22				127.44
8080	V 3505	ISU Treasurer's Office	39825	Sccb trail/wayfindin	01000	06999	440	22				489.11
							Disbursement#	181049	Total			616.55

Disbursement Date 06/25/2020

Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount
7905 V	3684	Jensen Excavating Inc.	7867	Sccb stabilztn/2 rck	01000	06999	471	22				26480.00
							Disbursement#	181051	Total			26,480.00
7906 V	3645	Jerico Services Inc.	0081461-IN	chloride app/HG/Pete	01000	06999	440	22				5311.00
							Disbursement#	181052	Total			5,311.00
8090 V	2282	John Deere Financial	1111257987	Sccb supplies/traile	01000	06999	215	22				117.78
8090 V	2282	John Deere Financial	1111257987	Sccb supplies/traile	01000	06999	250	22				1171.45
8090 V	2282	John Deere Financial	1111257987	Sccb supplies/traile	01000	06999	308	22				84.92
8090 V	2282	John Deere Financial	1111257987	Sccb supplies/traile	01000	06999	278	22				139.93
8090 V	2282	John Deere Financial	1111257987	Sccb supplies/traile	01000	06999	440	22				55.98
8090 V	2282	John Deere Financial	1111257987	Sccb supplies/traile	01000	06999	441	22				19.27
							Disbursement#	181053	Total			1,589.33
7909 V	2912	Key Cooperative	14454	Sccb May fuel	01000	06999	250	22				1534.14
							Disbursement#	181059	Total			1,534.14
8096 V	2912	Key Cooperative	14454	Sccb fuel contract 2	01000	06999	430	22				5581.00
							Disbursement#	181060	Total			5,581.00
7938 V	8100	Marco		Sccb usage 5/1-5/31/	01000	06999	444	22				390.81
							Disbursement#	181070	Total			390.81
7997 V	4477	Martin Marietta Aggregate	251058	Sccb rock all sites	01000	06999	440	22				4718.16
7997 V	4477	Martin Marietta Aggregate	251058	Sccb rock all sites	73000	06999	440	22				4411.42
7997 V	4477	Martin Marietta Aggregate	251058	Sccb rock all sites	01000	06999	441	22				3963.50
							Disbursement#	181072	Total			13,093.08
8000 V	4743	Menards		Sccb supplies	01000	06999	440	22				1526.22
8000 V	4743	Menards		Sccb supplies	01000	06999	441	22				3326.26
8000 V	4743	Menards		Sccb supplies	01000	06999	250	22				390.80
8000 V	4743	Menards		Sccb supplies	01000	06999	215	22				176.75
8000 V	4743	Menards		Sccb supplies	01000	06999	308	22				11.98
							Disbursement#	181077	Total			5,432.01
7941 V	4761	Ray Meyers		Sccb Reimb reservati	68000	06999	260	22				224.00
							Disbursement#	181079	Total			224.00
8005 V	4797	Midland Power Cooperative		Sccb util. 5/1-6/1/2	01000	06999	430	22				390.81
							Disbursement#	181082	Total			390.81
7942 V	4800	Midwest Alarm Services	324050	Sccb Fire alarm test	01000	06999	241	22				1407.24
							Disbursement#	181083	Total			1,407.24
7944 V	5035	NAPA Auto Parts	42804	Sccb parts/supp	01000	06999	250	22				213.92
							Disbursement#	181089	Total			213.92
7946 V	5175	Nevada Hardware Inc	19760	Sccb supplies	01000	06999	215	22				25.67
7946 V	5175	Nevada Hardware Inc	19760	Sccb supplies	01000	06999	440	22				14.42
7946 V	5175	Nevada Hardware Inc	19760	Sccb supplies	01000	06999	308	22				49.46

Disbursement Date 06/25/2020

Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount
7946	V 5175	Nevada Hardware Inc	19760	Sccb supplies	01000	06999	250	22				40.98
					Disbursement#		181091	Total				130.53
7954	V 1250	O'Donnell Ace Hardware	85047	Sccb Bulbls McF resi	01000	06999	441	22				21.38
					Disbursement#		181099	Total				21.38
8015	V 5612	Pepsi-Cola	97994005	Sccb pop/vending mac	01000	06999	292	22				192.45
					Disbursement#		181109	Total				192.45
7963	V 5722	Plastic Recycling	0120586-IN	Sccb signs	01000	06999	440	22				3493.44
					Disbursement#		181114	Total				3,493.44
8023	V 6430	Schuling Hitch Company	10056165	Sccb step tubes	01000	06999	250	22				540.00
					Disbursement#		181133	Total				540.00
7977	E 3252	Derek J Seward		Sccb reimb exp 5/25	01000	06999	294	22				158.88
					Disbursement#		181137	Total				158.88
8027	E 3201	Patrick J Shehan		Sccb reimb. boots 6/	01000	06999	294	22				80.99
					Disbursement#		181138	Total				80.99
7978	V 6619	Sign Pro	57918	Sccb decals for comp	01000	06999	223	22				220.00
					Disbursement#		181140	Total				220.00
7979	V 7823	SiteOne Landscape Supply, LLC	100504365	Sccb tree injection	01000	06999	440	22				1359.19
					Disbursement#		181141	Total				1,359.19
8036	V 6794	Staples Credit Plan	7820376316	Sccb paper	01000	06999	260	22				55.98
					Disbursement#		181149	Total				55.98
8048	V 7163	Strauss Security Solutions	572705	Sccb brvo hstng/eagl	01000	06999	241	22				1252.68
					Disbursement#		181167	Total				1,252.68
8071	V 179	SYNCB/Amazon	1 021544	8 Sccb supplies	01000	06999	260	22				312.93
8071	V 179	SYNCB/Amazon	1 021544	8 Sccb supplies	01000	06999	440	22				63.80
8071	V 179	SYNCB/Amazon	1 021544	8 Sccb supplies	01000	06999	308	22				79.98
8071	V 179	SYNCB/Amazon	1 021544	8 Sccb supplies	01000	06999	411	22				77.28
8071	V 179	SYNCB/Amazon	1 021544	8 Sccb supplies	01000	06999	441	22				24.52
8071	V 179	SYNCB/Amazon	1 021544	8 Sccb supplies/COVID	01000	06999	278	22				179.94
8071	V 179	SYNCB/Amazon	1 021544	8 Sccb supplies	01000	06999	223	22				41.06
8071	V 179	SYNCB/Amazon	1 021544	8 Sccb supplies/COVID	01000	06999	278	22				610.15
					Disbursement#		181173	Total				1,389.66
8117	V 72569	The Trust for Public Land	4285	Sccb feasib. researc	73000	06999	471	22				11750.00
					Disbursement#		181176	Total				11,750.00
8112	V 7301	Thomas Bus Sales, Inc	13097	Sccb Title fee	01000	06999	250	22				100.00
					Disbursement#		181177	Total				100.00
8073	V 72345	Traffic Safety Store	000738090	Sccb speed bumps/end	01000	06999	440	22				1495.85

Disbursement Date 06/25/2020

Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount
							181181				Total	1,495.85
8123	V 7532	USI Inc.	1997860001	Sccb laminating film	01000	06999	223	22				125.78
							181188				Total	125.78
8126	V 7540	Van Diest Supply Company	25051000	Sccb chemicals/herbi	01000	06999	440	22				1921.50
							181191				Total	1,921.50
8077	V 7577	Vetter Equipment	946747	Sccb spindle/nuts/bo	01000	06999	250	22				258.68
							181197				Total	258.68
8128	V 7687	Waste Management of Ames		Sccb Garbage May	01000	06999	441	22				2894.59
							181200				Total	2,894.59
8131	V 2767	Williamson Electric Inc	3643	Sccb install generat	01000	10220	610	22				9900.00
							181205				Total	9,900.00
8134	V 72118	City of Zearing	128700	Sccb water/waste Dak	01000	06999	430	22				163.98
							181210				Total	163.98
							Department	22	Total			193,266.07

Disbursement Date 06/11/2020

Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount
Department 24 I.R.V.M.												
7676	V 8063	Aureon	789006335	Irvm June charges	11000	06010	414	24				47.48
							Disbursement#	180691	Total			47.48
7631	V 1531	Colfax Tractor Parts	109941	Irvm combine parts	11000	06010	250	24				580.00
							Disbursement#	180711	Total			580.00
7651	V 2921	Heartland Ag	IA13541	Irvm ball valve	11000	06010	610	24				30.35
							Disbursement#	180743	Total			30.35
7658	V 1363	Iowa Regional Utilities Assoc.		Irvm water/March/Apr	11000	06010	430	24				210.57
							Disbursement#	180753	Total			210.57
7661	V 2282	John Deere Financial	1111257987	Irvm supplies	11000	06010	215	24				41.98
7661	V 2282	John Deere Financial	1111257987	Irvm supplies	11000	06010	250	24				106.46
7661	V 2282	John Deere Financial	1111257987	Irvm supplies	11000	06010	294	24				239.98
7661	V 2282	John Deere Financial	1111257987	Irvm supplies	11000	06010	308	24				111.92
							Disbursement#	180756	Total			500.34
7605	V 4820	Midwest Bowie Sales	9648	Irvm repair kit hydr	11000	06010	250	24				238.58
							Disbursement#	180783	Total			238.58
7659	V 77	Verizon Wireless	9852669735	Irvm hotspot/ph 4/16	11000	06010	414	24				40.04
							Disbursement#	180846	Total			40.04
											Department 24 Total	1,647.36

Disbursement Date 06/25/2020

Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount
Department 24 I.R.V.M.												
7912 V	129	Alliant Energy	7287711000	Irvm Util. range 5/7	11000	06010	430	24				38.38
							Disbursement#	180943	Total			38.38
8032 V	740	Big 8 Tyre Center	81333	IRVM tires hydroseed	11000	06010	250	24				558.76
							Disbursement#	180961	Total			558.76
7872 V	3570	Chitty Garbage Service Inc.	2913754	Irvm 5/1-5/31/20 bin	11000	06010	610	24				48.38
							Disbursement#	180980	Total			48.38
8054 V	6808	Diversity Farms	2572	Irvm Prairie seed mi	11000	06010	204	24				2272.85
							Disbursement#	180996	Total			2,272.85
7878 V	2136	ESRI		Irvm ArcView Mnt 9/2	11000	06010	260	24				300.00
							Disbursement#	181003	Total			300.00
7894 V	3055	Hokel Machine Supply	STOBOA	Irvm connects/tubing	11000	06010	215	24				1.24
7894 V	3055	Hokel Machine Supply	STOBOA	Irvm connects/tubing	11000	06010	250	24				48.02
							Disbursement#	181029	Total			49.26
8090 V	2282	John Deere Financial	1111257987	Irvm supplies	11000	06010	250	24				373.26
8090 V	2282	John Deere Financial	1111257987	Irvm supplies	11000	06010	308	24				96.97
							Disbursement#	181053	Total			470.23
7909 V	2912	Key Cooperative	12587	Irvm May fuel	11000	06010	250	24				673.54
							Disbursement#	181059	Total			673.54
8096 V	2912	Key Cooperative	12587	Irvm fuel contract 2	11000	06010	430	24				302.00
							Disbursement#	181060	Total			302.00
7944 V	5035	NAPA Auto Parts	42804	Irvm parts/supp	11000	06010	250	24				507.04
							Disbursement#	181089	Total			507.04
7946 V	5175	Nevada Hardware Inc	19760	Sccb supplies	11000	06010	215	24				28.97
							Disbursement#	181091	Total			28.97
8075 V	6340	Van Wall Equipment	140931	Irvm parts/supplies	11000	06010	250	24				515.40
							Disbursement#	181192	Total			515.40
8082 V	2688	Windstream Communications	91124979	Irvm 5/7-6/6/20 phon	11000	06010	414	24				13.53
							Disbursement#	181206	Total			13.53
											Department 24 Total	5,778.34

FY20 CONSERVATION BUDGET UPDATE - AS OF 6/30/20 --claims paid through 6/25/20; payroll paid through 6/26/20

ACC'T NO.	ACCOUNT DESCRIPTION	AMOUNT BUDGETED	% USED	SUB-TOTALS REMAINING	TOTAL AMOUNT REMAINING	TARGETED DATE COMPL. BY/DATE
(01000-06999):						
100-22-52	Salaries - Bargaining Unit Staff (\$610,145 x 95% = \$580,000)	-----			\$8,900.10	
	Administration	\$34,020.83	105%	-\$1,799.46		
	Environmental Education	\$213,304.64	105%	-\$11,116.96		
	Rangers	\$50,961.04	105%	-\$2,763.76		
	Field Staff	\$281,351.24	91%	\$24,218.03		
	Extra/salary adjustments	\$362.25	0%	\$362.25		
100-22-52	Salaries-Non-Bargaining Unit (\$383,665 x 95% = \$364,500)	-----			-\$12.97	
	Administration	\$137,232.14	106%	-\$7,662.37		
	Environmental Education	\$61,509.65	106%	-\$3,611.65		
	Rangers	\$99,629.92	106%	-\$5,616.48		
	Parks Superintendent	\$66,110.04	106%	-\$3,640.72		
	Extra/salary adjustments	\$20,518.25	0%	\$20,518.25		
100-22-53	Salaries - Extra Help (\$99,200)	-----			\$24,946.67	
	Summer Naturalists	\$12,320.00	41%	\$7,260.30		
	Conservation Aides/ICU	\$27,576.00	80%	\$5,480.86		
	Conservation Aides/SRU	\$27,576.00	96%	\$1,045.21		
	Conservation Aides/Natural Resource	\$13,500.00	83%	\$2,323.43		
	Outreach Intern	\$4,488.00	76%	\$1,076.44		
	Park Ranger Aides	\$6,600.00	91%	\$620.43		
	Waterfront Aides	\$0.00	0%	\$0.00		
	Work Study Students	\$7,140.00	0%	\$7,140.00		
104-22	Overtime Pay	\$6,800.00	43%	\$3,907.19	\$3,907.19	
106-22	Taxable Fringe Benefits	\$4,360.00	94%	\$269.09	\$269.09	
2000-110-22	FICA	\$84,200.00	93%	\$5,882.92	\$5,882.92	May 2020 Amend
2000-111-22	IPERS	\$96,600.00	98%	\$1,855.02	\$1,855.02	May 2020 Amend
2000-113-22	Employer's Flex Benefits	\$33,044.00	99%	\$206.20	\$206.20	May 2020 Amend
2000-114-22	Employee's Insurance	\$226,572.00	97%	\$6,993.84	\$6,993.84	May 2020 Amend
*****	Sub-total Salaries & Benefits	\$1,515,776.00	97%	\$52,948.06	\$52,948.06	

FY20 CONSERVATION BUDGET UPDATE - AS OF 6/30/20 --claims paid through 6/25/20; payroll paid through 6/26/20

ACC'T NO.	ACCOUNT DESCRIPTION	AMOUNT BUDGETED	% USED	SUB-TOTALS REMAINING	TOTAL AMOUNT REMAINING	TARGETED DATE COMPL. BY/DATE
126-22	Conservation Board Expenses (\$1,500)	\$1,500.00	137%	-\$560.10	-\$560.10	
215-22	Shop Supplies (\$9,500)				-\$2,318.54	
	Misc. Shop Supplies	\$6,500.00	137%	-\$2,387.91		
	Stihl FS360 brush saw x 2	\$2,000.00	97%	\$60.10		
	Stihl 441 36" bar	\$1,000.00	99%	\$9.27		
223-22	Environmental Education (\$54,980-16,000)				\$9,274.82	May 2020 Amend
	Public Programming	\$13,000.00	93%	\$959.91		
	Supplies, Subscriptions	\$9,050.00	39%	\$5,533.28		
	On-cell fees	\$2,400.00	59%	\$975.00		
	Media - Prairie Horizons, flyers, ads	\$11,500.00	95%	\$533.73		
	Photo contest expenses/prizes	\$680.00	111%	-\$75.00		
	3 Person backpacking tents (2)	\$900.00	0%	\$900.00		
	Composter for Conservation Center	\$850.00	118%	-\$152.10		
	Oriental bittersweet workshop	\$600.00	0%	\$600.00		
	Watershed Assesment Impl	\$0.00	0%	\$0.00		
232-22	Custodial Supplies (\$6,000)				\$1,295.27	
	Cleaning supplies for conservation center	\$2,000.00	101%	-\$27.11		
	New equipment/repair	\$1,000.00	0%	\$1,000.00		
	Laundry services	\$2,000.00	90%	\$206.90		
	Pest Control	\$1,000.00	88%	\$115.48		
241-22	Equipment Parts and Supplies (\$56,000)				\$1,537.30	
	General repairs - conservation center	\$10,000.00	39%	\$6,078.36		
	Inspections/fire & security alarm testing, repairs	\$750.00	418%	-\$2,382.56		
	Keyless entry & video monitoring	\$1,250.00	200%	-\$1,255.36		
	Multipurpose Room Ceiling & Lights	\$10,000.00	110%	-\$968.44		
	Multipurpose Room Flooring	\$21,000.00	106%	-\$1,256.88		
	Multipurpose Room South Windows	\$13,000.00	90%	\$1,322.18		
250-22	Vehicle Fuels & Maintenance (\$87,300-10,000)				\$12,301.76	May 2020 Amend
	General Maintenance/repairs	\$37,000.00	79%	\$7,725.06		
	Fuel	\$34,500.00	92%	\$2,820.30		
	UTV fire slip-in for ICU	\$3,750.00	94%	\$214.89		
	Landscape rake attachment - King Cutter 72"	\$550.00	92%	\$41.51		
	Tires for Special Projects Ranger patrol truck #33	\$1,500.00	0%	\$1,500.00		

FY20 CONSERVATION BUDGET UPDATE - AS OF 6/30/20 --claims paid through 6/25/20; payroll paid through 6/26/20

ACC'T NO.	ACCOUNT DESCRIPTION	AMOUNT BUDGETED	% USED	SUB-TOTALS REMAINING	TOTAL AMOUNT REMAINING	TARGETED DATE COMPL. BY/DATE
260-22	Office/Administration (\$13,900)	-----			-\$820.61	
	Office supplies	\$6,000.00	94%	\$363.97		
	Stationery supplies (Partners)	\$500.00	50%	\$251.50		
	Dues/memberships/subscriptions/notices	\$4,500.00	103%	-\$136.08		
	ArcView license/maintenance fees	\$900.00	133%	-\$300.00		
	Transaction fees for on-line registrations	\$2,000.00	150%	-\$1,000.00		
278-22	COVID-19 (\$0)	-----			-\$1,175.01	
	COVID-19 Expenses	\$0.00	---	-\$1,175.01		
292-22	Recreational Supplies (\$900)	-----			\$707.55	
	Supplies	\$900.00	0%	\$900.00		
	Food and provisions	\$0.00	0%	-\$192.45		
294-22	Uniforms & Equipment (\$6,000+\$10,300+3,000)	-----			\$2,466.00	Aug 2019 Amend
	Permanent staff	\$2,000.00	150%	-\$994.35		May 2020 Amend
	Summer staff t-shirts & hats	\$1,000.00	49%	\$505.97		
	Safety-toed shoes	\$2,000.00	74%	\$521.61		
	Law Enforcement Equipment	\$14,300.00	83%	\$2,432.77		
308-22	Health & Safety (\$6,900)	-----			\$2,507.25	
	Supplies, Hep B shots, drug tests, hearing tests	\$3,500.00	107%	-\$229.00		
	Equipment; CPR & safety training	\$1,500.00	0%	\$1,500.00		
	Chaps & helmets	\$700.00	95%	\$36.25		
	Triage kits for rangers	\$1,200.00	0%	\$1,200.00		
383-22	Volunteer Management (\$7,000)	-----			\$1,647.98	
	Supplies for recruitment, training, and recognition	\$4,500.00	79%	\$947.98		
	Master volunteer training & supplies	\$700.00	0%	\$700.00		
	Cervis annual fee - @ \$150/month	\$1,800.00	100%	\$0.00		
411-22	Marketing (\$10,040)	-----			\$3,223.16	
	Brochures, advertising, Partners magnets, job fair	\$9,000.00	65%	\$3,166.35		
	Iphone, microphone, & Gimbal for live streaming	\$1,040.00	95%	\$56.81		
412-22	Postage & Mailing (\$3,000-1,000)	\$2,000.00	48%	\$1,036.36	\$1,036.36	May 2020 Amend

FY20 CONSERVATION BUDGET UPDATE - AS OF 6/30/20 --claims paid through 6/25/20; payroll paid through 6/26/20

ACC'T NO.	ACCOUNT DESCRIPTION	AMOUNT BUDGETED	% USED	SUB-TOTALS REMAINING	TOTAL AMOUNT REMAINING	TARGETED DATE COMPL. BY/DATE
414-22	Communication Services (\$29,300)	-----			\$2,493.85	
	Phone service at McFarland Park	\$9,840.00	91%	\$889.55		
	Phone service at Hickory Grove Park	\$850.00	107%	-\$60.14		
	Broadband service at McFarland & Hickory	\$12,300.00	100%	\$6.72		
	Unlimited Data for live streaming	\$960.00	75%	\$242.20		
	Two-way radio service	\$900.00	90%	\$86.00		
	Internet service for Toughbooks	\$2,100.00	91%	\$179.52		
	Iowa Systems billing - electronic citations	\$1,200.00	100%	\$0.00		
	MCT license fee	\$900.00	0%	\$900.00		
	Body-worn camera license fees	\$250.00	0%	\$250.00		
422-22	Education & Training (\$10,610+3000)	-----			\$775.61	May 2020 Amend
	Permanent staff	\$12,500.00	88%	\$1,517.19		
	General all-staff training	\$1,000.00	177%	-\$766.58		
	CDL & pesticide applicator training/testing fees	\$110.00	77%	\$25.00		
430-22	Utilities (\$68,720-10,000)	-----			\$7,986.82	May 2020 Amend
	Water - McFarland & Dakins primitive	\$2,500.00	71%	\$728.72		
	Water & Sewer - Hickory Grove	\$3,000.00	77%	\$702.06		
	Water & Sewer - Dakins Lake	\$3,000.00	46%	\$1,611.24		
	Water, sewer, electricity, natural gas - TELC houses	\$6,600.00	90%	\$628.78		
	LP - CC, ranger residences, shops	\$8,120.00	70%	\$2,467.00		
	Electricity - McFarland Park	\$10,000.00	85%	\$1,529.28		
	Electricity - Indian Creek Unit	\$15,000.00	95%	\$678.19		
	Electricity - Dakins Lake	\$10,500.00	103%	-\$358.45		
440-22	Grounds Maintenance (\$133,950+\$14,400-16,000)	-----			\$4,278.81	Aug 2019 Amend
	General maintenance	\$8,000.00	149%	-\$3,959.13		May 2020 Amend
	TELC - signs, chemicals, trees, cons. practices	\$1,500.00	215%	-\$1,722.06		
	Gravel	\$12,000.00	99%	\$111.61		
	Calcium chloride - PP, HG, Dakins	\$6,000.00	117%	-\$1,041.16		
	Picnic table repairs, grills	\$1,200.00	27%	\$877.00		
	Signs & posts	\$4,500.00	127%	-\$1,234.00		
	Machinery/Equip. Rental	\$750.00	134%	-\$255.04		
	Soil Cons./Tile/Watershed	\$4,200.00	34%	\$2,792.25		
	Chemicals	\$5,500.00	108%	-\$439.70		
	Farm Operations (seed, shrubs, trees)	\$1,000.00	90%	\$103.03		
	Wildlife nesting structures	\$500.00	67%	\$167.28		

FY20 CONSERVATION BUDGET UPDATE - AS OF 6/30/20 --claims paid through 6/25/20; payroll paid through 6/26/20

ACC'T NO.	ACCOUNT DESCRIPTION	AMOUNT BUDGETED	% USED	SUB-TOTALS REMAINING	TOTAL AMOUNT REMAINING	TARGETED DATE COMPL. BY/DATE
	Fencing, maintenance, & repairs	\$2,000.00	15%	\$1,708.90		
	Water testing kits x 20	\$0.00	0%	\$0.00		
	Tree replacement at Hickory Grove	\$2,500.00	92%	\$210.00		
	Dakins Lake - freezeless hydrants x 12	\$2,000.00	250%	-\$2,999.00		
	McFarland shop - shop\repairs\updates	\$12,000.00	42%	\$6,951.15		
	Jennett Heritage Area - install parking lot off S14	\$3,500.00	72%	\$974.45		
	McFarland Park - connect-a-dock	\$16,500.00	101%	-\$178.18		
	McFarland Park - Trails & wayfinding signs	\$3,400.00	32%	\$2,328.28		
	W Peterson Park - parking lot reduction	\$10,000.00	70%	\$3,022.29		
	W Peterson Park - connect-a-dock	\$11,000.00	154%	-\$5,908.66		
	W Peterson Park - speed bumps	\$7,000.00	49%	\$3,545.45		
	Dakins Lake - ADA ramp @ shelter	\$2,000.00	160%	-\$1,204.61		
	PRT - seed McCallsburg prairie w/diverse natives	\$2,000.00	100%	\$0.00		
	Outer Parks - replace wooden entrance signs x 5	\$4,500.00	91%	\$415.40		
	Hickory Grove - mulch for playgrounds x 2	\$4,200.00	102%	-\$103.50		
	Hickory Grove - rock for beach parking lot	\$3,700.00	97%	\$111.86		
	Hickory Grove - injections for trees effected by bur oak blight	\$900.00	99%	\$4.90		
	HOINT & PRT - trail resurfacing trouble spots	\$0.00	0%	\$0.00		
441-22	Building Maintenance (\$59,090)	-----			\$4,613.58	
	Cleaning and paper supplies	\$4,000.00	43%	\$2,270.47		
	Garbage service	\$23,000.00	134%	-\$7,843.07		
	Portable toilet	\$11,000.00	49%	\$5,570.00		
	Alarm system monitoring	\$1,240.00	100%	\$5.80		
	Building repairs/maintenance	\$13,000.00	82%	\$2,295.93		
	TELC Residence - 2809 S Riverside gutters	\$750.00	0%	\$750.00		
	TELC Residence - 2809 S Riverside soffit/facia	\$1,500.00	29%	\$1,071.61		
	TELC Residence - 2919 S Riverside alarm system	\$1,000.00	87%	\$132.84		
	Hickory Grove Residence - painting exterior	\$3,600.00	90%	\$360.00		
444-22	Equipment Rent/Maintenance (Marco copier) (\$3,780)	\$3,780.00	126%	-\$976.99	-\$976.99	
471-22	Contractual Labor (\$182,700+\$44,877-26,700)	-----			\$34,087.84	Aug 2019 Amend
	Hickory campground attendant	\$3,700.00	97%	\$99.99		May 2020 Amend
	Dakins Lake campground attendant	\$5,700.00	96%	\$248.57		
	Wetland mitigation monitoring - Dakins	\$3,500.00	100%	\$0.00		
	CCI Contract - replace trail steps at McFP	\$0.00	0%	\$0.00		
	CCI Crew - remove invasives at HGP	\$4,700.00	96%	\$167.50		
	CCI Crew - NR work at HGP & Robison Acres	\$9,400.00	83%	\$1,560.00		

FY20 CONSERVATION BUDGET UPDATE - AS OF 6/30/20 --claims paid through 6/25/20; payroll paid through 6/26/20

ACC'T NO.	ACCOUNT DESCRIPTION	AMOUNT BUDGETED	% USED	SUB-TOTALS REMAINING	TOTAL AMOUNT REMAINING	TARGETED DATE COMPL. BY/DATE
	Emerald ash borer treatment @ HGP	\$4,000.00	100%	\$0.00		
	Repairs to Gladys Leui Preserve fence	\$5,000.00	100%	-\$13.46		
	Repairs to Longnecker fence	\$20,000.00	99%	\$247.16		
	Culvert extnsn\rock armoring @ outlets HGP	\$0.00	0%	\$0.00		
	Armor slopes, install check dams-stblztn HOINT & 630th St	\$24,000.00	112%	-\$2,874.67		
	Hannums Mill Dam mitigation	\$53,000.00	100%	\$100.11		
	ICCS 2020 Conference Planning	\$0.00	0%	\$0.00		
	Sensitive Areas Inventory Update	\$54,877.00	39%	\$33,651.00		
	McFarland Watershed Assessment	\$13,000.00	55%	\$5,901.64		
	CyBiz Lab - TELC economic impact analysis	\$0.00		-\$5,000.00		
623-22	Taxes, Leases, Easements (\$480)	\$480.00	191%	-\$435.38	-\$435.38	
*****	Sub-Total Operating Expenses	\$747,527.00	89%	\$83,947.33	\$83,947.33	
	CAPITAL ACCOUNTS					
10210...	CONSERVATION LAND ACQUISITION (\$0+143,900)				\$32,031.78	May 2020 Amend
601-22	Land Acquisition (Osheim)	\$143,900.00		\$32,031.78		
10220...	OTHER CAPITAL PROJECTS					
610-22	Buildings & Equipment (\$53,600+\$654,223-242,209)				-\$11,914.45	Aug 2019 Amend
	TELC Rsdnc - 2809 S Riverside - Replace windows	\$7,200.00	148%	-\$3,476.34		May 2020 Amend
	Generators, elec., trnsfr switch, elec pump for fuel	\$17,400.00	92%	\$1,326.00		
	Praeri Rail Trail - finish resurfacing in McCallsburg	\$0.00	0%	\$0.00		
	Praeri Rail Trail	\$189,986.00	81%	\$36,790.09		
	HGP - concrete n. boat ramp to island bridge	\$0.00	0%	\$0.00		
	HGP - new beachhouse	\$223,667.00	123%	-\$51,129.12		
	Dakins Lake Cabin	\$22,631.00	100%	-\$0.08		
	McFarland Park - new entrance sign	\$4,730.00	3%	\$4,575.00		
624-22	Watershed Improvement at HG (\$0+\$391,338+190,120)	\$581,458.00	100%	\$0.00	\$0.00	Aug 2019 Amend May 2020 Amend
625-22	Wildlife Habitat Grants (\$400)				\$30.00	
	Breeding Bird survey @ Jennett	\$400.00	93%	\$30.00		
627-22	Heart of Iowa Trail (\$390,000+\$554,941)	\$944,941.00	74%	\$247,703.98	\$247,703.98	Aug 2019 Amend

FY20 CONSERVATION BUDGET UPDATE - AS OF 6/30/20 --claims paid through 6/25/20; payroll paid through 6/26/20

ACC'T NO.	ACCOUNT DESCRIPTION	AMOUNT BUDGETED	% USED	SUB-TOTALS REMAINING	TOTAL AMOUNT REMAINING	TARGETED DATE COMPL. BY/DATE
629-22	Fish Habitat Grants (\$101,000)	-----			-\$431.65	
	Hickory Grove Lake Restoration Project Phase 3	\$54,800.00	100%	\$53.28		
	HG Lake - rock & hauling - fish structure	\$46,200.00	101%	-\$484.93		
*****	Sub-Total Capital Accounts	\$2,237,313.00	88%	\$267,419.66	\$267,419.66	
(23000)	REAP				\$0.00	
23000-10210-601-22	REAP Grant (\$0+76,424)	\$76,424.00	100%	\$0.00		May 2020 Amend
23000-10220-640-22	REAP Development Grant - TELC, Phase 2	\$421,724.00	100%	\$0.00		
*****	Sub-Total REAP	\$498,148.00	100%	\$0.00	\$0.00	
(68000)	CONSERVATION ACQ. & CAPITAL PROJECTS	-----			\$9,652.36	
06999-260-22	Funding for on-line registration refunds (\$0+2,000)	\$2,000.00	265%	-\$3,303.00		May 2020 Amend
10210-610-22	Buildings & Equipment (\$450,000-450,000)	\$0.00	0%	\$0.00		
10220-624-22	Other Capital Projects (\$0+190,120)	\$190,120.00	0%	\$12,955.36		
*****	Sub-Total Conservation Reserve	\$192,120.00	95%	\$9,652.36	\$9,652.36	
(73000)	TRUST FUND					
223-22-21	Friends of Conservation - Enviro. Education Supply (\$53,000-2	-----			\$4,268.79	
	Miscellaneous Expenditures	\$28,000.00	85%	\$4,268.79		
	Partners youth service projects	\$0.00	0%	\$0.00		
426-22	Friends of Conservation - Land Appraisals (\$0)				-\$2,100.00	
	Land Appraisal	\$0.00	0%	-\$2,100.00		
440-22	Friends of Conservation - Grounds Maintenance (\$40,000)	-----			-\$2,960.93	
	HGP - Replace 3 docks	\$24,000.00	115%	-\$3,587.15		
	McFarland Park - Connect-a-dock	\$500.00	100%	\$0.00		
	HGP - Prairie seed btw Breezy Bay & trail	\$3,000.00	100%	\$0.00		
	HGP - sand for beach	\$3,500.00	98%	\$56.92		
	HGP - material for expanded trail system	\$9,000.00	94%	\$569.30		

FY20 CONSERVATION BUDGET UPDATE - AS OF 6/30/20 --claims paid through 6/25/20; payroll paid through 6/26/20

ACC'T NO.	ACCOUNT DESCRIPTION	AMOUNT BUDGETED	% USED	SUB-TOTALS REMAINING	TOTAL AMOUNT REMAINING	TARGETED DATE COMPL. BY/DATE
471-22	Friends of Conservation - Contract Labor (\$0-24,700)	-----			\$12,950.00	
	Trust for Public Land Study	\$24,700.00	48%	\$12,950.00		
601-22	Friends of Conservation - Land Acquisition	-----			\$0.00	
	Wicks (donation from OASC)	\$1,000.00	100%	\$0.00		
610-22	Friends of Conservation - Buildings & Equipment (\$20,000)	-----			\$0.00	
	HGP Beach House	\$20,000.00	100%	\$0.00		
*****	Sub-Total Trust Fund	\$113,700.00	89%	\$12,157.86	\$12,157.86	
	TOTALS - FY20	\$5,304,584.00	91.97%	\$426,125.27	\$426,125.27	

FY20 IRVM BUDGET UPDATE - as of 6/30/20 - claims paid through 6/25/20; payroll through 6/26/20

ACC'T NO.	ACCOUNT DESCRIPTION	AMOUNT	%	SUB-TOTALS	TOTAL AMOUNT	COMMENTS
		BUDGETED	USED	REMAINING	REMAINING	
(11000-06010):						
100-24-05	Salaries - Bargaining Staff (appropriated at 95%)	\$41,500.00	100%	\$69.60	\$69.60	May 2020 Amend
100-24-09	Salaries - Extra Help	-----			\$3,277.97	
	- Summer (900 hours)	\$14,570.00	98%	\$342.49		
	- Drainage District (480 hrs)	\$9,320.00	111%	-\$1,059.52		
	- Spring (680 hrs)	\$3,995.00	0%	\$3,995.00		
100-24-52	Salaries - Staff (appropriated at 95%)	\$58,700.00	100%	\$102.67	\$102.67	May 2020 Amend
104-24	Overtime Pay	\$600.00	0%	\$600.00	\$600.00	
106-24	Taxable Fringe Benefits	\$970.00	89%	\$106.63	\$106.63	
110-24	FICA	\$10,300.00	93%	\$708.26	\$708.26	
111-24	IPERS	\$11,500.00	99%	\$117.95	\$117.95	
113-24	Employer's Flex Benefits	\$3,500.00	100%	\$12.80	\$12.80	
114-24	Employee's Insurance (\$10,100+\$10,850)	\$20,950.00	100%	-\$6.80	-\$6.80	Aug 2019 Amend
	Sub-total Salaries & Benefits	\$175,905.00	97%	\$4,989.08	\$4,989.08	
202-24	Chemicals (\$8,000)	\$8,000.00	100%	-\$25.05	-\$25.05	
204-24	Seed (\$23,500)	-----			\$2,547.08	
	10 acres native seed, warm season	\$3,000.00	76%	\$727.15		
	20 acres permanent seed, cool	\$4,000.00	107%	-\$277.49		
	Mulch & tackifier, erosion control products	\$15,000.00	87%	\$1,975.70		
	Cover crop and stabilizer seed	\$1,500.00	92%	\$121.72		
215-24	Shop Supplies (\$1,600)	-----			\$187.13	
	Tools and equipment	\$1,600.00	88%	\$187.13		
250-24	Vehicle Fuels & Maintenance (\$26,700-6,200)	-----			\$2,546.67	May 2020 Amend
	Fuel	\$7,800.00	91%	\$700.71		
	Repairs & maintenance	\$12,000.00	85%	\$1,805.00		
	- tires (2) for hydroseeder	\$0.00	0%	\$0.00		
	- tires & tune up for #53	\$700.00	94%	\$40.96		
260-24	Office Supplies (\$1,150)	-----			-\$238.04	
	Educational materials, envelopes, letterhead	\$300.00	363%	-\$788.04		
	1 ArcView, 1 ArcPad license	\$850.00	35%	\$550.00		
294-24	Uniforms & Equipment (\$950)	-----			\$345.05	
	SCC shirts, outerwear, and boot reimbursement	\$800.00	66%	\$275.04		
	SCC shirts & hats for seasonal staff	\$150.00	53%	\$70.01		

FY20 IRVM BUDGET UPDATE - as of 6/30/20 - claims paid through 6/25/20; payroll through 6/26/20

ACC'T NO.	ACCOUNT DESCRIPTION	AMOUNT	%	SUB-TOTALS	TOTAL AMOUNT	COMMENTS	
		BUDGETED	USED	REMAINING	REMAINING		
308-24	Health & Safety (\$800)	\$800.00	100%	-\$0.99	-\$0.99		
412-24	Postage & Mailing (\$50)	\$50.00	11%	\$44.55	\$44.55		
414-24	Communication Services (\$810)	-----				-\$435.70	
	Office phone service	\$570.00	113%	-\$72.99			
	Hot spot	\$240.00	251%	-\$362.71			
422-24	Education & Training (\$1,200)	-----				\$457.71	
	Permanent staff - \$500 x 2	\$1,000.00	67%	\$332.71			
	Seasonal employees	\$200.00	38%	\$125.00			
430-24	Utilities (\$3,000)	\$3,000.00	82%	\$538.08	\$538.08		
452-24	Machinery & Equipment Rental (\$100)	\$100.00	278%	-\$177.50	-\$177.50		
471-24	Contract Services (\$50,000-10,900)	\$39,100.00	100%	-\$5.39	-\$5.39	May 2020 Amend	
610-24	Buildings & Equipment (\$3,360)	-----				\$1,198.00	
	Pest Control	\$900.00	112%	-\$105.89			
	Gravel, herbicide, general maint	\$1,100.00	80%	\$214.61			
	Dumpster rental & service	\$360.00	75%	\$89.28			
	Safety shower	\$1,000.00	0%	\$1,000.00			
633-24	Equipment & Machinery (\$2,000-2,000)	\$0.00	---	\$0.00	\$0.00	May 2020 Amend	
633-24-24	Equipment & Machinery - LRTF grants (\$91,600)	-----				\$43,678.00	
	Cab-over dual rear wheel truck	\$58,000.00	83%	\$10,078.00			
	Norstar sprayer	\$26,500.00	0%	\$26,500.00			
	Matrix 840GS Pro GPS	\$7,100.00	0%	\$7,100.00			
	Sub-Total Operating Expenses	\$195,720.00	74%	\$50,659.60	\$50,659.60		
	TOTAL FY20 BUDGET	\$371,625.00	85%	\$55,648.68	\$55,648.68		

STORY COUNTY CONSERVATION - REVENUE BY MONTH - FY20

Description	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Jan 20	Feb 20	Mar 20	Apr 20	May 20	Jun 20	YTD REVENUE	BUDGETED FY20
Bldg. Rents (MP Room)	\$225.00	\$255.00	\$25.00	\$900.00	\$300.00	\$0.00	\$0.00	\$0.00	\$375.00	\$0.00	\$0.00	\$0.00	\$2,080.00	\$2,900 Amended May 2020
Miscellaneous	\$42.00	\$7.10	\$5.00	\$0.00	\$376.00	\$4,546.18	\$0.00	\$12.59	\$75.00	\$65.79	\$154.13	\$139.53	\$5,423.32	\$6,000
FEMA	\$0.00	\$0.00	\$16,940.63	-\$16,940.63	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$139,609.07	\$0.00	\$139,609.07	\$166,600 Amended Aug 2019
Other State Grants	----	----	----	----	----	----	----	----	----	----	----	----	----	----
- CIRTPA (PRT Extension)	\$0.00	\$8,555.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,555.70	\$420,000 Amended Aug 2019
- IDNR (Fish Habitat Grant-HG)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$46,580.00	\$0.00	\$0.00	\$0.00	\$0.00	\$46,580.00	\$46,580
- ISU (Federal Work Study)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0 Amended May 2020
- CIRTPA (HOINT Paving-Phase 1)	\$0.00	\$0.00	\$0.00	\$0.00	\$190,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$190,000.00	\$200,000
- State Rec Trails (HOINT Paving-Phase 1)	\$0.00	\$0.00	\$0.00	\$0.00	\$275,067.62	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$275,067.62	\$300,000
- IDNR (Fish Habitat Grant-HGL fish st)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$41,580.00	\$0.00	\$0.00	\$0.00	\$0.00	\$41,580.00	\$41,580
- IDNR (Wildlife Diversity Grant-bird su)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0 Amended May 2020
Environmental Education Fees	\$1,116.50	\$1,330.39	\$4,503.25	\$2,323.25	\$817.75	\$1,004.75	\$1,722.75	\$969.21	\$987.50	\$0.00	-\$313.50	\$1,781.00	\$16,242.85	\$31,000 Amended May 2020
Boat Rentals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0
Rec. Fac. Rents (lodges/shelters)	\$50.00	-\$200.00	\$50.00	\$0.00	\$0.00	\$75.00	\$0.00	\$0.00	\$300.00	\$0.00	\$217.00	\$100.00	\$592.00	\$500 Amended May 2020
Other Rec. Fees (Waterfront)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0
Land Rent	\$0.00	\$400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$27.77	\$0.00	\$427.77	\$400 Amended May 2020
Donations (Other/Grants)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,005.00	\$0.00	\$0.00	\$6,005.00	\$6,000 Amended May 2020
Firewood	\$113.00	\$178.00	\$198.00	\$0.00	\$70.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$268.00	\$827.00	\$700 Amended May 2020
Fuel Tax Refunds	\$0.00	\$3,370.90	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,370.90	\$3,150
Boat Titling Fees	\$160.00	\$180.00	\$95.00	\$60.00	\$45.00	\$30.00	\$5.00	\$0.00	\$35.00	\$90.00	\$45.00	\$125.00	\$870.00	\$1,000
Sub-total - Gen. Rev.	\$1,706.50	\$14,077.09	\$21,816.88	-\$13,657.38	\$466,676.37	\$5,655.93	\$1,727.75	\$89,141.80	\$1,772.50	\$6,160.79	\$139,739.47	\$2,413.53	\$737,231.23	\$1,226,410
REAP per co/capita	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$28,601.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$28,601.00	\$28,750
REAP, Interest	\$605.65	\$548.41	\$580.70	\$124.98	\$126.95	\$110.03	\$139.37	\$130.72	\$125.06	\$104.35	\$69.14	\$36.32	\$2,701.68	\$3,500 Amended May 2020
REAP - Other state grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0
Sub-total - REAP	\$605.65	\$548.41	\$580.70	\$124.98	\$126.95	\$28,711.03	\$139.37	\$130.72	\$125.06	\$104.35	\$69.14	\$36.32	\$31,302.68	\$32,250
Camping - Hickory Grove	\$4,488.00	\$11,382.00	\$2,152.00	\$0.00	\$0.00	\$3,080.00	\$1,940.00	\$3,295.00	\$5,856.00	\$0.00	\$1,764.00	\$16,003.00	\$49,960.00	\$40,000 Amended May 2020
Camping - Dakins Lake	\$3,771.00	\$8,770.00	\$6,143.00	\$5,245.00	\$983.00	\$196.00	\$1,208.00	\$1,964.00	\$2,771.00	\$0.00	\$2,353.00	\$13,238.00	\$46,642.00	\$40,000 Amended May 2020
Camping - Other	\$35.00	\$28.00	\$21.00	\$7.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$66.00	\$69.00	\$226.00	\$0
Sub-total - Cons. Resrv	\$ 8,294.00	\$ 20,180.00	\$8,316.00	\$ 5,252.00	\$ 983.00	\$3,276.00	\$ 3,148.00	\$5,259.00	\$8,627.00	\$ -	\$ 4,183.00	\$ 29,310.00	\$96,828.00	\$80,000
FOC - Donations/Misc.	\$1,412.00	\$2,075.00	\$3,550.00	\$230.00	\$1,100.00	\$3,500.00	\$5,706.61	\$0.00	\$21,660.05	\$0.00	\$1,600.00	\$675.00	\$41,508.66	\$40,000 Amended May 2020
FOC - Donations/Leui	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$90,000.00	\$90,000.00	\$90,000
FOC - Donations/Partners	\$355.00	\$1,395.00	\$1,340.00	\$1,260.00	\$2,210.00	\$3,845.89	\$1,820.00	\$3,285.00	\$970.00	\$2,280.00	\$2,480.00	\$1,159.00	\$22,399.89	\$22,000
FOC - Easements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0
FOC - Interest	\$1,105.91	\$1,000.75	\$1,063.34	\$1,000.15	\$1,017.20	\$883.91	\$899.64	\$849.66	\$819.09	\$696.35	\$455.79	\$470.51	\$10,262.30	\$10,000 Amended May 2020
FOC - Other State Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0
FOC - Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,550.00	\$0.00	\$0.00	\$0.00	\$16.00	\$4,566.00	\$0
Sub-total Trust Funds	\$2,872.91	\$4,470.75	\$5,953.34	\$2,490.15	\$4,327.20	\$8,229.80	\$8,426.25	\$8,684.66	\$23,449.14	\$2,976.35	\$4,535.79	\$92,320.51	\$168,736.85	\$162,000.00
TOT. CONS. REVENUE	\$13,479.06	\$39,276.25	\$36,666.92	-\$5,790.25	\$472,113.52	\$45,872.76	\$13,441.37	\$103,216.18	\$33,973.70	\$9,241.49	\$148,527.40	\$124,080.36	\$1,034,098.76	\$1,500,660
IRVM Miscellaneous	\$213.15	\$176.49	\$0.00	\$1,842.45	\$165.00	\$185.59	\$255.50	\$0.00	\$0.00	\$0.00	\$0.00	\$666.90	\$3,505.08	\$2,470
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0 Amended May 2020
Drainage Dist. Services	\$0.00	\$0.00	\$5,356.60	\$605.16	\$1,774.56	\$0.00	\$4,820.00	\$10,164.59	\$1,916.32	\$0.00	\$0.00	\$121.61	\$24,758.84	\$25,000 Amended May 2020
Other State Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,903.00	\$5,903.00	\$5,903 Amended Aug 2019 &
Weed Violations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100
Fuel Tax Refunds	\$0.00	\$719.55	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$719.55	\$1,000
TOT. IRVM REVENUE	\$213.15	\$896.04	\$5,356.60	\$2,447.61	\$1,939.56	\$185.59	\$5,075.50	\$10,164.59	\$1,916.32	\$0.00	\$0.00	\$6,691.51	\$34,886.47	\$34,473

— CALENDAR OF EVENTS —

Date	Time	Event	Location
AUGUST			
Monday, August 10	5:30 p.m.	Story County Conservation Board Meeting	Conservation Center
Tuesday, August 18	5:30 p.m.	Nature Play: A Froggin We Will Go!	McFarland Park
Thursday, August 20	6:00 p.m.	Paddle Boarding Basics	West Peterson Park
Thursday, August 27	7:00 p.m.	Evening Prairie Walk	Doolittle Prairie
Sunday, August 30	1:00 p.m.	SOAR Annual Release Party	Locations TBD
SEPTEMBER			
Tuesday, September 1	10:30 a.m.	O.W.L.S.: Exploring Madagascar	Conservation Center
Friday, September 11	6:30 p.m.	Community Campfire	McFarland Park
Monday, Sept. 14	5:30 p.m.	Story County Conservation Board Meeting	Conservation Center
OCTOBER			
Saturday, October 3	9:00 a.m.	Story County Pheasants Forever Youth Hunt	Hickory Grove Park
Tuesday, October 6	10:30 a.m.	O.W.L.S.: The Brenton Arboretum	Conservation Center
Saturday, October 10	7:30 a.m.	Wild Women of the Woods	Hickory Grove Park
Monday, October 12	5:30 p.m.	Story County Conservation Board Meeting	Conservation Center
Friday, October 23	4:30 p.m.	Nature Play: Into the Woods!	McFarland Park
Friday, October 23	6:30 p.m.	Evening Exploration	McFarland Park
Thursday, October 29	1:30 p.m.	Fall Foliage Walk	Soper's Mill

As we head into fall, we may have additions or changes to our public programs, volunteer events, or scheduled meetings. Please watch our website calendar or social media for the latest information.



Story County Conservation Board - McFarland Park 56461 180th St. - Ames, Iowa 50010-9451
Phone (515) 232-2516 - Fax (515)232-6989 - Email: conservation@storycounty.com
www.storycountyconservation.org

Memorandum

To: Story County Conservation Board

Through: Michael D. Cox, Director

From: Ryan Wiemold, Parks Superintendent

Date: July 13, 2020

Re: Consideration of Starting the Hiring Process for Full Time Conservation Technician Vacancy

Conservation staff is requesting permission to pursue hiring a full time Conservation Technician for a vacancy at Hickory Grove Park. This position has been unstaffed since May 2020. Park use during COVID has been markedly increased thus workload has followed suit. Workloads and maintenance items need to be completed to provide the safe public use opportunities with a high-standard level of service. Without this position, we will fall behind on park upkeep. We would like to start this position in September.

Staff urges your approval.

Approval

Disapproval

Date

Date



Board of Supervisors

Story County, Iowa

Hiring Freeze Policy

Approval Date: 4/21/2020	Effective Date: 4/21/2020	Revision No: 1
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Reference: BOS Minutes 4/21/20	Distribution: Intranet, S:drive; Policy Book
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General Policy Statement

In an effort to address decreased revenues and revenue sources due to COVID-19, cost-saving measures need to be developed and exercised. One such measure is to implement a hiring freeze. This process will enable County department heads and elected officials, along with the Board of Supervisors, an opportunity to examine department or office functions and services in conjunction with cost reduction efforts.

Hiring Freeze Guidelines

An immediate hiring freeze has been authorized by the Board of Supervisors. Any offers that were extended and accepted, or actions already communicated to prospective employees prior to the hiring freeze being implemented will be processed as normal. Recognizing that it may be important for certain positions to be filled during the hiring freeze an exemption process has been developed.

1. The hiring freeze applies to new positions, replacement staff, full-time, part-time and temporary positions regardless of the funding source.
2. Exemptions will be considered for essential staff and approved by the Board of Supervisors. A Hiring Freeze Exemption Request Form will need to be completed, signed by the department head or elected official and submitted to Human Resources. Approval of an exemption will be handled through normal board proceedings.
3. Vacant positions may be filled after approval of an exemption request.
4. No employment action or position posting will occur before an exemption request is approved.

Hiring Freeze Exemption Request

Position Title: Conservation Technician Date Submitted: 7/14/20

Division/Department: Conservation Preferred Start Date: 9/16/20

Requestor: Ryan Wiemold Board Approval: _____

What job function will this position serve?

Park and facilities maintenance.

Why do you consider this position to be essential?

This position helps SCC keep up with project work and maintenance items to keep properties up to a quality and safe standard for public use.

What are the consequences if this position is not filled?

Park maintenance standards and budgeted project items may not be able to be completed on due to workload volumes and limited staff.

Is it possible for the job responsibilities to be performed by other staff?

Work loads can often already exceed staffing capabilities. Sharing and balancing staffing resources already happens. If field staff are pulled from one location or work is performed by other staff, some workload elsewhere is not being completed.

What are the funding sources for this position?

General fund - SCC salary budget

How will the department/office manage its work if this position is not authorized?

Park maintenance and safety items will fall behind, budgeted park projects may not be able to be completed, or some overtime will be needed for other staff to accomplish that workload. The position has been unfilled for 2 months and staff is feeling that workload.



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www.storycountyconservation.org

Memorandum

To: Story County Conservation Board

Through: Michael D. Cox, Director

From: Ryan Wiemold, Parks Superintendent

Date: July 13, 2020

Re: Consideration of Memorial Bench for Chris Jutting at McFarland Park for \$1,400.00.

Conservation staff is asking for your consideration for a memorial bench for Chris Jutting at McFarland Park. Chris was an ISU graduate, natural resource professional, active outdoorsman and involved in the local community. As an eagle scout Chris built steps on the trails at McFarland Park. Chris' memorial fund helped pave the Touch A Life trail. This bench will replace a wooden one at the front of the McFarland Park Conservation Center. Please see the attached request and supplemental information.

Staff urges your approval.

Approval

Disapproval

Date

Date

MEMORIALS AND PLAQUES

Type of memorial (tree plantings, park amenities, landscaping): Metal park bench for Chris Jutting.

Proposed park/placement location within the park: Facing the front parking lot at McFarland Park by the entrance.

Detailed description/drawing of proposed memorial or plaque, including size, shape, color, and wording of any inscriptions (may be attached): See attached

Specific justification for the memorial, including:

Suitability: SCCC had previously identified the need and location for a bench

History or biography of the individual to be honored:

Chris Jutting was born and grew up in Ames Iowa. He attended ISU and graduated with a double major – environmental science and geology. He was also a student employee of one of the water quality labs at ISU. Upon graduation Chris worked for the North Platte Natural Resources District (Scotts Bluff, NE) and subsequently for ENSR (Ft. Collins, CO). Chris passed away in Aug. 2010 from an undiagnosed cardiac condition. He was 29.

Rationale for honoring the individual, organization or act (such as a significant monetary contribution for the acquisition, development and placement of the plaque or memorial, a sustained, high level of voluntary public service in the area of conservation):

Chris' family would like to recognize and memorialize his love for McFarland Park. Upon his death, his memorial funds were directed to completion of the Touch A Life trail. Chris' family will cover the cost of purchasing the memorial bench.

Please address the person's character, reputation, standing within the community or level of contribution to conservation or the community as a whole.

Chris was an active member of his church and attained the rank of Eagle Scout, Troop 140, Ames. His Eagle Scout project was to build a set of stairs at McFarland Park.

He loved to hike, camp and fish. Sadly, his ability to continue his contributions to the community and conservation was cut short by his untimely death.

Chris was a friend of Mike and Linda Meetz. If needed, I'm sure Mike will attest to Chris' character and reputation in the community.





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INVOICE NO. PAGE
216962 1

INVOICE DATE
11/12/19

FFIS VID: 420820576A

VXP990080156

FEI 42-0820576

BILL TO: Story County Cons Board
 Danny Simcox
 56461 180th St
 Ames, IA 50010-9451
 US

SHIP TO: Story County Cons Board
 Danny Simcox
 56461 180th St
 515-443-5270
 Ames, IA 50010-9451
 US

ORDER NO. 186920 ORDER DATE 09/24/2019 CUSTOMER NO. IA 450 LOC SALES 01 REP Lynn Rochelle Williams

CUSTOMER P. O. NUMBER

66723

IA 45

SHIP VIA Dayton

PPD/COL

ITEM NUMBER DESCRIPTION	QTY. ORDERED	QTY. SHIPPED/RETURNED QTY. BACKORDERED	UNIT PRICE	UOM DISC% EA	EXTENDED PRICE
B102/CB-6 BENCH PORT 6' CONTOUR AMHERST BLACK PWD CT FRMS & SEAT	1	1	1099.00	EA	1,099.00
PLAQUE-2RD PLAQUE 6" ROUND METAL CUSTOM SILVER LETTERING/BLACK PLQ	1	1	198.00	EA	198.00

COMMENTS:
THANK YOU!

TERMS: NET 30 DAYS

** Purchasing by catalog or Internet does NOT make this purchase exempt from sales tax. If this invoice does not include sales tax, and the purchase is taxable under the destination state's law, you are required to remit the appropriate forms and tax to that state. **

SALE AMOUNT 1,297.00
 MISC. CHARGES .00
 SHIPPING 119.00
 SALES TAX .00
 TOTAL 1,416.00
 AMOUNT RECEIVED .00

BALANCE DUE 1,416.00

dsimcox@storycountyowa.gov



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www.storycountyconservation.org

Memorandum

To: Story County Conservation Board

From: Michael D. Cox, Director

Date: July 13, 2020

Re: Consideration of Memorial Bench for Dennis Jones at Heart of Iowa Nature Trail.

Conservation staff is asking for your consideration for a memorial bench for Dennis Jones at the Heart of Iowa Nature Trail east of Slater. Mr. Jones was an avid cyclist. He worked to improve cycling safety and trail development. Please see the attached request and supplemental information.

Staff urges your approval.

Approval

Disapproval

Date

Date

APPLICATION FOR NAMING CONSERVATION AREAS AND PLACING MEMORIALS

It is the policy of the Story County Conservation Board to ensure the best interests of the county and the community while naming conservation areas and placing memorials in conservation areas.

Conservation facilities shall be named in a manner that will enable the public to easily recognize, locate and remember them. Names for parks and facilities shall be selected in the following order of priority:

1. Places and features, including streets, schools and natural features
2. Historic sites or events
3. Descriptive names
4. Persons or organizations

The preferred types of park memorials with appropriate plaques are:

1. Tree plantings
2. Park amenities including benches, tables, receptacles, fountains and shelters
3. Landscaping and improvements

Large monuments and shelters are discouraged.

The director shall review the application and recommend approval by the Story County Conservation Board at a regularly scheduled meeting.

MEMORIALS AND PLAQUES

Type of memorial (tree plantings, park amenities, landscaping):

Park bench with memorial plaque

Proposed park/placement location within the park:

On the HOINT and near the Skunk River Bridge, if possible

Detailed description/drawing of proposed memorial or plaque, including size, shape, color, and wording of any inscriptions (may be attached):

Standard SCCB bench design such as we've seen on the trail east of Slater

Specific justification for the memorial, including:

Suitability:

The memorial bench will provide a resting place for users of the HOINT. Our preference for a location near the bridge spanning the Skunk River comes only from our knowledge that Friends of Central Iowa Biking (FCIB) had made a donation towards its construction. There is little doubt that the group also contributed to the early development of the trail.

History or biography of the group or individual to be honored:

Dennis was an avid cyclist, riding RAGBRAI for many years, volunteering with Friends of Central Iowa Biking, and helping with trail access efforts. In addition to cycling, he was a long-time volunteer at Midnight Madness, the GAAR (Great Ames Adventure Race), Special Olympics National Games, and many others. He was deeply involved with Ames Noon Kiwanis.

Dennis was a founding member of the FCIB, a non-profit dedicated to the promotion, development, and maintenance of bikeways throughout Central Iowa.

Rationale for honoring the individual, organization or act (such as a significant monetary contribution for the acquisition, development and placement of the plaque or memorial, a sustained, high level of voluntary public service in the area of conservation):

FCIB advocated for cyclists by presenting local, county and state officials with legislative and safety concerns, and by promoting safe riding through membership programs and bicycle safety rodeos. Tens of thousands of dollars were raised for recreational trail development (city, county, and central Iowa) through the repair and annual sale of used bicycles.

As new organizations formed to promote safe and enjoyable bicycling ,and influence policy (e.g. the Ames Bicycle Coalition), Denny and the FCIB continued to serve the community through their involvement with the GAAR event and donations.

Please address the person's character, reputation, standing within the community or level of contribution to conservation or the community as a whole:

In addition to cycling, Denny was a long-time volunteer at Midnight Madness, the GAAR, Special Olympics National Games, and many others. He was deeply involved with the Ames Noon Kiwanis.

Dennis was a recognized national expert in biological containment, and traveled internationally on behalf of the U.S. government to share his expertise. Among his proudest professional achievements was his role as Chief Engineer at the USDA's National Animal Disease Laboratory in Ames, Iowa.



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www.storycountyconservation.org

Memorandum

To: Story County Conservation Board

From: Michael D. Cox, Director

Date: July 13, 2020

Re: Consideration of Naming the Touch-A-Life Trail Overlook Deck at McFarland Park the Sally and John Greve: McFarland Reflections Overlook

The attached request was submitted by the Town and Country Kiwanis Club. The Club has dedicated decades of work to the Touch-A-Life Trail and associated facilities at McFarland Park. Two of their long-time members are John and Sally Greve. John and Sally have dedicated many years to making facilities which people can enjoy at McFarland Park. Please see the attached request and supplemental information.

Staff urges your approval.

Approval

Disapproval

Date

Date

APPLICATION FOR NAMING CONSERVATION AREAS AND PLACING MEMORIALS

Respectfully Submitted by Leo Timms Ames Town and Country Kiwanis 7/5/2020

A handwritten signature in cursive script that reads "Leo Timms". The signature is enclosed within a simple rectangular border.

It is the policy of the Story County Conservation Board to ensure the best interests of the county and the community while naming conservation areas and placing memorials in conservation areas.

Conservation facilities shall be named in a manner that will enable the public to easily recognize, locate and remember them. Names for parks and facilities shall be selected in the following order of priority:

1. Places and features, including streets, schools and natural features
2. Historic sites or events
3. Descriptive names
4. Persons or organizations

The preferred types of park memorials and plaques are:

1. Tree plantings
2. Park amenities including benches, tables, receptacles, fountains and shelters
3. Landscaping and improvements
4. Large monuments and shelters are discouraged

The director of conservation shall review the application and prepare a report and recommendation for consideration of approval by the Story County Conservation Board at a regularly scheduled meeting.

NAMING CONSERVATION AREAS

Concise description of the physical location of the park or facility **McFarland Park: overlook and picnic area just down the east part of Touch of Life Trail after it initially splits to go around the lake both ways (see map and picture on last page)**

The proposed name for the park or facility **Sally and John Greve: McFarland Reflections Overlook**

Specific justification for the proposed name, including:

Suitability: Beautiful overlook deck and picnic area overlooking lake at McFarland Park that would be fitting for recognizing Sally and John Greve's passion and long term commitment for McFarland Park and their commitment and accomplishments in community service in Story County.

History or biography of the group or individual to be honored: Sally and John Greve are long time residents of Ames and Story County, including excellent examples of volunteering and community service to McFarland Park and other city and county parks and facilities, as well as Mary Greeley Medical Center and other places. John is a charter member of our Ames Town and Country Kiwanis (ATAACK) group and only 1 / 2 members who have been involved with the McFarland "Touch of Life Trail" since its inception which included the idea and full funding from ATAACK. John has been a leader through those initial years and especially the second phase that really propelled the next 20+ years to complete the trail. John was involved in the initial trail including the proposed adoption overlook (and later also picnic) site. John has also been engaged in many other park projects and buildings including Ames City parks (Brookside, Emma McCarthy Lee, Inis Grove), Ada Hayden, State 4-H camp, and Tedesco Environmental Learning Center. John was also an outstanding teacher and educator at ISU College of Veterinary Medicine for 40 + years. As important, John donated his time as an advisor to the Student Veterinary publication and Omega Tau Sigma, an international veterinary society dedicated to educating and engaging students in community service and outreach. Sally has been a member of our club for 15+ years and, while not specifically working on the concrete at McFarland, has been a supporter of all our projects and a co-leader with John in our networking across Kiwanis clubs and projects in a 3 county area. Sally is also an excellent educator and was a pioneer in developing and teaching "English as a Second Language" in Iowa (eventually adopted at DMAAC) but also to many individuals. She was a key leader in their church, leading the Altar Guild, Congregation Board, and in charge of Education. Individually and collectively, Sally and John have volunteered countless hours and years at Mary Greeley Medical Center, Sally at informational desks, and John working supplies, and his last 6 years working directly with patients on safety standards in their hospital rooms. While these volunteer efforts are not all park and conservation oriented, they reflect Sally and John's commitment of time and talents to serving people and our world. Finally, there is also philanthropy part and if you google and look at many groups (SCC, McFarland Park, ISU Museums, Raising Readers, ERP, ISU Vet Med scholarships, Ames Historical Society to name only a few), Sally and John Greve show up together as a team. And that is how we would love to see them be recognized for this service, and no greater place than McFarland Park.

Rationale for the name (such as a significant monetary contribution for the acquisition or development of the park, a substantial donation of labor or materials, or a sustained, high level of voluntary public service in the area of conservation): **(SEE ABOVE) Sally and John, as well as our Ames Town and Country Kiwanis group, have made substantial donations of time, labor, occasionally materials (including funding the initial Touch of Life Trail), and even financial support to many projects at McFarland Park and throughout Story County, including our most recent adoption of Tedesco Environmental Learning Corridor. We as a club are also committed to future projects and upgrades specific to this area as some of the top boards are wearing and may need replacement. Also, the deck, etc. may need some refinishing soon and we would undertake this at SCC request or guidance, as well as any other maintenance and needs.**

Please address the person's character, reputation, standing within the community or level of contribution to conservation or the community as a whole. If the individual is deceased, the application shall address that person's singularly unique and significant contribution to the community or a substantial donation to the acquisition or development of the park.

SEE ABOVE DISCUSSION! The excellent character and contributions of Sally and John Greve are explained above. We believe this is the unique and great opportunity to recognize their contributions. Sally and John reside at Green Hills and Sally's dementia and John's recent health problems have spurred this as a top and rapid priority.

MEMORIALS AND PLAQUES

Type of memorial (tree plantings, park amenities, landscaping) We would like to propose a small plaque (funded by our club) to be possibly attached across the top of some of the vertical pieces that hold up the top boards or rails or at a spot designated by SCC to name and honor Sally and John Greve

Proposed park/placement location within the park: Overlook and small picnic area located just down the Touch of Life Trail after it initially splits and goes east (see attached map and picture)_

Detailed description/drawing of proposed memorial or plaque, including size, shape, color, and wording of any inscriptions (may be attached):

Haven't designed or contracted for this yet until approved. We envision a plaque maybe 1-1.5' long and 4-6" wide (depending on lettering size and what is approved or acceptable) with 2 lines:
Line 1: **Sally and John Greve** Line 2: **McFarland Reflection Overlook**
Lines would be on top of each other and centered on the plaque.

Specific justification for the memorial, including:

Suitability: **SEE NAMING DOCUMENT FOR DETAILS!**

History or biography of the group or individual to be honored **SEE NAMING DOCUMENT FOR DETAILS!**

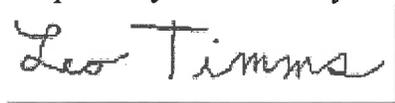
Rationale for honoring the individual, organization or act (such as a significant monetary contribution for the acquisition, development and placement of the plaque or memorial, a sustained, high level of voluntary public service in the area of conservation):

SEE NAMING DOCUMENT FOR DETAILS!

Please address the person's character, reputation, standing within the community or level of contribution to conservation or the community as a whole.

SEE NAMING DOCUMENT FOR DETAILS!

Respectfully Submitted by Leo Timms Ames Town and Country Kiwanis 7/5/2020



SEE PICTURE ON NEXT PAGE





Story County Conservation Board - McFarland Park 56461 180th St. - Ames, Iowa 50010-9451
Phone (515) 232-2516 - Fax (515) 232-6989 - Email: conservation@storycounty.com
www.storycountyconservation.org

Memorandum

To: Story County Conservation Board
From: Michael D. Cox, Director
Date: July 13, 2020
Re: Acceptance of the Conservation Finance Feasibility Study

The Trust for Public Land has completed the Conservation Finance Feasibility Study. The Study analyzes Story County demographics, budgets, and sustainable funding mechanisms. Acceptance of this Study does not obligate the County to take any further action or endorse any of the options identified in the Study.

Staff urges your acceptance.

Approval

Disapproval

Date

Date

DRAFT

CONSERVATION FINANCE FEASIBILITY STUDY | FEBRUARY 2020

STORY COUNTY, IOWA



THE
TRUST
FOR
PUBLIC
LAND



**STORY COUNTY
BOARD OF SUPERVISORS**

**LISA HEDDENS
LINDA MURKEN
LAURIS OLSON**

Story County Administration
900 Sixth Street
Nevada Iowa 50201
515-382-7200
515-382-7206 (fax)

Mr. Will Abberger
Vice President, Director of Conservation Finance
The Trust for Public Land
306 N. Monroe Street
Tallahassee, FL 32301

Dear Mr. Abberger:

The Story County Conservation Board and the Story County Board of Supervisors request a quote to provide technical advice and assistance from The Trust for Public Land in connection with our efforts to develop and sustain reliable, ongoing sources of funding for land conservation. As part of your advice and assistance, I understand you may undertake feasibility research, including studying local laws and recent elections; conducting a public opinion survey; providing recommendations regarding program design; and assisting with the development of strategies for supporting dedicated, ongoing sources of public funds for land conservation.

We are interested not only in the factual information that you can provide, but also your opinions and recommendations on public funding measures available to us and strategies to enact such measures. That would include understanding the public's priorities and attitudes concerning land preservation, water quality, and natural areas--including parks, trails, and fish and wildlife habitat--and how the public would respond to different methods of presenting those issues.

Information provided to the Story County Board of Supervisors and Story County Conservation Board will be public record as a matter of law. This request does not in any way commit public funds to the efforts of The Trust for Public Land related to this request, nor does it require public disclosure of any confidential information of either organization.

This request will continue in effect for any advice you offer or presentations you submit for the use of this body related to such matters. In addition, we would like to take this opportunity to request that you continue to be available to provide technical advice and assistance in this area and on related matters in the future.

Thank you.

Sincerely,

Linda Murken
Chair, Story County Board of Supervisors

Craig Meyers
Chair, Story County Conservation Board



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INTRODUCTION

The Trust for Public Land creates parks and protects land for people, ensuring healthy, livable communities for generations to come. Every park, playground, and public space created is an open invitation to explore, wonder, discover, and play - particularly in and near cities, where 80 percent of Americans live. The Trust for Public Land works with communities to conserve working farms, ranches, and forests; lands of historical and cultural importance; rivers, streams, coasts, and watersheds; and other special places where people can experience nature close at hand. Since 1972, the Trust for Public Land has protected more than 3.3 million acres and completed more than 5,400 park and conservation projects across the U.S.

The Trust for Public Land's Conservation Finance program helps state and local governments design, pass, and implement legislation and ballot measures that create new public funds for parks and land conservation. We have helped pass 572 ballot measures - with 82 percent success - creating \$79.6 billion in voter approved funding for parks, land conservation, and restoration.

In Iowa, the Trust for Public Land has been involved in five successful park and conservation funding ballot measures, generating more than \$61.8 million for land conservation. In 2010, The Trust for Public Land played an active role in the coalition that secured voter approval of the Natural Resources and Outdoor Recreation Trust Fund state constitutional amendment. More recently, in 2016, we provided technical assistance to design and pass a \$40 million bond in Linn County for land conservation, parks, trails, and watershed protection.

Story County has asked the Trust for Public Land to explore potential options to create dedicated funding for conservation within the county. Given the substantial investment of time and resources required for a successful conservation finance ballot measure, preliminary research is essential to determine the feasibility of such an effort. This feasibility study presents several viable local public options for funding conservation in the county and provides analysis of which options and funding levels are feasible, economically prudent, and likely to be publicly acceptable. This research is not a needs assessment; it provides a stand-alone, fact-based reference document that can be used to evaluate financing mechanisms from an objective vantage point.¹

¹ This feasibility study is not a legal document and should not be relied upon for legal purposes or a legal opinion. The contents of this report are based on the best available information at the time of research and drafting, December 2019-January 2020.

EXECUTIVE SUMMARY

The Trust for Public Land has undertaken a feasibility analysis to explore the public funding options available to support conservation within Story County, Iowa. In order to understand what would be an appropriate funding source or sources, this report first provides a brief overview of existing conservation programs and services, governance, and funding as well as general background information about the county. Next, the report analyzes possible alternatives for funding conservation, including the authority for their use and revenue raising capacity. Since a variety of revenue options require approval by voters, this report also provides pertinent election information, such as voter turnout history and election results for local finance measures. Finally, this report provides a brief overview of state and federal grant programs which could help the county leverage its funding.

To create new revenue for conservation, local governments in Iowa have the authority to issue general obligation bonds, increase property taxes, and increase the local sales tax. These options are summarized below and in Appendix A.

- **General Obligation Bonds:** Story County could issue general obligation bonds for conservation projects. For instance, a \$20 million, twenty-year general obligation bond for conservation would increase the county's annual debt service payments by \$1.47 million and cost the median homeowner about \$30 per year in additional property taxes. Voter approval (60 percent) is required. By state law, the county must hold a special bond election; possible special election dates do not include November general elections in even-numbered years.
- **Property Tax:** Story County could ask county voters to approve an additional property tax levy for conservation. For example, a \$0.30 per \$1,000 levy increase would generate approximately \$1.45 million per year and would cost the median homeowner roughly \$30 per year in additional property taxes. Majority voter approval is required. By state law, a special levy election must be held on the first Tuesday in March.
- **Sales Tax:** Since Story County has already imposed the 1 percent local option sales tax, the county could hold an election to change the use of the funds. For example, Story County could dedicate 50 percent of the LOST revenues to property tax relief, 25 percent to general county betterment, and 25 percent to conservation. This change would generate approximately \$561,000 per year for conservation. Majority voter approval is required.

Since these funding options would require voter approval, Story County should narrow the potential funding options to those that match the county's land conservation needs identified in the county's planning processes. The Trust for Public Land recommends a professionally administered public opinion survey of Story County voters that tests those options, including ballot language, tax tolerance, priorities, timing, and program priorities.

BACKGROUND

Overview²

The land that today is known as Story County was originally prairie, with the exception of some groves of trees along the larger streams in the area. In 1846, the boundaries of Story County were established. The county has an area of 576 square miles. From 1990 to 2010, Story County’s population increased by 23.8 percent, while the state grew by 4.5 percent. During this same period, the county saw a decrease in population in only one municipality (City of Zearing, -9.8 percent) and a general decrease in township populations (-2.3 percent). Based on Woods and Poole Economics, Inc. data, the county’s 2035 population is projected to be 109,258 (an increase of 22 percent from 2010). For comparison, the state population is projected to grow by 11.8 percent over the same period to 3,407,575.

While the state labor force grew by 6 percent between 2000 to 2013, the county labor force grew by more than 11.9 percent for the same time period. Unemployment rates increased at a similar rate for both the state and Story County between 2000 and 2013, by 1.6 percent (from 4.2 to 5.8) and 1.8 percent (from 4.4 to 6.2), respectively. These higher unemployment rates are attributable to the “Great Recession” that began in 2007. The county’s unemployment rate has since decreased to 1.6 percent as of 2018.³

Based on the American Community Survey (2007-2011), nearly 65.8 percent of workers in Story County earn a private sector wage and salary. This compares to 79 percent statewide. Residents in Story County and the state are primarily employed in “Management, Business, Science, and Arts Occupations,” over 44 percent for Story County and 34 percent for the state. The largest industries in the county include Educational, Health and Social Services (36.5 percent), Manufacturing (10.2 percent), and Retail Trade (9.5 percent).

The county is served by 10 school districts. In total, the county is home to 27 schools, which provide services to nearly 11,000 students. In addition to four area trade, technical, and community schools, there are four higher education facilities with traditional four-year programs located within forty-five miles, as listed below:

- Iowa State University (Ames)
- University of Iowa Des Moines Campus (Des Moines)
- DMACC (Ankeny)
- Des Moines University (Des Moines)
- Drake University (Des Moines)
- Grandview University (Des Moines)
- Mercy College of Health Sciences (Des Moines)
- Faith Baptist Bible College and Theological Seminary (Ankeny)

Story County Communities	
Jurisdiction	Population
Ames	67,155
Nevada	6,798
Huxley	3,672
Story City	3,395
Slater	1,556
Roland	1,233
Gilbert	955
Colo	916
Maxwell	832
Cambridge	804
Zearing	540
Collins	436
McCallsburg	378
Kelley	292
Sheldahl	273
Unincorporated	8,870
County Total	98,105
<i>Source: censusreporter.org</i>	

² Largely excerpted from Story County Cornerstone to Capstone (C2C) Plan unless otherwise noted.

³ U.S. Bureau of Labor Statistics, Labor force data by county, 2018 annual averages

Demographics

The table below provides a summary of Story County’s demographic information compared to Iowa as a whole. The table includes data such as population, race, education, and income levels.

Story County Demographics			
		Story County	Iowa
Population	Population estimates, July 1, 2018, (V2018)	98,105	3,156,145
	Population estimates base, April 1, 2010, (V2018)	89,542	3,046,872
	Population, percent change - April 1, 2010 (estimates base) to July 1, 2018, (V2018)	9.60%	3.60%
Race & Hispanic Origin	White alone, percent	86.30%	90.70%
	Black or African American alone, percent (a)	2.90%	4.00%
	American Indian and Alaska Native alone, percent (a)	0.30%	0.50%
	Asian alone, percent (a)	8.60%	2.70%
	Native Hawaiian and Other Pacific Islander alone, percent (a)	Z	0.10%
	Two or More Races, percent	1.90%	1.90%
	Hispanic or Latino, percent (b)	3.60%	6.20%
	White alone, not Hispanic or Latino, percent	83.30%	85.30%
Housing & Families	Median value of owner-occupied housing units, 2014-2018	\$180,400	\$142,300
	Median gross rent, 2014-2018	\$885	\$766
	Households, 2014-2018	37,219	1,256,855
	Language other than English spoken at home, percent of persons age 5 years+, 2014-2018	11.10%	8.00%
Education	High school graduate or higher, percent of persons age 25 years+, 2014-2018	97.10%	92.00%
	Bachelor's degree or higher, percent of persons age 25 years+, 2014-2018	51.10%	28.20%
Income & Poverty	Median household income (in 2018 dollars), 2014-2018	\$54,554	\$58,580
	Per capita income in past 12 months (in 2018 dollars), 2014-2018	\$28,034	\$31,085
	Persons in poverty, percent	18.90%	11.20%
<i>Source: US Census Quickfacts</i>			
<i>Notes: (a) Includes persons reporting only one race</i>			
<i>(b) Hispanics may be of any race, so also are included in applicable race categories</i>			
<i>Z - Value greater than zero but less than half unit of measure shown</i>			

Governance

The county Board of Supervisors is the executive branch of county government. The Supervisors serve as the policymakers for the county and administer the various county programs. Their powers include reviewing budget requests, appropriating funds, establishing county tax levies, enacting ordinances, filling employee vacancies, and hearing reports from county officers. The Board is also responsible for overseeing economic development in the county. The Board consists of three members.

Citizens elect a County Auditor, Recorder, Attorney, Sheriff, Treasurer and a county Board of Supervisors. The County Board of Supervisors then appoints individuals to serve as directors for the other offices in the courthouse or, in some cases, a commission that is overseen by the County Board of Supervisors appoints a director. The Story County Conservation Board is appointed by the County Board of Supervisors and directly oversees a Conservation Director. While the county Board of Supervisors is

Story County Board of Supervisors		
Name	Position	Next Election
Linda Murken	Chair	2022
Lisa Heddens	Vice Chair	2020
Lauris Olson	Supervisor	2020

the chief formulator of county policy, the administration of county government programs is guided by a variety of elective and appointive offices, and a number of semi-autonomous boards and commissions.⁴

Budget

The tables below provide a summary of Story County’s FY2020 Adopted Budget. The first table below shows the county’s revenue sources. Property taxes make up the majority of the county’s revenues. The second table is a summary of expenditures. The largest expenditure is Public Safety and Legal Services (primarily the Sheriff’s Office). In 2020, total expenditures are expected to exceed total revenue resulting in the need to use reserves of approximately \$1 million. The Conservation Department has a budget of \$2.38 million, which is about 5 percent of the county’s total budget.⁵ This is partly in the County Environment and Education category and partly in the Capital Projects category of expenditures.

Story County FY20 Revenues		
Revenue	Amount	% of Total
Taxes Levied on Property	\$28,205,681	61.37%
Less: Credits to Taxpayers	\$1,030,109	2.24%
Net Current Property Taxes	\$27,175,572	59.13%
Delinquent Property Tax Revenue	\$3,050	0.01%
Penalties, Interest & Costs on Taxes	\$75,000	0.16%
Other County Taxes/TIF Tax Revenues	\$3,445,064	7.50%
Intergovernmental	\$8,669,030	18.86%
Licenses & Permits	\$69,420	0.15%
Charges for Service	\$1,841,405	4.01%
Use of Money & Property	\$511,405	1.11%
Miscellaneous	\$665,920	1.45%
Operating Transfers In	\$3,500,000	7.62%
Proceeds of Fixed Asset Sales	\$6,000	0.01%
Total Revenues	\$45,961,866	100%

Story County FY20 Expenditures		
Expenditure	Amount	% of Total
Operating:		
Public Safety and Legal Services	\$13,138,790	27.93%
Physical Health and Social Services	\$2,668,123	5.67%
Mental Health, ID & DD	\$1,927,134	4.10%
County Environment and Education	\$4,562,290	9.70%
Roads & Transportation	\$6,382,925	13.57%
Government Services to Residents	\$1,551,138	3.30%
Administration	\$6,642,224	14.12%
Nonprogram Current	\$50,000	0.11%
Debt Service	\$1,672,400	3.55%
Capital Projects	\$4,954,463	10.53%
Operating Transfers Out	\$3,500,000	7.44%
Total Expenditures	\$47,049,487	100%
Excess of Revenues over (under) Expenditures	(\$1,087,621)	

The Conservation Department’s share of the county’s total budget has increased and decreased over the past decade. The table to the right shows the department’s share of the county’s budget for the current fiscal year as well as 1, 5, and 10 years ago. The FY 20 budget is a smaller share of the county budget than in FY 10 and FY 15.

Conservation % of Total Budget				
	FY 10	FY 15	FY 19	FY 20
Conservation Expenditures	\$2,337,702	\$2,387,872	\$2,132,000	\$2,382,260
Total County Expenditures	\$42,347,932	\$40,780,461	\$42,897,449	\$47,049,487
% of Total	5.52%	5.86%	4.97%	5.06%

Story County Conservation

Story County Conservation (SCC) manages more than 3,100 acres of parks and natural areas, including lakes, campgrounds, and trails, and an additional 5,500 acres of roadside habitat through the Integrated Roadside Vegetation Management program. The environmental education staff serves Story County schools and the public with interpretive and informational programs for all ages. Story County

⁴ <https://www.storycountyiowa.gov/DocumentCenter/View/19/Structureonecolor?bidId=>

⁵ Story County FY20 Adopted Budget and Budget Worksheets

Conservation's volunteer program provides volunteer opportunities to individuals and groups interested in making a difference in local natural resources.⁶

The Conservation Board is composed of five volunteer members appointed by the County Board of Supervisors for five-year terms. The Conservation Board is responsible for aspects of the Conservation Department's business such as acquiring and managing property for conservation and recreational purposes and for development of conservation and recreation programs in the county. The Board hires and supervises a Director to administer the program.⁷

Most of the department's generated revenue come from state grants, namely the State Recreational Trails Program (\$300,000) for paving on the Heart of Iowa Nature Trail. However, the largest source of funding is the county's general fund. The largest expenditures in FY20 are capital projects, namely the Hickory Grove Sewer Replacement and the Heart of Iowa Nature Trail construction.⁸ Expenditures not covered by department-generated revenue are covered by the county general fund (property taxes). In FY19 the conservation department's portion of the countywide levy was \$0.55854 per \$1,000 value.

Story County Conservation Revenues FY20			Story County Conservation Expenditures FY20		
Revenue	Amount	% of Total	Expenditure	Amount	% of Total
Interest on Investments	\$7,500	0.31%	Salaries	\$239,200	10.04%
Building Rent (conservation center)	\$5,000	0.21%	Overtime Pay	\$6,800	0.29%
Miscellaneous	\$6,000	0.25%	Taxable Fringe Benefits	\$4,360	0.18%
REAP Funds (Resource & Enhancement)	\$28,750	1.21%	Conservation Board	\$1,500	0.06%
Other State Grants	\$593,920	24.93%	Shop Supplies	\$9,500	0.40%
Other General Gov't Fees (Environmental Education)	\$38,000	1.60%	Environmental Education Supply	\$107,980	4.53%
Camping Fees	\$126,000	5.29%	Custodial Supplies	\$6,000	0.25%
Recreational Fac. Rentals (lodges)	\$1,150	0.05%	Equipment Parts & Supplies	\$56,000	2.35%
Donations	\$127,000	5.33%	Vehicle Fuels & Maintenance	\$87,300	3.66%
Firewood	\$1,000	0.04%	Office Supplies	\$13,900	0.58%
Fuel Tax Refunds	\$3,150	0.13%	Recreational Supplies	\$900	0.04%
Boat Titling Fees	\$1,000	0.04%	Uniforms & Equipment	\$59,550	2.50%
Total Department-Generated Revenues	\$938,470	39.39%	Health & Safety	\$6,900	0.29%
County General Fund	\$1,443,790	60.61%	Volunteer Management	\$7,000	0.29%
Total Revenues	\$2,382,260	100%	Marketing	\$11,540	0.48%
			Postage & Mailing	\$3,000	0.13%
			Communication Services	\$29,300	1.23%
			Education & Training	\$10,610	0.45%
			Utilities	\$68,720	2.88%
			Grounds Maintenance - Repairs and improvements to parks & equipment, roads, hiking trails, signs, wildlife habitat	\$173,950	7.30%
			Building Repairs & Maintenance	\$59,090	2.48%
			Copier Contract	\$3,780	0.16%
			Contractual Labor	\$239,700	10.06%
			Taxes, Leases & Easements	\$480	0.02%
			Equipment & Machinery	\$31,200	1.31%
			Other Capital Projects - Buildings & Equipment	\$182,600	7.66%
			Hickory Grove Sewer Replacement	\$450,000	18.89%
			Hickory Grove Beach House	\$20,000	0.84%
			Wildlife Habitat Stamp Grants	\$400	0.02%
			Heart of Iowa Trail	\$390,000	16.37%
			Fish Habitat Grants	\$101,000	4.24%
			Total Expenditures	\$2,382,260	100%

⁶ <https://www.storycountyiowa.gov/95/Conservation-Parks>

⁷ <https://www.storycountyiowa.gov/518/Conservation-Board>

⁸ Story County FY20 Budget Worksheets

Story County Conservation's Strategic Plan for 2018-2020 outlines several goals:

1. Promote and practice stewardship of natural resources;
2. Improve Story County's water quality;
3. Increase the reach of SCC in Story County to enhance environmental awareness, responsibility, and stewardship;
4. Provide improved, exceptional facilities to support SCC's vision; and
5. Identify diverse and sustainable funding sources to support growth, resilience, and sustainability.

Specifically, the Strategic Plan calls for identifying and securing new, creative, and leveraged funding sources by:

- Securing professional services and support;
- Increasing gifts, donations, and land acquisition from supporters;
- Advocating for IWILL passage by the Iowa Legislature;
- Securing more funding through partnerships; and
- Exploring passage of an SCC bond (fall 2020).⁹

⁹ Story County Conservation, Strategic Plan 2018-2020 (<https://ia-storycounty2.civicplus.com/DocumentCenter/View/5757/SCC-Strategic-Plan-?bidId=>)

CHOOSING A LOCAL FUNDING STRATEGY

The financing options utilized by a community will depend on a variety of factors such as tax capacity, budgetary resources, voter preferences, and political will. While most local governments provide support for conservation programs through the budget process, these funds often fall short of what is needed to support long-term investment in conservation. As elected officials go through the process of making critical budgetary decisions, funding for conservation often lags behind other public purposes and well behind what voters would support. It is often difficult to raise taxes without an indisputable public mandate for the intended purpose.

In the Trust for Public Land’s experience, local governments that create funding through voter-approved ballot measures create substantially more dedicated funds for conservation. Ballot measures provide a tangible, dedicated means to implement a local government’s vision. With their own funding, local governments are better positioned to leverage grants from state or federal governments or private philanthropic partners, especially those that require matching funds. Having a predictable funding source empowers a city, county, or special district to establish long-term conservation priorities that meet important community goals and values.

Nationwide, a range of public financing options have been utilized by local jurisdictions to fund conservation, including general obligation bonds, the local sales tax, and the property tax. Other mechanisms have included special assessment districts, real estate transfer taxes, impact fees, and income taxes. The ability of local governments to establish dedicated funding depends upon state enabling authority and local laws.

In order to raise revenue for conservation, local governments in Iowa have the authority to issue general obligation bonds, increase property taxes, or use a portion of the local option sales tax for the acquisition of land for conservation. General obligation bonds are the most common tool used by Iowa counties and municipalities to fund land acquisition and other capital needs. All of the funding mechanisms explored in this report require voter approval in Story County.

Conservation Finance Ballot Measures in Iowa

While there have only been six local conservation finance measures on the ballot in Iowa, all have passed, including five bonds, which require 60 percent approval. Bonds are the most popular local mechanism for financing conservation and land acquisition in Iowa. The table below summarizes these ballot measures. Appendix B provides a more detailed list of measures with ballot language.

Iowa Local Conservation Finance Measures, 2000-present					
Finance Mechanism	Number of Measures	Number Passed	% Passed	Total Funds Approved	Conservation Funds Approved
Bond	5	5	100%	\$116,770,000	\$66,770,000
Sales Tax	1	1	100%	\$53,000,000	\$13,000,000
Total	6	6	100%	\$169,770,000	\$79,770,000

Source: The Trust for Public Land's LandVote Database, www.landvote.org.

GENERAL OBLIGATION BONDS

To raise funds for capital improvements, such as land conservation or building construction, Iowa counties may issue bonds. There are primarily two types of bonds: general obligation (G.O.) bonds, and revenue bonds. G.O. bonds are guaranteed by the full faith and credit of the county and often backed by the levy of property taxes within the county. Revenue bonds are paid by project generated revenue. This report will examine G.O. bonds only. Generally bond proceeds are limited to capital projects and may not be used for operations and maintenance purposes.¹⁰

G.O. bonds are debt incurred by counties that is repaid through property tax revenues. Bonds may be issued directly by the county for county purposes or by the county on behalf of other entities. General obligation bonds can be issued for both “essential corporate/county purposes” and “general corporate/county purposes.” “Essential” purposes, while varying between city and county regulations, usually include such projects as bridges, roads, water and sewer systems, and some urban renewal projects. “General” purposes also differ for cities and counties, but can include community centers, fire and police stations, and other public buildings. Parks and conservation projects also fall under general purposes.¹¹

Bonds for “essential” purposes can generally be issued without a public vote provided the amount of the bond does not exceed a maximum amount as specified in law for the population of the area served. However, bonds for “general” purposes require the approval of 60 percent of the votes cast in a special election.¹²

As of June 30, 2018, Story County had \$4,774,800 of outstanding general obligation and urban renewal revenue bonds compared to \$4,681,000 at the end of fiscal year 2017. In addition, the county entered into a capital lease purchase agreement for \$2,299,000 during fiscal year 2016 to lease-purchase ten motor graders for the Secondary Roads Department. The balance on the lease-purchase agreement at June 30, 2018 is \$1,211,596.

Story County’s general obligation debt carries an Aa2 rating assigned by Moody’s Investors Service, a national rating agency. The Constitution of the State of Iowa limits the amount of general obligation debt counties can issue to 5 percent of the assessed value of all taxable property within the County’s corporate limits. Story County’s outstanding general obligation debt, including the capital lease purchase agreement noted above, is significantly below its constitutional debt limit of approximately \$366 million.¹³

Issuing Debt for Conservation

Story County could generate substantial funds for conservation at a relatively low cost to taxpayers by issuing bonds. The table on the following page illustrates the estimated annual debt service, required property tax increase, and annual household cost of different G.O. bond issues. For instance, a \$20 million, twenty-year general obligation bond for conservation would increase the county’s annual debt service payments by \$1.47 million and cost the median homeowner about \$30 per year in additional property taxes.

¹⁰ Federal government rules governing the issuance of tax-exempt bonds limit the use of proceeds to capital purposes such that only a small fraction of bond funds may be used for maintenance or operations of facilities. State and local laws may impose further limits.

¹¹ Iowa Code 331.441 et seq.

¹² Iowa Code 331.441 et seq.

¹³ Story County Fiscal Year 2018 Audit

Story County Bond Financing Estimates						
Bond Issue	Interest Rate	Maturity (Years)	Annual Debt Service	Total Taxable Value*	Mill Increase	Annual Cost for Median Home**
\$10,000,000	4%	20	\$735,818	\$4,847,291,185	0.1518	\$15
\$15,000,000	4%	20	\$1,103,726	\$4,847,291,185	0.2277	\$23
\$20,000,000	4%	20	\$1,471,635	\$4,847,291,185	0.3036	\$30
\$25,000,000	4%	20	\$1,839,544	\$4,847,291,185	0.3795	\$38
\$30,000,000	4%	20	\$2,207,453	\$4,847,291,185	0.4554	\$45
<i>*Story County FY20 Adopted Budget</i>						
<i>**Median taxable value = \$99,354 (\$180,400, US Census Quickfacts, with 55.0743% rollback rate)</i>						

The Trust for Public Land’s bond cost calculations provide a basic estimate of debt service, tax increase, and cost to the typical homeowner in the community of potential bond issuances for land conservation. Assumptions include the following: the entire debt amount is issued in the first year and payments are equal until maturity; 20-year maturity; and four percent interest rate. The property tax estimates assume that the jurisdiction would raise property taxes to pay the debt service on bonds. The cost per household represents the estimated annual impact of increased property taxes levied to pay the debt service. The estimates do not take into account growth in the tax base due to new construction, annexation over the life of the bonds, or the possibility that the jurisdiction will sell bonds only as needed for specific projects, rather than all at once. The annual debt service and cost per household are the maximum tax impacts that could occur if the entire debt amount is issued at once. The jurisdiction’s officials, financial advisors, bond counsel and underwriters would establish the actual terms of any bond.

Implementation

In order to issue general obligation bonds for conservation purposes, the Story County Conservation Board must submit a petition asking that bonds be issued for a specified amount to the County Board of Supervisors.¹⁴ The Board shall publish notice of the proposal to issue the bonds, including a statement of the amount and purpose of the bonds and a statement of the estimated cost of the project for which the bonds are to be issued. The notice shall be published at least once, not less than four nor more than twenty days before the date of the election, hearing, or other action, in one or more newspapers, with the minutes of the meeting at which the Board adopts a resolution to call a county special election to vote upon the question of issuing the bonds. The cost of the project, as published in the notice, is an estimate and is not intended to be binding on the Board in later proceedings related to the project.

Before the Board may institute proceedings for the issuance of bonds for a general county purpose, it shall call a county special election to vote upon the question of issuing the bonds. At the election the proposition shall be submitted in the following form:

Shall the county of, state of Iowa, issue its general obligation bonds in an amount not exceeding the amount of \$..... for the purpose of

Notice of the election shall be given by publication at least once, not less than four nor more than twenty days before the date of the election, hearing, or other action, in one or more newspapers.

The proposition of issuing bonds for a general county purpose is not carried or adopted unless the vote in favor of the proposition is equal to at least sixty percent of the total vote cast for and against

¹⁴ Iowa Code 331.441

the proposition at the election. If the proposition of issuing the general county purpose bonds is approved by the voters, the board may proceed with the issuance of the bonds.¹⁵

Special elections on public measures are limited to the following dates for counties:

- In an odd-numbered year, the first Tuesday in March, the second Tuesday in September, or the first Tuesday after the first Monday in November.
- In an even-numbered year, the first Tuesday in March or the second Tuesday in September.¹⁶

For 2020 and 2021, these dates are:

- March 3, 2020
- September 8, 2020
- March 2, 2021
- September 14, 2021
- November 2, 2021

The governing body of a political subdivision which has authorized a special election shall by written notice inform the commissioner who will be responsible for conducting the election of the proposed date of the special election. If a public measure will appear on the ballot at the special election, the governing body shall submit the complete text of the public measure to the commissioner with the notice of the proposed date of the special election.

A city council, county board of supervisors, school district board of directors, or merged area board of directors that has authorized a public measure to be submitted to the voters at a special election shall file the full text of the public measure with the commissioner no later than 5:00 p.m. on the forty-sixth day before the election.¹⁷ The table below shows the last date on which the full text of the public measure could be submitted for each special election in 2020 and 2021.

46 Days Prior	Election Day
January 17, 2020	March 3, 2020
July 24, 2020	September 8, 2020
January 15, 2021	March 2, 2021
July 30, 2021	September 14, 2021
September 17, 2021	November 2, 2021

¹⁵ Iowa Code 331.442

¹⁶ Iowa Code 39.2

¹⁷ Iowa Code 47.6

PROPERTY TAX

Property tax is levied on the taxable value of real property. The taxable value may be a percentage of the assessed value as a result of statewide limitations for allowable growth. The assessed value is 100 percent of market value except for agricultural realty, which is assessed according to its productivity. The rate differs in each locality and is a composite of county, city, school district, and special levies. Taxes are levied in terms of dollars per \$1,000 of taxable value and are collected locally.

A county is permitted by statute to impose two primary, or basic, levies. The rural services levy is imposed only against property located in the unincorporated areas of the county and is deposited in the rural services fund to pay for those services provided primarily to the residents of the unincorporated areas of the county. The rural services levy may not exceed \$3.95 per \$1,000 of assessed value. The general services levy, which is imposed countywide, may not exceed \$3.50 per \$1,000 of assessed value and is deposited in the general fund to pay for those services provided to all county residents. A county is also permitted to levy a supplemental property tax levy for only those purposes specified in Iowa Code section 331.424 (including but not limited to insurance, emergency management, district court costs, and election costs). The amount of the supplemental levy rate is not limited by statute.

A county may certify an addition to a levy in excess of the amounts permitted under the basic levy and any additions to the basic levy if the additional levy is approved at a special election by a simple majority of votes cast.

Counties are also required to levy property taxes for the partial funding of mental health and disability services. Each county's levy authority is based upon a statutory per capita expenditure target amount multiplied by the county's general population. Unlike other county property tax levies, a county's mental health and disability services levy may not be increased or allowed to exceed the statutory limits.¹⁸ Additionally, the county can levy a tax in the amount necessary for debt service, which shall be levied on all taxable property within the county.¹⁹

County revenues from taxes for general county services are credited to the general fund of the county. The board may make appropriations from the general fund for general county services, including but not limited to expenses incurred by the county Conservation Board in carrying out its powers and duties.²⁰

In order to determine property taxes:

1. The value of property is established.

The assessor (or the Iowa Department of Revenue) estimates the value of each property. This is called the "assessed value." The assessed value is to be at actual or market value for most property taxes.

2. The assessments of all taxable properties are added together.

The assessor totals the assessed value in each classification and reports it to the county auditor.

3. The Department examines total assessed values and equalizes them.

¹⁸ Iowa Legislative Services Agency, Legal Services Division, Legislative Guide - Local Property Tax

¹⁹ Iowa Code 331.422 and 331.423

²⁰ Iowa Code 331.427

Each assessor sends the reports, called "abstracts," to the Iowa Department of Revenue. The abstract shows the total values of all real property in each jurisdiction by classification of property, not by individual property. A process called "equalization" is applied every two years to ensure that property values are comparable among jurisdictions and complies with Iowa code.

In addition, the "assessment limitation" is applied every year by the auditor. This process is commonly called "rollback" and is used in response to inflation. The application of the rollback results in taxable value in most cases. If the statewide increase in values of homes and farms exceeds 3 percent due to revaluation, their values are "rolled back" so that the total increase in aggregate value statewide is 3 percent. Rollback for agricultural and residential property is allowed to fluctuate within the 3 percent limitation. This does not mean that the assessment on an individual's home will increase by only 3 percent. The rollback is applied on a class of property, not an individual property. It means that the statewide total taxable value can increase by only 3 percent due to revaluation.

4. Budgets are established.

Each taxing authority determines its own budget. The budget includes the cost of providing services, the amount of aid received from the federal and state governments, the amount of money remaining from previous years, and revenue from other charges for services. Each approved budget is submitted to the county auditor.

5. A tax rate is established.

The county auditor divides the amount of the budget that is not funded by other sources by the taxable value of all the property in the taxing district. The result is referred to as "dollars per thousand." For example, if the dollars per thousand were \$10, the tax on a home valued at \$50,000 would be calculated at \$10 x 50. The tax on that home would be \$500 for that single taxing authority. The rates for all authorities are added together, resulting in a single tax levy called a consolidated levy for each unique set of taxing districts. The consolidated levy rate is always the result of two or more tax rates established by different government entities.

6. Credits are subtracted.

Credits such as the Homestead Credit are subtracted before a final tax bill is sent to the taxpayer.²¹

For FY 2020, Story County has a countywide rate of \$5.12714 per \$1,000 value, which is an increase from \$5.06487 in FY19. This includes the general basic levy of \$3.50, a supplemental general levy, a county services (mental health and disabilities) levy, and a debt service levy. Story County's countywide levy is below the statewide average of \$6.36 per \$1,000.²² The rural services levy

Story County FY20 Tax Dollars, Valuations, & Levy Rates			
	Dollars	Valuation	Rate
A. Countywide Levies:			
General Basic	\$17,108,166		3.50000
General Supplemental	\$4,994,606		1.02180
County Services Fund	\$2,164,544		0.44282
Debt Service	\$839,696	\$5,125,969,117	0.16252
Subtotal Countywide	\$25,107,012		5.12714
B. All Rural Services Only Levies:			
Rural Services Basic	\$3,385,001	\$1,021,122,354	3.23923
Total (A & B)	\$28,492,013		8.36637
<i>Source: Story County FY20 Adopted Budget</i>			

²¹ Iowa Department of Revenue (<https://tax.iowa.gov/iowa-property-tax-overview>)

²² Iowa State Association of Counties, 2019 County Financial Overview

also increased from \$3.17923 in FY19. Story County’s total rural and countywide levy is below the statewide average of \$9.79.²³ Property taxes account for about 60 percent of the county’s revenues in FY20.

Using the Property Tax for Conservation

Story County could ask county voters to approve an additional property tax levy for conservation. The table below illustrates the estimated annual revenue and cost to the typical homeowner of various property tax levies. For example, a \$0.30 per \$1,000 levy increase would generate approximately \$1.45 million per year and would cost the median homeowner roughly \$30 per year in additional property taxes. If the county dedicates at least \$0.22 per \$1,000 each year to conservation, it is eligible for an automatic distribution based on population from the state Resource Enhancement and Protection (REAP) program. (The conservation levy for FY19 was \$0.55854 per \$1,000 and Story County received its distribution.) See REAP County Conservation on page 26 of this report for more information.

Story County Estimated Revenue & Cost of Millage Increase			
Mill Levy Increase	Total Taxable Value*	Annual Revenue	Annual Cost for Median Home**
0.20	\$4,847,291,185	\$969,458	\$20
0.22	\$4,847,291,185	\$1,066,404	\$22
0.25	\$4,847,291,185	\$1,211,823	\$25
0.30	\$4,847,291,185	\$1,454,187	\$30
0.35	\$4,847,291,185	\$1,696,552	\$35
<i>*Story County FY20 Adopted Budget</i>			
<i>**Median taxable value = \$99,354 (\$180,400, US Census Quickfacts, with 55.0743% rollback rate)</i>			

Implementation

A special levy election is subject to the following:

1. The election shall be held only if the board gives notice to the county commissioner of elections, not later than February 15, that the election is to be held.
2. The election shall be held on the first Tuesday in March and be conducted by the county commissioner of elections in accordance with the law. For 2020 this date would be March 3; for 2021 this date would be March 2.
3. The proposition to be submitted shall be substantially in the following form:

Vote for only one of the following:

Shall the county of levy an additional tax at a rate of \$..... each year for years beginning next July 1 in excess of the statutory limits otherwise applicable for the (general county services or rural county services) fund?

or

The county of shall continue the (general county services or rural county services fund) under the maximum rate of \$.....

²³ Iowa State Association of Counties, 2019 County Financial Overview

4. The canvass shall be held on the second day that is not a holiday following the special levy election, and shall begin no earlier than 1:00 p.m. on that day.

5. Notice of the proposed special levy election shall be published at least twice in a newspaper prior to the date of the special levy election. The first notice shall appear as early as practicable after the board has decided to seek a special levy.

The levy must be approved by a majority of the votes cast on the proposition.²⁴

²⁴ Iowa Code 331.425

SALES TAX

Iowa’s state sales tax is 6 percent. In 2010, Iowa voters approved a constitutional amendment authorizing the establishment of the Natural Resources and Outdoor Recreation Trust Fund and dedicating a three-eighths of one percent (0.375%) sales tax increase to the Trust Fund to protect farmland and improve water quality and natural areas including parks, trails, and fish and wildlife habitat. However, the Iowa legislature has not increased the state sales tax, so the Trust Fund has been unfunded since its creation.

In addition to the 6 percent state tax, Story County imposes a 1 percent local option sales tax (LOST), which has been in place since the 1980s with no sunset. As of January 1, 2019, at least 50 percent of the local option tax revenue must be used for property tax relief. Any remaining local option tax revenues can be expended for any lawful purpose. Each jurisdiction within a county and the unincorporated area votes

Story County Local Option Sales Tax in FY20	
Revenues	
40% LOST	\$880,000
Cash carryover from previous fiscal year	\$127,803
Total Revenues	\$1,007,803
Expenses	
County Libraries	\$315,000
SR New Equipment	\$250,000
Sheriff Uniform Patrol Vehicles	\$185,000
Economic Development Group	\$110,000
Sanitary Disposal	\$79,225
Asset	\$18,000
Soil Conservation	\$15,000
County Tourism	\$10,000
Small Comm Econ Dev - Façade	\$10,000
Total Expenses	\$992,225
Carryover	\$15,578
<i>Source: Story County FY20 Budget Worksheets</i>	

separately on the imposition of the tax and uses of the funds; therefore, cities and the unincorporated area may have different approved uses. If a jurisdiction does not approve the tax, it cannot participate in the distribution of revenues.

All cities within Story County and the unincorporated area collect the 1 percent LOST. Story County deposits its LOST revenues in the Rural Services Fund and uses 60 percent for property tax relief and 40 percent for general county betterment, which includes purposes such as county libraries, economic development, sheriff patrol vehicles, and sanitary disposal. In the FY20 county budget, \$880,000 of the county’s LOST revenues are available for general county betterment. The table to the left details the use of these funds in the FY20 budget.

Local option sales tax revenues are distributed according to a formula on the basis of population and property tax levies. Story County’s FY20 distributions are shown in the table on the following page. The county receives approximately 17 percent of the revenues collected, or about \$2.2 million in FY20. Of this 17 percent, 60 percent is used for property tax relief and 40 percent for general county betterment. Ames receives the largest percentage of the revenues.

Using the Local Sales Tax for Conservation

Since Story County has already imposed the local option sales tax, either the Board of Supervisors can appropriate a portion of the 40 percent for general county betterment in the annual budgeting process, or the county could hold an election to dedicate the LOST revenues to different purposes. For example, Story County could dedicate 50 percent of the LOST revenues to property tax relief, 25 percent to general county betterment, and 25 percent to conservation. This change would generate approximately \$561,000 per year for conservation and would not increase taxes in the county. However, such a dedication would take away revenues currently allocated to other purposes and potentially necessitate cuts to other areas of the budget or create the need to generate additional funds from other sources.

Voters in the unincorporated portions of Linn County approved an extension of the LOST in March 2012. Twenty-five percent of the revenue generated is dedicated to the purposes of the Linn County Conservation Board; 50 percent for the Linn County Secondary Roads system; and 25 percent for property tax relief. (This vote occurred before the requirement that at least 50 percent of revenues be dedicated to property tax relief was enacted.) The Linn County ballot language for this extension of their LOST is in Appendix B. All jurisdictions within the county currently collect the tax; however, the LOST uses in unincorporated Linn County are different from the uses approved in cities.

Local Option Sales Tax Distributions FY20		
Jurisdiction	Percentage	Amount
Ames	60.41%	\$7,849,221
Nevada	7.39%	\$960,442
Story City	3.51%	\$455,631
Huxley	3.14%	\$407,910
Slater	1.56%	\$202,770
Roland	1.27%	\$164,418
Gilbert	1.06%	\$137,988
Maxwell	0.89%	\$115,556
Colo	0.87%	\$113,247
Cambridge	0.79%	\$102,462
Zearing	0.55%	\$72,076
Collins	0.50%	\$65,107
McCallsburg	0.34%	\$43,968
Kelley	0.31%	\$40,139
Sheldahl	0.13%	\$16,979
Unincorporated (Story County)	17.29%	\$2,246,337
Total	100%	\$12,994,250

Source: Iowa Department of Revenue (<https://tax.iowa.gov/local-option-tax-information-local-government>)

Implementation²⁵

This tax can be imposed on either January 1 or July 1 only. Repeals can only occur on June 30 or December 31. Imposition or change in use can occur no sooner than 90 days following the election. The local option tax cannot be repealed if bond obligations are outstanding unless sufficient funds to pay the principal, interest, and premium, if any, on the outstanding obligation at and prior to maturity have been properly set aside and pledged for that purpose.

The rate of a local option must be one whole percent. If the ordinance contains a sunset provision, the tax remains in effect until that date. If there is no sunset provision, the tax stays in effect for an unlimited period or until repealed in a subsequent election.

The measure can be placed on the ballot either by petition or by the governing body of the county.

- **Petition:** a petition can be presented to the county board of supervisors. The number of signatures must be equal to 5 percent of the persons in the county who voted in the preceding state general election. Eligible voters of the county must sign the petition.
- **Governing body:** a motion or motions of governing bodies within the county that represent at least half of the population of the county.

The ballot must specify:

- The type of tax
- The tax rate (exactly 1 percent)
- The date it will be imposed
- The approximate amount of local option tax revenue that will be used for property tax relief, if any
- The specific purpose(s) for which local option tax revenues will be spent if for purposes other than property tax relief

²⁵ Iowa Code Chapter 423B and Iowa Department of Revenue (<https://tax.iowa.gov/faq-category/lost>)

- If the tax has a sunset provision that specifies the date on which the tax will be repealed, the date of future repeal

The election to change the use of revenues could be held countywide, in any particular city, or in the unincorporated area of the county. The governing body of the unincorporated area where the local sales and services tax is imposed may, upon its own motion, request the county commissioner of elections to hold an election in the unincorporated area on the question of the change in use of local sales and services tax revenues. The election may be held at any time but not sooner than 60 days following publication of the ballot proposition. If a majority of those voting in the unincorporated area on the change in use favors the change, the governing body of that area shall change the use to which the revenues shall be used. The ballot proposition shall list the present use of the revenues, the proposed use, and the date after which revenues received will be used for the new use.

The question can be voted upon at a general or special election. The 2020 general election will be held on November 3. The special election may only be held on one of the special election dates allowed by law. For 2020, these dates are March 3 and September 8. Local option sales tax elections cannot be held sooner than 84 days after the notice of the election is given to the county auditor by the county board of supervisors, and no sooner than 60 days after the notice of the ballot proposition is published by the auditor. A majority of voters at an election must approve the local option sales tax.

Within 10 days after the election, the county auditor must give written notice of the results and send an abstract of votes to the Director of the Iowa Department of Revenue. This must be 90 days before the effective date.

ELECTION ANALYSIS

Election History

Election results can often be helpful in gauging voter support for capital projects and tolerance for public spending. The financing options covered in this report require voter approval. As such, an examination of election history on similar fiscal questions can be instructive. Still, past election results are not necessarily indicative of current voter sentiment on public financing, nor on a particular proposal. The Trust for Public Land recommends engaging a professional pollster to conduct a public opinion survey that tests ballot language, tax tolerance, and program priorities of Story County voters.

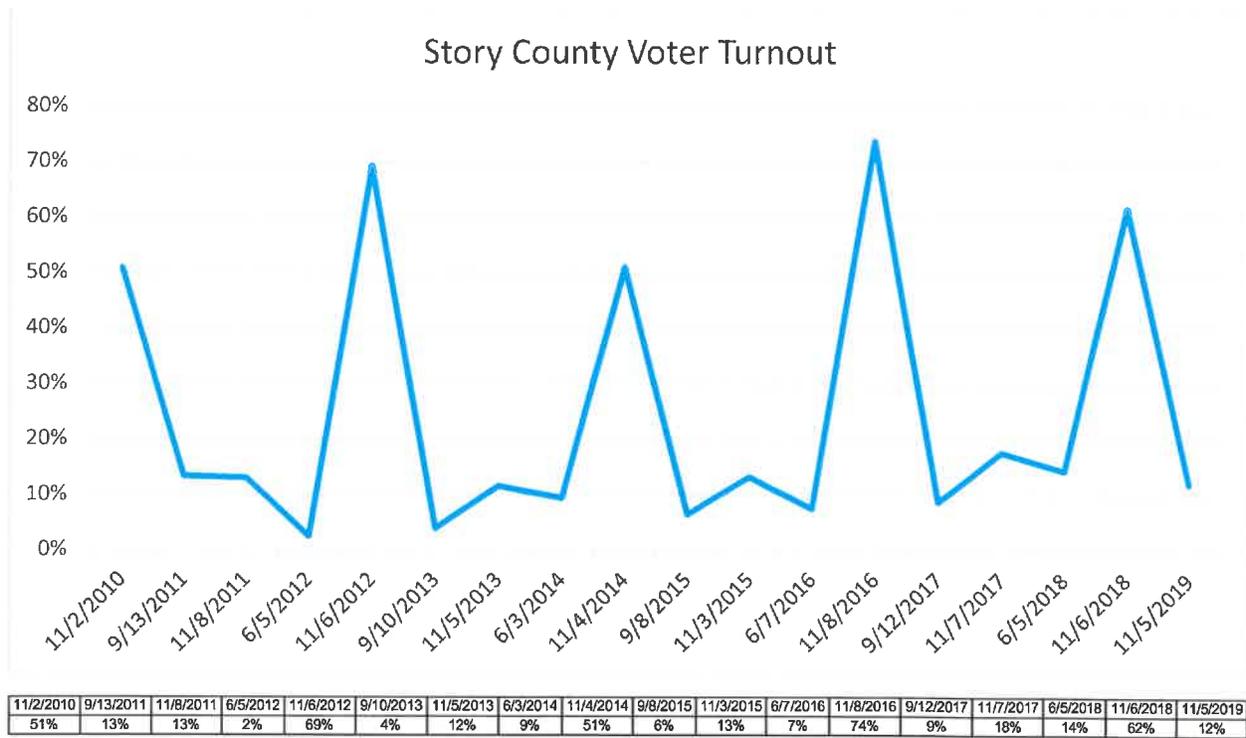
The table below summarizes election results of various fiscal ballot questions placed before county voters in recent years, as well as the 2010 Iowa Water and Land Legacy Amendment, and the most recent county-wide measures (2000-2002). Story County voters approved the constitutional amendment with 64 percent support, and it passed with 63 percent support statewide. In November 2001, voters in the City of Ames approved a \$4.9 million parks and recreation bond referendum by 86 percent (see Appendix B).

Story County Election Results				
Election Date	Jurisdiction	Description	% Yes	Pass
9/10/2019	Ames	\$29,065,000 Healthy Life Center bond	48.5%	No
3/5/2019	Roland	\$3,100,000 swimming pool bond	82.2%	Yes
12/11/2018	Ballard CSD	\$19,850,000 school bond	73.3%	Yes
4/3/2018	Ames CSD	\$110,000,000 school bond	84.7%	Yes
4/3/2018	Gilbert CSD	\$14,000,000 school bond	85.3%	Yes
2/6/2018	Roland-Story CSD	\$5,300,000 school bond	32.4%	No
9/12/2017	Ames CSD	\$1.34 per \$1,000 property tax for schools	86.0%	Yes
9/12/2017	Colo-NESCO CSD	\$11,100,000 school bond	39.2%	No
2/7/2017	Roland-Story CSD	\$9,000,000 school bond	76.0%	Yes
2/2/2016	Ballard CSD	\$1.34 per \$1,000 property tax for schools	72.3%	Yes
2/2/2016	Nevada CSD	\$0.67 per \$1,000 property tax for schools	77.1%	Yes
11/3/2015	Story City	\$0.30 per \$1,000 property tax for capital improvements reserve fund	78.5%	Yes
9/8/2015	Collins-Maxwell CSD	\$8,175,000 school bond	57.0%	No
9/8/2015	Collins-Maxwell CSD	\$0.67 per \$1,000 property tax for schools	60.6%	Yes
9/8/2015	Gilbert CSD	\$1.34 per \$1,000 property tax for schools	82.9%	Yes
9/8/2015	Roland-Story CSD	\$1.34 per \$1,000 property tax for schools	91.0%	Yes
4/7/2015	Collins-Maxwell CSD	\$0.67 per \$1,000 property tax for schools	84.7%	Yes
11/4/2014	Story City	\$2,650,000 swimming pool bond	65.8%	Yes
11/2/2014	Collins-Maxwell CSD	\$7,950,000 school bond	35.9%	No
3/4/2014	Ames	\$19,000,000 convention facility bond	37.3%	No
11/2/2010	Iowa	Water and Land Legacy Amendment	63.6%	Yes
10/8/2002	Story County	1% sales tax for school infrastructure projects	56.4%	Yes
10/10/2000	Story County	1% sales tax for school infrastructure projects	45.0%	No
2/15/2000	Story County	1% sales tax for school infrastructure projects	49.8%	No

Source: Story County Elections Department

Voter Registration and Turnout

As of January 2, 2020, Story County had 70,972 registered voters. Thirty-two percent are registered Democrats and 27 percent are registered Republicans.²⁶ The chart and table below show voter turnout for every county-wide election in Story County since November 2010. Voter turnout is highest for presidential elections and lowest for special and primary elections.



Historically, conservation finance ballot measures across the country have experienced high passage rates regardless of election timing. The passage rate for conservation measures in high turnout elections from 1998 to 2019 is nearly 80 percent. The passage rate for measures in low turnout elections is 74 percent, only slightly lower than the overall passage rate of 76.7 percent.

U.S. State and Local Conservation Measures 1998-2019				
Election Timing	Total	Passed	Failed	% Passed
High Turnout	1,110	885	225	79.7%
Low Turnout	1,263	935	328	74.0%
All	2,373	1,820	553	76.7%

Source: The Trust for Public Land's LandVote Database, www.landvote.org.
 "High Turnout" includes all November Midterm or Presidential elections occurring in even years.
 "Low Turnout" includes all odd year elections and even year elections not in November.

²⁶ Iowa Secretary of State (<https://sos.iowa.gov/elections/voterreg/county.html#2020>)

Upcoming Elections

School special elections in Story County will be held on March 3, 2020. The 2020 primary election will be held on June 2, and the general election will be held November 3. Potential special election dates for public measures for 2020 are March 3 and September 8. In 2021, the city primary will be held October 5. Regular city and school elections will be held November 2.

As of January 10, 2020, there is one statewide measure certified for the November 2020 ballot. The Iowa Constitutional Convention Question, which asks voters whether or not to hold a constitutional convention for the purpose of proposing amendments to the Iowa Constitution. The question appears on the Iowa ballot automatically every 10 years as per the state constitution.²⁷

²⁷ Ballotpedia ([https://ballotpedia.org/Iowa_Constitutional_Convention_Question_\(2020\)](https://ballotpedia.org/Iowa_Constitutional_Convention_Question_(2020)))

STATE AND FEDERAL GRANTS²⁸

Cities, County Conservation Boards, and the Iowa Department of Natural Resources continue to increase the quantity and quality of recreational opportunities throughout the state. Through the assistance of grant funding, these agencies have developed small and large projects across the state. Projects range from playground upgrades, development of new shelters, upgrade of large campground electrical systems or land acquisitions and habitat improvements. Most projects are not accomplished by a single entity alone, they usually involve working with partner groups such as Pheasants Forever, Ducks Unlimited, Iowa Natural Heritage Foundation and local organized clubs or foundations.

Every county in Iowa has received some level of funding in the last 5 years towards outdoor recreation opportunities. In general, there are more projects submitted than can be funded for every grant offering. Competition is high which means grant applications have to be targeted, specific, and justified. Some grants do not require matching funds but in almost every grant, showing matching funds is a positive factor.

A handful of grant opportunities require that project justifications show relationship to furthering priorities of the Statewide Comprehensive Outdoor Recreation Plan. Quality outdoor recreation does not exist if there are not efforts to maintain a quality resource as well, so connection to all state and federal plans (e.g., Iowa Wildlife Action Plan, Iowa's Forests Today, Iowa's Wetland Action Plan) should be considered as a best practice as well as looking forward to future maintenance of the upgraded or new amenity.

The grant programs described in this section either currently or could help Story County reach its conservation and recreation goals. Story County currently utilizes the following programs:

- REAP County Conservation
- REAP Conservation Education Program
- REAP Roadside Vegetation
- State Recreation Trails Program
- Water Trails Site Planning and Work Crew Assistance Application
- Fish Habitat Grants
- Wildlife Diversity Small Grants Program
- Wildlife Habitat Promotion with Local Entities Program

Enhance Iowa

This program is administered through the Iowa Department Economic Development Authority. Enhance Iowa provides funding to assist with projects that are recreational, cultural, entertainment or educational attractions as well as sports tourism. Funds must be primarily used for vertical infrastructure (land acquisition and construction, major renovation and major repair of buildings, all appurtenant structures, utilities, site development and recreational trails). Projects must be available to the general public for use and at least 65 percent of the total project funds have to be raised.

²⁸ Largely excerpted from 2018-2023 Outdoor Recreation in Iowa Plan, unless otherwise noted.

Resource Enhancement and Protection (REAP) County Conservation²⁹

This money is available to counties for land easements or acquisition, capital improvements, stabilization and protection of resources, repair and upgrading of facilities, environmental education, and equipment. Expenditures are not allowed for single or multipurpose athletic fields, baseball or softball diamonds, tennis courts, golf courses, and other organized sport facilities. Swimming pools and playground equipment are also ineligible.

Thirty percent of the county conservation account is allocated automatically and equally to all 99 counties. This money is provided to counties on a quarterly basis and can be used for any of the above stated purposes.

Another 30 percent of the county conservation account is allocated based on population. Counties with larger populations receive more money than counties with smaller populations. This money is also distributed quarterly, but there is an eligibility requirement. Counties are eligible to receive these funds if they are dedicating at least 22 cents per \$1,000 of the assessed value of taxable property in the county for county conservation purposes. In other words, a county must be committing a specified tax levy amount from county tax dollars to conservation in order to receive their per population REAP allocation. (Story County will meet this requirement in FY20 and will receive its per capita distribution. The county estimates it will receive \$28,750 total in FY20 for its per county and per capita distributions.)

The remaining 40 percent of the county conservation account is available to counties through competitive grants. The 22 cent eligibility criteria also apply to these grants. Grants are 100 percent, so local match money is not required. Competition for these grants is extremely keen. Story County was awarded a competitive grant of \$73,576 in FY20 for protecting and restoring 55 acres along the South Skunk River.

Resource Enhancement and Protection (REAP) Private/Public Open Space Acquisition

This money is available for cost-share land acquisitions with private organizations. The cost-share arrangement entails 75 percent of the acquisition costs coming from REAP and the other 25 percent from private contributions. This program provides an excellent opportunity for private conservation organizations to help the DNR achieve open space protection goals. The DNR owns and manages the property that is jointly purchased.

Resource Enhancement and Protection Conservation Education Program (REAP CEP)

This money is available to grantees for programs that teach people of all ages about their environment and how to make intelligent, informed decisions about its wellbeing. \$350,000 is available for this program.

Resource Enhancement and Protection (REAP) Roadside Vegetation

This program is administered through the Iowa Department of Transportation and this money is available for state, county, and city management of roadside vegetation. The establishment of attractive gateways into cities is also becoming a popular use for this money. Demonstration and research projects are typically funded under this program in an effort to learn and share new approaches to vegetation

²⁹ <https://www.iowadnr.gov/Conservation/REAP/REAP-Funding-at-Work/County-Conservation>

management. The purchase of specialized equipment and seed to carry out management practices is also a part of this program.

Resource Enhancement and Protection (REAP) Soil & Water Enhancement

This program is administered through the Iowa Department of Agriculture and these funds are available to landowners for soil and water conservation and enhancement projects and practices. Project money is directed towards protecting the state's surface and ground water resources from point and non-point sources of contamination. Practices awarded funding include: reforestation, woodland protection and enhancement, wildlife habitat preservation and enhancement, protection of highly erodible soils, and water quality protection.

Resource Enhancement and Protection (REAP) Historic Resource Development Program

This program is administered through the Iowa Department of Cultural Affairs to help preserve, conserve, interpret, enhance and educate the public about Iowa's historical assets. The Historic Resource Development Program provides funding for documentary collections, historic preservation and museums.

State Recreational Trails Program

This program is administered through the Iowa Department of Transportation. The State Recreational Trails Program funds public recreational trails. The grant requires a 25 percent local match and the trail must be maintained as a public facility for a minimum of 20 years. Proposed projects must be part of a statewide, regional, area-wide or local trail plan.

National Recreational Trails Fund

This program is administered through the Iowa Department of Transportation. The National Recreational Trails Fund is a federal granting program with a 20 percent local match. It can be used to construct and maintain motorized and non-motorized recreational trails and trail-related projects.

Water Trails Site Planning and Work Crew Assistance Application

The Iowa DNR River Programs offers an opportunity for site planning and work crew assistance. The crew is designed to help groups with a variety of low-tech projects in Iowa on designated or in-progress water trails that adhere to naturalistic river and surface trail design principles, or on a site of a low-head dam mitigation project.

Water Recreation Access Cost-Share (WRAC) Program

The Water Recreation Access Cost-Share Program is available for constructing or improving boat access facilities to Iowa's lakes, rivers and streams. Projects can include boat launching ramps, loading/off-loading docks and other structures to enhance use by the public. Grantees must have a 25 percent cash or in-kind match for the project unless they manage the area through a DNR management agreement where they can receive 100 percent grant funds.

Fish Habitat Grants

This program is available to County Conservation Boards for land acquisition and development of fish habitat. Up to 90 percent of costs may be reimbursed under this program. Land must be under the direct control of the county to be eligible for assistance. Available funds are divided equally between six county districts and applications are reviewed and selected by county conservation district reviewers.

Wildlife Diversity Small Grants Program

Funded by donations from the Fish & Wildlife Protection Fund (Chickadee Checkoff) and Natural Resources License Plate funds, small grants are available for projects directly relating to wildlife diversity conservation, education or research. Approved projects will be funded on a single-year basis but can be submitted for additional funding in subsequent years (not to exceed 3 years in succession).

Wildlife Habitat Management Grants Program

The Wildlife Diversity Program makes small grants available for habitat management projects directly related to wildlife diversity conservation. Approved projects will be funded on a single-year basis but can be submitted for additional funding in subsequent years (not to exceed 3 years in succession). Proposals will be accepted from any organization engaged in management for the benefit of wildlife conservation. Projects should be closely related to the goals of Iowa's Wildlife Action Plan.

Wildlife Habitat Promotion with Local Entities Program

This program offers 75 percent cost-share funding to County Conservation Boards for the acquisition and development of lands for wildlife habitat. Lands must be open to hunting and trapping. Only those compatible activities such as fishing, hiking, nature study, cross-country skiing, etc. will be permitted.

Habitat and Access Program

This program provides habitat improvement funding to landowners. In turn the landowners who voluntarily participate offer public hunting access on designated areas of their private land from September 1 – May 31 of each hunting season.

Land and Water Conservation Fund (LWCF)

The Land and Water Conservation Fund (LWCF) Program is a federally funded grant program that provides match funds of 50 percent for outdoor recreation area development and acquisition. Iowa's cities and counties are eligible to participate. This program provides an excellent opportunity to develop a wide range of outdoor recreational projects in high demand. Popular projects in recent years have included skate parks, playgrounds, new and renovated swimming pools, sport complexes, campgrounds and multipurpose trails.

APPENDICES

Appendix A: Revenue Options Summary

Summary of Revenue Options			
Mechanism	Description & Revenue Generating Potential	Implementation	Comments & Considerations
General Obligation Bonds	<p>Story County could issue general obligation bonds for conservation projects.</p> <p>For instance, a \$20 million, 20-year general obligation bond for conservation would increase the county's annual debt service payments by \$1.47 million and cost the median homeowner about \$30 per year in additional property taxes.</p>	Voter approval required (60 percent).	<p>Bonds raise substantial amounts of money, enabling the county to make important acquisitions now while land is available.</p> <p>Costs would be spread out over a long time horizon, and therefore, are borne by both current and future residents.</p> <p>Bond funds may not be used for operations and maintenance.</p>
Property Tax	<p>Story County could ask county voters to approve an additional property tax levy for conservation.</p> <p>For example, a \$0.30 per \$1,000 levy increase would generate approximately \$1.45 million per year and would cost the median homeowner roughly \$30 per year in additional property taxes.</p>	Voter approval required.	<p>Revenues could be used for operations and maintenance.</p> <p>Dedicating at least 22 cents per \$1,000 makes the county eligible for an additional automatic distribution of state funds.</p>
Sales Tax	<p>Since Story County has already imposed the 1 percent local option sales tax, the county could hold an election to change the use of the funds.</p> <p>For example, Story County could dedicate 50 percent of the LOST revenues to property tax relief, 25 percent to general county betterment, and 25 percent to conservation. This change would generate approximately \$561,000 per year for conservation.</p>	Voter approval required.	<p>A sales tax allows the county to collect revenues from visitors.</p> <p>Revenues could be used for capital projects and/or operations and maintenance.</p> <p>A change in use would take away revenues currently allocated to other purposes.</p>

Appendix B: Iowa Local Conservation Finance Measures

Iowa Local Conservation Finance Measures							
Jurisdiction Name	Jurisdiction Type	Date	Description	Total Funds Approved	Conservation Funds Approved	Status	% Yes
University Heights	Municipal	5/1/2018	Bond for the acquisition and development of land for parks and open space	\$1,800,000	\$1,800,000	Pass	76%
Public Measure: F							
Shall the City of University Heights, in Johnson County, State of Iowa, enter into a loan agreement and issue its bonds in an amount not exceeding the amount of \$1,800,000 for the purpose of paying the cost, to that extent, of acquiring and developing land for use as a municipal park and green space to protect air quality, water quality in streams, natural areas and wildlife habitat?							
Linn County	County	11/8/2016	Bond for land conservation, parks, trails, and watershed protection	\$40,000,000	\$22,000,000	Pass	74%
Public Measure E							
Shall the following public measure be adopted?							
Shall the County of Linn, State of Iowa, issue its general obligation bonds in an amount not exceeding forty million dollars for the purposes of protecting sources of drinking water and the water quality of rivers and streams, including the Cedar River and its tributaries; protecting and acquiring land to provide natural/floodwater storage, improve water quality, protect natural areas and reduce flooding; providing funds to improve parks; providing biking and walking trails; and protecting wildlife habitat and natural areas, to be managed by the Linn County Conservation Board, with full public disclosure of all expenditures?							
Polk County	County	11/6/2012	Bond for the protection of watersheds, wildlife habitat, natural areas and park improvements	\$50,000,000	\$18,000,000	Pass	72%
Public Measure Letter A - Polk County Water and Land Legacy Bond Requires 60% approval							
Shall the County of Polk, State of Iowa, issue its general obligation bonds in an amount not exceeding the aggregate amount of \$50,000,000 (to be issued in one or more series) for the purpose of acquisition and development of land for public parks, or other recreation or conservation purposes to be managed by the Polk County Conservation Board, including protecting the water quality of rivers, lakes, and streams, including the Des Moines and Raccoon Rivers and their tributaries, protecting drinking water sources, wildlife habitat, and natural areas, prevention of flooding, and construction and improvement of trails and conservation facilities in Polk County?							
Linn County	County	3/6/2012	Sales tax for roads, property tax relief, and conservation	\$53,000,000	\$13,000,000	Pass	51%
County of Linn – Unincorporated Portions, March 2012							
Shall the following public measure be adopted?							
Yes							
No							
Summary: To authorize imposition of a local sales and services tax in the unincorporated areas of the county of Linn, at the rate of one percent (1%) to be effective from July 1, 2014, until June 30, 2024.							
A local sales and services tax shall be imposed in the unincorporated areas of the county of Linn at the rate of one percent (1%) to be effective from July 1, 2014, until June 30, 2024.							
Revenues from the sales and services tax are to be allocated as follows:							
For the Unincorporated Areas of Linn County:							
The specific purposes for which the revenues shall be expended are:							
Fifty percent (50%) for the Linn County Secondary Roads system, including but not limited to construction, maintenance and operation of Linn County secondary roads, farm to market roads, and bridges.							
Twenty-five percent (25%) for Property Tax Relief exclusively on property located in the rural unincorporated areas of Linn County, Iowa.							
Twenty-five percent (25%) for Linn County conservation projects and programs, including but not limited to those administered by the Linn County Conservation Board.							
Zero percent (0%) for the city of Cedar Rapids, Iowa, flood protection.							

Johnson County	County	11/4/2008	Bond for the purchase of farmland, parks, wetlands and other conservation areas	\$20,000,000	\$20,000,000	Pass	61%
<p>Shall the following public measure be adopted? YES NO</p> <p>Shall the County of Johnson, State of Iowa, be authorized to acquire and develop lands with public access provided, to be managed by the Johnson County Conservation Board, in order to protect the water quality in rivers, lakes and streams; protect forests to improve air quality; protect natural areas and wildlife habitat from development, and provide for parks and trails, at a cost not exceeding \$20,000,000 and issue its general obligation bonds in an amount not exceeding \$20,000,000 for that purpose, to be repaid in not more than 20 years? All expenditures will be subject to an annual independent audit.</p>							
Ames	Municipal	11/6/2001	Bond to acquire and develop new parks and recreation facilities	\$4,970,000	\$4,970,000	Pass	86%
<p>Shall the City of Ames, in Story County, Iowa, issue its bonds in an amount not exceeding the amount of \$4,970,000 for the purpose of paying the cost, to that extent, of the acquisition, construction, improvement and equipping of parks and recreation grounds, and developing a watershed protection area, necessary and useful for the health and welfare of its citizens, including the acquisition of real estate therefore, on and adjacent to the area known as "Hallets Quarry" in and for the City?</p>							
<p>Source: <i>The Trust for Public Land's LandVote Database, www.landvote.org.</i></p>							

With any questions or for more information please contact:

Will Abberger

Vice President, Conservation Finance
The Trust for Public Land
(850) 222-7911, ext. 23
Will.Abberger@tpl.org

or

Jessica Welch

Senior Conservation Research Analyst
The Trust for Public Land
(206) 274-2907
Jessica.Welch@tpl.org

www.tpl.org



Story County Conservation Board - McFarland Park 56461 180th St. - Ames, Iowa 50010-9451
Phone (515) 232-2516 - Fax (515)232-6989 - Email: conservation@storycounty.com
www.storycountyconservation.org

Memorandum

To: Story County Conservation Board

Through: Michael D. Cox, Director

From: Luke Feilmeier, Park Ranger

Date: July 13, 2020

Re: Consideration of Plans for the Hickory Grove Park Road Resurfacing Project

The attached design plan set for resurfacing the asphalt portions of road at Hickory Grove Park. The road is in very poor condition. This project will also provide additional parking at the main boat ramp to help alleviate congestion. These plans were put together in partnership with Story County Engineers Office and the project is budgeted in FY21. We will set a bid opening date of August 4, 2020.

Staff urges your approval and recommendation to the Story County Board of Supervisors to approve the plans and release them for competitive bids.

Approval

Disapproval

Date

Date

Project No. SCCB-2020-01

IOWA
DEPARTMENT OF TRANSPORTATION
Highway Division
PLANS OF PROPOSED IMPROVEMENT FOR THE
STORY COUNTY
CONSERVATION BOARD
HMA RESURFACING

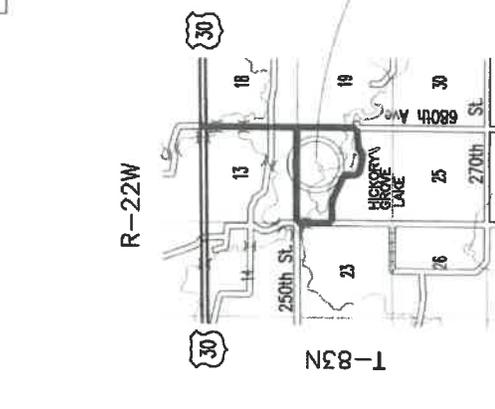
ON INTERIOR ROADS, AT HICKORY GROVE PARK, SECTION 24, R63N, T22W

Refer to Proposal Form for a list of applicable specifications.

Scale: As Noted

PROJECT TRAFFIC CONTROL PLAN
THE ROAD UP TO THE CONSTRUCTION ENTRANCE WILL BE CLOSED TO ONE LANE TRAFFIC DURING CONSTRUCTION HOURS AND REDUCED TO TWO LANE TRAFFIC AT THE END OF EACH WORK DAY, AND THE ROAD PAST THE CONSTRUCTION ENTRANCE WILL BE CLOSED TO TRAFFIC FOR THE DURATION OF THE PROJECT. TRAFFIC CONTROL DEVICES WILL BE MAINTAINED AS PROVIDED FOR IN ARTICLE 1107.04 OF THE CURRENT STANDARD SPECIFICATIONS. TRAFFIC CONTROL DEVICES WITHIN THE LIMITS OF THIS PROJECT SHALL CONFORM TO THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES FOR STREETS AND HIGHWAYS AS ADOPTED BY THE DEPARTMENT PER 781 OF THE IOWA ADMINISTRATIVE CODE (IAC) CHAPTER 152.
ALL TRAFFIC CONTROL DEVICES SHALL BE FURNISHED, ERECTED, AND MAINTAINED BY THE CONTRACTOR.

UTILITIES INFORMATION
UTILITY COMPANIES WHOSE FACILITIES ARE SHOWN ON THE PLANS SHALL BE NOTIFIED BY THE CONTRACTOR OF THE CONSTRUCTION STARTING DATE AND SUBSEQUENT WORK IN THE AREA.
ALLIANT ENERGY: 319-289-1315
COLO TELEPHONE CO: 841-577-2202
CONSUMERS ENERGY: 841-754-1642
IRIA: 841-792-7011
WINSTREAM: 1-800-299-1901
CONTRACTOR SHALL CALL ONE CALL AT LEAST 48 HOURS PRIOR TO BEGINNING WORK. ONE CALL 1-800-292-9899



PROJECT LOCATION
ON INTERIOR ROADS, AT
HICKORY GROVE PARK,
SECTION 24, R63N, T22W

Location Map Scale
0 0.5 1.0 1.5
miles

DESIGN DATA RURAL
2015 AADT 480 VPD
Design: Standard Traffic

IOWA ONE CALL
1-800-292-8989
www.iowaonecall.com
Call before you dig.

It shall be the contractor's responsibility to provide grade cross or other information (e.g., manholes, catch basins, etc.) which is not depicted to be incorporated into the work involved on this project. These cross shall not be placed without the approval of the State Engineer. No payment for overhead will be allowed for the right-of-way, unless specifically stated in the plans.

INDEX OF SHEETS

No.	Description	Scale
A.01	TITLE SHEET	AS SHOWN
B.01	TYPICAL SECTIONS SHEET	AS SHOWN
C.01	QUANTITY INFORMATION SHEET	AS SHOWN
D.01	PROJECT OVERVIEW SHEET	AS SHOWN
D.02	BOAT LAUNCH AREA PLAN NEW SHEET	AS SHOWN
D.03	BOAT PARKING AREA PLAN NEW SHEET	AS SHOWN

MILEAGE SUMMARY

Dist.	Location	Lin. Ft.	Miles
1	STA. 0+00.00 TO STA. 23+16.00	2,316.00	0.433
1	STA. 1000+00.00 TO STA. 1005+66.00	566.00	0.049
1	STA. 2000+00.00 TO STA. 2005+18.00	518.00	0.041
1	STA. 3000+00.00 TO STA. 3011+66.00	1,166.00	0.036
1	STA. 4000+00.00 TO STA. 4011+41.00	1,141.00	0.027
Total		5,122.00	0.991

STANDARD ROAD PLANS

The following Standard Road Plans apply to construction work on this project.

Number	Date	Title
PI-3	04-16-18	SAFETY EDGE
PI-202	04-21-20	HOT MIX ASPHALT RESURFACING
PI-201	10-21-14	RUNOUTS FOR RESURFACING
PI-202	10-21-14	INTRODUCES FOR RESURFACING (WITH OR WITHOUT RUNOUT)
TO-213	10-15-18	LANE CLOSURE WITH FLAGGERS
TO-252	04-21-20	ROUTES CLOSED TO TRAFFIC

Accepted by: _____ Date: _____
Conservation Director

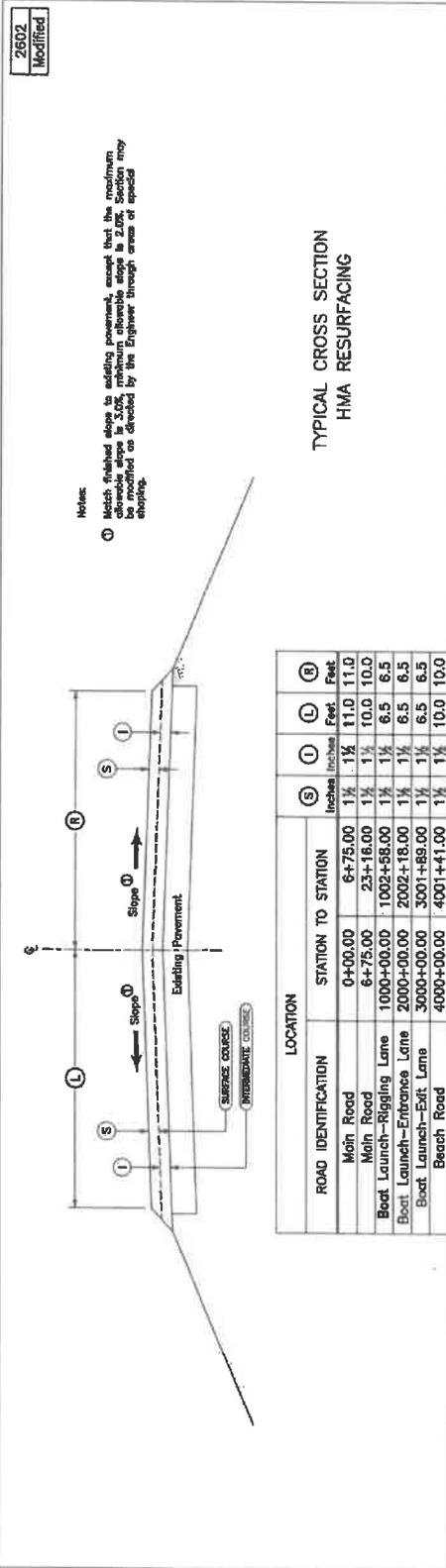
Accepted by: _____ Date: _____
Story County Conservation Board

I hereby certify that this engineering document was prepared by me or under my direct personal supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Iowa.
Signature: *John Sparks* Date: *7-16-20*
by license renewed date is December 31, 2020
Passes or checks covered by this seal:
(Circle admission unless specified here)

Approved Story County Board of Supervisors

HMA RESURFACING
Proj. No. SCCB-2020-01

Story County Conservation Board
Letting Date AUGUST 3, 2020



Full-Depth Patching Details

STATION TO STATION	SIDE	LENGTH	WIDTH	DEPTH	COMMENTS
1+08.0 to 1+60.0	Both	52.0'	24.0'	6"	138.7 sy
3001+50.0 to 3001+77.7	Both	27.7'	var.	6"	44.8 sy
4000+09.0 to 4001+20.1	Rt.	128.9'	20.0'	6"	288.7 sy

Removal of Pavement

STATION TO STATION	LENGTH	WIDTH	DEPTH	SAWCUT	COMMENTS
23+16.0 to 23+52.0	36.0'	20.0'	6"	20.0'	80.8 sy
1000+00.0 to 1000+50.0	50.0'	var.	6"	88.7'	156.1 sy
2001+52.0 to 2002+18.0 Rt.	166.0'	var.	6"	60.0'	75.7 sy

Full-Depth HMA Paving

STATION TO STATION	LENGTH	WIDTH	THICKNESS		CLASS 10 EXCAV. CY	SPEC. BACKFILL CY	COMMENTS
			BASE	INTER. OVERLAY			
0+73.1 to 1+98.3	125.2'	var.	1 1/2"	1 1/2"	15.1	15.1	136.1 sy (right side)
1000+00.0 to 1000+46.0	46.0'	var.	3"	3"	17.3	17.3	156.1 sy (boat ramp entrance)
1002+74.6 to 1003+53.7	79.1'	40.0'	1 1/2"	1 1/2"	39.1	39.1	351.8 sy (lower boat parking)
3000+95.0 to 3001+68.0	var.	42.0'	1 1/2"	1 1/2"	46.9	46.9	419.3 sy (upper boat parking)

Class 10 Excavation

STATION TO STATION	LENGTH	WIDTH	DEPTH	CY	COMMENTS
0+73.1 to 1+98.3	125.2'	var.	7"	26.5	
1000+00.0 to 1000+46.0	46.0'	var.	10"	15.0	
1002+74.6 to 1003+53.7	79.1'	40.0'	7"	68.4	
3000+95.0 to 3001+68.0	var.	42.0'	7"	81.5	

**ESTIMATED PROJECT QUANTITIES OF QUANTITIES
(1 DIVISION PROJECT)**

ITEM	ITEM CODE	ITEM	UNIT	TOTAL
1	2102-0425071	SPECIAL BACKFILL	CY	118.4
2	2102-2710070	EXCAVATION, CLASS 10, ROADWAY AND BORROW	CY	191.4
3	2212-0475095	CLEANING AND PREPARATION OF BASE	MILE	0.6
4	2212-5070310	PATCHES, FULL-DEPTH REPAIR	SY	472.2
5	2212-5070330	PATCHES BY COUNT (REPAIR)	EACH	3.0
6	2214-5145150	PAVEMENT SCARIFICATION	SY	17.3
7	2303-1131500	HMA, ST, BASE COURSE, 1/2 IN. MIX	SY	1063.3
8	2303-1132500	HMA, ST, INTERMEDIATE COURSE, 1/2 IN. MIX	SY	8,540.9
9	2303-1133500	HMA, ST, SURFACE COURSE, 1/2 IN. MIX, NO SPECIAL FRICTION	SY	8,540.9
10	2417-1040015	CULVERT, CORRUGATED METAL ENTRANCE PIPE, 15 IN. DIA.	LF	40.0
11	2510-6745950	REMOVAL OF PAVEMENT	SY	312.6
12	2527-9263112	PAINTED PAVEMENT MARKINGS, HIGH-BUILD WATERBORNE	STA	5.0
13	2528-8445110	TRAFFIC CONTROL	LS	1.0
14	2528-8445113	FLAGGER	EACH	6.0
15	2533-4980005	MOBILIZATION	LS	1.0

ESTIMATE REFERENCE INFORMATION

ITEM NO.	DESCRIPTION
1.	Item for 4" subbase under full-depth paving areas. See tabulation on Sheet B.01 for details. Includes finish grading for paving. Type A Compaction is required.
2.	Excavation for full depth parking lots, parking lane at Park entrances, and boat ramp entrance widening. Plan quantity is based on approximately 2.4' of fill (50% shrink factor) and 191 A CY of cut. Contractor to provide 189.0 CY of backfill to achieve dirt balance. Any excess material may be stockpiled at Highway Green Park with letter approval from the Contracting Authority. No payment for overhaul will be made. Type A Compaction is required. In fill contracting this item includes striping, stockpiling, and spreading topsoil. Topsoil to be spread to a minimum 4" on all disturbed areas from catch points to edge of road. Slopes to be finished smooth to allow for seeding.
3.	Item is for entire project with variable width lanes.
4.-5.	See Plan View Detail sheets for location and tabulation on Sheet B.01 for stationing and quantities.
6.	Scarification is located at Sta. 1002+58 where HMA abuts existing PCC boat ramp. To be marked out by County prior to construction. Quantity is estimated at 6 feet wide by 28 feet long.
7.	Item for areas that require full depth paving. See tabulations on Sheet B.01 for details.
8.-9.	OMA does not apply. Each item quantity is for a 1 1/2" lift of Standard Traffic design overlay with variable width lanes to entire project. Quantity includes roads of varying widths and road of various sizes. Safety Edges will be used on both lifts. See Standard Road Plan PV-3 for details. Tack coat is incidental to this item.
10.	Culvert installation at Sta. 1000+25.00 on the boat ramp area entrance. County will stake and grade prior to installation.
11.	Item for the removal and disposal of existing HMA paving. Existing pavement is 2" HMA and 4" of asphalt treated base. See tabulation on Sheet B.01 for details. Cost of sawcuts included in item bid price.
12.	Item for painting parking stalls. Five lines, 50 feet long in each of two parking areas, as shown on Sheet D.02 for quantity total. County to mark out lines prior to painting.
13.	See Project Traffic Control Plan on Sheet A.01 for traffic control notes, and refer to TC Standard Road Plans for further details. Access to campgrounds must be maintained at all times.
14.	Flaggers to be used when working at the beginning of project. Campground access must be maintained at all times.

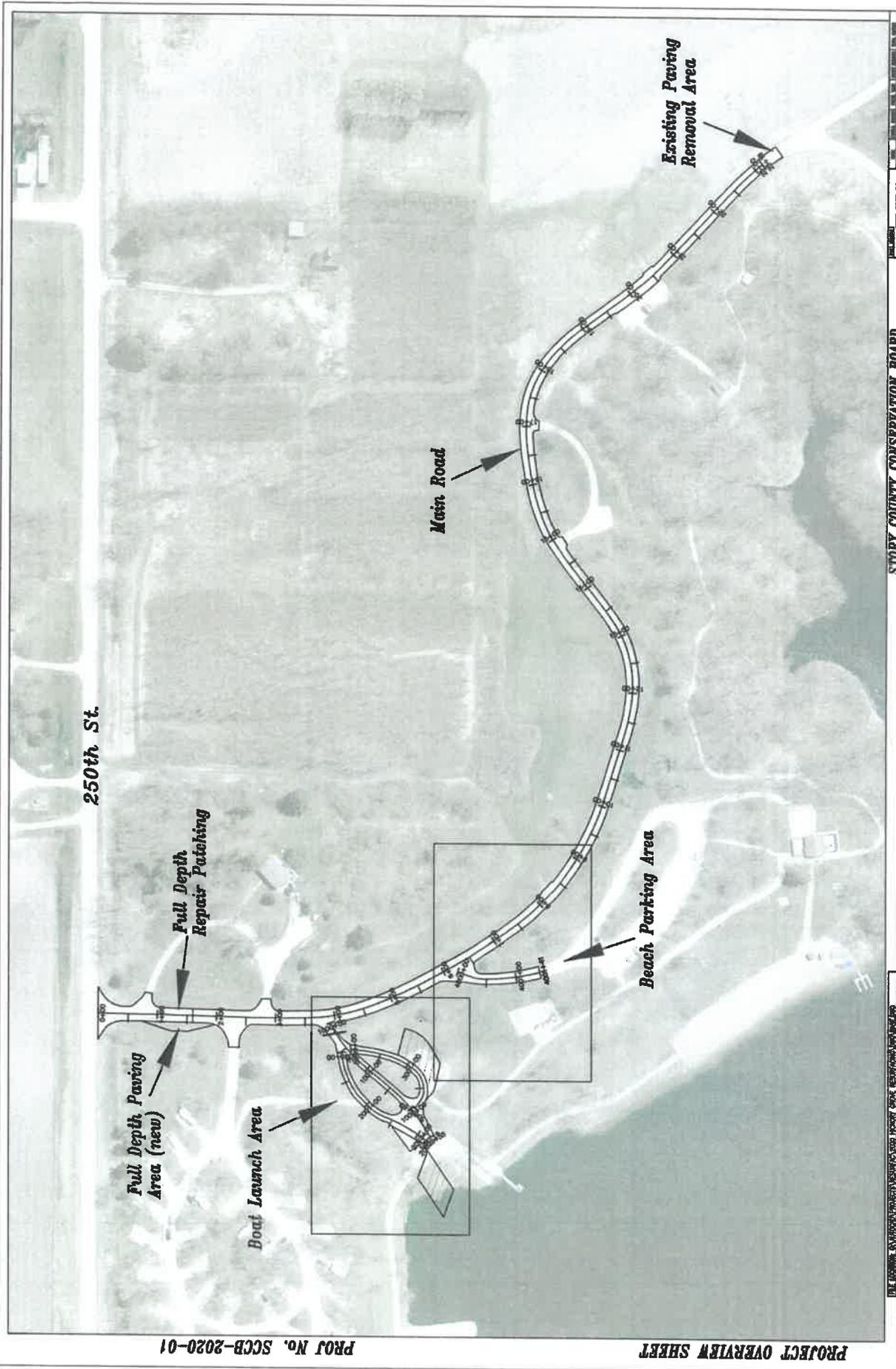
GENERAL NOTES

Story County will mark out scarification and removal sawcuts prior to construction.

Unless otherwise directed or authorized, all hot mix asphalt and other bituminous materials which are not specifically addressed or described in the contract documents shall become the property of the Contractor.

The Contractor, in accordance with current rules and regulations of the Iowa Department of Natural Resources, may:

1. With the approval of the Contracting Authority, blend or otherwise process the material for use with shoulder or special backfill aggregate, for use on the project.
2. With the approval of the Contracting Authority, place with material in areas designated by the Contracting Authority as Soil Aggregate Subbase without extra charge.
3. Remove the material from the project and stockpile for the contractor's future use.

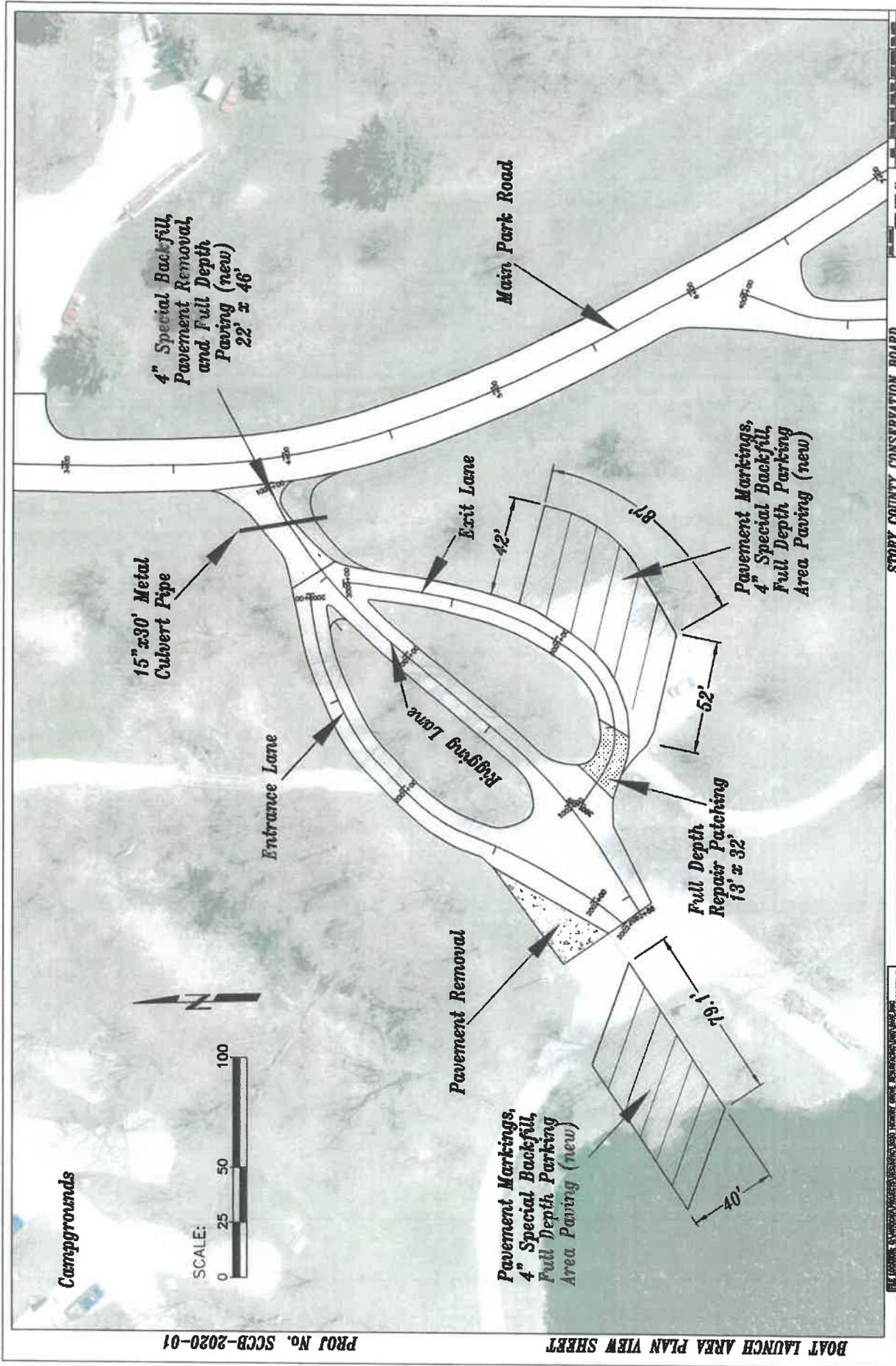


PROJ No. SCCB-2020-01

PROJECT OVERLAY SHEET

DATE: 10/15/2020 11:58 AM

STORY COUNTY CONSERVATION BOARD



Campgrounds



4" Special Backfill,
Pavement Removal,
and Full Depth
Paving (new)
22' x 46'

15" x 30' Metal
Culvert Pipe

Entrance Lane

Pavement Removal

Pavement Markings,
4" Special Backfill,
Full Depth Parking
Area Paving (new)

Main Park Road

Exit Lane

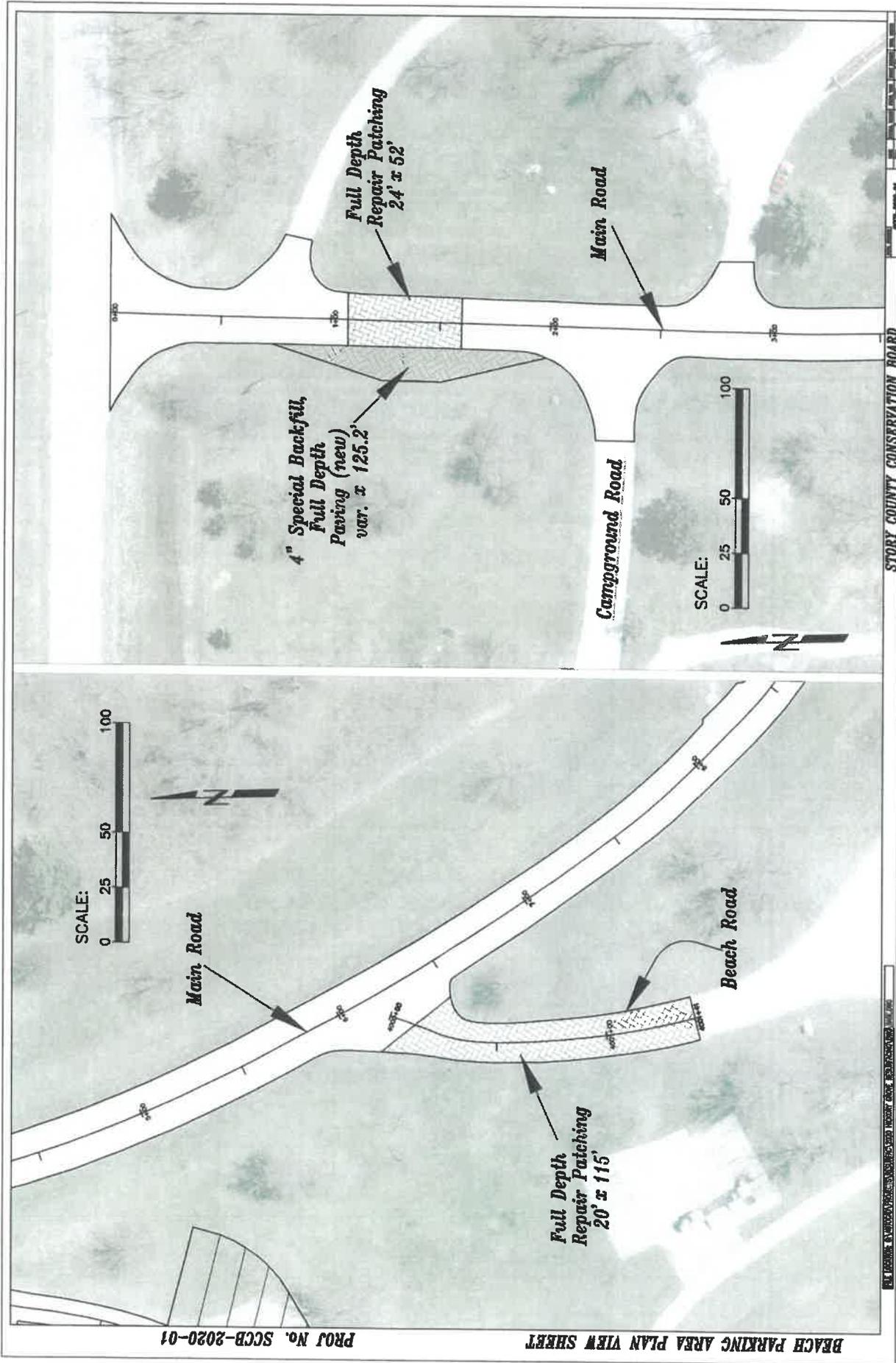
Boat Launch

Pavement Markings,
4" Special Backfill,
Full Depth Parking
Area Paving (new)

Full Depth
Repair Patching
13' x 32'

7.9:1

40'



PROJ No. SCCR-2020-01

BEACH PARKING AREA PLAN VIEW SHEET

STORY COUNTY CONSERVATION BOARD

DATE: 11/15/2020 11:50 AM



Story County Conservation Board - McFarland Park 56461 180th St. - Ames, Iowa 50010-9451
Phone (515) 232-2516 - Fax (515)232-6989 - Email: conservation@storycounty.com
www.storycountyconservation.org

Memorandum

To: Story County Conservation Board

Through: Michael D. Cox, Director

From: Ryan Wiemold, Parks Superintendent

Date: July 13, 2020

Re: Consideration of Contract with Iowa State University Water Quality Research Lab for the McFarland Lake Watershed Management Plan for \$12,888.60.

This contract secures the services of the Iowa State University Water Quality Research Lab (ISU WQRL) to develop a recommended management plan for the restoration of McFarland Lake. The ISU WQRL performed data collection at McFarland Lake in 2019 and found nutrient and sediment loading in the lake. The data and information collected in this watershed study will be used to scientifically support the recommended management strategies proposed as part of this contract.

Nutrient and sediment loading are a few of the water quality issues at McFarland Lake. Others include invasive carp and snails, algae blooms, and invasive vegetation. McFarland Lake is in overall poor and has had no renovation or improvement efforts since its construction in the 1960s.

McFarland Park sees thousands of visitors a year and hosts numerous educational programs and camps at this location. This work is long overdue at this high use park.

Staff urges your approval.

Approval

Disapproval

Date

Date

Proposal Title: McFarland Lake Watershed Management Plan

Proposed timeline: 7/15/2020 – 3/31/2021

ISU Project Team:

Michelle Soupir

Professor

3358 Elings Hall

Department of Agricultural and Biosystems Engineering

Iowa State University

Ji Yeow Law

Engineer I

3324 Elings Hall

Department of Agricultural and Biosystems Engineering

Iowa State University

Proposal Submitted to:

Mike Cox and Ryan Wiemold, Story County Conservation

Introduction

McFarland Lake is a 6.5-acre recreational lake, which is a part of the 200-acre McFarland Park located in Story County, IA. The park (lake surrounding) includes the Story County Conservation Center, several hiking trails, prairie areas, wooded areas, and other recreational features (My County Park, 2018). The lake was constructed sometime between 1930 and 1950 (Schmidt, 2013), and has been owned and operated by Story Country Conservation. McFarland Lake was designated to support wildlife, fish, aquatic, and semiaquatic life (Class B(LW)), and the fish or shellfish also should be edible by humans (Class HH) (Iowa DNR, 2018). The estimated watershed area is 420.5 acres, which yields a watershed to lake area ratio of 64:1. The watershed land cover consists of agriculture land (64% by area), developed land (15%), grassland herbaceous (14%), deciduous forest (3.4%), and others (Schmidt, 2013). The primary agricultural production in this watershed is corn and soybeans. Meanwhile, the majority of the developed land in this watershed is Interstate 35, located just east of McFarland Lake/Park.

Due to the lack of water quality monitoring, McFarland Lake is not listed as an impaired waterbody on Iowa's 303d list. However, algae blooms have been observed in the lake, and visual observations during site visits have also shown that the water column lacks transparency. The last known monitoring efforts dated back to 1999 and 2000. The water quality in the lake was assessed in the fall of 1999 by Ruby Bode, Ben Doff, and Laurie Meythaler (students in Iowa State University's aquatic ecology (Animal Ecology 410) course under James Anthony) (Bode et al., 2000), and was repeated in the fall of 2000 by James Anthony and additional Animal Ecology 410 students (Iowa State University Limnology) (Anthony, 2000; Schmidt, 2013). Schmidt (2013) reported that total phosphorus levels in the lake were high enough to classify the lake as eutrophic in 1999 and 2000; this contributed to the deterioration of lake water quality, such as water clarity and dissolved oxygen levels, needed to support its secondary recreational contact. Additionally, sediment deposition into the lake has also impacted water clarity and lake volume.

2019 Water Quality Monitoring

Iowa State University (ISU) was tasked to conduct water quality monitoring at the inlet and outlet of McFarland Lake during 2019. The one-year monitoring data suggested that the low water clarity in the lake water was contributed by both algal growth and suspended sediment. The high (>20:1) nitrogen to phosphorus ratio indicated that phosphorus, rather than nitrogen, was likely the limiting nutrient for algal growth in the lake, and could potentially favoring blue-green algae (cyanobacteria). Both total phosphorus concentrations at the lake inlet and outlet were considered as eutrophic, which implied that a combination of in-lake (internal loading) and inflow (external loading) phosphorus management is needed to reduce algal growth. Meanwhile, sediment loading could reduce lake water volume and increase phosphorus input into the lake. As the majority of the phosphorus is bounded to sediment, a lower sediment loading will also help to reduce phosphorus loading into the lake. Therefore, sediment loading into the lake also needs to be addressed in the effort to improve lake water quality.

Watershed Management Plan

ISU proposes to develop a watershed management plan (WMP) for McFarland Lake Watershed to improve lake water quality. The primary pollutants of concern are phosphorus and sediment. As part of the WMP, ISU will conduct assessments on the watershed to identify the pollutant source. RASCAL assessments will be used to identify major pollutant sources (i.e. hot spots) from the watershed. Subsequently, pollutant load capacity of lake, load reduction goal, and load allocation will be estimated. In addition, ISU will provide recommendations for best management practices (BMPs) that would help to reduce phosphorus and sediment loading from each contributing source. The recommendations will include the benefits and barriers of each BMP. As water quality monitoring is vital to validate the success of BMP implementation, and hence justifying the BMP implementation costs, a water quality monitoring plan for peri- and post-BMP implementation period will also be provided in the WMP.

Estimated Budget and Justification:

Salaries and benefits:

PI, Michelle Soupir: no salary commitment

Co-PI, Ji Yeow Law (P&S Engineer I): 280 hours at \$44.69 per hour

Tasks and estimated time commitments

No.	Section	Subsection	Estimated time commitment (days)	Notes
1	Introduction	Vision statement	0	
2	Public outreach	Current outreach	0	McFarland staff responsibility
		Future outreach	0.5	ISU proposes; MFL implements
3	Watershed anatomy	Watershed map with land use	2	
		Location narrative and history	1	
		Physical characteristics	1	
4	Pollutants and causes	Designated use	0.25	
		Water quality data	1	

5	Identify pollutant sources	Assessment	10	RASCAL training and assessment
		Load allocation/data analysis	10	RUSLE
6	Watershed goal and objectives	Statement of goal, load reductions and targets, best management practices	5	
7	Water quality monitoring plan	Water quality monitoring plan	1	
8	Implementation schedule and funding plan		3	
9	References		0.25	Manage references

Indirect Cost:

Indirect costs are 3%

Budget breakdown

Total estimated time	35 days (or 280 hours)
Staff hourly rate	\$ 44.69
Total cost	\$ 12,513.20
Indirect cost	3%
Final proposed cost	\$ 12,888.60

References:

Anthony, J. L. (2000). *The Chemical and Biological Composition of McFarland Pond, Story County, Iowa during the Fall of 2000*. Iowa State University. Limnology.

Bode, R., Dodd, B., & Meythaler, L. (2000). *McFarland Pond*. Iowa State University. Coursework for Animal Ecology 410 (Aquatic Ecology).

Iowa DNR. (2018). McFarland's Pond - ADBNet - Iowa's Water Quality Assessment Database. Retrieved from <https://programs.iowadnr.gov/adbnet/Segments/939> on 11/27/2018.

My County Park. (2018). McFarland Park. Retrieved from <https://www.mycountyparks.com/County/Story/Park/McFarland-Park.aspx> on November 20th 2018.

Schmidt, M. (2013). *McFarland Lake Research Report*. Iowa State University. Landscape Architecture.

IOWA STATE UNIVERSITY
SERVICE AGREEMENT

This Service Agreement (“Agreement”) is entered into by Iowa State University of Science and Technology, on behalf of its Water Quality Research Laboratory (“ISU”), 605 Bissell Rd, Ames IA 50011, and Story County Conservation (“Customer”), 56461 180th St, Ames, IA 50010. The Effective Date of this Agreement shall be the date on which the last party sign this Agreement. Attachment A is incorporated into this Agreement by reference.

1. **Services**

- a. **Scope of Work.** ISU shall perform for Customer the services described in Attachment A (the “Services”). ISU shall provide any personnel, facilities, and equipment required for the Services to be completed.
- b. **Service Completion.** ISU will complete the Services in the time frame described in Attachment A.
- c. **Performance of Services.** ISU shall provide reasonable efforts to perform the Services requested within the projected costs and time period indicated in this Agreement. In the event ISU’s costs exceed the projected price or in the event the Services cannot be performed within the time desired or due to circumstances beyond the control of the ISU, ISU will notify Customer as soon as reasonably possible. Customer shall have the option of terminating this Agreement as set forth in Section 6 of this Agreement or continuing the Services for an additional cost or, if feasible, an extension of time.
- d. **No Warranty.** ISU DOES NOT MAKE ANY WARRANTIES REGARDING THE SERVICES, EXPRESSED OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.
- e. **No Expert Testimony.** Customer warrants that the Services are not sought for the purposes of admitting the results as evidence in litigation. Customer acknowledges that ISU does not provide expert witness services. Customer agrees not to call any ISU employee as an expert witness as a result of the Services rendered under this Agreement.

2. **Financial**

- a. **Fee.** In consideration for the Services, Customer shall pay ISU the fees set forth in Attachment A.
- b. **Payment.** ISU will invoice Customer for the Fees in accordance with the Payment Schedule set forth in Attachment A. Customer shall pay ISU within thirty days of receipt of the invoice. Checks should be made payable to Iowa State University of Science and Technology. Customer shall submit the payments to ISU at the following address.

ISU Treasurer’s Office
1220 Beardshear Hall
515 Morrill Road
Ames, Iowa 50011

Customer shall reference the Agreement for Services Number shown above on all payments.

- c. **Late Payment.** If payment is not received from Customer when due, the full account balance may be accelerated. ISU may also impose a finance charge computed at a periodic monthly rate of 1% per month on the balance or an annual percentage (APR) of 12% when computed from the billing date. The unpaid account may be referred for collection, and Customer agrees to pay all collection costs and reasonable attorney's fees if ISU must take action to recover any past due amounts.
3. **Risk of Loss.** ISU shall not be responsible for loss or damage to property, material, or equipment belonging to Customer or its agents, employees, suppliers, or anyone directly or indirectly employed by the Customer while said material, property, or equipment is in ISU's care, custody, control or under ISU's physical control. Customer is encouraged to obtain appropriate property or installation floater insurance against such risk or loss. Customer and its insurers waive all rights of subrogation against ISU for such losses.
4. **Ownership Rights.** All results of the Services and all rights in improvements of methodology, discoveries, inventions, copyrightable work, equipment, or process developed solely by Customer arising from or in connection with the Services shall become the sole property of Customer. Any improvements of methodology, discoveries, inventions, copyrightable work, equipment, or process developed solely by ISU while providing the Services, and which can be used independently of the Services, shall be the sole property of ISU. All rights in improvements of methodology, discoveries, inventions, copyrightable work, equipment, or process developed jointly by ISU and Customer arising from or in connection with the Services, shall be the joint property of ISU and Customer.
5. **Confidential Information.** The Water Quality Research Laboratory is a shared use space in that various corporations, organizations, and individuals use the facilities located there. In addition, ISU is a state entity subject to Iowa's public records laws. Accordingly, while ISU shall use reasonable efforts not to disclose information that Customer marks as confidential, ISU can make no warranty regarding its ability to maintain Customer's information in a confidential manner.
6. **Publicity and Use of Name.** The parties agree not to use the name of trademarks of the other party or the name of any of its employees in any publicity or advertising, including endorsements, without the prior written consent of the other party.
7. **Termination.** Either party may terminate this Agreement provided the other party receives written notification thirty days prior to the proposed termination date. In the event of termination, Customer shall pay ISU for all services completed and non-cancelable obligations incurred prior to the date of termination.
8. **Miscellaneous**

 - a. **Assignment.** This Agreement may not be assigned or transferred by either party without the prior written consent of the other party. Such consent shall not be unreasonably withheld.
 - b. **Relationship of Parties.** Company and ISU are independent contractors, and nothing in this Agreement creates any partnership or joint venture.
 - c. **Force Majeure.** ISU shall not be deemed in breach of this Agreement or liable for damages if its performance of any obligation under this Agreement is prevented or delayed by causes beyond its

reasonable control, such as acts or omissions of communications carriers, fire, strikes or labor disputes, floods, acts of God, war, terrorism, civil disturbances, acts of civil or military authorities or the public enemy, or energy shortages.

- d. **Modifications and Waiver.** This Agreement shall not be changed, modified, altered, or amended in any respect without the mutual consent of the parties, which consent shall be evidenced by a written amendment to the Agreement executed by both parties. The failure of either party to require performance of any term or condition of this Agreement by the other party shall not constitute a waiver to subsequently enforce such term or condition.
- e. **Governing Law and Forum.** This Agreement shall be construed in accordance with the laws of the State of Iowa, and any litigation or actions commenced in connection with this Agreement shall be instituted in an appropriate court in the State of Iowa.
- f. **Entire Agreement; Severability; Survivability.** This Agreement constitutes the entire agreement between the parties with respect to the subject matter of this Agreement and supersedes all prior agreements, whether written, oral, or implied. The invalidity or illegality of one or more provisions of this Agreement shall not affect the enforceability of the remaining provisions. The parties' rights and obligations in this Agreement that, by their nature, would continue beyond the termination or expiration of this Agreement shall survive such termination or expiration.
- g. **Notice.** Notices relating to this Agreement shall be in writing and shall be delivered by messenger, overnight carrier, or e-mail or mailed by first class mail, certified mail or registered mail to the other party at the address set forth above (or, in the case of e-mail, the e-mail address set forth in Attachment A) or such other address as may be given in writing. Notice made by messenger, overnight mail or e-mail shall be deemed to be effective upon receipt. Notices made by first class mail, certified mail or registered mail shall be deemed to be effective on the third business day following the mailing of such notice.

IOWA STATE UNIVERSITY
OF SCIENCE AND TECHNOLOGY



Name: Michelle Soupir
Title: Professor
Date: 7/8/20220



Name: Ji Yeow Law
Title: Engineer I
Date: 7/8/2020

STORY COUNTY CONSERVATION

Name: James Pease
Title: Story County Conservation Board Chair
Date:

ATTACHMENT A

Services

ISU shall perform the following services for Customer:

Develop watershed management plan for McFarland Lake as outline in the attached proposal for Story County Conservation. Sections in watershed management plan may include:

1. Introduction
2. Public outreach
3. Watershed anatomy
4. Pollutants and causes
5. Identify pollutant sources
6. Watershed goal and objective
7. Water quality monitoring plan
8. Implementation schedule and funding plan
9. References

The project will begin July 15, 2020 and will end March 31, 2021.

Fee and Payment Schedule

Customer shall pay ISU the following fees in accordance with the following schedule for the Services:

1. The project will be performed ISU staff. The hourly rate is as follows:
 - a. Staff labor \$44.69/hour

Customer will be invoiced upon completion of the project.

E-mail addresses for notices

ISU contact: Michelle Soupir
E-mail address: msoupir@iastate.edu

Customer contact: Ryan Wiemold
E-mail address: RWiemold@storycountyiowa.gov



Story County Conservation Board - McFarland Park 56461 180th St. - Ames, Iowa 50010-9451
Phone (515) 232-2516 - Fax (515)232-6989 - Email: conservation@storycounty.com
www.storycountyconservation.org

Memorandum

To: Story County Conservation Board

Through: Michael D. Cox, Director

From: Brandon Clough, Natural Resources Specialist

Date: July 13, 2020

Re: Consideration of Contract between Conservation Corps of Iowa (CCI) for a restoration project at Hickory Grove Park for \$6,144.60.

The attached contract is for a restoration project in a County managed area. Conservation Corps of Iowa (CCI) will be under contract for four days for natural resources restoration. Area of focus will be the shorelines and timber at Hickory Grove Park. The crew will clear the shoreline of undesired brush to allow for better public access to the lake's shore. SCC has contracted with CCI since the program began in Iowa.

Staff urges your approval.

Approval

Disapproval

Date

Date

FEE-FOR-SERVICE WORK ORDER BETWEEN
Story County Conservation Board
AND CONSERVATION CORPS MINNESOTA & IOWA
Project Number: 501-15580

This work order, and amendments and supplements thereto, subject to the Laws of Minnesota is by and between CONSERVATION CORPS MINNESOTA & IOWA, 60 Plato Blvd E #210, St. Paul, MN 55107 (hereafter referred to as "THE CORPS") and Story County Conservation Board (hereafter referred to as "PURCHASER").

Description and scope of work for the project: Restore woodlands and open up shoreline of lake

THE CORPS represents that it is duly qualified and agrees to provide the services described in this contract.

TERM OF CONTRACT

- 1.1 **Effective date:** 08/17/2020, or the date THE CORPS obtains all required signatures, whichever is later.
- 1.2 **Expiration date:** 08/20/2020, or until all obligations have been satisfactorily fulfilled, whichever occurs first.

DUTIES OF THE CORPS

- 2.1 Complete services as specified in Project Request, which is attached hereto, and shall be a part of this contract.
- 2.2 Enroll and supervise AmeriCorps members in accordance with program guidelines.
- 2.3 Provide basic orientation and training as appropriate for corpsmembers.
- 2.4 Provide consultation and on-site project review to ensure that service is progressing in accordance with this work order and program guidelines.
- 2.5 Provide personnel and payroll administration for corpsmembers.
- 2.6 Provide all necessary transportation of corpsmembers to and from service sites.
- 2.7 Provide basic tools, safety gear, personal supplies and equipment needed by corpsmembers to meet all PURCHASER and federal safety requirements.
- 2.8 Provide professional liability and worker's compensation insurance for all corpsmembers.
- 2.9 Track services completed and make this information available to PURCHASER upon request.

DUTIES OF PURCHASER

- 3.1 Provide on-site project specific direction and assistance to the corpsmember(s).
- 3.2 Provide at least one media promotion to the public stating that the services(s) are being performed by THE CORPS. Any publicity regarding the subject matter of this work order must not be released without prior approval from the Corps' Authorized Representative.
- 3.3 Ensure safe working conditions in and around project areas that meet all PURCHASER and federal standards.
- 3.4 Secure all local, county, and federal permits required by law prior to the commencement of work.
- 3.5 Provide corpsmember(s) with training and educational opportunities relevant to the services being performed. This includes an on-site project overview at the outset of the project which outlines project background, goals and overall outcomes expected as a result of the corpsmembers' efforts.
- 3.6 Provide specialized tools, safety gear, personal supplies and equipment that are not available through THE CORPS that are needed by corpsmembers to meet all PURCHASER and federal safety requirements.
- 3.7 Assist in the acquisition of camping/lodging accommodations if necessary.
- 3.8 Provide all project materials, supplies and chemicals.

PAYMENT

- 4.1 PURCHASER will pay THE CORPS for services performed by THE CORPS.
- 4.2 PURCHASER's obligation to THE CORPS under this contract is up to a maximum of \$6,144.60, based on the following fee schedule: \$24.50/member/hour + 4.5 % COVID-19 surcharge.
- 4.3 THE CORPS may invoice monthly. THE CORPS shall send final invoice to PURCHASER upon service completion.
- 4.4 PURCHASER shall make payment within 30 days of receipt of invoices.

CANCELLATION

- 5.1 This contract may be cancelled by the PURCHASER or THE CORPS at any time, with or without cause, upon 30 days written notice to the other party. In the event of such cancellation, THE CORPS shall be entitled to payment for services performed.
- 5.2 THE CORPS reserves the right to withdraw corpsmembers from PURCHASER for emergency response work including, but not limited to, natural disasters and wild fire response. Reasonable efforts will be made to accommodate the needs of the PURCHASER. PURCHASER has no funding commitment to THE CORPS for services completed while corpsmembers have been withdrawn from PURCHASER for emergency response. PURCHASER shall remain liable for payment for services that THE CORPS provides to PURCHASER.

AUTHORIZED REPRESENTATIVES

- 6.1 THE CORPS's Authorized Representative is DeWitt Boyd, Iowa Program Manager, 11407 NW Jester Park Dr, Granger, IA 50109, or his/her successor.
- 6.2 The PURCHASER's Authorized Representative is Brandon Clough, Trails/Natural Resources Technician, , , , or his/her successor.

AMENDMENTS, WAIVER, AND CONTRACT COMPLETE

- 7.1 Any amendments to this contract shall be in writing and shall be executed by the same parties who executed the original contract or their successors in office.
- 7.2 If THE CORPS fails to enforce any provision of this contract, that failure does not waive the provision or its right to enforce it.

INDEMNITY & INSURANCE REQUIREMENTS

- 8.1 To the fullest extent permitted by law, PURCHASER will defend, indemnify and hold harmless THE CORPS from any and all claims for bodily injury and property damage including the loss of use of property resulting therefrom, which arise or are in any way connected with the work performed, materials furnished or services provided by THE PURCHASER; THE PURCHASER's subcontractors or anyone employed directly or indirectly by any of them under this agreement as each party shall be responsible for its own acts and omissions and the results thereof to the extent authorized by law and shall not be responsible for the acts and omissions of the other party and the results thereof.
- 8.2 To the fullest extent permitted by law, THE CORPS will defend, indemnify and hold harmless PURCHASER from any and all claims for bodily injury and property damage including the loss of use of property resulting therefrom, which arise or are in any way connected with the work performed, materials furnished or services provided by THE CORP; THE CORPS's subcontractors or anyone employed directly or indirectly by any of them under this agreement as each party shall be responsible for its own acts and omissions and the results thereof to the extent authorized by law and shall not be responsible for the acts and omissions of the other party and the results thereof.
- 8.3 THE CORPS's is not obligated to indemnify and defend PURCHASER or owner for claims due to the sole negligence or willful misconduct of PURCHASER. Any obligations assumed pursuant to this agreement will not be construed to negate, abridge or reduce other rights or obligations of indemnity, which otherwise exist as to a party or person described in this agreement.
- 8.4 THE PURCHASER's is not obligated to indemnify and defend THE CORPS or owner for claims due to the sole negligence or willful misconduct of THE CORPS. Any obligations assumed pursuant to this agreement will not be construed to negate, abridge or reduce other rights or obligations of indemnity, which otherwise exist as to a party or person described in this agreement.
- 8.5 Applicable only if Corps staff or corps members will be operating motor vehicles owned, leased or rented by PURCHASER: The PURCHASER must provide to THE CORPS certificates of insurance showing CONSERVATION CORPS MINNESOTA & IOWA as an Additional Insured for Automobile Liability and include a Waiver of Subrogation in favor of THE CORPS.

GOVERNING LAW, JURISDICTION, AND VENUE

9.1 Minnesota law, without regard to its choice-of-law provisions, governs this contract. Venue for all legal proceedings out of this contract, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

DUPLICATION, DISPLACEMENT, SUPPLANTATION

- 10.1 Conservation Corps crews are subject to the provisions of 42 V.S.C. §§ 12501 - 12682 and 45 C.F.R. parts 2500 - 2550. These laws require, in part, that AmeriCorps assistance not result in:
- 10.1.1 Duplication of an activity otherwise available in the locality of the program or would otherwise be performed by an employee as part of the employee's assigned duties.
 - 10.1.2 Displacement of currently employed workers or workers on seasonal layoff or layoff from a substantially equivalent position, including partial displacement such as reduction in hours of non-overtime work, wages, or other employment benefits.
 - 10.1.3 Termination or layoff of employees.
 - 10.1.4 Infringement on the promotional opportunity of an employee or infringement on services performed by an employee as part of the employee's assigned duties.
 - 10.1.5 Supplanting the hiring of employed workers.
 - 10.1.6 Infringement on the assignments of any presently employed worker; an employee who recently resigned or was discharged; an employee who is on leave, on strike, being locked out, subject to a reduction in force, or has recall rights subject to a collective bargaining agreement or applicable personnel procedure.

IN WITNESS WHEREOF, the parties have caused this contract to be duly executed intending to be bound thereby.

PURCHASER:

PURCHASER certifies that the appropriate person(s) have executed this contract on behalf of PURCHASER as required by applicable articles, by-laws, resolutions, or ordinances.

By:
Title:
Director
Date:

CONSERVATION CORPS:

THE CORPS certifies that the appropriate person(s) have executed this contract on behalf of THE CORPS as required by applicable articles, by-laws, resolutions, or ordinances.

By: 
Title:
Iowa Program Manager
Date:
7/9/2020

PROJECT REQUEST / SCOPE OF WORK

The CORPS and the PURCHASER have entered into an agreement to complete the project per the scope of work as derived from the originally submitted project request from:

Project Host Information

1. Project Contact Name: Brandon Clough
2. Project Contact Title: Trails/Natural Resources Technician
3. Agency: Story County Conservation Board
4. Phone Number: 515-598-4773
5. Email Address: bclough@storycountyia.gov

Project Information

1. Project Name: Brush removal at Hickory Grove Park
2. Project Location: Hickory Grove Park - meet at shop
3. If applicable, project address: 67464 250th St, Colo, IA 50056
4. Project Purpose: Restore woodlands and open up shoreline of lake
5. Project Explanation:

Training Information

1. Project host able to provide training? Yes
2. Trainer(s): Brandon Clough, Natural Resources Specialist
3. Hours available for training: 8-10 Hours
4. Project host to provide site orientation, project overview and history, or other training for crew? Yes

Scheduling Information

1. Crew Type Requested:
2. Estimated Length of Project: 1-4 Days
3. Preferred Project Timeline: Aug 17 -20
4. Can the project be completed intermittently? Yes

Project Equipment & Safety Information

1. Cell phones work in project area? Yes
 - a. If no, alternative communication options:
2. List all types of hand tools required for project:
3. List all types of power tools required for project: chainsaws, brushcutters
4. Safety concerns or potential "watch-out" situations related to project. List any specialty safety equipment requirements: operating chainsaws, brushcutters, herbicide application
5. Agency able to provide specialized tools? Yes
6. Alternate work plan in the event of adverse weather, if applicable:



Story County Conservation Board - McFarland Park 56461 180th St. - Ames, Iowa 50010-9451
Phone (515) 232-2516 - Fax (515)232-6989 - Email: conservation@storycounty.com
www.storycountyconservation.org

Memorandum

To: Story County Conservation Board

Through: Michael D. Cox, Director

From: Brandon Clough, Natural Resources Specialist

Date: July 13, 2020

Re: Consideration of Contract between Conservation Corps of Iowa for a trail enhancement project at McFarland Park for \$6,144.60.

The attached contract is for a trail enhancement project at McFarland Park. Conservation Corps of Iowa (CCI) will be under contract for four days for trails enhancement assistance. The crew will replace degraded steps on the park's trails. The crew will replace the steps using the same style that currently exists in the park. This project will improve trail safety, longevity and aesthetics. SCC has contracted with CCI since the program began in Iowa.

Staff urges your approval.

Approval

Disapproval

Date

Date

FEE-FOR-SERVICE WORK ORDER BETWEEN
Story County Conservation Board
AND CONSERVATION CORPS MINNESOTA & IOWA
Project Number: 501-15544

This work order, and amendments and supplements thereto, subject to the Laws of Minnesota is by and between CONSERVATION CORPS MINNESOTA & IOWA, 60 Plato Blvd E #210, St. Paul, MN 55107 (hereafter referred to as "THE CORPS") and Story County Conservation Board (hereafter referred to as "PURCHASER").

Description and scope of work for the project: Rebuild existing, deteriorating stairs

THE CORPS represents that it is duly qualified and agrees to provide the services described in this contract.

TERM OF CONTRACT

- 1.1 **Effective date:** 08/10/2020, or the date THE CORPS obtains all required signatures, whichever is later.
- 1.2 **Expiration date:** 08/13/2020, or until all obligations have been satisfactorily fulfilled, whichever occurs first.

DUTIES OF THE CORPS

- 2.1 Complete services as specified in Project Request, which is attached hereto, and shall be a part of this contract.
- 2.2 Enroll and supervise AmeriCorps members in accordance with program guidelines.
- 2.3 Provide basic orientation and training as appropriate for corpsmembers.
- 2.4 Provide consultation and on-site project review to ensure that service is progressing in accordance with this work order and program guidelines.
- 2.5 Provide personnel and payroll administration for corpsmembers.
- 2.6 Provide all necessary transportation of corpsmembers to and from service sites.
- 2.7 Provide basic tools, safety gear, personal supplies and equipment needed by corpsmembers to meet all PURCHASER and federal safety requirements.
- 2.8 Provide professional liability and worker's compensation insurance for all corpsmembers.
- 2.9 Track services completed and make this information available to PURCHASER upon request.

DUTIES OF PURCHASER

- 3.1 Provide on-site project specific direction and assistance to the corpsmember(s).
- 3.2 Provide at least one media promotion to the public stating that the services(s) are being performed by THE CORPS. Any publicity regarding the subject matter of this work order must not be released without prior approval from the Corps' Authorized Representative.
- 3.3 Ensure safe working conditions in and around project areas that meet all PURCHASER and federal standards.
- 3.4 Secure all local, county, and federal permits required by law prior to the commencement of work.
- 3.5 Provide corpsmember(s) with training and educational opportunities relevant to the services being performed. This includes an on-site project overview at the outset of the project which outlines project background, goals and overall outcomes expected as a result of the corpsmembers' efforts.
- 3.6 Provide specialized tools, safety gear, personal supplies and equipment that are not available through THE CORPS that are needed by corpsmembers to meet all PURCHASER and federal safety requirements.
- 3.7 Assist in the acquisition of camping/lodging accommodations if necessary.
- 3.8 Provide all project materials, supplies and chemicals.

PAYMENT

- 4.1 PURCHASER will pay THE CORPS for services performed by THE CORPS.
- 4.2 PURCHASER's obligation to THE CORPS under this contract is up to a maximum of \$6,144.60, based on the following fee schedule: 24.50/hour/member + 4.5% COVID-19 surcharge.
- 4.3 THE CORPS may invoice monthly. THE CORPS shall send final invoice to PURCHASER upon service completion.
- 4.4 PURCHASER shall make payment within 30 days of receipt of invoices.

CANCELLATION

- 5.1 This contract may be cancelled by the PURCHASER or THE CORPS at any time, with or without cause, upon 30 days written notice to the other party. In the event of such cancellation, THE CORPS shall be entitled to payment for services performed.
- 5.2 THE CORPS reserves the right to withdraw corpsmembers from PURCHASER for emergency response work including, but not limited to, natural disasters and wild fire response. Reasonable efforts will be made to accommodate the needs of the PURCHASER. PURCHASER has no funding commitment to THE CORPS for services completed while corpsmembers have been withdrawn from PURCHASER for emergency response. PURCHASER shall remain liable for payment for services that THE CORPS provides to PURCHASER.

AUTHORIZED REPRESENTATIVES

- 6.1 THE CORPS's Authorized Representative is DeWitt Boyd, Iowa Program Manager, 11407 NW Jester Park Dr, Granger, IA 50109, or his/her successor.
- 6.2 The PURCHASER's Authorized Representative is Brandon Clough, Trails/Natural Resources Technician, , , , or his/her successor.

AMENDMENTS, WAIVER, AND CONTRACT COMPLETE

- 7.1 Any amendments to this contract shall be in writing and shall be executed by the same parties who executed the original contract or their successors in office.
- 7.2 If THE CORPS fails to enforce any provision of this contract, that failure does not waive the provision or its right to enforce it.

INDEMNITY & INSURANCE REQUIREMENTS

- 8.1 To the fullest extent permitted by law, PURCHASER will defend, indemnify and hold harmless THE CORPS from any and all claims for bodily injury and property damage including the loss of use of property resulting therefrom, which arise or are in any way connected with the work performed, materials furnished or services provided by THE PURCHASER; THE PURCHASER's subcontractors or anyone employed directly or indirectly by any of them under this agreement as each party shall be responsible for its own acts and omissions and the results thereof to the extent authorized by law and shall not be responsible for the acts and omissions of the other party and the results thereof.
- 8.2 To the fullest extent permitted by law, THE CORPS will defend, indemnify and hold harmless PURCHASER from any and all claims for bodily injury and property damage including the loss of use of property resulting therefrom, which arise or are in any way connected with the work performed, materials furnished or services provided by THE CORP; THE CORPS's subcontractors or anyone employed directly or indirectly by any of them under this agreement as each party shall be responsible for its own acts and omissions and the results thereof to the extent authorized by law and shall not be responsible for the acts and omissions of the other party and the results thereof.
- 8.3 THE CORPS's is not obligated to indemnify and defend PURCHASER or owner for claims due to the sole negligence or willful misconduct of PURCHASER. Any obligations assumed pursuant to this agreement will not be construed to negate, abridge or reduce other rights or obligations of indemnity, which otherwise exist as to a party or person described in this agreement.
- 8.4 THE PURCHASER's is not obligated to indemnify and defend THE CORPS or owner for claims due to the sole negligence or willful misconduct of THE CORPS. Any obligations assumed pursuant to this agreement will not be construed to negate, abridge or reduce other rights or obligations of indemnity, which otherwise exist as to a party or person described in this agreement.
- 8.5 Applicable only if Corps staff or corps members will be operating motor vehicles owned, leased or rented by PURCHASER: The PURCHASER must provide to THE CORPS certificates of insurance showing CONSERVATION CORPS MINNESOTA & IOWA as an Additional Insured for Automobile Liability and include a Waiver of Subrogation in favor of THE CORPS.

GOVERNING LAW, JURISDICTION, AND VENUE

9.1 Minnesota law, without regard to its choice-of-law provisions, governs this contract. Venue for all legal proceedings out of this contract, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

DUPLICATION, DISPLACEMENT, SUPPLANTATION

- 10.1 Conservation Corps crews are subject to the provisions of 42 V.S.C. §§ 12501 - 12682 and 45 C.F.R. parts 2500 - 2550. These laws require, in part, that AmeriCorps assistance not result in:
- 10.1.1 Duplication of an activity otherwise available in the locality of the program or would otherwise be performed by an employee as part of the employee's assigned duties.
 - 10.1.2 Displacement of currently employed workers or workers on seasonal layoff or layoff from a substantially equivalent position, including partial displacement such as reduction in hours of non-overtime work, wages, or other employment benefits.
 - 10.1.3 Termination or layoff of employees.
 - 10.1.4 Infringement on the promotional opportunity of an employee or infringement on services performed by an employee as part of the employee's assigned duties.
 - 10.1.5 Supplanting the hiring of employed workers.
 - 10.1.6 Infringement on the assignments of any presently employed worker; an employee who recently resigned or was discharged; an employee who is on leave, on strike, being locked out, subject to a reduction in force, or has recall rights subject to a collective bargaining agreement or applicable personnel procedure.

IN WITNESS WHEREOF, the parties have caused this contract to be duly executed intending to be bound thereby.

PURCHASER:

PURCHASER certifies that the appropriate person(s) have executed this contract on behalf of PURCHASER as required by applicable articles, by-laws, resolutions, or ordinances.

CONSERVATION CORPS:

THE CORPS certifies that the appropriate person(s) have executed this contract on behalf of THE CORPS as required by applicable articles, by-laws, resolutions, or ordinances.

By:
Title:
Director
Date:

By: 
Title:
Iowa Program Manager
Date: 7/9/2020

PROJECT REQUEST / SCOPE OF WORK

The CORPS and the PURCHASER have entered into an agreement to complete the project per the scope of work as derived from the originally submitted project request from:

Project Host Information

1. Project Contact Name: Brandon Clough
2. Project Contact Title: Trails/Natural Resources Technician
3. Agency: Story County Conservation Board
4. Phone Number: 515-598-4773
5. Email Address: bclough@storycountyiowa.gov

Project Information

1. Project Name: Steps at McFarland Park
2. Project Location: 28 Steps on the McFarland Park Trails
3. If applicable, project address: 56595 180th St, Ames, IA 50010
4. Project Purpose: Rebuild existing, deteriorating stairs
5. Project Explanation: Rebuilding 28 steps on the McFarland Park Trails

Training Information

1. Project host able to provide training? Yes
2. Trainer(s): Brandon Clough, Trails/Natural Resources Tech
3. Hours available for training: 8-10 Hours
4. Project host to provide site orientation, project overview and history, or other training for crew? Yes

Scheduling Information

1. Crew Type Requested:
2. Estimated Length of Project: 1-4 Days
3. Preferred Project Timeline: August
4. Can the project be completed intermittently? No

Project Equipment & Safety Information

1. Cell phones work in project area? Yes
 - a. If no, alternative communication options:
2. List all types of hand tools required for project: Shovels
3. List all types of power tools required for project: SCC will provide
4. Safety concerns or potential "watch-out" situations related to project. List any specialty safety equipment requirements: Slips on steep terrain, hammering re-rod, operating gas operated drill and saw.
5. Agency able to provide specialized tools? Yes
6. Alternate work plan in the event of adverse weather, if applicable:



Story County Conservation Board - McFarland Park 56461 180th St. - Ames, Iowa 50010-9451
Phone (515) 232-2516 - Fax (515)232-6989 - Email: conservation@storycounty.com
www.storycountyconservation.org

Memorandum

To: Story County Conservation Board

Through: Michael D. Cox, Director

From: Brandon Clough, Natural Resources Specialist

Date: July 13, 2020

Re: Consideration of Contract with Conservation Corps of Iowa for Natural Resource Work for \$6,912.67.

The attached contract is for restoration projects in Story County managed areas. Conservation Corps of Iowa (CCI) CCI will be under contract for six days for natural resources restoration assistance. The area of focus will be Jennett Heritage Area. The crew will clear small trees and brush on the remnant prairie leading down to Grant Creek. Clearing the honey locust, Siberian elm, honeysuckle, autumn olive and multiflora rose will better allow the native plants to thrive. Depending on the speed at which the crew works, work may continue at the Praeri Rail Trail or Doolittle Prairie. SCC has contracted with CCI since the program began in Iowa.

Staff urges your approval.

Approval

Disapproval

Date

Date

FEE-FOR-SERVICE WORK ORDER BETWEEN
Story County Conservation Board
AND CONSERVATION CORPS MINNESOTA & IOWA
Project Number: 501-15579

This work order, and amendments and supplements thereto, subject to the Laws of Minnesota is by and between CONSERVATION CORPS MINNESOTA & IOWA, 60 Plato Blvd E #210, St. Paul, MN 55107 (hereafter referred to as "THE CORPS") and Story County Conservation Board (hereafter referred to as "PURCHASER").

Description and scope of work for the project: Natural Resources Work.

THE CORPS represents that it is duly qualified and agrees to provide the services described in this contract.

TERM OF CONTRACT

- 1.1 **Effective date:** 07/27/2020, or the date THE CORPS obtains all required signatures, whichever is later.
- 1.2 **Expiration date:** 08/06/2020, or until all obligations have been satisfactorily fulfilled, whichever occurs first.

DUTIES OF THE CORPS

- 2.1 Complete services as specified in Project Request, which is attached hereto, and shall be a part of this contract.
- 2.2 Enroll and supervise AmeriCorps members in accordance with program guidelines.
- 2.3 Provide basic orientation and training as appropriate for corpsmembers.
- 2.4 Provide consultation and on-site project review to ensure that service is progressing in accordance with this work order and program guidelines.
- 2.5 Provide personnel and payroll administration for corpsmembers.
- 2.6 Provide all necessary transportation of corpsmembers to and from service sites.
- 2.7 Provide basic tools, safety gear, personal supplies and equipment needed by corpsmembers to meet all PURCHASER and federal safety requirements.
- 2.8 Provide professional liability and worker's compensation insurance for all corpsmembers.
- 2.9 Track services completed and make this information available to PURCHASER upon request.

DUTIES OF PURCHASER

- 3.1 Provide on-site project specific direction and assistance to the corpsmember(s).
- 3.2 Provide at least one media promotion to the public stating that the services(s) are being performed by THE CORPS. Any publicity regarding the subject matter of this work order must not be released without prior approval from the Corps' Authorized Representative.
- 3.3 Ensure safe working conditions in and around project areas that meet all PURCHASER and federal standards.
- 3.4 Secure all local, county, and federal permits required by law prior to the commencement of work.
- 3.5 Provide corpsmember(s) with training and educational opportunities relevant to the services being performed. This includes an on-site project overview at the outset of the project which outlines project background, goals and overall outcomes expected as a result of the corpsmembers' efforts.
- 3.6 Provide specialized tools, safety gear, personal supplies and equipment that are not available through THE CORPS that are needed by corpsmembers to meet all PURCHASER and federal safety requirements.
- 3.7 Assist in the acquisition of camping/lodging accommodations if necessary.
- 3.8 Provide all project materials, supplies and chemicals.

PAYMENT

- 4.1 PURCHASER will pay THE CORPS for services performed by THE CORPS.
- 4.2 PURCHASER's obligation to THE CORPS under this contract is up to a maximum of \$6,912.67, based on the following fee schedule: \$24.50/hour/member + 4.5% COVID-19 surcharge.
- 4.3 THE CORPS may invoice monthly. THE CORPS shall send final invoice to PURCHASER upon service completion.
- 4.4 PURCHASER shall make payment within 30 days of receipt of invoices.

CANCELLATION

- 5.1 This contract may be cancelled by the PURCHASER or THE CORPS at any time, with or without cause, upon 30 days written notice to the other party. In the event of such cancellation, THE CORPS shall be entitled to payment for services performed.
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- 7.1 Any amendments to this contract shall be in writing and shall be executed by the same parties who executed the original contract or their successors in office.
- 7.2 If THE CORPS fails to enforce any provision of this contract, that failure does not waive the provision or its right to enforce it.

INDEMNITY & INSURANCE REQUIREMENTS

- 8.1 To the fullest extent permitted by law, PURCHASER will defend, indemnify and hold harmless THE CORPS from any and all claims for bodily injury and property damage including the loss of use of property resulting therefrom, which arise or are in any way connected with the work performed, materials furnished or services provided by THE PURCHASER; THE PURCHASER's subcontractors or anyone employed directly or indirectly by any of them under this agreement as each party shall be responsible for its own acts and omissions and the results thereof to the extent authorized by law and shall not be responsible for the acts and omissions of the other party and the results thereof.
- 8.2 To the fullest extent permitted by law, THE CORPS will defend, indemnify and hold harmless PURCHASER from any and all claims for bodily injury and property damage including the loss of use of property resulting therefrom, which arise or are in any way connected with the work performed, materials furnished or services provided by THE CORP; THE CORPS's subcontractors or anyone employed directly or indirectly by any of them under this agreement as each party shall be responsible for its own acts and omissions and the results thereof to the extent authorized by law and shall not be responsible for the acts and omissions of the other party and the results thereof.
- 8.3 THE CORPS's is not obligated to indemnify and defend PURCHASER or owner for claims due to the sole negligence or willful misconduct of PURCHASER. Any obligations assumed pursuant to this agreement will not be construed to negate, abridge or reduce other rights or obligations of indemnity, which otherwise exist as to a party or person described in this agreement.
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- 8.5 Applicable only if Corps staff or corps members will be operating motor vehicles owned, leased or rented by PURCHASER: The PURCHASER must provide to THE CORPS certificates of insurance showing CONSERVATION CORPS MINNESOTA & IOWA as an Additional Insured for Automobile Liability and include a Waiver of Subrogation in favor of THE CORPS.

GOVERNING LAW, JURISDICTION, AND VENUE

9.1 Minnesota law, without regard to its choice-of-law provisions, governs this contract. Venue for all legal proceedings out of this contract, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

DUPLICATION, DISPLACEMENT, SUPPLANTATION

- 10.1 Conservation Corps crews are subject to the provisions of 42 V.S.C. §§ 12501 - 12682 and 45 C.F.R. parts 2500 - 2550. These laws require, in part, that AmeriCorps assistance not result in:
 - 10.1.1 Duplication of an activity otherwise available in the locality of the program or would otherwise be performed by an employee as part of the employee's assigned duties.
 - 10.1.2 Displacement of currently employed workers or workers on seasonal layoff or layoff from a substantially equivalent position, including partial displacement such as reduction in hours of non-overtime work, wages, or other employment benefits.
 - 10.1.3 Termination or layoff of employees.
 - 10.1.4 Infringement on the promotional opportunity of an employee or infringement on services performed by an employee as part of the employee's assigned duties.
 - 10.1.5 Supplanting the hiring of employed workers.
 - 10.1.6 Infringement on the assignments of any presently employed worker; an employee who recently resigned or was discharged; an employee who is on leave, on strike, being locked out, subject to a reduction in force, or has recall rights subject to a collective bargaining agreement or applicable personnel procedure.

IN WITNESS WHEREOF, the parties have caused this contract to be duly executed intending to be bound thereby.

PURCHASER:

PURCHASER certifies that the appropriate person(s) have executed this contract on behalf of PURCHASER as required by applicable articles, by-laws, resolutions, or ordinances.

By:
Title:
Director
Date:

CONSERVATION CORPS:

THE CORPS certifies that the appropriate person(s) have executed this contract on behalf of THE CORPS as required by applicable articles, by-laws, resolutions, or ordinances.

By: 
Title:
Iowa Program Manager
Date:
7/9/2020

PROJECT REQUEST / SCOPE OF WORK

The CORPS and the PURCHASER have entered into an agreement to complete the project per the scope of work as derived from the originally submitted project request from:

Project Host Information

1. Project Contact Name: Brandon Clough
2. Project Contact Title: Trails/Natural Resources Technician
3. Agency: Story County Conservation Board
4. Phone Number: 515-598-4773
5. Email Address: bclough@storycountyia.gov

Project Information

1. Project Name: Natural resources work
2. Project Location: Meet at McFarland Shop - touch bases before. Potentially planning on working on a new property of ours - removing cedar trees from remnant prairie.
3. If applicable, project address: 56461 180th St, Ames, IA 50010
4. Project Purpose: Remove cedars/brush from remnant prairie
5. Project Explanation: Removing cedars/brush from our remnant prairie at dotson or removing brush at Doolittle Prairie and the Prairie Rail Trail - share week with Dr. Tom Rosburg

Training Information

1. Project host able to provide training? Yes
2. Trainer(s): Brandon Clough, Natural Resources Specialist
3. Hours available for training: 8-10 Hours
4. Project host to provide site orientation, project overview and history, or other training for crew? Yes

Scheduling Information

1. Crew Type Requested:
2. Estimated Length of Project: 1-4 Days
3. Preferred Project Timeline: July 27-29 & August 5th-6th
4. Can the project be completed intermittently? Yes

Project Equipment & Safety Information

1. Cell phones work in project area? Yes
 - a. If no, alternative communication options:
2. List all types of hand tools required for project: chainsaws, brushcutters
3. List all types of power tools required for project: chainsaws, brushcutters
4. Safety concerns or potential "watch-out" situations related to project. List any specialty safety equipment requirements: operation of chainsaws/brushcutters/herbicide
5. Agency able to provide specialized tools? Yes
6. Alternate work plan in the event of adverse weather, if applicable:



Memorandum

To: Story County Conservation Board

Through: Michael D. Cox, Director

From: Patrick Shehan, Special Projects Ranger

Date: July 13, 2020

Re: Consideration of Change Order No. 01 between Howrey Construction, Inc and Story County Conservation for the Heart of Iowa Nature Trail Phase 2 paving project from Huxley to the South Skunk River Bridge in the Increased Amount of \$4,995.00.

This change order reflects increased costs due to the discovery of unknown conditions. The existing trail approaches to the Midwestern Railroad bridge were constructed in a manner such that the existing bridge abutments did not support the concrete trail approach. This change order will alleviate this problem.

This will be an **increase to the contract of \$4,995.00.**

Staff requests your approval of this change order and recommendation of approval to the Board of Supervisors.

Approval

Disapproval

Date

Date

CHANGE ORDER
For Local Public Agency Projects

No.: 01

Non-Substantial:

Substantial:

Administering Office
Concurrence Date

Accounting ID No. (5-digit number): 36826

Project Number: TAP-R-C085(154)--8t-85

Contract Work Type: PCC SIDEWALK/TRAIL

Local Public Agency: STORY COUNTY

Contractor: HOWREY CONSTRUCTION, INC.

Date Prepared: July 08, 2020

You are hereby authorized to make the following changes to the contract documents.

A - Description of change to be made:

0130 - 2511-0302600 - Recreational Trail, PCC, 6 IN. - REMOVAL of 20 LF of 10 FT wide trail from project bid quantity.
8001 - 2599- 9999018 - Trail Approach Pavement (Square Yards) - ADDITION of two 10 FT long 10 FT wide approach slabs. The trail approach pavement will include all material identified in the attached detail. Materials provided for this work shall comply with Section 2511 of the Iowa DOT standard specifications. The installed square yards of trail approach pavement will be measured and counted for payment. Payment will be at the agreed upon unit price identified in the contractor in the attached proposal and shall include all material, labor and equipment necessary to construct and install the trail approach pavement.

B - Reason for change:

0130 - 2511-0302600 - Recreational Trail, PCC, 6in. - Quantity removed from project.
8001 - 2599- 9999018 - Trail Approach Pavement (Square Yards) - Discovery of unknown conditions resulting in change from bid plans.

C - Settlement for cost(s) of change as follows with items addressed in Sections F and/or G:

0130 - 2511-0302600 - Recreational Trail, PCC, 6in. - Per bid unit price.
8001 - 2599- 9999018 - Trail Approach Pavement (Square Yards) - Includes material, labor and equipment costs.

D - Justification for cost(s) (See I.M. 3.805, Attachment D, Chapter 2.36, for acceptable justification):

0130 - 2511-0302600 - Recreational Trail, PCC, 6in. - Per bid unit price.
8001 - 2599- 9999018 - Trail Approach Pavement (Square Yards) - Includes material, labor and equipment costs.

E - Contract time adjustment: No Working Days added Working Days added: 1 Unknown at this time

Justification for selection:

Due to one-way access from Water St in Cambridge, IA. Staging of pours on either side of the bridge will require two days to complete work.

F - Items included in contract:

Participating		Line Number	Item Description	For deductions enter as "-x.xx"		Amount .xx
Federal-aid	State-aid			Unit Price .xx	Quantity .xxx	
	X	0130	Recreational Trail, PCC 6 IN.	\$31.50	-22.200	-\$699.30
TOTAL						-\$699.30

Add Row

Delete Row

G - Items not included in contract:

Participating		Change Number	Item Number	Item Description	For deductions enter as "-x.xx"		Amount .xx
Federal-aid	State-aid				Unit Price .xx	Quantity .xxx	
	X	8001	2599-9999018	Trail Approach Pavement	\$225.00	22.200	\$4,995.00
TOTAL						\$4,995.00	

Add Row

Delete Row

H. Signatures

Signatures will be applied through DocExpress.



316 Austin Street, Rockwell City, IA 50579
Phone (712) 297-8182 Fax (712) 297-7307

June 26, 2020

Snyder & Associates
Spencer Wignall
2727 SW Snyder Blvd
Ankeny, IA 50023

RE: TAP-R-C085(154)--8T-85
Change Order #1

Spencer,

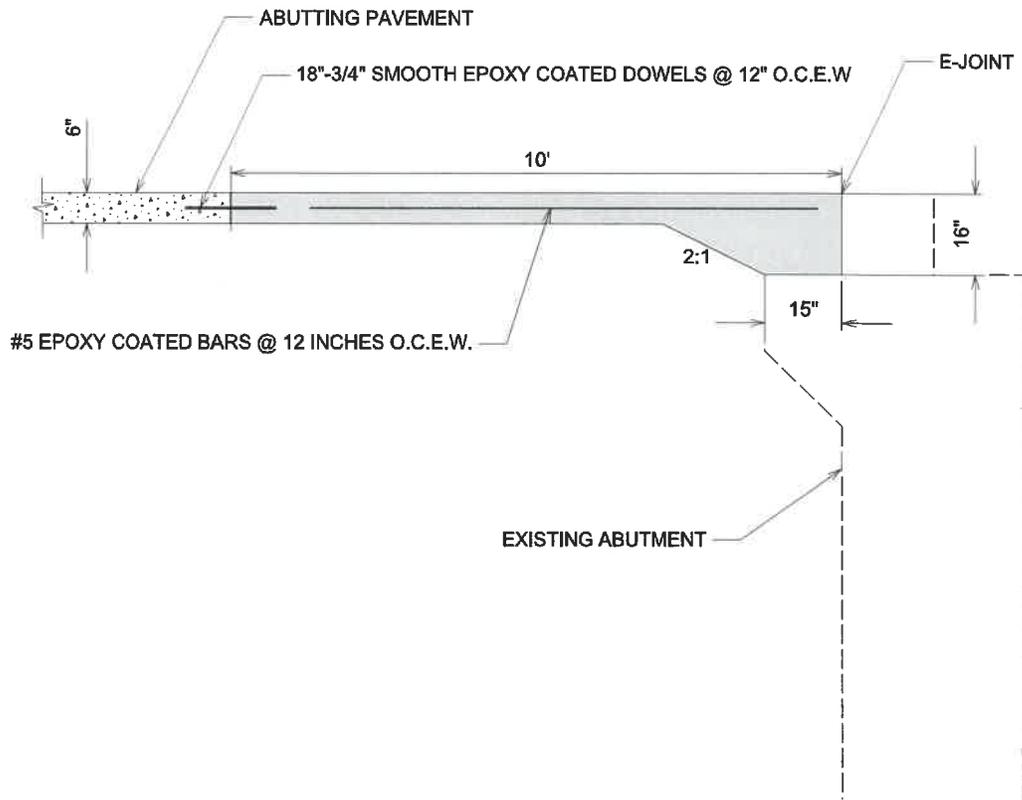
Howrey Construction is requesting a change order for the approach pavement section detailed on the enclosed sheet for the above mention project. A breakdown of costs is attached on the follow page. We also request an additional one (1) working day be added project.

	Item Description	Quantity	Unit	Unit Price	Total Price
	Shared Use Path Approach Pavement	22.2	SY	\$225.00	\$4,995.00

Thank you,

Brian Madsen, Project Manager
Howrey Construction, Inc.

Enclosures.



Item Description	Quantity	Unit	Unit Price	Total Price
PCC Concrete - C4WRC15	5	CY	\$135.00	\$675.00
Small Load Fee (<3 CY)	1	LS	\$80.00	\$80.00
Rebar	1	LS	\$575.00	\$575.00
Skidloader (Equip Only)	4	HR	\$135.00	\$540.00
Misc. Material	1	LS	\$150.00	\$150.00
Operator C	8	HR	\$90.00	\$720.00
Laborer A	8	HR	\$45.00	\$360.00
Laborer B	24	HR	\$42.75	\$1,026.00
Concrete Finisher	16	HR	\$52.50	\$840.00
			\$223.69	\$4,966.00

Shared Use Path Approach Pavement 22.2 SY \$225.00 \$4,995.00



Integrated Roadside Vegetation Management
837 N Avenue • Nevada, Iowa 50201 • Phone (515) 382-7367 • Fax (515) 382-7369
www.storycountyconservation.org

Memorandum

To: Story County Conservation Board

Through: Michael Cox, Director

From: Joseph Kooiker, Vegetation Management Biologist

Date: July 13, 2020

Re: Consideration of Contract with Williamson Electric for Roadside Management Shop Addition
Electrical Service for \$6,894.00

The Story County Roadside Management program had budgeted money in FY 20 to install electric service to new shop addition on south end of the current IRM maintenance facility. This work has been moved to FY21 budget due to time constraints of building construction. This work is within budgeted amounts.

Staff urges your approval.

Approval

Disapproval

Date

Date

STORY COUNTY CONSERVATION
QUOTE PURCHASING FORM

Employee requesting quote: Joseph Kooiker, Vegetation Management Biologist

Item(s) description:

Provide labor and materials for the following electrical installation at SCRM shop addition:

- 1) 240 volt 60 amp feeder to new subpanel within addition
- 1) 240 volt 30 amp branch circuit for seed tumbler
 - L6-20 device
- 1) 120 volt 20 amp branch circuit for overhead door and lighting
- 3) 120 volt 20 amp branch circuit for general receptacles
- 1) 120 volt 20 amp branch circuit for baseboard heat
- 1) Relocate wall pack light fixture from existing south wall to new south wall
 - Tie back into existing exterior lighting circuit
- 1) Install new wall pack over new overhead door
 - Tie into exterior lighting circuit
- 9) 100 watt +/- LED light fixtures
- 12-14) General use receptacles

Price quotes were received from the following firms:

Firm	Price/Quote
<u>Shill Electric</u>	<u>\$7031.00</u>
<u>Thompson Electric</u>	<u>\$7,496.00</u>
<u>Williamson Electric Inc.</u>	<u>\$6,894.00</u>

Comments

SCRM recommends the approval of Williamson Electric's bid of \$6,894.00. SCC has worked with this contractor in the past on several projects including current Roadside Management facility.

The following firm was selected: Williamson Electric

Purchase approved by: [Signature]

Date: 7/9/20