

**STORY COUNTY CONSERVATION BOARD
BOARD OF DIRECTORS
AGENDA - June 8, 2020 - 5:30PM**

Originating from Story County Conservation Center
Public Access Provided Via Conference Call

1. SPECIAL NOTE TO THE PUBLIC: Due To Recommendations To Limit Gatherings To No More Than Ten (10) People In Order To Help Slow The Spread Of The COVID-19 Virus, Public Access To The Meeting Will Be Provided Via Conference Call To The Meeting. Members of the public who would like to call in:

Dial 515-603-3144 and enter in 895791# when prompted for the access code

**We ask that you mute your phone if possible.

2. CALL TO ORDER
3. ROLL CALL
4. STATEMENT EXPLAINING WHY A MEETING IN PERSON IS IMPOSSIBLE OR IMPRACTICAL, PER CODE SECTION 21.8.1
5. REVIEW AGENDA AND HANDOUTS
6. PUBLIC COMMENTS
 - A. Outdoor Alliance Of Story County Update
7. STAFF REPORT
 - A. Pat Shehan - Special Projects Ranger

Documents:

[SPECIAL PROJECTS RANGER REPORT.PDF](#)

8. APPROVE MINUTES
 - A. May 11, 2020 Minutes

Documents:

[MAY 11, 2020 MINUTES.PDF](#)

- B. May 14, 2020 Minutes

Documents:

[MAY 14, 2020 MINUTES.PDF](#)

9. APPROVE CLAIMS AND RECEIPTS
 - A. Claims

Documents:

[CONSERVATION CLAIMS APRIL 22 TO MAY 5 PAID MAY 14.PDF](#)

[CONSERVATION CLAIMS MAY 5 TO MAY 19 PAID MAY 28.PDF](#)
[IRVM CLAIMS APRIL 22 TO MAY 5 PAID MAY 14.PDF](#)
[IRVM CLAIMS MAY 5 TO MAY 19 PAID MAY 28.PDF](#)

10. FINANCIAL REPORTS AND UPDATES

A. Expenses And Revenue

Documents:

[CONSERVATION EXPENSE UPDATE - MAY 2020.PDF](#)
[IRVM EXPENSE UPDATE - MAY 2020.PDF](#)
[REVENUE BY MONTH - MAY 2020.PDF](#)

11. SCHEDULE OF UPCOMING EVENTS/MEETINGS

A. Events

Documents:

[SCC SUMMER 2020.PDF](#)

12. ACTION:

A. Action Forms

Change position from Summer Naturalist to Conservation Aide, effective 6/1/20, Madeline Schill @ \$11.50/hr.

B. Consideration Of Resolution #2020-04 Approving FY21 Salaries For Story County Conservation Employees

Documents:

[2020-04 FY21 SALARIES.PDF](#)

C. Action Forms

Step and Longevity Adjustments for FY21 - effective 7/5/20, Brandon Clough @ \$20.81/hr.; effective 7/19/20, Tyler Kelley @ \$20.76/hr.; effective 8/16/20, Rebekah Beall Warburton @ \$22.71/hr.; effective 8/30/20, Heather Hucka @ \$24.18/hr.; effective 9/27/20, Erica Place @ \$20.51/hr., Elizabeth Waage @ \$22.70/hr.; effective 10/11/20, Russ DeWall @ \$22.39/hr.; effective 12/20/20, Dillion Schmidt @ \$18.24/hr.; effective 2/14/21, Joseph Hill @ \$21.70/hr.; effective 3/14/21, Marianne Harrelson @ \$24.69/hr., Lucas Feilmeier @ \$27.03/hr.; effective 3/28/21, Elizabeth Paetz-Jackson @ \$18.23/hr.; effective 5/23/21, Jessica Lancial @ \$23.19/hr., Beau Hoppe @ \$21.19/hr., Daniel Simcox @ \$26.50/hr., Patrick Shehan @ \$27.37/hr., Derek Seward @ \$19.25/hr.

D. Consideration Of Replacement Of Drinking Fountain For McFarland Park For \$4,199.00.

Documents:

[DRINKING FOUNTAIN.PDF](#)

E. Consideration Of Purchase Of Utility Trailer From Thomas Bus Sales Inc. For \$1,195.00.

Documents:

[UTILITY TRAILER.PDF](#)

- F. Consideration Of Change Order No. 01 Between Howrey Construction And Story County Conservation For The Tedesco Environmental Learning Corridor Bid Package #3 For \$2,136.00.

Documents:

[HOWREY TELC 3 CO1.PDF](#)

- G. Consideration Of Professional Services Agreement With Shive Hattery For Heart Of Iowa Nature Trail Paving Between The High Trestle Trail And R-38 In Slater.

Documents:

[SHIVE-HATTERY HONT CONTRACT.PDF](#)

13. UPDATES:

- A. General Updates - Michael Cox, Director
- B. Liaison Assignments, Committee Meetings Updates, and Announcements from the Board
- C. Other

14. ADJOURNMENT

Story County strives to ensure that its programs and activities do not discriminate on the basis of race, color, national origin, sex, age or disability. Persons requiring assistance, auxiliary aids or services, or accommodation because of a disability may contact the county's ADA coordinator at (515)382-7204.

Pat Shehan
Special Projects Ranger
2020 Report

2019 – 2020 Grants:

- Federal Recreation Trail Grant: HOINT Phase 3 – not funded
- State Recreational Trail Grant: HOINT Phase 2 paving project¹ – \$530,000
- CIRTPA: HOINT Phase 2 paving project¹ - \$200,000
- REAP Grant: Wicks Wildlife Area purchase² - \$76,000

Projects this past year:

- FEMA damage project management
- Routine law enforcement patrol
- CCPOA executive committee/ Fish Habitat Grant Chairman for District 1
- ICCS 2020 planning
- McFarland Park Wayfinding signage plan³
- Firewood contract completion

In-Progress Projects and future projects:

- HOINT: Phase 1 Slater – 535th Trail Paving¹ – In Closeout
- HOINT: Huxley – Phase 2 Huxley - South Skunk River Bridge: Pre-con meeting June 12¹
- HOINT: Slater Connection – Agreement complete, project bidding in July, completion fall 2020¹
- HOINT: Coordination with Huxley on the straightening of 560th Ave¹
- PRT: Zearing Trail Paving – only seeding remains⁴
- Water Trail Designation: exploring options for summer designation²
- HGP renovation: Fish Habitat⁵
- Hannums Mill Dam: Exploratory Phase Complete²

Future:

- Explore new grant/funding possibilities⁶
- Continue to grow my GIS skills
- Continue working with other local Law Enforcement
- Continue momentum on paving the entirety of the HOINT – over 9 miles completed by fall 2020
- Assist in future land purchases: funding, project management, etc⁷

Footnotes: Select Strategic Plan Correlations

1. *Partnerships: Outcome and Strategies 1c - Begin paving the Heart of Iowa Nature Trail*
2. *Stewardship of Natural Resources: Outcome and Strategies 2, Expand the Skunk River Greenbelt*
3. *Community Engagement: Outcomes and strategies 3 – Educate underserved users and supporters how to access and enjoy outdoor experiences*
4. *Partnerships: Outcome and Strategies 1c – Provide new and improved facilities to fully support user traffic and needs*
5. *Stewardship of Natural Resources: Outcome and Strategies 2 Continue the Hickory Grove Lake watershed restoration project*
6. *Partnerships: Outcome and Strategies 2c – Identify and secure new, creative, and leveraged funding sources.*
7. *Stewardship of Natural Resources: Outcome and Strategies 1b – Permanently protect and effectively manage 10% of priority lands identified in the Sensitive Areas Inventory*

Story County Conservation Board

May 11, 2020

Story County Conservation Center, Ames, Iowa via conference call

1. SPECIAL NOTE TO THE PUBLIC: Due To Recommendations To Limit Gatherings To No More Than Ten (10) People In Order To Help Slow The Spread Of The COVID-19 Virus, Public Access To The Meeting Will Be Provided Via Conference Call To Listen To The Meeting.

Members of the public who would like to call in:

Dial 515-603-3144 1 Enter 895791# when prompted for the access code

2. CALL TO ORDER: 5:30 PM

3. ROLL CALL

BOARD MEMBERS

Jim Pease - present

Christine Laumer – present

Nancy Franz – present

Craig Meyers - present

Ted Tedesco – present

Linda Murken – present

STAFF

Mike Cox

Marianne Harrelson

GUESTS

Amelia Schoeneman

John Gade

Kurt Friedrich

Erica Place

4. STATEMENT EXPLAINING WHY A MEETING IN PERSON IS IMPOSSIBLE OR IMPRACTICAL, PER CODE SECTION 21.8.1
5. REVIEW OF AGENDA AND HANDOUTS
6. PUBLIC COMMENTS
7. STAFF REPORT – None.
8. DISCUSSION AND CONSIDERATION OF ITEMS BROUGHT BEFORE THE BOARD WITH REQUEST FOR IMMEDIATE ACTION – Campground Management Protocols are at Level 1. Director Cox explained that this document was originally prepared by Iowa’s County Conservation System (ICCS) and it was done as a collaborative effort between several County’s conservation boards and the Iowa Department of Natural Resources (DNR). We took this document and made some minor revisions so it fits our County’s needs better. It breaks the opening protocols of our campgrounds into three levels. Level 1 has the highest restrictions, Level 2 is more relaxed restrictions and Level 3 is full camping as normal. Meyers questioned how we would handle a situation that would require us to use the storm shelter at Hickory Grove. Director Cox will add a statement in regards to the storm shelter and wearing face coverings. Franz noted that we should change the cleaning procedures of the pop machines to include the whole front surface of the machine. Director Cox will make that change. MOTION to approve the document and open the campgrounds at level 1 on May 22, 2020 with the revisions by Tedesco, SECOND by Franz. MCU by a roll call vote.
9. APPROVAL OF MINUTES
April 13, 2020. MOTION by Meyers, SECOND by Laumer. Pease noted one typographical correction. MCU.

10. APPROVAL OF CLAIMS AND RECEIPTS

MOTION by Franz, SECOND by Tedesco. Franz questioned a claim for a fence. Director Cox indicated it was for a fence along the Heart of Iowa Nature Trail. Pease asked about the claim that was voided to the Iowa Natural Heritage Foundation for the Wicks land purchase and another claim paid later for a different amount. Harrelson explained that the claim was originally submitted for the full purchase price and before the check was mailed, we received a closing statement with the actual balance due to them after fees, taxes, other costs and donations. Meyers wanted to know what the SCCB supplies that were purchased at Menards. Harrelson indicated that this is how the Auditor's Office enters the claims into the system. They are not able to list the specific items purchased. The claims are submitted with the detailed information. MCU.

11. FINANCIAL REPORTS AND UPDATES

Director Cox noted there is a report showing the FY20 budget amendments that we submitted to the Board of Supervisors for approval. These amendments reflect changes made operationally (some due to COVID-19), how capital projects are moving forward and some changes that were missed on the last amendment. Some of the amendments will be moved to the FY21 budget.

12. CALENDAR OF UPCOMING EVENTS/MEETINGS

All programs and events have been cancelled until the end of June. Our next board meeting is scheduled for June 8th.

13. ACTION ITEMS:

A. Action Forms

1. Summer new hires, effective 5/18/20, Park Ranger Aide, Jacob Smith @ \$11.50/hr; Conservation Aide, Nicholas Hadaway (rehire) @ \$11.75/hr, Emily Lemons (rehire) @ \$11.75/hr, Kaleb Angell (rehire) @ \$11.75/hr, Devin See (rehire) @ \$11.75/hr, Josimar Palacio Garcia @ \$11.50/hr., Sean Vellinga @ \$11.50/hr., Kevin Schlotfeldt @ \$11.50/hr., and Richard Mortenson @ \$11.50/hr.

2. Summer new hires, effective 6/29/20, Seasonal Naturalist, Madeline Schill @ \$11.50/hr. and Bailey Dohlman @ \$11.50/hr. MOTION by Meyers, SECOND by Laumer. Franz questioned how these hires fit in with the hiring freeze that the county implemented. Cox indicated that all of these offers were made and accepted prior to the hiring freeze. MCU.

3. New hire, effective 5/18/210, Trails/Natural Resources Technician, Derek Seward @ \$18.50/hr. MOTION by Franz, SECOND by Tedesco. MCU.

4. Pay adjustment effective 5/24/20, Ryan Weimold @ \$2,757.14/bw, Michael Cox @ \$3,764.19/bw and Joseph Kooiker @ \$2,307.83. MOTION by Tedesco, SECOND by Laumer. MCU.

B. Consideration Of Wellness Policy. This policy was adopted by the Board of Supervisors and we need to adopt it as part of our policies. No changes were made other than applying Story County Conservation in place of Story County. MOTION by Tedesco, SECOND by Franz. MCU.

- C. Consideration Of Face Covering Policy In Response To The Novel Coronavirus (COVID-19) Pandemic. This policy was adopted by the Board of Supervisors and we need to adopt it as part of our policies. No changes were made other than applying Story County Conservation in place of Story County. MOTION by Tedesco, SECOND by Laumer. MCU.
- D. Consideration Naming The Pergola At McFarland Park The George And Mary Engstrom Pergola. Director Cox explained that this is at the request of the Ames Town and Country Kiwanis Club put in the park for us and they are bringing this request forward. George and Mary have supported conservation in a number of ways. MOTION by Laumer, SECOND by Tedesco. MCU.
- E. Consideration Of Cost Share With The City Of Huxley For Improvements To The Heart Of Iowa Nature Trail. Director Cox noted that the Huxley City Administrator, Rita Conner, made a requested at our last meeting, for us to consider a cost share for this project. Pease wanted to know what other commitments that we have coming from the Trust Fund. Cox explained that there is a specific line item of money donated for the Heart Of Iowa Nature Trail, which is sufficient to fund the request. A 50% cost share would be \$52,071.75. MOTION by Tedesco, SECOND by Franz. MCU.
- F. Consideration Of Professional Services Agreement With Wapsi Valley Archeology For Completion Of A Phase 1 Cultural Study Of Property To Be Acquired By Story County For \$31,469.76. Director Cox explained that the Army Corps of Engineers started Phase 1, but it was suspended because they ran out of funding and then work was suspended for the winter. This contract will continue the work and finish the Phase 1 Cultural Study in order for the permit to be issued. MOTION by Franz, SECOND by Tedesco. MCU.
- G. Consideration Of Contract With Brush And Weed Control Specialists For Brush Control. MOTION by Meyers, SECOND by Tedesco. MCU.
- H. Consideration Of Grant Of Easements To The City Of Huxley For Improvements To The Heart Of Iowa Nature Trail, Trail Ridge Park, And The Realignment Of 560th Ave. Franz noted that there are no amounts entered in any of the blanks. We should enter in a "0" or "N/A". MOTION by Franz, SECOND by Tedesco. MCU.
- I. Consideration Of Grant Of Easement To The City Of Cambridge For Access Across County Property For Their Water Treatment Plant. A copy of this easement was received prior to the meeting and was distributed to the board members via email. There will not be any impact to any of our facilities. Since we just received the easement document prior to the meeting, the county attorney requested that we approve the easement pending the approval from the attorney's office. MOTION to approve after county attorney approval by Meyers, SECOND by Laumer. MCU.
- J. Consideration Of Contract With Snyder & Associates For Construction Services In For Phase 2 Of The Heart Of Iowa Nature Trail Paving Between Huxley And The South Skunk River Bridge. MOTION by Franz, SECOND by Meyers. MCU.

- K. Consideration Of Construction Contract Award For The Heart Of Iowa Nature Trail Paving Project Between Huxley And The South Skunk River Bridge. MOTION by Franz, SECOND by Tedesco. MCU.
- L. Consideration Of Acceptance Of The Hannum's Mill Lowhead Dam Mitigation Phase 1 Exploratory Report. Pease noted that this is just an acceptance of the report in order for us to continue with the next steps to Phase 2. MOTION by Meyers, SECOND by Laumer. MCU.
- M. Consider Approval Of Two 2020 LRTF Grant Application Submission. MOTION by Franz, SECOND by Tedesco. MCU.
- N. Consideration Of Prairie Valley Subdivision Management Agreement, Preliminary Plat And Covenants. Director Cox indicated that we have Kurt Friedrich, John Gade with Fox Engineering and Amelia with Planning & Development available on the conference call. All parties involved have worked very hard to develop this new collaboration to preserve and protect the prairie areas with a unique property development. A portion of the property will be donated to Story County in order to protect environmentally sensitive areas and provide habitat and water quality. All of the documents have been approved by the Story County Attorney, Environmental Health, and Planning & Development. Planning & Development approved the rezoning with conditions for the project at their last meeting. The Board of Supervisors will have their first consideration on May 19th. Tedesco hopes that this will be the start of many projects of this nature which takes into consideration the conservation planning, building and maintaining. MOTION by Tedesco, SECOND by Laumer. MCU by roll call vote.

14. UPDATES:

A. General Updates: Director Cox gave an update on the Hickory Grove Lake project. Most of the calls that we received regarding draw down have all been positive. Discussions are still taking place on a plan to eradicate carp. He reached back out to the City of Colo regarding the sewer and he needs to call them back with answers to some questions they had. The city has started a conversation with their engineer and they would like for us to pay for that engineering time. There is concern about the dump station because of the higher contaminate concentration due to the chemicals that people put in their RV's. Phase 3 of the TELC project is on schedule. Residents in the area are excited about the project and have some interest in further developments to the area.

B. Liaison Assignments, Committee Meetings Updates, and Announcements from the Board: Franz has been hiking all of our trails – she only has two left. She has been providing trail report to staff. They are getting heavy use. She continues to work with the ICCS on the 2020 conference and trying to make decisions on what might happen with the pandemic. She is also participating in a pandemic class to learn about all the aspects of the pandemic. This week they discussed outdoor recreation and COVID-19 and what the impacts were for altered use patterns on public land. She is continually sharing information with Mike as she learns more and gets more information. Laumer has been out to TELC a lot lately and the park is looking great. Meyers stated that Greg Vitale contacted him about purchasing land and donating it to conservation. Greg would also like to OASC and Story County Conservation to become much more closely aligned. Tedesco noted that the usage at TELC has increased and people are coming from distances to visit the park. He also asked about putting signs up at

the second round about to direct people to the park. Pease is working with a group about bird conservation areas and has been doing a lot of bird watching. He is continuing to do programs on Iowa Public Radio. Franz wanted to know if we could add the programs that Pease is doing to our social media.

C. Other – None.

15. ADJOURNMENT

MOTION by Tedesco, SECOND by Meyers, to adjourn. MCU. The meeting was adjourned at 8:17 PM.

Recording Secretary

Story County Conservation Board

Story County Conservation Board
May 14, 2020 Special Meeting
Story County Conservation Center, Ames, Iowa via conference call

1. SPECIAL NOTE TO THE PUBLIC: Due To Recommendations To Limit Gatherings To No More Than Ten (10) People In Order To Help Slow The Spread Of The COVID-19 Virus, Public Access To The Meeting Will Be Provided Via Conference Call To Listen To The Meeting.

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2. CALL TO ORDER: 3:46 PM

3. ROLL CALL

BOARD MEMBERS	STAFF	GUESTS
Jim Pease - present	Mike Cox	
Christine Laumer – present	Marianne Harrelson	
Nancy Franz – present		
Craig Meyers - present		
Ted Tedesco – present		
Linda Murken – absent		

4. REVIEW OF AGENDA AND HANDOUTS

5. STATEMENT EXPLAINING WHY A MEETING IN PERSON IS IMPOSSIBLE OR IMPRACTICAL, PER CODE SECTION 21.8.1

6. STATEMENT OF NECESSITY OF A MEETING TO BE HELD ON LESS THAN 24 HOUR'S NOTICE PER CODE SECTION 21.4.2(B)

7. DISCUSSION AND CONSIDERATION OF CAMPGROUND MANAGEMENT PROTOCOL (document attached to the agenda) Director Cox explained that this document was added to the agenda on our May 11th meeting as a item to be brought to the board for immediate action and that was not the correct procedure to have the document approved. We need to have this special meeting to take correct action on this item. The updates that the board requested have been incorporated into this document. MOTION by Tedesco, SECOND by Franz. MCU.

8. PUBLIC COMMENTS

9. ADJOURNMENT

MOTION by Meyers, SECOND by Laumer, to adjourn. MCU. The meeting was adjourned at 3:56 PM.

Recording Secretary

Story County Conservation Board

Disbursement Date 05/14/2020

Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount
Department 22 Conservation Board												
7102 V	129	Alliant Energy		Sccb 3/17-4/17/20 ut	01000	06999	430	22				335.67
7103 V	129	Alliant Energy		Sccb 3/31-4/30/20 ut	01000	06999	430	22				56.52
				Disbursement#			180275	Total				392.19
7104 V	339	Ames Municipal Utilities		Sccb 3/23-4/22/20 ut	01000	06999	430	22				314.13
				Disbursement#			180277	Total				314.13
7145 V	8063	Aureon		Sccb May charges	01000	06999	414	22				523.81
				Disbursement#			180283	Total				523.81
7105 V	867	Jean Borton		Sccb reimb. reservat	68000	06999	260	22				144.00
				Disbursement#			180290	Total				144.00
7106 V	871	Kenneth Borwick		Sccb reimb. reservat	68000	06999	260	22				20.00
				Disbursement#			180291	Total				20.00
7107 V	900	Brekke's Town & Country Store	48777	Sccb seed/straw	01000	06999	440	22				221.80
				Disbursement#			180292	Total				221.80
7147 V	72655	Capital City Equipment Co.		Sccb custodial suppl	01000	06999	232	22				70.52
				Disbursement#			180295	Total				70.52
7148 V	6534	Central Iowa Broadband	488000151	Sccb May charges	01000	06999	414	22				1024.44
				Disbursement#			180300	Total				1,024.44
7109 V	1404	Kathie Chaplin		Sccb reimb. reservat	68000	06999	260	22				84.00
				Disbursement#			180304	Total				84.00
7112 V	1580	Colo Telephone Co.		Sccb phn HGP/May	01000	06999	414	22				75.30
				Disbursement#			180308	Total				75.30
7113 E	2861	Michael D Cox		Sccb reimb. exp. 3/1	01000	06999	260	22				16.04
7113 E	2861	Michael D Cox		Sccb reimb. exp. 3/1	01000	06999	422	22				20.00
				Disbursement#			180314	Total				36.04
7151 V	2145	Electronic Engineering	80045013	Sccb tower service M	01000	06999	414	22				74.00
				Disbursement#			180321	Total				74.00
7152 V	5659	Marleen Griffith		Sccb reimb reservati	68000	06999	260	22				172.00
				Disbursement#			180330	Total				172.00
7153 V	3028	Todd Hick		Sccb reimb reservati	68000	06999	260	22				176.00
				Disbursement#			180336	Total				176.00
7155 V	3134	Houston Engineering Inc.	47970	Sccb Prof serv thru	01000	06999	471	22				1648.25
				Disbursement#			180338	Total				1,648.25
7160 V	1363	Iowa Regional Utilities Assoc.		Sccb water March/Apr	01000	06999	430	22				282.38

Disbursement Date 05/14/2020

Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount
							Disbursement#	180348	Total			282.38
7161	V 3507	Iowa State University	CPM4254	Sccb reimb conf. pay	73000	06999	223	22	21			2050.00
							Disbursement#	180349	Total			2,050.00
7162	V 5697	Craig Krueger		Sccb reimb reservati	68000	06999	260	22				20.00
							Disbursement#	180356	Total			20.00
7163	E 2205	Nicholas A Lennie		Sccb reimb reservati	68000	06999	260	22				184.00
							Disbursement#	180358	Total			184.00
7167	V 4743	Menards	33560252	Sccb Supplies	01000	06999	440	22				134.87
7167	V 4743	Menards	33560252	Sccb Supplies	01000	06999	441	22				195.06
7167	V 4743	Menards	33560252	Sccb Supplies	01000	06999	215	22				22.93
							Disbursement#	180373	Total			352.86
7168	V 4751	Wanda Mennenga		Sccb reimb reservati	68000	06999	260	22				15.00
							Disbursement#	180375	Total			15.00
7170	V 4927	Kimberley Morris		Sccb reimb reservati	68000	06999	260	22				76.00
							Disbursement#	180384	Total			76.00
7123	V 5474	Orkin	28623099	Sccb pest control	01000	06999	232	22				73.71
							Disbursement#	180399	Total			73.71
7175	V 5173	Portable Pro, Inc.	52541	Sccb restroom rental	01000	06999	441	22				90.00
							Disbursement#	180403	Total			90.00
7176	V 1390	Justin Rasmusson		Sccb reimb reservati	68000	06999	260	22				100.00
							Disbursement#	180406	Total			100.00
7178	E 2887	Daniel J Simcox		Sccb Reimb boots	01000	06999	294	22				148.49
							Disbursement#	180414	Total			148.49
7179	V 7089	Karen Stoner		Sccb reimb reservati	68000	06999	260	22				164.00
							Disbursement#	180418	Total			164.00
7141	V 77	Verizon Wireless		Sccb civil/new sim/x	01000	06999	414	22				160.04
							Disbursement#	180431	Total			160.04
7181	V 77	Verizon Wireless	9852669732	Sccb hotspt/tablet/i	01000	06999	414	22				101.59
							Disbursement#	180433	Total			101.59
7182	V 7577	Vetter Equipment	I952332	Sccb Farmall parts	01000	06999	250	22				304.32
7182	V 7577	Vetter Equipment	I952472	Sccb mower plugs	01000	06999	250	22				7.80
							Disbursement#	180435	Total			312.12
7184	V 7687	Waste Management of Ames		Sccb Garbage April	01000	06999	441	22				2849.76
							Disbursement#	180438	Total			2,849.76

Date - 5/12/20
Time - 15:14:14

Story County - Accounting
Disbursement Register by Department

Program - AA31121
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Disbursement Date 05/14/2020

Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount
7189 V	72118	City of Zearing	128700	Sccb water 3/20-4/22	01000	06999	430	22				59.76
						Disbursement#	180445	Total				59.76
							Department	22	Total			12,016.19

Disbursement Date 05/28/2020

Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount
Department 22 Conservation Board												
7324	V 14	A & M Farms	1527	Sccb jet/locate tile	01000	06999	440	22				125.00
							Disbursement#	180449	Total			125.00
7394	V 549	A & M Services Inc		Sccb laundry service	01000	06999	232	22				137.34
							Disbursement#	180450	Total			137.34
7431	V 38	Advance Auto Parts	6097045365	Sccb headlight	01000	06999	250	22				37.79
							Disbursement#	180452	Total			37.79
7432	V 513	Crystal Ashby		Sccb reimb reservati	68000	06999	260	22				192.00
							Disbursement#	180461	Total			192.00
7433	V 871	Kenneth Borwick		Sccb reimb reservati	68000	06999	260	22				40.00
							Disbursement#	180468	Total			40.00
7329	V 900	Brekke's Town & Country Store	772/862	Sccb Seed	01000	06999	440	22				179.35
							Disbursement#	180470	Total			179.35
7335	V 7474	Century Link	5152326989	Sccb fax/phn/lng dis	01000	06999	414	22				154.63
							Disbursement#	180481	Total			154.63
7337	V 4442	Consumers Energy		Sccb Util 4/1-4/29/2	01000	06999	430	22				677.57
							Disbursement#	180488	Total			677.57
7339	V 7717	Arthur Davis		Sccb photo contest a	01000	06999	223	22				70.00
							Disbursement#	180493	Total			70.00
7342	V 2000	Door & Fence Store Inc	297085	Sccb repair door/ le	01000	06999	441	22				127.50
							Disbursement#	180501	Total			127.50
7343	V 2237	Aaron Eckley		Sccb photo contest a	01000	06999	223	22				60.00
							Disbursement#	180502	Total			60.00
7345	V 2232	Ann Evans		Sccb photo contest a	01000	06999	223	22				90.00
							Disbursement#	180506	Total			90.00
7348	V 72415	Kalie Fink		Sccb photo contest a	01000	06999	223	22				40.00
							Disbursement#	180510	Total			40.00
7435	V 2381	Forestry Suppliers Inc	671668-01	Sccb fire suit pants	01000	06999	308	22				221.00
							Disbursement#	180513	Total			221.00
7350	V 1572	Lake Gage		Sccb photo contest a	01000	06999	223	22				40.00
							Disbursement#	180516	Total			40.00
7353	V 3813	Tina Gute		Sccb photo contest a	01000	06999	223	22				50.00
							Disbursement#	180520	Total			50.00

Disbursement Date 05/28/2020

Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount
7354 E	3227	Marianne S Harrelson		Sccb reimb exp. 5/13	01000	06999	308	22				252.12
7354 E	3227	Marianne S Harrelson		Sccb reimb exp. 5/13	01000	06999	422	22				66.58
7436 E	3227	Marianne S Harrelson		Sccb reimb exp 5/17	01000	06999	422	22				20.06
				Disbursement#			180522		Total			338.76
7437 V	5506	Frank Harsla		Sccb reimb reservati	68000	06999	260	22				184.00
				Disbursement#			180523		Total			184.00
7439 V	3028	Todd Hick		Sccb reimb reservati	68000	06999	260	22				128.00
				Disbursement#			180529		Total			128.00
7440 V	633	Interstate All Battery Center	303009966	Sccb battery for mow	01000	06999	250	22				65.00
				Disbursement#			180537		Total			65.00
7441 V	718	DaLene Kahler		Sccb reimb reservati	68000	06999	260	22				44.00
				Disbursement#			180552		Total			44.00
7442 V	3857	Keith Cooper & Sons Inc.	67945	Sccb repair tiles an	01000	06999	440	22				2985.00
				Disbursement#			180554		Total			2,985.00
7363 V	2912	Key Cooperative	14454	Sccb Fuel April	01000	06999	250	22				647.26
				Disbursement#			180557		Total			647.26
7364 V	3929	Darla Knutson		Sccb photo contest a	01000	06999	223	22				60.00
				Disbursement#			180558		Total			60.00
7444 V	5697	Craig Krueger		Sccb reimb reservati	68000	06999	260	22				40.00
				Disbursement#			180559		Total			40.00
7365 E	2840	Jessica R Lancial		Sccb reimb exp 5/8/2	01000	06999	223	22				20.00
				Disbursement#			180560		Total			20.00
7366 V	4143	Virginia Lephart		Sccb photo contest a	01000	06999	223	22				20.00
				Disbursement#			180562		Total			20.00
7368 V	7950	Richard Lopez		Sccb photo contest a	01000	06999	223	22				20.00
				Disbursement#			180565		Total			20.00
7445 V	1182	Denise Lounsberry		Sccb reimb reservati	68000	06999	260	22				512.00
				Disbursement#			180566		Total			512.00
7447 V	4431	John Mann		Sccb reimb reservati	68000	06999	260	22				128.00
				Disbursement#			180568		Total			128.00
7299 V	8100	Marco	27003791	Sccb usage 4/1-4/30/	01000	06999	444	22				277.43
				Disbursement#			180569		Total			277.43
7379 V	4650	Barb McBreen		Sccb photo award 202	01000	06999	223	22				10.00
				Disbursement#			180572		Total			10.00

Disbursement Date 05/28/2020

Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount
7380 V	5	McDonald Supply Co.	C116802	Sccb parts for Dakin	01000	06999	441	22				214.40
							Disbursement#	180573	Total			214.40
7419 V	4685	Mechanical Comfort Inc	39559	Sccb service HVAC	01000	06999	241	22				427.00
							Disbursement#	180574	Total			427.00
7448 V	4743	Menards	33560252	Sccb supplies	01000	06999	440	22				9.91
7448 V	4743	Menards	33560252	Sccb supplies	01000	06999	441	22				5.79
7448 V	4743	Menards	33560252	Sccb supplies	01000	06999	215	22				43.64
7448 V	4743	Menards	33560252	Sccb supplies	01000	06999	250	22				5.88
7448 V	4743	Menards	33560252	Sccb supplies	01000	06999	223	22				4.49
7448 V	4743	Menards	33560252	Sccb supplies	01000	06999	308	22				14.96
							Disbursement#	180577	Total			84.67
7449 V	4797	Midland Power Cooperative		Sccb Util McFPark 4/	01000	06999	430	22				641.06
							Disbursement#	180579	Total			641.06
7383 V	4925	Miracle Recreation	823273	Sccb swings/HGP play	01000	06999	440	22				141.30
							Disbursement#	180581	Total			141.30
7385 V	5175	Nevada Hardware Inc	19760	Sccb parts/HGP fauce	01000	06999	441	22				23.33
							Disbursement#	180587	Total			23.33
7450 V	5479	Outdoor Envisions	20-0589	Sccb limestone	01000	06999	440	22				283.50
							Disbursement#	180594	Total			283.50
7459 V	7969	Gail Palmer		Sccb Reimb Reservati	68000	06999	260	22				44.00
							Disbursement#	180596	Total			44.00
7391 V	72320	Plumb Supply Co.	6615165	Sccb toilet parts-Da	01000	06999	441	22				12.43
7391 V	72320	Plumb Supply Co.	6616514	Sccb toilet parts-Da	01000	06999	441	22				5.39
							Disbursement#	180599	Total			17.82
7462 V	5900	Quality Flow Systems, Inc	39010	Sccb annual service	01000	06999	440	22				250.00
							Disbursement#	180603	Total			250.00
7395 V	6337	Nora Ryan		Sccb photo award 202	01000	06999	223	22				20.00
							Disbursement#	180606	Total			20.00
7399 V	2823	Lorna Schuckert		Sccb photo award 202	01000	06999	223	22				80.00
							Disbursement#	180608	Total			80.00
7400 V	6509	Shive-Hattery, Inc.	415296020	Sccb PRT thru 5/8	01000	10220	610	22				12127.32
							Disbursement#	180610	Total			12,127.32
7460 V	6610	Sigler Companies	634697	Sccb T-Shirts/ Logo	01000	06999	294	22				377.63
							Disbursement#	180611	Total			377.63
7463 V	6681	Cindy Smith		Sccb Reimb Reservati	68000	06999	260	22				308.00
							Disbursement#	180613	Total			308.00

Disbursement Date 05/28/2020

Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount
7427 V	179	SYNCB/Amazon	7810215448	Sccb supplies	01000	06999	278	22				79.99
7427 V	179	SYNCB/Amazon	7810215448	Sccb supplies	01000	06999	215	22				42.88
							Disbursement#	180634	Total			122.87
7416 V	7337	Teresa Testroet		Sccb photo award 202	01000	06999	223	22				20.00
							Disbursement#	180635	Total			20.00
7457 V	7540	Van Diest Supply Company	52051000	Sccb herbicides	01000	06999	440	22				1736.06
							Disbursement#	180647	Total			1,736.06
7466 V	6340	Van Wall Equipment	25051	Sccb repair/supp	01000	06999	250	22				155.73
7466 V	6340	Van Wall Equipment	140931	Sccb repair/supp	01000	06999	250	22				690.34
							Disbursement#	180648	Total			846.07
7458 V	7577	Vetter Equipment	I952353	Sccb mower parts	01000	06999	250	22				50.04
7467 V	7577	Vetter Equipment	W926070	Sccb fuel filter	01000	06999	250	22				98.18
							Disbursement#	180652	Total			148.22
								Department	22	Total		25,634.88

Disbursement Date 05/14/2020

Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount
Department 24 I.R.V.M.												
7145	V 8063	Aureon		Irvm May charges	11000	06010	414	24				43.30
							Disbursement#	180283	Total			43.30
7110	V 3570	Chitty Garbage Service Inc.	2885996	Irvm bin rent/April	11000	06010	610	24				48.38
							Disbursement#	180305	Total			48.38
7111	V 1532	Coleman Moore Company	6637/6726	Irvm logs/staples/st	11000	06010	204	24				9163.00
							Disbursement#	180307	Total			9,163.00
7160	V 1363	Iowa Regional Utilities Assoc.		Irvm water March/Apr	11000	06010	430	24				30.68
							Disbursement#	180348	Total			30.68
7181	V 77	Verizon Wireless	9852669732	Irvm hotspt/tablet/i	11000	06010	414	24				40.04
							Disbursement#	180433	Total			40.04
											Department 24 Total	9,325.40

Disbursement Date 05/28/2020

Claim #	Vendor#	Payee Name	Invoice#	Description	Fund	Funct	Obj	Dpt	Prj	Sub	Line	Amount
Department 24 I.R.V.M.												
7325 V	129	Alliant Energy	787711000	Irvm Util. range 4/7	11000	06010	430	24				36.45
							Disbursement#	180454	Total			36.45
7328 V	740	Big 8 Tyre Center	80750	Irvm repair tire	11000	06010	250	24				24.95
							Disbursement#	180463	Total			24.95
7329 V	900	Brekke's Town & Country Store	48817	Irvm Seed	11000	06010	204	24				89.40
							Disbursement#	180470	Total			89.40
7336 V	1532	Coleman Moore Company	0026796-IN	Irvm wood stakes	11000	06010	204	24				25.00
							Disbursement#	180487	Total			25.00
7344 V	3414	Ecolab Pest Elim. Div	9284532	Irvm pest control 4/	11000	06010	610	24				85.51
							Disbursement#	180503	Total			85.51
7355 V	2921	Heartland Ag	A11059	Irvm valve and nozzl	11000	06010	250	24				61.37
7438 V	2921	Heartland Ag	A11059	Irvm caps spray nozz	11000	06010	250	24				5.32
							Disbursement#	180525	Total			66.69
7443 E	2831	Tyler H Kelley		Irvm reimb exp 4/29	11000	06010	260	24				36.37
							Disbursement#	180555	Total			36.37
7363 V	2912	Key Cooperative	12587	Irvm Fuel April	11000	06010	250	24				152.26
							Disbursement#	180557	Total			152.26
7382 V	352	Midwest Spray Team & Sales Inc	8242	IRVM herbicide	11000	06010	202	24				1771.00
							Disbursement#	180580	Total			1,771.00
7386 V	924	Nutrien Ag Solutions, Inc.	41771412	IRVM herbicides	11000	06010	202	24				698.80
7386 V	924	Nutrien Ag Solutions, Inc.	41847547	IRVM herbicides	11000	06010	202	24				920.00
							Disbursement#	180590	Total			1,618.80
7465 V	5989	United Seeds, Inc	20-03699	Irvm Mix and seed oa	11000	06010	204	24				1288.88
							Disbursement#	180642	Total			1,288.88
7430 V	2688	Windstream Communications	91124979	Irvm 4/7-5/6/20 pho	11000	06010	414	24				13.53
							Disbursement#	180658	Total			13.53
											Department 24 Total	5,208.84

FY20 CONSERVATION BUDGET UPDATE - AS OF 6/3/20 --claims paid through 5/28/20; payroll paid through 5/29/20

ACC'T NO.	ACCOUNT DESCRIPTION	AMOUNT BUDGETED	% USED	SUB-TOTALS REMAINING	TOTAL AMOUNT REMAINING	TARGETED DATE COMPL. BY/DATE
(01000-06999):						
100-22-52	Salaries - Bargaining Unit Staff (\$610,145 x 95% = \$580,000)	-----			\$53,364.35	
	Administration	\$34,020.83	97%	\$1,003.74		
	Environmental Education	\$213,304.64	97%	\$6,278.24		
	Rangers	\$50,961.04	97%	\$1,444.24		
	Field Staff	\$281,351.24	84%	\$44,275.88		
	Extra/salary adjustments	\$362.25	0%	\$362.25		
100-22-52	Salaries-Non-Bargaining Unit (\$383,665 x 95% = \$364,500)	-----			\$30,240.59	
	Administration	\$137,232.14	97%	\$3,739.61		
	Environmental Education	\$61,509.65	98%	\$1,493.65		
	Rangers	\$99,629.92	97%	\$2,615.52		
	Parks Superintendent	\$66,110.04	97%	\$1,873.56		
	Extra/salary adjustments	\$20,518.25	0%	\$20,518.25		
100-22-53	Salaries - Extra Help (\$99,200)	-----			\$41,750.44	
	Summer Naturalists	\$12,320.00	41%	\$7,260.30		
	Conservation Aides/ICU	\$27,576.00	58%	\$11,536.87		
	Conservation Aides/SRU	\$27,576.00	77%	\$6,362.03		
	Conservation Aides/Natural Resource	\$13,500.00	56%	\$5,914.37		
	Outreach Intern	\$4,488.00	76%	\$1,076.44		
	Park Ranger Aides	\$6,600.00	63%	\$2,460.43		
	Waterfront Aides	\$0.00	0%	\$0.00		
	Work Study Students	\$7,140.00	0%	\$7,140.00		
104-22	Overtime Pay	\$6,800.00	40%	\$4,053.82	\$4,053.82	
106-22	Taxable Fringe Benefits	\$4,360.00	84%	\$709.20	\$709.20	
2000-110-22	FICA	\$84,200.00	85%	\$12,831.93	\$12,831.93	May 2020 Amend
2000-111-22	IPERS	\$96,600.00	91%	\$9,144.42	\$9,144.42	May 2020 Amend
2000-113-22	Employer's Flex Benefits	\$33,044.00	91%	\$2,821.60	\$2,821.60	May 2020 Amend
2000-114-22	Employee's Insurance	\$226,572.00	89%	\$24,933.46	\$24,933.46	May 2020 Amend
*****	Sub-total Salaries & Benefits	\$1,515,776.00	88%	\$179,849.81	\$179,849.81	

FY20 CONSERVATION BUDGET UPDATE - AS OF 6/3/20 --claims paid through 5/28/20; payroll paid through 5/29/20

ACC'T NO.	ACCOUNT DESCRIPTION	AMOUNT BUDGETED	% USED	SUB-TOTALS REMAINING	TOTAL AMOUNT REMAINING	TARGETED DATE COMPL. BY/DATE
126-22	Conservation Board Expenses (\$1,500)	\$1,500.00	137%	-\$560.10	-\$560.10	
215-22	Shop Supplies (\$9,500)	-----			-\$1,871.11	
	Misc. Shop Supplies	\$6,500.00	130%	-\$1,940.48		
	Stihl FS360 brush saw x 2	\$2,000.00	97%	\$60.10		
	Stihl 441 36" bar	\$1,000.00	99%	\$9.27		
223-22	Environmental Education (\$54,980-16,000)	-----			\$10,222.24	May 2020 Amend
	Public Programming	\$13,000.00	98%	\$276.27		
	Supplies, Subscriptions	\$9,050.00	25%	\$6,769.34		
	On-cell fees	\$2,400.00	59%	\$975.00		
	Media - Prairie Horizons, flyers, ads	\$11,500.00	95%	\$533.73		
	Photo contest expenses/prizes	\$680.00	85%	\$100.00		
	3 Person backpacking tents (2)	\$900.00	0%	\$900.00		
	Composter for Conservation Center	\$850.00	92%	\$67.90		
	Oriental bittersweet workshop	\$600.00	0%	\$600.00		
	Watershed Assesment Impl	\$0.00	0%	\$0.00		
232-22	Custodial Supplies (\$6,000)	-----			\$1,553.54	
	Cleaning supplies for conservation center	\$2,000.00	99%	\$20.11		
	New equipment/repair	\$1,000.00	0%	\$1,000.00		
	Laundry services	\$2,000.00	83%	\$344.24		
	Pest Control	\$1,000.00	81%	\$189.19		
241-22	Equipment Parts and Supplies (\$56,000)	-----			\$4,197.22	
	General repairs - conservation center	\$10,000.00	39%	\$6,078.36		
	Inspections/fire & security alarm testing, repairs	\$750.00	230%	-\$975.32		
	Keyless entry & video monitoring	\$1,250.00	100%	-\$2.68		
	Multipurpose Room Ceiling & Lights	\$10,000.00	110%	-\$968.44		
	Multipurpose Room Flooring	\$21,000.00	106%	-\$1,256.88		
	Multipurpose Room South Windows	\$13,000.00	90%	\$1,322.18		
250-22	Vehicle Fuels & Maintenance (\$87,300-10,000)	-----			\$19,659.80	May 2020 Amend
	General Maintenance/repairs	\$37,000.00	64%	\$13,455.69		
	Fuel	\$34,500.00	87%	\$4,447.71		
	UTV fire slip-in for ICU	\$3,750.00	94%	\$214.89		
	Landscape rake attachment - King Cutter 72"	\$550.00	92%	\$41.51		
	Tires for Special Projects Ranger patrol truck #33	\$1,500.00	0%	\$1,500.00		

FY20 CONSERVATION BUDGET UPDATE - AS OF 6/3/20 --claims paid through 5/28/20; payroll paid through 5/29/20

ACC'T NO.	ACCOUNT DESCRIPTION	AMOUNT BUDGETED	% USED	SUB-TOTALS REMAINING	TOTAL AMOUNT REMAINING	TARGETED DATE COMPL. BY/DATE
260-22	Office/Administration (\$13,900)	-----			\$762.37	
	Office supplies	\$6,000.00	88%	\$746.95		
	Stationery supplies (Partners)	\$500.00	50%	\$251.50		
	Dues/memberships/subscriptions/notices	\$4,500.00	103%	-\$136.08		
	ArcView license/maintenance fees	\$900.00	0%	\$900.00		
	Transaction fees for on-line registrations	\$2,000.00	150%	-\$1,000.00		
278-22	COVID-19 (\$0)	-----			-\$79.99	
	COVID-19 Expenses	\$0.00	---	-\$79.99		
292-22	Recreational Supplies (\$900)	-----			\$900.00	
	Supplies	\$900.00	0%	\$900.00		
	Food and provisions	\$0.00	0%	\$0.00		
294-22	Uniforms & Equipment (\$6,000+\$10,300+3,000)	-----			\$2,985.78	Aug 2019 Amend May 2020 Amend
	Permanent staff	\$2,000.00	144%	-\$886.15		
	Summer staff t-shirts & hats	\$1,000.00	49%	\$505.97		
	Safety-toed shoes	\$2,000.00	53%	\$933.19		
	Law Enforcement Equipment	\$14,300.00	83%	\$2,432.77		
308-22	Health & Safety (\$6,900)	-----			\$2,886.41	
	Supplies, Hep B shots, drug tests, hearing tests	\$3,500.00	96%	\$150.16		
	Equipment; CPR & safety training	\$1,500.00	0%	\$1,500.00		
	Chaps & helmets	\$700.00	95%	\$36.25		
	Triage kits for rangers	\$1,200.00	0%	\$1,200.00		
383-22	Volunteer Management (\$7,000)	-----			\$1,647.98	
	Supplies for recruitment, training, and recognition	\$4,500.00	79%	\$947.98		
	Master volunteer training & supplies	\$700.00	0%	\$700.00		
	Cervis annual fee - @ \$150/month	\$1,800.00	100%	\$0.00		
411-22	Marketing (\$10,040)	-----			\$6,597.32	
	Brochures, advertising, Partners magnets, job fair	\$9,000.00	28%	\$6,463.23		
	Iphone, microphone, & Gimbal for live streaming	\$1,040.00	87%	\$134.09		
412-22	Postage & Mailing (\$3,000-1,000)	\$2,000.00	39%	\$1,218.52	\$1,218.52	May 2020 Amend

FY20 CONSERVATION BUDGET UPDATE - AS OF 6/3/20 --claims paid through 5/28/20; payroll paid through 5/29/20

ACC'T NO.	ACCOUNT DESCRIPTION	AMOUNT BUDGETED	% USED	SUB-TOTALS REMAINING	TOTAL AMOUNT REMAINING	TARGETED DATE COMPL. BY/DATE
414-22	Communication Services (\$29,300)	-----			\$5,760.05	
	Phone service at McFarland Park	\$9,840.00	84%	\$1,594.38		
	Phone service at Hickory Grove Park	\$850.00	98%	\$15.16		
	Broadband service at McFarland & Hickory	\$12,300.00	92%	\$1,031.16		
	Unlimited Data for live streaming	\$960.00	64%	\$343.79		
	Two-way radio service	\$900.00	90%	\$86.00		
	Internet service for Toughbooks	\$2,100.00	84%	\$339.56		
	Iowa Systems billing - electronic citations	\$1,200.00	0%	\$1,200.00		
	MCT license fee	\$900.00	0%	\$900.00		
	Body-worn camera license fees	\$250.00	0%	\$250.00		
422-22	Education & Training (\$10,610+3000)	-----			\$775.61	May 2020 Amend
	Permanent staff	\$12,500.00	88%	\$1,517.19		
	General all-staff training	\$1,000.00	177%	-\$766.58		
	CDL & pesticide applicator training/testing fees	\$110.00	77%	\$25.00		
430-22	Utilities (\$68,720-10,000)	-----			\$16,061.54	May 2020 Amend
	Water - McFarland & Dakins primitive	\$2,500.00	65%	\$882.85		
	Water & Sewer - Hickory Grove	\$3,000.00	71%	\$856.92		
	Water & Sewer - Dakins Lake	\$3,000.00	41%	\$1,775.22		
	Water, sewer, electricity, natural gas - TELC houses	\$6,600.00	86%	\$952.76		
	LP - CC, ranger residences, shops	\$8,120.00	1%	\$8,048.00		
	Electricity - McFarland Park	\$10,000.00	81%	\$1,920.09		
	Electricity - Indian Creek Unit	\$15,000.00	89%	\$1,706.55		
	Electricity - Dakins Lake	\$10,500.00	101%	-\$80.85		
440-22	Grounds Maintenance (\$133,950+\$14,400-16,000)	-----			\$66,658.22	Aug 2019 Amend
	General maintenance	\$8,000.00	76%	\$1,898.55		May 2020 Amend
	TELC - signs, chemicals, trees, cons. practices	\$1,500.00	215%	-\$1,722.06		
	Gravel	\$12,000.00	46%	\$6,495.97		
	Calcium chloride - PP, HG, Dakins	\$6,000.00	29%	\$4,269.84		
	Picnic table repairs, grills	\$1,200.00	27%	\$877.00		
	Signs & posts	\$4,500.00	123%	-\$1,049.69		
	Machinery/Equip. Rental	\$750.00	134%	-\$255.04		
	Soil Cons./Tile/Watershed	\$4,200.00	34%	\$2,792.25		
	Chemicals	\$5,500.00	62%	\$2,066.16		
	Farm Operations (seed, shrubs, trees)	\$1,000.00	90%	\$103.03		
	Wildlife nesting structures	\$500.00	57%	\$213.30		

FY20 CONSERVATION BUDGET UPDATE - AS OF 6/3/20 --claims paid through 5/28/20; payroll paid through 5/29/20

ACC'T NO.	ACCOUNT DESCRIPTION	AMOUNT BUDGETED	% USED	SUB-TOTALS REMAINING	TOTAL AMOUNT REMAINING	TARGETED DATE COMPL. BY/DATE
	Fencing, maintenance, & repairs	\$2,000.00	15%	\$1,708.90		
	Water testing kits x 20	\$0.00	0%	\$0.00		
	Tree replacement at Hickory Grove	\$2,500.00	0%	\$2,500.00		
	Dakins Lake - freezeless hydrants x 12	\$2,000.00	0%	\$2,000.00		
	McFarland shop - shop\repairs\updates	\$12,000.00	42%	\$6,951.15		
	Jennett Heritage Area - install parking lot off S14	\$3,500.00	72%	\$974.45		
	McFarland Park - connect-a-dock	\$16,500.00	101%	-\$178.18		
	McFarland Park - Trails & wayfinding signs	\$3,400.00	0%	\$3,400.00		
	W Peterson Park - parking lot reduction	\$10,000.00	0%	\$10,000.00		
	W Peterson Park - connect-a-dock	\$11,000.00	0%	\$11,000.00		
	W Peterson Park - speed bumps	\$7,000.00	0%	\$7,000.00		
	Dakins Lake - ADA ramp @ shelter	\$2,000.00	160%	-\$1,204.61		
	PRT - seed McCallsburg prairie w/diverse natives	\$2,000.00	0%	\$2,000.00		
	Outer Parks - replace wooden entrance signs x 5	\$4,500.00	13%	\$3,908.84		
	Hickory Grove - mulch for playgrounds x 2	\$4,200.00	102%	-\$103.50		
	Hickory Grove - rock for beach parking lot	\$3,700.00	97%	\$111.86		
	Hickory Grove - injections for trees effected by bur oak blight	\$900.00	0%	\$900.00		
	HOINT & PRT - trail resurfacing trouble spots	\$0.00	0%	\$0.00		
441-22	Building Maintenance (\$59,090)	-----			\$12,566.32	
	Cleaning and paper supplies	\$4,000.00	39%	\$2,427.91		
	Garbage service	\$23,000.00	122%	-\$4,948.48		
	Portable toilet	\$11,000.00	49%	\$5,570.00		
	Alarm system monitoring	\$1,240.00	100%	\$5.80		
	Building repairs/maintenance	\$13,000.00	55%	\$5,901.09		
	TELC Residence - 2809 S Riverside gutters	\$750.00	0%	\$750.00		
	TELC Residence - 2809 S Riverside soffit/facia	\$1,500.00	0%	\$1,500.00		
	TELC Residence - 2919 S Riverside alarm system	\$1,000.00	0%	\$1,000.00		
	Hickory Grove Residence - painting exterior	\$3,600.00	90%	\$360.00		
444-22	Equipment Rent/Maintenance (Marco copier) (\$3,780)	\$3,780.00	116%	-\$586.18	-\$586.18	
471-22	Contractual Labor (\$182,700+\$44,877-26,700)	-----			\$72,238.83	Aug 2019 Amend
	Hickory campground attendant	\$3,700.00	67%	\$1,231.42		May 2020 Amend
	Dakins Lake campground attendant	\$5,700.00	76%	\$1,380.00		
	Wetland mitigation monitoring - Dakins	\$3,500.00	100%	\$0.00		
	CCI Contract - replace trail steps at McFP	\$0.00	0%	\$0.00		
	CCI Crew - remove invasives at HGP	\$4,700.00	96%	\$167.50		
	CCI Crew - NR work at HGP & Robison Acres	\$9,400.00	83%	\$1,560.00		

FY20 CONSERVATION BUDGET UPDATE - AS OF 6/3/20 --claims paid through 5/28/20; payroll paid through 5/29/20

ACC'T NO.	ACCOUNT DESCRIPTION	AMOUNT BUDGETED	% USED	SUB-TOTALS REMAINING	TOTAL AMOUNT REMAINING	TARGETED DATE COMPL. BY/DATE
	Emerald ash borer treatment @ HGP	\$4,000.00	0%	\$4,000.00		
	Repairs to Gladys Leui Preserve fence	\$5,000.00	0%	\$5,000.00		
	Repairs to Longnecker fence	\$20,000.00	99%	\$247.16		
	Culvert extnsn\rock armoring @ outlets HGP	\$0.00	0%	\$0.00		
	Armor slopes, install check dams-stblztn HOINT & 630th St	\$24,000.00	0%	\$24,000.00		
	Hannums Mill Dam mitigation	\$53,000.00	100%	\$100.11		
	ICCS 2020 Conference Planning	\$0.00	0%	\$0.00		
	Sensitive Areas Inventory Update	\$54,877.00	39%	\$33,651.00		
	McFarland Watershed Assessment	\$13,000.00	55%	\$5,901.64		
	CyBiz Lab - TELC economic impact analysis	\$0.00	--	-\$5,000.00		
623-22	Taxes, Leases, Easements (\$480)	\$480.00	191%	-\$435.38	-\$435.38	
*****	Sub-Total Operating Expenses	\$747,527.00	70%	\$223,158.99	\$223,158.99	
	CAPITAL ACCOUNTS					
10210...	CONSERVATION LAND ACQUISITION (\$0+143,900)				\$32,031.78	May 2020 Amend
601-22	Land Acquisition (Osheim)	\$143,900.00		\$32,031.78		
10220...	OTHER CAPITAL PROJECTS					
610-22	Buildings & Equipment (\$53,600+\$654,223-242,209)				-\$2,014.45	Aug 2019 Amend
	TELC Rsdnc - 2809 S Riverside - Replace windows	\$7,200.00	148%	-\$3,476.34		May 2020 Amend
	Generators, elec., trnsfr switch, elec pump for fuel	\$17,400.00	35%	\$11,226.00		
	Praeri Rail Trail - finish resurfacing in McCallsburg	\$0.00	0%	\$0.00		
	Praeri Rail Trail	\$189,986.00	81%	\$36,790.09		
	HGP - concrete n. boat ramp to island bridge	\$0.00	0%	\$0.00		
	HGP - new beachhouse	\$223,667.00	123%	-\$51,129.12		
	Dakins Lake Cabin	\$22,631.00	100%	-\$0.08		
	McFarland Park - new entrance sign	\$4,730.00	3%	\$4,575.00		
624-22	Watershed Improvement at HG (\$0+\$391,338+190,120)	\$581,458.00	100%	\$0.00	\$0.00	Aug 2019 Amend May 2020 Amend
625-22	Wildlife Habitat Grants (\$400)				\$30.00	
	Breeding Bird survey @ Jennett	\$400.00	93%	\$30.00		
627-22	Heart of Iowa Trail (\$390,000+\$554,941)	\$944,941.00	74%	\$247,703.98	\$247,703.98	Aug 2019 Amend

FY20 CONSERVATION BUDGET UPDATE - AS OF 6/3/20 --claims paid through 5/28/20; payroll paid through 5/29/20

ACC'T NO.	ACCOUNT DESCRIPTION	AMOUNT BUDGETED	% USED	SUB-TOTALS REMAINING	TOTAL AMOUNT REMAINING	TARGETED DATE COMPL. BY/DATE
629-22	Fish Habitat Grants (\$101,000)	-----			-\$431.65	
	Hickory Grove Lake Restoration Project Phase 3	\$54,800.00	100%	\$53.28		
	HG Lake - rock & hauling - fish structure	\$46,200.00	101%	-\$484.93		
*****	Sub-Total Capital Accounts	\$2,237,313.00	88%	\$277,319.66	\$277,319.66	
(23000)	REAP				\$0.00	
23000-10210-601-22	REAP Grant (\$0+76,424)	\$76,424.00	100%	\$0.00		May 2020 Amend
23000-10220-640-22	REAP Development Grant - TELC, Phase 2	\$421,724.00	100%	\$0.00		
*****	Sub-Total REAP	\$498,148.00	100%	\$0.00	\$0.00	
(68000)	CONSERVATION ACQ. & CAPITAL PROJECTS	-----			\$44,536.12	
06999-260-22	Funding for on-line registration refunds (\$0+2,000)	\$2,000.00	239%	-\$2,775.00		May 2020 Amend
10210-610-22	Buildings & Equipment (\$450,000-450,000)	\$0.00	0%	\$0.00		
10220-624-22	Other Capital Projects (\$0+190,120)	\$190,120.00	0%	\$47,311.12		
*****	Sub-Total Conservation Reserve	\$192,120.00	77%	\$44,536.12	\$44,536.12	
(73000)	TRUST FUND					
223-22-21	Friends of Conservation - Enviro. Education Supply (\$53,000-2	-----			\$4,268.79	
	Miscellaneous Expenditures	\$28,000.00	85%	\$4,268.79		
	Partners youth service projects	\$0.00	0%	\$0.00		
426-22	Friends of Conservation - Land Appraisals (\$0)				-\$2,100.00	
	Land Appraisal	\$0.00	0%	-\$2,100.00		
440-22	Friends of Conservation - Grounds Maintenance (\$40,000)	-----			\$36,726.85	
	HGP - Replace 3 docks	\$24,000.00	12%	\$21,226.85		
	McFarland Park - Connect-a-dock	\$500.00	100%	\$0.00		
	HGP - Prairie seed btw Breezy Bay & trail	\$3,000.00	0%	\$3,000.00		
	HGP - sand for beach	\$3,500.00	0%	\$3,500.00		
	HGP - material for expanded trail system	\$9,000.00	0%	\$9,000.00		

FY20 CONSERVATION BUDGET UPDATE - AS OF 6/3/20 --claims paid through 5/28/20; payroll paid through 5/29/20

ACC'T NO.	ACCOUNT DESCRIPTION	AMOUNT BUDGETED	% USED	SUB-TOTALS REMAINING	TOTAL AMOUNT REMAINING	TARGETED DATE COMPL. BY/DATE
601-22	Friends of Conservation - Land Acquisition	-----			\$0.00	
	Wicks (donation from OASC)	\$1,000.00	0%	\$0.00		
610-22	Friends of Conservation - Buildings & Equipment (\$20,000)	-----			\$0.00	
	HGP Beach House	\$20,000.00	100%	\$0.00		
471-22	Friends of Conservation - Contract Labor (\$0-24,700)	-----			\$24,700.00	
	Trust for Public Land Study	\$24,700.00	0%	\$24,700.00		
*****	Sub-Total Trust Fund	\$113,700.00	44%	\$63,595.64	\$63,595.64	
	TOTALS - FY20	\$5,304,584.00	85.14%	\$788,460.22	\$788,460.22	

FY20 IRVM BUDGET UPDATE - as of 6/3/20 - claims paid through 5/28/20; payroll through 5/29/20

ACC'T NO.	ACCOUNT DESCRIPTION	AMOUNT BUDGETED	% USED	SUB-TOTALS REMAINING	TOTAL AMOUNT REMAINING	COMMENTS
(11000-06010):						
100-24-05	Salaries - Bargaining Staff (appropriated at 95%)	\$41,500.00	92%	\$3,261.60	\$3,261.60	May 2020 Amend
100-24-09	Salaries - Extra Help				\$5,661.85	
	- Summer (900 hours)	\$10,575.00	99%	\$105.62		
	- Drainage District (480 hrs)	\$9,320.00	111%	-\$1,059.52		
	- Spring (680 hrs)	\$7,990.00	0%	\$7,990.00		
100-24-52	Salaries - Staff (appropriated at 95%)	\$58,700.00	92%	\$4,662.08	\$4,662.08	May 2020 Amend
104-24	Overtime Pay	\$600.00	0%	\$600.00	\$600.00	
106-24	Taxable Fringe Benefits	\$970.00	83%	\$166.63	\$166.63	
110-24	FICA	\$10,300.00	86%	\$1,487.47	\$1,487.47	
111-24	IPERS	\$11,500.00	91%	\$1,015.31	\$1,015.31	
113-24	Employer's Flex Benefits	\$3,500.00	91%	\$303.40	\$303.40	
114-24	Employee's Insurance (\$10,100+\$10,850)	\$20,950.00	92%	\$1,739.60	\$1,739.60	Aug 2019 Amend
	Sub-total Salaries & Benefits	\$175,905.00	89%	\$20,272.19	\$18,897.94	
202-24	Chemicals (\$8,000)	\$8,000.00	100%	-\$25.05	-\$25.05	
204-24	Seed (\$23,500)				\$4,819.93	
	10 acres native seed, warm season	\$3,000.00	0%	\$3,000.00		
	20 acres permanent seed, cool	\$4,000.00	107%	-\$277.49		
	Mulch & tackifier, erosion control products	\$15,000.00	87%	\$1,975.70		
	Cover crop and stabilizer seed	\$1,500.00	92%	\$121.72		
215-24	Shop Supplies (\$1,600)				\$259.32	
	Tools and equipment	\$1,600.00	84%	\$259.32		
250-24	Vehicle Fuels & Maintenance (\$26,700-6,200)				\$6,147.73	May 2020 Amend
	Fuel	\$7,800.00	82%	\$1,374.25		
	Repairs & maintenance	\$12,000.00	61%	\$4,732.52		
	- tires (2) for hydroseeder	\$0.00	0%	\$0.00		
	- tires & tune up for #53	\$700.00	94%	\$40.96		
260-24	Office Supplies (\$1,150)				\$61.96	
	Educational materials, envelopes, letterhead	\$300.00	363%	-\$788.04		
	1 ArcView, 1 ArcPad license	\$850.00	0%	\$850.00		
294-24	Uniforms & Equipment (\$950)				\$585.03	
	SCC shirts, outerwear, and boot reimbursement	\$800.00	36%	\$515.02		
	SCC shirts & hats for seasonal staff	\$150.00	53%	\$70.01		

FY20 IRVM BUDGET UPDATE - as of 6/3/20 - claims paid through 5/28/20; payroll through 5/29/20

308-24	Health & Safety (\$800)	\$800.00	74%	\$207.90	\$207.90	
412-24	Postage & Mailing (\$50)	\$50.00	11%	\$44.55	\$44.55	
414-24	Communication Services (\$810)	-----				-\$334.65
	Office phone service	\$570.00	102%	-\$11.98		
	Hot spot	\$240.00	234%	-\$322.67		
422-24	Education & Training (\$1,200)	-----				\$457.71
	Permanent staff - \$500 x 2	\$1,000.00	67%	\$332.71		
	Seasonal employees	\$200.00	38%	\$125.00		
430-24	Utilities (\$3,000)	\$3,000.00	64%	\$1,089.03	\$1,089.03	
452-24	Machinery & Equipment Rental (\$100)	\$100.00	278%	-\$177.50	-\$177.50	
471-24	Contract Services (\$50,000-10,900)	\$39,100.00	100%	-\$5.39	-\$5.39	May 2020 Amend
610-24	Buildings & Equipment (\$3,360)	-----				\$1,276.73
	Pest Control	\$900.00	112%	-\$105.89		
	Gravel, herbicide, general maint	\$1,100.00	78%	\$244.96		
	Dumpster rental & service	\$360.00	62%	\$137.66		
	Safety shower	\$1,000.00	0%	\$1,000.00		
633-24	Equipment & Machinery (\$2,000-2,000)	\$0.00	---	\$0.00	\$0.00	May 2020 Amend
633-24-24	Equipment & Machinery - LRTF grants (\$91,600)	-----				\$43,678.00
	Cab-over dual rear wheel truck	\$58,000.00	83%	\$10,078.00		
	Norstar sprayer	\$26,500.00	0%	\$26,500.00		
	Matrix 840GS Pro GPS	\$7,100.00	0%	\$7,100.00		
	Sub-Total Operating Expenses	\$195,720.00	70%	\$58,085.30	\$58,085.30	
	TOTAL FY20 BUDGET	\$371,625.00	79%	\$78,357.49	\$76,983.24	

STORY COUNTY CONSERVATION - REVENUE BY MONTH - FY20

Description	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Jan 20	Feb 20	Mar 20	Apr 20	May 20	Jun 20	YTD REVENUE	BUDGETED FY20
Bldg. Rents (MP Room)	\$225.00	\$255.00	\$25.00	\$900.00	\$300.00	\$0.00	\$0.00	\$0.00	\$375.00	\$0.00	\$0.00		\$2,080.00	\$2,900 Amended May 2020
Miscellaneous	\$42.00	\$7.10	\$5.00	\$0.00	\$376.00	\$4,546.18	\$0.00	\$12.59	\$75.00	\$65.79	\$154.13		\$5,283.79	\$6,000
FEMA	\$0.00	\$0.00	\$16,940.63	-\$16,940.63	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$139,609.07		\$139,609.07	\$166,600 Amended Aug 2019
Other State Grants	----	----	----	----	----	----	----	----	----	----	----	----		----
- CIRTPA (PRT Extension)	\$0.00	\$8,555.70	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$8,555.70	\$420,000 Amended Aug 2019
- IDNR (Fish Habitat Grant-HG)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$46,580.00	\$0.00	\$0.00	\$0.00		\$46,580.00	\$46,580
- ISU (Federal Work Study)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0 Amended May 2020
- CIRTPA (HOINT Paving-Phase 1)	\$0.00	\$0.00	\$0.00	\$0.00	\$190,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$190,000.00	\$200,000
- State Rec Trails (HOINT Paving-Phase 1)	\$0.00	\$0.00	\$0.00	\$0.00	\$275,067.62	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$275,067.62	\$300,000
- IDNR (Fish Habitat Grant-HGL fish st)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$41,580.00	\$0.00	\$0.00	\$0.00		\$41,580.00	\$41,580
- IDNR (Wildlife Diversity Grant-bird su)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0 Amended May 2020
Environmental Education Fees	\$1,116.50	\$1,330.39	\$4,503.25	\$2,323.25	\$817.75	\$1,004.75	\$1,722.75	\$969.21	\$987.50	\$0.00	-\$313.50		\$14,461.85	\$31,000 Amended May 2020
Boat Rentals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0
Rec. Fac. Rents (lodges/shelters)	\$50.00	-\$200.00	\$50.00	\$0.00	\$0.00	\$75.00	\$0.00	\$0.00	\$300.00	\$0.00	\$217.00		\$492.00	\$500 Amended May 2020
Other Rec. Fees (Waterfront)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0
Land Rent	\$0.00	\$400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$27.77		\$427.77	\$400 Amended May 2020
Donations (Other/Grants)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,005.00	\$0.00		\$6,005.00	\$6,000 Amended May 2020
Firewood	\$113.00	\$178.00	\$198.00	\$0.00	\$70.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$559.00	\$700 Amended May 2020
Fuel Tax Refunds	\$0.00	\$3,370.90	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$3,370.90	\$3,150
Boat Titling Fees	\$160.00	\$180.00	\$95.00	\$60.00	\$45.00	\$30.00	\$5.00	\$0.00	\$35.00	\$90.00	\$45.00		\$745.00	\$1,000
Sub-total - Gen. Rev.	\$1,706.50	\$14,077.09	\$21,816.88	-\$13,657.38	\$466,676.37	\$5,655.93	\$1,727.75	\$89,141.80	\$1,772.50	\$6,160.79	\$139,739.47	\$0.00	\$734,817.70	\$1,226,410
REAP per co/capita	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$28,601.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$28,601.00	\$28,750
REAP, Interest	\$605.65	\$548.41	\$580.70	\$124.98	\$126.95	\$110.03	\$139.37	\$130.72	\$125.06	\$104.35	\$69.14		\$2,665.36	\$3,500 Amended May 2020
REAP - Other state grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0
Sub-total - REAP	\$605.65	\$548.41	\$580.70	\$124.98	\$126.95	\$28,711.03	\$139.37	\$130.72	\$125.06	\$104.35	\$69.14	\$0.00	\$31,266.36	\$32,250
Camping - Hickory Grove	\$4,488.00	\$11,382.00	\$2,152.00	\$0.00	\$0.00	\$3,080.00	\$1,940.00	\$3,295.00	\$5,856.00	\$0.00	\$1,764.00		\$33,957.00	\$40,000 Amended May 2020
Camping - Dakins Lake	\$3,771.00	\$8,770.00	\$6,143.00	\$5,245.00	\$983.00	\$196.00	\$1,208.00	\$1,964.00	\$2,771.00	\$0.00	\$2,353.00		\$33,404.00	\$40,000 Amended May 2020
Camping - Other	\$35.00	\$28.00	\$21.00	\$7.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$66.00		\$157.00	\$0
Sub-total - Cons. Resrv	\$ 8,294.00	\$ 20,180.00	\$8,316.00	\$ 5,252.00	\$ 983.00	\$3,276.00	\$ 3,148.00	\$5,259.00	\$8,627.00	\$ -	\$ 4,183.00	\$ -	\$67,518.00	\$80,000
FOC - Donations/Misc.	\$1,412.00	\$2,075.00	\$3,550.00	\$230.00	\$1,100.00	\$3,500.00	\$5,706.61	\$0.00	\$21,660.05	\$0.00	\$1,600.00		\$40,833.66	\$40,000 Amended May 2020
FOC - Donations/Leui	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$90,000
FOC - Donations/Partners	\$355.00	\$1,395.00	\$1,340.00	\$1,260.00	\$2,210.00	\$3,845.89	\$1,820.00	\$3,285.00	\$970.00	\$2,280.00	\$2,480.00		\$21,240.89	\$22,000
FOC - Easements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0
FOC - Interest	\$1,105.91	\$1,000.75	\$1,063.34	\$1,000.15	\$1,017.20	\$883.91	\$899.64	\$849.66	\$819.09	\$696.35	\$455.79		\$9,791.79	\$10,000 Amended May 2020
FOC - Other State Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0
FOC - Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,550.00	\$0.00	\$0.00	\$0.00		\$4,550.00	\$0
Sub-total Trust Funds	\$2,872.91	\$4,470.75	\$5,953.34	\$2,490.15	\$4,327.20	\$8,229.80	\$8,426.25	\$8,684.66	\$23,449.14	\$2,976.35	\$4,535.79	\$0.00	\$76,416.34	\$162,000.00
TOT. CONS. REVENUE	\$13,479.06	\$39,276.25	\$36,666.92	-\$5,790.25	\$472,113.52	\$45,872.76	\$13,441.37	\$103,216.18	\$33,973.70	\$9,241.49	\$148,527.40	\$0.00	\$910,018.40	\$1,500,660
IRVM Miscellaneous	\$213.15	\$176.49	\$0.00	\$1,842.45	\$165.00	\$185.59	\$255.50	\$0.00	\$0.00	\$0.00	\$0.00		\$2,838.18	\$2,470
Sale of Fixed Assets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0 Amended May 2020
Drainage Dist. Services	\$0.00	\$0.00	\$5,356.60	\$605.16	\$1,774.56	\$0.00	\$4,820.00	\$10,164.59	\$1,916.32	\$0.00	\$0.00		\$24,637.23	\$25,000 Amended May 2020
Other State Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$5,903 Amended Aug 2019 &
Weed Violations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$100
Fuel Tax Refunds	\$0.00	\$719.55	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$719.55	\$1,000
TOT. IRVM REVENUE	\$213.15	\$896.04	\$5,356.60	\$2,447.61	\$1,939.56	\$185.59	\$5,075.50	\$10,164.59	\$1,916.32	\$0.00	\$0.00	\$0.00	\$28,194.96	\$34,473

— CALENDAR OF EVENTS —

Date	Time	Event	Location
MAY			
Friday, May 1	5:30 p.m.	Nature Play: Into the Woods	McFarland Park
Tuesday, May 5	11:00 a.m.	O.W.L.S.: Exploring Madagascar	Conservation Center
Saturday, May 9	9:00 a.m.	World Migratory Bird Day Celebration	Brookside Park
Monday, May 11	5:30 p.m.	Story County Conservation Board Meeting	Conservation Center
Thursday, May 14	7:00 p.m.	Evening Prairie Walk	Doolittle Prairie
Saturday, May 16	9:00 a.m.	TEAM Day	Wick's Wildlife Area
Monday, May 25		Story County Conservation offices closed	
JUNE			
Friday, June 5	5:30 p.m.	Nature Play: A Frogging We Will Go	McFarland Park
Monday, June 8	5:30 p.m.	Story County Conservation Board Meeting	Conservation Center
June 8-12	a.m. & p.m.	Waterbugs: Wild Water	McFarland Park
Saturday, June 13	1:00 p.m.	Hickory Grove Park Grand Opening	Hickory Grove Park
June 15-18	9:00 a.m.	Polliwogs: Fur, Feathers, Fliers, & Fins	McFarland Park
June 16-17	9:00 a.m.	FLOAT I	McFarland & Hickory Grove Parks
Friday, June 19	9:00 a.m.	FLOAT V Training Day	Conservation Center
June 22-25	9:00 a.m.	Polliwogs: Fur, Feathers, Fliers, & Fins	McFarland Park
June 22-26	a.m. & p.m.	Frogs: Habicamp	McFarland Park
Thursday, June 25	7:00 p.m.	Evening Prairie Walk	Doolittle Prairie
Thursday, June 25	6:00 p.m.	Paddle Boarding Basics	West Peterson Park
June 29-30	9:00 a.m.	FLOAT I	McFarland & Hickory Grove Parks
JULY			
July 1-2	9:00 a.m.	FLOAT I	McFarland & Hickory Grove Parks
Thursday, July 2	6:30 p.m.	Story County Conservation <i>Partners</i> Meeting	Conservation Center
Friday, July 3		Story County Conservation offices closed	
Tuesday, July 7	9:00 a.m.	FLOAT IV	Trip to Eastern Iowa
July 9-10	9:00 a.m.	FLOAT I	McFarland & Hickory Grove Parks
Monday, July 13	5:30 p.m.	Story County Conservation Board Meeting	Conservation Center
July 20-23	9:00 a.m.	Polliwogs: Dirt, Plants, Rocks, & Water	McFarland Park
July 20-24	1:00 p.m.	Frogs: Habicamp	McFarland Park
July 20-24	1:00 p.m.	Waterbugs: Wild Water	McFarland Park
Thursday, July 23	7:00 p.m.	Evening Prairie Walk	Doolittle Prairie
July 27-31	9:00 a.m.	Frogs: Habicamp	McFarland Park
July 27-31	9:00 a.m.	Waterbugs: Wild Water	McFarland Park
AUGUST (sneak peek)			
August 6-12	6:00 a.m.	FLOAT V	Porcupine Mountains
August 3-6	9:00 a.m.	Polliwogs: Fur, Feather, Fliers, & Fins	McFarland Park
Monday, August 10	5:30 p.m.	Story County Conservation Board Meeting	Conservation Center
Tuesday, August 11	9:00 a.m.	FLOAT III	McFarland Park & throughout Story County
August 13-14	9:00 a.m.	FLOAT II	McFarland Park
Thursday, August 27	7:00 p.m.	Evening Prairie Walk	Doolittle Prairie

**Story County Conservation Board
Resolution 2020-04
A Resolution Approving FY21 Salaries for Story County Conservation Employees**

BE IT RESOLVED that the salaries for Story County Conservation Employees for fiscal year 2021 (for the Pay Period beginning June 21, 2020 and payable on July 10, 2020) shall be as follows:

The following rates are bi-weekly:

Cox	Michael	3,839.12
Keys	Jerry	2,603.14
Kooiker	Joseph	2,353.40
Wiemold	Ryan	2,811.95

The following rates are hourly:

Beall Warburton	Rebekah	22.26
Clough	Brandon	20.81
Dewall	Russ	21.95
Feilmeier	Lucas	26.49
Harrelson	Marianne	24.21
Hill	Joseph	21.26
Hoppe	Beau	20.79
Hucka	Heather	23.70
Kelly	Tyler	20.35
Lancial	Jessica	22.73
Paetz-Jackson	Elizabeth	17.87
Place	Erica	20.10
Schmidt	Dillon	17.88
Seward	Derek	18.87
Shehan	Patrick	26.83
Simcox	Daniel	25.98
Waage	Elizabeth	22.08

Moved by: _____
Seconded by: _____
Vothing aye: _____
Voting nay: _____
Absent: _____

Adopted this 8th day of June, 2020

Chairperson, Story County Conservation Board



Story County Conservation Board - McFarland Park 56461 180th St. - Ames, Iowa 50010-9451
Phone (515) 232-2516 - Fax (515)232-6989 - Email: conservation@storycounty.com
www.storycountyconservation.org

Memorandum

To: Story County Conservation Board

Through: Michael D. Cox, Director

From: Ryan M. Wiemold, Parks Superintendent

Date: June 8, 2020

Re: Consideration of Replacement of Drinking Fountain for McFarland Park for \$4,199.00.

The attached quote is for replacement of the outdoor drinking fountain at McFarland Park. The original fountain is no longer in service and a replacement is needed. This proposed fountain is ADA approved and features a mid-level drinking fountain, upper level water bottle filling station, and bottom level pet drinking station. This model features drain back plumbing for freeze resistance. We believe this fountain offers water to all types of users at the park and encourages using the sustainable practice of reusable water bottles.

Staff urges your approval.

Approval

Disapproval

Date

Date



EXTENDED INVENTORY

Elkay® Outdoor Bottle Filling Station with One Bubler Station & Pet Fountain

\$4,199.00

PART 559406

BRAND ELKAY

SHIPPING CHARGES
May apply

SHIPS WITHIN 3 DAYS

NON-RETURNABLE
cannot be returned or exchanged

Product Details

- Elkay® Outdoor EZH2O™ Bottle Filling Station And Drinking Fountain
- Vandal-Resistant Push Button And Bubler
- Durable Evergreen Powder-Coated Finish With Corrosion-Resistant E-Coating
- Single Bottle Filler In Upper location With Drinking Fountain Basin At Lower Position And Pet Fountain
- 1.1 GPM Flow Rate
- Non-Refrigerated
- Mfg #LK4420BF1UDB

Product Specs

Make & Model		Assembled Dimensions		Certifications & Standards	
Brand	Elkay	Height	64	UL Listed	No
Country of Origin	USA	Certifications & Standards		HazMat	
Manufacturer Part No	LK4420BF1UDB	AbilityOne	No	Hazardous	No
UNSPSC	48101711	ADA Approved	Yes	Packaging Dimensions	
UPC	094902062754	GSA Scheduled	No	Height	64.000
UPC Code	94902062754	Made in the USA	Yes	Length	36.000
		TAA/BAA Compliant	Yes	Size Measure	IN

Packaging Dimensions

Weight	205.000
--------	---------

Weight Measure	LB
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Width	31.000
-------	--------



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www.storycountyconservation.org

Memorandum

To: Story County Conservation Board

Through: Michael D. Cox, Director

From: Ryan M. Wiemold, Parks Superintendent

Date: June 8, 2020

Re: Consideration of Purchase of Utility Trailer from Thomas Bus Sales Inc. for \$1,195.00.

The attached quote is for purchase of a utility trailer for SCC field staff to utilize. This trailer will allow staff better flexibility in operations for field tasks. This trailer will be utilized in a variety of ways, a few of which are hauling water tanks for volunteer tree watering, hauling OHV's, mowers and equipment to sites around the county for operations.

Staff urges your approval.

Approval

Disapproval

Date

Date

New Utility Trailer - 2020 Big Tex

NEW BIG TEX 30ES-10 UTILITY TRAILER



Item Information

STOCK #	BIG TEX 30ES-10
YEAR	2020
BRAND	Big Tex
TYPE	Utility Trailer
LENGTH	10' 0"
WIDTH	5' 0"
LOCATION	Des Moines, IA
PRICE	\$1,295.00
SALE PRICE	\$1,195.00

Description

NEW BIG TEX 30ES-10 SINGLE AXLE UTILITY TRAILER
5' X 10'
4' REAR RAMPGATE WITH TUBULAR STEEL REINFORCEMENTS
3500# AXLE WITH EZ LUBE HUBS
15" TIRES AND WHEELS
2" TREATED DECKING
4 WELDED TIE DOWNS
COUPLER MOUNTED TONGUE JACK
2" COUPLER
FLAT 4 WIRING CONNECTOR

SPECIFICATIONS

CONDITION: New
QUANTITY: 1
EXTERIOR: BLACK
GVWR: 2990
OF AXLES: 1
LENGTH: 10' 0"
WIDTH: 5' 0"
HITCH TYPE: Bumper Pull
CONSTRUCTION: Steel
FLOOR TYPE: Wood
ENCLOSURE: Open
WARRANTY: 3 YEAR STRUCTURAL

Thomas Bus Sales Inc
5636 NE 14th Street
Des Moines, IA 50313
515-265-6056



**STORY COUNTY
CONSERVATION**

Story County Conservation Board - McFarland Park 56461 180th St. - Ames, Iowa 50010-9451
Phone (515) 232-2516 - Fax (515)232-6989 - Email: conservation@storycounty.com
www.storycountyconservation.org

Memorandum

To: Story County Conservation Board

Through: Michael D. Cox, Director

From: Ryan M. Wiemold, Parks Superintendent

Date: June 8, 2020

Re: Consideration of Change Order No. 01 between Howrey Construction and Story County Conservation for the Tedesco Environmental Learning Corridor Bid Package #3 for \$2,136.00.

This change order reflects work associated with moving culverts to avoid an unforeseen conflict with two agricultural drainage tiles. When the tiles were discovered the two culvert pipes had been placed to grade and the apron footing excavations were partially completed. This change order reflects additional work associated with moving the culverts and taking the appropriate associated measures to complete this task.

This change order will increase the contract sum by \$2,136.00, for a project total of \$1,024,017.75. This change is within budget for the project.

Staff urges your approval.

Approval

Disapproval

Date

Date

CHANGE ORDER

DATE:
May 26, 2020

PROJECT:

Tedesco Environmental Learning Corridor
Bid Package #3 – Trail Extension
416259-0

CHANGE ORDER NUMBER:
01

OWNER:

Story County Conservation
56461 180th Street
Ames, IA 50010

CONSULTANT:

Shive-Hattery, Inc.
4125 Westown Pkwy, Suite 100
West Des Moines, IA 50266

CONTRACTOR:

Howrey Construction
316 Austin Street
Rockwell City, IA 50579

THE CONTRACT IS MODIFIED AS FOLLOWS UPON EXECUTION OF THIS CHANGE ORDER:

The location of a set of dual 18-inch RCP culverts is being revised in order to avoid an unforeseen conflict with two agricultural drainage tile mains. The installation location is being adjusted from Station 97+78 to Station 97+58.

At the time the tile conflicts were discovered, the culvert pipes had been placed to grade with joints tied, and the apron footing excavations were partially completed. Because the installation had been partially completed, the contractor must complete additional work to reinstall the culverts at the revised location away from the tile conflict. The price increase for this work is \$2,136.00.

Original Contract Sum	\$	1,021,881.75
Net Change by previously authorized Change Orders	\$	0.00
Contract Sum prior to this Change Order	\$	1,021,881.75
Amount that this Change Order will increase the Contract Sum	\$	2,136.00
New Contract Sum including this Change Order	\$	1,024,017.75

The Contract Time will be increased by zero (0) days.

The date of Substantial Completion will remain September 30, 2020.

THIS DOCUMENT IS NOT VALID UNTIL SIGNED BY CONSULTANT, CONTRACTOR, AND OWNER.

Shive-Hattery, Inc.

CONSULTANT



SIGNATURE

Luke Monat, P.E.

PRINTED NAME

5/26/2020

DATE

Howrey Construction

CONTRACTOR



SIGNATURE

Brian Madsen

PRINTED NAME

5/27/20

DATE

Story County Board of Supervisors

OWNER

SIGNATURE

PRINTED NAME

DATE



Story County Conservation Board - McFarland Park 56461 180th St. - Ames, Iowa 50010-9451
Phone (515) 232-2516 - Fax (515)232-6989 - Email: conservation@storycounty.com
www.storycountyconservation.org

Memorandum

To: Story County Conservation Board

Through: Michael D. Cox, Director

From: Patrick Shehan, Special Projects Ranger

Date: June 8, 2020

Re: Consideration of Professional Services Agreement with Shive Hattery for Heart of Iowa Nature Trail paving between the High Trestle Trail and R-38 in Slater.

The attached agreement with Shive Hattery secures their Professional Services for the preparation of construction documents for paving the section of the Heart of Iowa Nature Trail from the High Trestle Trail to the R-38 bike lanes in Slater. The scope of these services includes development of construction and bidding documents. This contract is for a not to exceed budget of \$7,300. The funding for these services is budgeted in FY21.

Staff requests your approval of this Agreement.

Approval

Disapproval

Date

Date

PROFESSIONAL SERVICES AGREEMENT

ATTN: Pat Shehan, Special Projects Ranger
CLIENT: Story County Conservation Board
McFarland Park
56461 180th Street
Ames, IA 50010-9451

PROJECT: Story County Conservation
Heart of Iowa Nature Trail – Slater Connection

PROJECT LOCATION: Slater, IA

DATE OF AGREEMENT: May 29, 2020

PROJECT DESCRIPTION

Story County Conservation is planning improvements to the Heart of Iowa Nature Trail through Slater between County Road R38 and 1st Avenue North. Improvements will include paving the existing granular-surfaced trail and minor grading, seeding, and site restoration work. Shive-Hattery will prepare limited construction documents for the project.

SCOPE OF SERVICES

We will provide the following services for the project:

Civil Engineering

These services will consist of the following tasks:

1. Base Services
 - a. Design/Construction Documents
 - i. Set alignment and typical section for trail paving and prepare associated construction details.
 - ii. Identify bid items and tabulate quantities for a unit price bid.
 - iii. Coordinate seeding and site restoration intent with Owner and incorporate into construction documents as desired.
 - iv. Prepare limited construction plans. Anticipated plan sheets include:
 1. Title Sheet
 2. Typical Section/Details
 3. Quantities/Reference Notes
 4. Trail Plan Sheets
 - v. Prepare technical specifications and include on the plan sheets if required to modify the standard specifications. We anticipate utilizing and referencing the Iowa Statewide Urban Design and Specifications (SUDAS) except where modifications are required.
 - vi. Prepare front end contract documents for the project. We anticipate preparing documents to be utilized with a SUDAS contract and general conditions.
 1. Typical front end documents will include:



- a. Notice to Bidders
 - b. Notice of Public Hearing
 - c. Instructions to Bidders
 - d. Proposal Form
 - e. Bid Bond
 - f. Contract
 - g. Performance and Payment Bond
 - h. General Conditions
2. The Contract and Performance and Payment Bond documents will be provided in Word document format for the Owner to update and finalize with the selected contractor information and actual contract amount after bids are received.
- vii. Prepare opinion of probable construction cost for the project.
 - viii. Submit review plans, front end documents, and cost opinion to Owner for review.
 - ix. Incorporate Owner comments and changes into a final set of construction documents.
- b. Bidding
 - i. Provide the Owner the required bidding public notices for publishing by the Owner.
 - ii. Provide owner with an electronic copy of the construction documents for distribution to bidders.
 - iii. Answer a reasonable amount of contractor questions during bidding.

CLIENT RESPONSIBILITIES

It will be your responsibility to provide the following:

1. Identify a Project Representative with full authority to act on behalf of the Client with respect to this project. The Client Project Representative shall render decisions in a timely manner in order to avoid delays of Shive-Hattery's services.
2. Legal, accounting, and insurance counseling services or other consultants, including geotechnical, or vendors that may be necessary. The Client shall coordinate these services with those services provided by Shive-Hattery.
3. Provide to Shive-Hattery any available drawings, survey plats, testing data and reports related to the project, either hard copy or electronic media. Electronic media is preferred.
4. Unless specifically included in the Scope of Services to be provided by Shive-Hattery, the Client shall furnish tests, inspections, permits and reports required by law, regulation or code including but not limited to hazardous materials, structural, mechanical, chemical, air pollution and water pollution tests.
5. Provide Shive-Hattery personnel unlimited access to the site as required.

SCHEDULE

We will begin our services upon receipt of this Agreement executed by you which will serve as a notice to proceed.

- We will meet with you to develop a mutually agreed-upon schedule for the Scope of Services. We understand that Story County Conservation desires a mid-summer construction start date with construction complete in the fall of 2020.

COMPENSATION

Description	Fee Type	Fee	Estimated Expenses	Total
Base Services	Fixed Fee	\$7,300	Included	\$7,300
TOTAL				\$7,300

Fee Types:

- Fixed Fee - We will provide the Scope of Services for the fee amounts listed above.

Expenses:

- Included – Reimbursable expenses have been included in the fee amounts listed above.

The terms of this proposal are valid for 30 days from the date of this proposal.

ADDITIONAL SERVICES

The following are additional services you may require for your project. We can provide these services, but they are not part of this proposal at this time.

1. Portions of the existing trail are flat with poor drainage in adjacent areas, especially near the center of this segment and at the west end. If Story County Conservation would like, Shive-Hattery can analyze drainage, catchments, and routes with topographic survey and propose culverts or other drainage infrastructure as needed to minimize ponding of water and overtopping of the trail.
 - a. Land Surveying
 - i. Complete topographic survey along project alignment including existing trail/roadway connections, site features, and visible utilities. The approximate survey limits shall be confined to a 50-foot section centered on the existing trail alignment.
 - ii. Request Iowa One Call design locate utility maps in the location of the proposed trail.
 - iii. Develop base map from topographic survey information. Review any available underground utility information and add to base map.
 - b. Drainage Analysis
 - i. Delineate watersheds draining toward/across the drain and perform calculations to estimate the flow from each drainage area to the trail.
 - c. Drainage Design
 - i. Design trail culverts and ditches to accommodate estimated flows and incorporate into construction documents.
2. Utility coordination including One Call locates, survey, and coordination.
3. Coordination with adjacent property owners.
4. Design/construction documents for removals and repaving of the section of asphalt paving from 1st Ave to the rail bed.
5. Permitting services including environmental investigations, Section 404 permitting, and NPDES permitting.

6. Additional Bid Phase Services including coordination of a pre-bid meeting, maintaining a planholders list, attendance at the bid opening, preparation of a bid tabulation, assistance with review of bids, and notification of unsuccessful bidders.
7. Contract Administration (CA) services including review of bonds/insurance, preparation of construction contract, coordination of a pre-construction meeting, conducting construction progress meetings, review/processing of project paperwork (submittals, change orders, pay requests, etc.), preparation of project punchlist, and substantial completion certificate/close-out paperwork.
8. Construction Observation (CO) services including site visits, observation reports, materials testing (fresh concrete air and slump, concrete cylinders/strength testing, subgrade moisture/density testing).

OTHER TERMS

STANDARD TERMS AND CONDITIONS

Copyright © Shive-Hattery April 2020

PARTIES

"S-H" or "Shive-Hattery" shall mean Shive-Hattery, Inc. or Shive-Hattery A/E Services, P.C. or Studio951 a Division of Shive-Hattery or EPOCH a Division of Shive-Hattery and "CLIENT" shall mean the person or entity executing this Agreement with "S-H."

LIMITATION OF LIABILITY AND WAIVER OF CERTAIN DAMAGES

The CLIENT agrees, to the fullest extent of the law, to limit the liability of S-H, its officers, directors, shareholders, employees, agents, subconsultants, affiliated companies, and any of them, to the CLIENT and any person or entity claiming by or through the CLIENT, for any and all claims, damages, liabilities, losses, costs, and expenses including reasonable attorneys' fees, experts' fees, or any other legal costs, in any way related to the Project or Agreement from any cause(s) to an amount that shall not exceed the compensation received by S-H under the agreement or fifty thousand dollars (\$50,000), whichever is greater. The parties intend that this limitation of liability apply to any and all liability or cause of action, claim, theory of recovery, or remedy however alleged or arising, including but not limited to negligence, errors or omissions, strict liability, breach of contract or warranty, express, implied or equitable indemnity and all other claims, which except for the limitation of liability above, the CLIENT waives.

CLIENT hereby releases S-H, its officers, directors, shareholders, employees, agents, subconsultants, affiliated companies, and any of them, and none shall be liable to the CLIENT for consequential, special, exemplary, punitive, indirect or incidental losses or damages, including but not limited to loss of use, loss of product, cost of capital, loss of goodwill, lost revenues or loss of profit, interruption of business, down time costs, loss of data, cost of cover, or governmental penalties or fines.

INDEMNIFICATION

Subject to the limitation of liability in this Agreement, S-H agrees to the fullest extent permitted by law, to indemnify and hold harmless the CLIENT, its officers, directors, shareholders, employees, contractors, subcontractors and consultants against all claims, damages, liabilities, losses or costs, including reasonable attorneys' fees, experts' fees, or other legal costs to the extent caused by S-H's negligent performance of service under this Agreement and that of its officers, directors, shareholders, and employees.

The CLIENT agrees to the fullest extent permitted by law, to indemnify and hold harmless S-H, its officers, directors, shareholders, employees, agents,, subconsultants, and affiliated companies against all damages, liabilities, losses, costs, and expenses including, reasonable attorneys' fees, expert's fees, and any other legal costs to the extent caused by the acts or omissions of the CLIENT, its employees, agents, contractors, subcontractors, consultants or anyone for whom the CLIENT is legally liable.

HAZARDOUS MATERIALS - INDEMNIFICATION

To the fullest extent permitted by law, CLIENT agrees to defend, indemnify, and hold S-H, its officers, directors, shareholders, employees, agents, consultants and affiliated companies, and any of them harmless from and against any and all claims, liabilities, losses, costs, or expenses including reasonable attorney's fees, experts' fees and any other legal costs (including without limitation damages to property, injuries or death to persons, fines, or penalties), arising out of, or resulting from the discharge, escape, release, or saturation of smoke, vapors, soot, fumes, acids, alkalies, toxic chemicals, liquids, gases, polychlorinated biphenyl, petroleum contaminants spores, biological toxins, or any other materials, irritants, contaminants, or pollutants in or into the atmosphere, or on, onto, upon, in, or into the surface or subsurface of soil, water, or watercourses, objects, or any tangible or intangible matter, whether sudden or not.

STANDARD OF CARE

Services provided by S-H under this Agreement will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances on projects of similar size, complexity, and geographic location as that of the Project. Nothing in this Agreement is intended to create, nor shall it be construed to create, a fiduciary duty owed by either party to the other party.

BETTERMENT

The CLIENT recognizes and expects that certain change orders may be required to be issued as the result in whole or part of imprecision, incompleteness, omissions, ambiguities, or inconsistencies in S-H's drawings, specifications, and other design, bidding or construction documentation furnished by S-H or in other professional services performed or furnished by S-H under this Agreement (herein after in this Betterment section referred to as S-H Documentation). If a required item or component of the Project is omitted from S-H's Documentation, the CLIENT is responsible for paying all costs required to add such item or component to the extent that such item or component would have been required and included in the original S-H Documentation. In no event will S-H be responsible for costs or expense that provides betterment or upgrades or enhances the value of the Project.

RIGHT OF ENTRY

The CLIENT shall provide for entry for the employees, agents and subcontractors of S-H and for all necessary equipment. While S-H shall take reasonable precautions to minimize any damage to property, it is understood by the CLIENT that in the normal course of the project some damages may occur, the cost of correction of which is not a part of this Agreement.

PAYMENT

Unless otherwise provided herein, invoices will be prepared in accordance with S-H's standard invoicing practices then in effect and will be submitted to CLIENT each month and at the completion of the work on the project. Invoices are due and payable upon receipt by the CLIENT. If the CLIENT does not make payment within thirty (30) days after the date the invoice was mailed to the CLIENT, then the amount(s) due S-H shall bear interest due from the date of mailing at the lesser interest rate of 1.5% per month compounded or the maximum interest rate allowed by law. In the event that S-H files or takes any action, or incurs any costs, for the collection of amounts due it from the client, S-H shall be entitled to recover its entire cost for attorney fees and other collection expenses related to the collection of amounts due it under this Agreement. Any failure to comply with this term shall be grounds for a default termination.

TERMINATION

Either party may terminate this Agreement for convenience or for default by providing written notice to the other party. If the termination is for default, the non-terminating party may cure the default before the effective date of the termination and the termination for default will not be effective. The termination for convenience and for default, if the default is not cured, shall be effective seven (7) days after receipt of written notice by the non-terminating party. In the event that this Agreement is terminated for the convenience of either party or terminated by S-H for the default of the CLIENT, then S-H shall be paid for services performed to the termination effective date, including reimbursable expenses due, and termination expenses attributable to the termination. In the event the CLIENT terminates the Agreement for the default of S-H and S-H does not cure the default, then S-H shall be paid for services performed to the termination notice date, including reimbursable expenses due, but shall not be paid for services performed after the termination notice date and shall not be paid termination expenses. Termination expenses shall include expenses reasonably incurred by S-H in connection with the termination of the Agreement or services, including, but not limited to, closing out Project records, termination of subconsultants and other persons or entities whose services were retained for the Project, and all other expenses directly resulting from the termination.

INFORMATION PROVIDED BY OTHERS

S-H shall indicate to the CLIENT the information needed for rendering of services hereunder. The CLIENT shall provide to S-H such information, including electronic media, as is available to the CLIENT and the CLIENT's consultants and contractors, and S-H shall be entitled to rely upon the accuracy and completeness thereof. The CLIENT recognizes that it is difficult for S-H to assure the accuracy, completeness and sufficiency of such client-furnished information, either because it is provided by others or because of errors or omissions which may have occurred in assembling the information the CLIENT is providing. Accordingly, the CLIENT agrees, to the fullest extent permitted by law, to indemnify and hold harmless S-H, its officers, directors, shareholders, employees, agents, subconsultants and affiliated companies, and any of them, from and against any and all claims, liabilities, losses, costs, expenses (including reasonable attorneys' fees, experts' fees, and any other legal costs) for injury or loss arising or allegedly arising from errors, omissions or inaccuracies in documents or other information provided by the CLIENT.

UNDERGROUND UTILITIES

Information for location of underground utilities may come from the CLIENT, third parties, and/or research performed by S-H or its subcontractors. S-H will use the standard of care defined in this Agreement in providing this service. The information that S-H must rely on from various utilities and other records may be inaccurate or incomplete. Therefore, the CLIENT agrees, to the fullest extent permitted by law, to indemnify and hold harmless S-H, its officers, directors, shareholders, employees agents, subconsultants, affiliated companies, and any of them for all claims, losses, costs and damages arising out of the location of underground utilities provided or any information related to underground utilities by S-H under this Agreement.

CONTRACTOR MATTERS

CLIENT agrees that S-H shall not be responsible for the acts or omissions of the CLIENT's contractor, or subcontractors, their employees, agents, consultants, suppliers or arising from contractor's or subcontractors' work, their employees, agents, consultants, suppliers or other entities that are responsible for performing work that is not in conformance with the construction Contract Documents, if any, prepared by S-H under this Agreement. S-H shall not have responsibility for means, methods, techniques, sequences, and progress of construction of the contractor, subcontractors, agents, employees, agents, consultants, or other entities. In addition, CLIENT agrees that S-H is not responsible for safety at the project site and that safety during construction is for the CLIENT to address in the contract between the CLIENT and contractor.

SHOP DRAWING REVIEW

If, as part of this Agreement S-H reviews and approves Contractor submittals, such as shop drawings, product data, samples and other data, as required by S-H, these reviews and approvals shall be only for the limited purpose of checking for conformance with the design concept and the information expressed in the contract documents. This review shall not include review of the accuracy or completeness of details, such as quantities, dimensions, weights or gauges, fabrication processes, construction means or methods, coordination of the work with other trades or construction safety precautions, all of which are the sole responsibility of the Contractor. S-H's review shall be conducted with reasonable promptness while allowing sufficient time in S-H's judgment to permit adequate review. Review of a specific item shall not indicate that S-H has reviewed the entire assembly of which the item is a component. S-H shall not be responsible for any deviations from the contract documents not brought to the attention of S-H in writing by the Contractor. S-H shall not be required to review partial submissions or those for which submissions of correlated items have not been received.

OPINIONS OF PROBABLE COST

If, as part of this Agreement S-H is providing opinions of probable construction cost, the CLIENT understands that S-H has no control over costs or the price of labor, equipment or materials, or over the Contractor's method of pricing, and that S-H's opinions of probable construction costs are to be made on the basis of S-H's qualifications and experience. S-H makes no warranty, expressed or implied, as to the accuracy of such opinions as compared to bid or actual costs.

CONSTRUCTION OBSERVATION

If, as part of this Agreement S-H is providing construction observation services, S-H shall visit the project at appropriate intervals during construction to become generally familiar with the progress and quality of the contractors' work and to determine if the work is proceeding in general accordance with the Contract Documents. Unless otherwise specified in the Agreement, the CLIENT has not retained S-H to make detailed inspections or to provide exhaustive or continuous project review and observation services. S-H does not guarantee the performance of, and shall have no responsibility for, the acts or omissions of any contractor, its subcontractors, employees, agents, consultants, suppliers or any other entities furnishing materials or performing any work on the project.

S-H shall advise the CLIENT if S-H observes that the contractor is not performing in general conformance of Contract Documents. CLIENT shall determine if work of contractor should be stopped to resolve any problems.

OTHER SERVICES

The CLIENT may direct S-H to provide other services including, but not limited to, any additional services identified in S-H's proposal. If S-H agrees to provide these services, then the schedule shall be reasonably adjusted to allow S-H to provide these services. Compensation for such services shall be at S-H's Standard Hourly Fee Schedule in effect at the time the work is performed unless there is a written Amendment to Agreement that contains an alternative compensation provision.

OWNERSHIP & REUSE OF INSTRUMENTS OF SERVICE

All reports, plans, specifications, field data and notes and other documents, including all documents on electronic media, prepared by S-H as instruments of service shall remain the property of S-H. The CLIENT shall not reuse or make any modifications to the plans and specifications without the prior written authorization of S-H. The CLIENT agrees, to the fullest extent permitted by law, to defend, indemnify and hold harmless S-H its officers, directors, shareholders, employees, agents, subconsultants and affiliated companies, and any of them from any and all claims, losses, costs or damages of any nature whatsoever arising out of, resulting from or in any way related to any unauthorized reuse or modifications of the construction documents by the CLIENT or any person or entity that acquires or obtains the plans and specifications from or through the CLIENT without the written authorization of S-H.

DISPUTE RESOLUTION

If a dispute arises between S-H and CLIENT, the executives of the parties having authority to resolve the dispute shall meet within thirty (30) days of the notification of the dispute to resolve the dispute. If the dispute is not resolved within such thirty (30) day time period, CLIENT and S-H agree to submit to non-binding mediation prior to commencement of any litigation and that non-binding mediation is a precondition to any litigation. Any costs incurred directly for a mediator, shall be shared equally between the parties involved in the mediation.

EXCUSABLE EVENTS

S-H shall not be responsible or liable to CLIENT or CLIENT's contractors, consultants, or other agents for any of the following events or circumstances, or the resulting delay in S-H's services, additional costs and expenses in S-H's performance of its services, or other effects in S-H's services, stemming in whole or part from such events and circumstances (collectively, "Excusable Events" or, singularly, an "Excusable Event"): a change in law, building code or applicable standards; actions or inactions by a governmental authority; the presence or encounter of hazardous or toxic materials on the Project; war (declared or undeclared) or other armed conflict; terrorism; sabotage; vandalism; riot or other civil disturbance; blockade or embargos; explosion; abnormal weather; unanticipated or unknown site conditions; epidemic or pandemic (including but not limited to COVID-19), delays or other effects arising from government-mandated or government-recommended quarantines, closure of business, access, or travel; strike or labor dispute, lockout, work slowdown or stoppage; accident; act of God; failure of any governmental or other regulatory authority to act in a timely manner; acts or omissions by CLIENT or by any CLIENT's contractors, consultants or agents of any level on the project (including, without limitation, failure of the CLIENT to furnish timely information or approve or disapprove of S-H's services or work product promptly, delays in the work caused by CLIENT, CLIENT's suspension, breach or default of this Agreement, or delays caused by faulty performance by the CLIENT or by CLIENT's contractors, consultants, or agents of any level); or any delays or events outside the reasonable control of S-H. When an Excusable Event occurs, the CLIENT agrees S-H is not responsible for any actual or claimed damages incurred by CLIENT or CLIENT's contractors, consultants, or agents, S-H shall not be deemed to be in default of this Agreement, and S-H shall be entitled to a change order to equitably increase and extend S-H's time for performance of its services, as well as equitably increase the contract sum to compensate S-H for its increased labor, expenses, and other costs to perform its services, due to the Excusable Event.

ASSIGNMENT

Neither party to this Agreement shall transfer, sublet or assign any rights under or interest in this Agreement (including but not limited to monies that are due or monies that may be due) without the prior written consent of the other party.

SEVERABILITY, SURVIVAL AND WAIVER

Any provision of this Agreement later held to be unenforceable for any reason shall be deemed void, and all remaining provisions shall continue in full force and effect. All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating responsibility or liability between the CLIENT and S-H shall survive the completion of the services hereunder and the termination of this Agreement. The failure of a party to insist upon strict compliance of any term hereof shall not constitute a waiver by that party of its rights to insist upon strict compliance at a subsequent date.

GOVERNING LAW

This Agreement shall be governed pursuant to the laws in the state of the locale of the S-H office address written in this Agreement.

EQUAL EMPLOYMENT OPPORTUNITY

It is the policy of S-H to provide equal employment opportunities for all. S-H enforces the following acts and amendments as presented by Federal government or State governments: Title VII of the Civil Rights Act of 1965, Age Discrimination in Employment Act (ADEA), Americans With Disabilities Act (ADA), Iowa Civil Rights Act of 1965, and Illinois Human Rights Act [775ILCS 5]. S-H will not discriminate against any employee or applicant because of race, creed, color, religion, sex, national origin, gender identity, sexual orientation, marital status, ancestry, veteran status, or physical or mental handicap, unless related to performance of the job with or without accommodation.

COMPLETE AGREEMENT

This Agreement constitutes the entire and integrated agreement between the CLIENT and S-H and supersedes all prior negotiations, representations and agreements, whether oral or written. In the event the CLIENT issues a Purchase Order of which this Agreement becomes a part, or the CLIENT and S-H otherwise execute or enter into a contract into which this Agreement is incorporated, the parties expressly agree that, to the extent the terms of this Agreement conflict with or are otherwise inconsistent with such Purchase Order, or any other contract, this Agreement shall supersede and override the terms of the aforementioned documents, and this Agreement shall solely govern in those regards.

ACCEPTANCE

Wet signatures, digital signatures, electronic signatures or acceptance communicated by mail or e-mail from one party to another, are deemed acceptable for binding the parties to the Agreement. The CLIENT representative accepting this Agreement warrants that he or she is authorized to enter into this Agreement on behalf of the CLIENT.

AGREEMENT

This proposal shall become the Agreement for Services when accepted by both parties. Wet signatures, digital signatures, electronic signatures or acceptance communicated by mail or e-mail from one party to another, are deemed acceptable for binding the parties to the Agreement. The Client representative signing this Agreement warrants that he or she is authorized to enter into this Agreement on behalf of the Client.

Thank you for considering this proposal. We look forward to working with you. If you have any questions concerning this proposal, please contact us.

Sincerely,

SHIVE-HATTERY, INC.



Luke Monat, PE
Project Manager
lmonat@shive-hattery.com



Blake Peterson, EI
Civil Engineer
bpeterson@shive-hattery.com

AGREEMENT ACCEPTED AND SERVICES AUTHORIZED TO PROCEED

CLIENT: Story County Board of Supervisors

BY: _____ **TITLE:** _____
(signature)

PRINTED NAME: _____ **DATE ACCEPTED:** _____