

Story County Board of Supervisors
Agenda for Special Meeting
5/15/20

1. Originating From Administration Building, Story County Public Access Provided Via Conference Call

SPECIAL NOTE TO THE PUBLIC: Due to recommendations to limit gatherings to no more than ten (10) people in order to help slow the spread of the COVID-19 virus, public access to the meeting will be provided via conference call to listen to the meeting. Members of the public who would like to call in:

- Dial 515-603-3144
- Enter 895791# when prompted for the access code

**We ask that you mute your phone if possible.

Audio recordings of all Board meetings will be posted on our website www.storycountyiowa.gov shortly after the meeting is concluded. You may access these recordings at any time by clicking on the Meetings and Agendas button on the home page.

**If you have called to listen to the Board of Supervisors meeting and you have a question or comment, You can now text us during the meeting at 515-451-7293

2. CALL TO ORDER: 10:00 A.M.
3. ADOPTION OF AGENDA:
4. STATEMENT EXPLAINING WHY A MEETING IN PERSON IS IMPOSSIBLE OR IMPRACTICAL, PER CODE SECTION 21.8.1
5. STATEMENT OF NECESSITY OF MEETING TO BE HELD ON LESS THAN 24 HOUR'S NOTICE PER CODE SECTION 21.4.2(B) - IF NECESSARY
6. DISCUSSION AND CONSIDERATION OF ITEMS BROUGHT BEFORE THE BOARD WITH REQUEST FOR IMMEDIATE ACTION:
 - I. Discussion And Consideration Of Revised Temporary Employment Practices And Policies In Response To The Novel Coronavirus (COVID-19) Pandemic (Includes Updated Guidance From IDPH) - Alissa Wignall

Department Submitting Human Resources

Documents:

[TEMPORARY EMPLOYMENT PRACTICES AND POLICY COVID19 REVISED0515.PDF](#)

7. Presentation And Discussion Of The Small Business Relief Fund, A Fund Organized By Nine Non-Profits In Iowa To Target Relief To Underserved Small Businesses, And The Ability To Restrict Contributions To Benefit Small Business Applicants In Specific Geographic Areas – Dr. Mark Edelman And Dustin Ingram

Department Submitting Board of Supervisors

Documents:

[SBRF.PDF](#)

8. UPDATES ON COVID-19

a) Staff

b) Supervisors

9. Update Of COVID-19 Impact On Secondary Road Funds - Darren Moon

Department Submitting Engineer

Documents:

[RUTF COVID.PDF](#)

10. Update On Fiscal Impact To Conservation Due To COVID-19

Department Submitting Conservation

Documents:

[STORY COUNTY CONSERVATION FISCAL IMPACTS.PDF](#)

11. Consideration Of Contract Between Joseph Fullerton And Story County Conservation Board For Campground Attendant Duties At Hickory Grove Park From 5/20-11/1/20
Consent

Department Submitting Conservation

Documents:

[CONTRACT.PDF](#)

12. Discussion And Consideration Of Letter Of Support LCAN Grant Application - Sandra King

Department Submitting Board of Supervisors

Documents:

[LETTER OF SUPPORT ICAN GRANT APPLICATION.PDF](#)

13. Discussion And Consideration Of Web-Based Tools For Public Meetings - Barb Steinback

Department Submitting IT

Documents:

[ALL DOCS.PDF](#)

14. Discussion And Consideration Of Establishing Dates For All Employees To Return To The Workplace And For County Buildings To Be Open To The Public

15. OTHER ITEMS:

16. PUBLIC COMMENT #1:

This comment period is for the public to address topics on today's agenda

17. ADJOURNMENT:

Story County strives to ensure that its programs and activities do not discriminate on the basis of race, color, national origin, sex, age or disability. Persons requiring assistance, auxiliary aids or services, or accommodation because of a disability may contact the county's ADA coordinator at (515) 382-7204.



Board of Supervisors

Story County, Iowa

Temporary Employment Practices and Policies in Response to the Novel Coronavirus (COVID-19) Pandemic

Approval Date:
05/15/2020

Effective Date:

05/15/2020

Revision No:

04

Reference: BOS Minutes: 05/15/2020

Initially Adopted:03/20/20

Distribution:

Intranet,S:drive; Policy Book

General Policy Statement

This policy is intended to address multiple Story County employment-related policies on a temporary basis to ensure the health and safety of Story County employees while providing for continuity of services to Story County residents. The purpose of this policy is to implement various employment-related practices on a temporary basis, that are consistent with OSHA and CDC recommendations for employers while still ensuring the continuity of Story County government.

Scope

This policy is applicable to the following:

All Story County employees responsible to the Story County Board of Supervisors;

All Story County employees responsible to a County elected office holder who has adopted the policy.

All Story County employees not directly responsible to either the Board of Supervisors or a county elected office holder and whose governing body and the Board of Supervisors has certified its applicability.

Employee Infection Control Practices

Story County expects all employees to adhere to the infection control policies outlined in the policy and also communicated to employees through an email sent by the Board of Supervisors Chair, Linda Murken on March 12, 2020. Practices outlined in this policy were developed by recommendations from the CDC and Iowa Department of Public Health. The practices include but are not limited to:

- Engage in respiratory etiquette and hand hygiene while in the workplace
 - Hand hygiene includes washing hands often with soap and water for at least twenty (20) seconds.
 - Cover your cough or sneeze with a tissue (dispose of it immediately) or your upper arm/elbow.
 - Avoid touching your face.
- Immediately advise management/supervisory staff if employees have any of the following symptoms:
 - Fever
 - Cough
 - Shortness of breath
- Provide appropriate notification and stay home from work if symptomatic of COVID-19
- Cooperate with department/offices management regarding staffing coverage for absences related to illness of other employees. This may include working additional hours so symptomatic employees may remain isolated from the workplace, working various duties that are not normally performed by your position and assisting other departments/offices that are experiencing staff shortages.

Employees are further required to comply with any specific department/office rules implemented for infection control purposes within the workplace.

Story County Infection Control Practices

Story County will implement the following practices in an effort to eliminate/reduce exposure to COVID-19 and for infection control purposes.

- Eliminate all non-essential work travel. This includes, but is not limited to travel to conferences, trainings, non-essential meetings with various organizations, or other gatherings.
- Eliminate all non-essential staff meetings, trainings or employee events.
- Make available cleaning products for routine environmental cleaning of work areas (cleaning to be done by staff within the respective department or office).
- Eliminate non-essential gatherings of ten (10) or more individuals.
- Utilize electronic means to conduct public meetings unless conducting Public Hearings required by the Iowa Code.
- Use responsible social distancing practices.

Identification and Isolation of Employees with COVID-19 Symptoms

In order to protect the health and safety of all Story County employees prompt identification and isolation of potentially infected employees or individuals is critical. Information concerning COVID-19 has been distributed to all employees and will be displayed within worksites. Employees or individual within any Story County worksites exhibiting symptoms including, but not limited to those identified as being associated with COVID-19 must be immediately isolated from others at the worksite. Employees exhibiting the symptoms at the workplace will also be required to self-quarantine at their home and encouraged to seek medical testing and treatment. If the severity of an employee's condition warrants, emergency medical personnel may need to be contacted.

Story County will follow the protocol sent forth by the Iowa Department of Public Health concerning exposure and quarantine requirements. Symptomatic employees should remain at home until they are free of fever (100.4 degrees Fahrenheit or greater using an oral thermometer) or other symptoms for at least seventy-two (72) hours without the use of fever-reducing or other symptom-altering medication.

Paid Leave for COVID-19 Isolation, Testing and/or Recovery

Symptomatic employees who are sent home or otherwise require to miss work for purpose of isolation, testing, treatment and/or recover from COVID-19 related symptoms may receive up to a maximum of eighty (80) hours of paid leave if classified as full-time. Part-time employees will receive leave on a pro-rated basis dependent on employment status ($\frac{1}{4}$ time, $\frac{1}{2}$ time, $\frac{3}{4}$ time). Temporary employees/interns will receive a number of hours paid leave equal to the number of hours that such employee works, on average, over a 2-week period. This leave will be tracked separately from an employee's sick leave. Employees will only be able to use this leave for the purpose of isolation, testing, treatment and/or recovery from COVID-19 related symptoms. Employees may utilize necessary sick leave benefits if symptoms and medical recovery exceed the COVID-19 paid leave (80 hours for full-time or pro-rated hours for part-time). The County will also provide any additional paid sick leave benefits and FMLA expansion mandated by the Families First Coronavirus Response Act (FFCRA) approved by the federal government. Once an employee is symptom free for seventy-two (72) hours and/or the Iowa Department of Public Health or other medical provider has cleared an employee to return to work the employee is expected to immediately return to work. Story County will follow any additional guidance issued by the Iowa Department of Public Health in regards to isolation or returning to work.

Staff should stay home and isolate themselves from others in the following situations:

- Taken a cruise anywhere in the world in the last 14 days.
- Traveled internationally per CDC recommendation
- Close contact with a confirmed COVID-19 case in the last 14 days.

While there is no longer a recommendation to self-isolate for 14 days after returning home from travel outside of Iowa and within the United States (as long as the traveler remains well and has not been identified as a close contact of an ill individual), travelers should continue to:

- Clean your hands often.
- Wash your hands often with soap and water for at least 20 seconds especially after you have been in a public place, or after blowing your nose, coughing, or sneezing. If soap and water are not readily available, use a hand sanitizer that contains at least 60% alcohol. Cover all surfaces of your hands and rub your hands together until they feel dry.
- Avoid touching your eyes, nose, and mouth.
- Avoid close contact with others.
- Keep 6 feet of physical distance from others.
- Avoiding close contact is especially important if you are at higher risk of getting very sick from COVID-19.
- Wear a cloth face covering in public.
- Cover coughs and sneezes.

Exceptions to this may be made to allow essential staff return to work that can't work remotely without isolation and/or if determined that the employee's risk of exposure was minimal: avoided crowds, did not travel by public conveyance (airplane, bus, etc.). This will be determined by the respective department head or elected official. Every effort will be made to isolate the essential employee within the worksite.

Employees will also be allowed to utilize the COVID-19 leave if the fall within one of the six categories listed in the expanded paid sick leave provision of the FFCRA

- The employee is subject to a Federal, State, or local quarantine or isolation ordered related to COVID-19.

- The employee has been advised by a health care provider to self-quarantine due to concerns related to COVID-19.
- The employee is experiencing symptoms of COVID-19 and seeking a medical diagnosis.
- The employee is caring for an individual who subject to a Federal, State, or local quarantine or isolation ordered related to COVID-19 or been advised by a health care provider to self-quarantine due to concerns related to COVID-19.
- The employee is caring for a son or daughter of such employee if the school or place of care of the son or daughter has been closed, or the child care provider of such son or daughter is unavailable, due to COVID-19 precautions.
- The employee is experiencing any other substantially similar condition specified by the Secretary of Health and Human Services in consultation with the Secretary of the Treasury and the Secretary of Labor.

Story County trusts that its employees will not abuse this benefit, especially during a time in which all available asymptomatic essential employees will be needed to ensure the continuity of Story County government. Any employee found to violate this trust by abusing this benefit shall be subject to immediate discipline up to and including termination of employment.

Leave for Employees in Identified High-Risk Categories

Employees in essential positions requiring their presence at the worksite who fall into one of the high-risk categories as determine by the CDC may request the department/office to provide an alternate/modified work assignment or leave to accommodate their underlying risk factor(s). Departments/offices will accommodate the leave request to the greatest extent feasible, consistent with the operation continuity of the department/office. If the leave is granted, the employee may utilize any accrued leave (sick, vacation, comp, etc.). If an employee does not have available accrued leave, the employee may be granted unpaid leave.

Employees with disabilities seeking employment-related accommodations may do so in accordance with Story County EEO/ADA Policy. Departments and offices are asked to work with Human Resources when accommodations are requested.

Expanded Emergency Paid Family Leave

- **Caring for Family Members**

Employees providing direct care for an individual that has been subject to a Federal, State, or local quarantine or isolation ordered related to COVID-19

or been advised by a health care provider to self-quarantine due to concerns related to COVID-19 may request time off from work from their immediate supervisor. Leave will be granted by individual departments/offices based on staffing needs in accordance with the FFCRA. Employees may use the eighty (80) hours of COVID-19 leave as specified above in the memorandum of understanding for the first two weeks of leave. After the COVID-19 leave is exhausted, an employee may use any accrued leave (sick, vacation, comp, etc.) for the remaining absence. If an employee has no accrued leave available, leave without pay will be granted.

- **Caring for individual due to daycare or school closure**

Employees who are obligated to care for immediate family members, children or elderly, due to closures in the community (i.e. schools, child and adult daycares) because of the COVID-19 pandemic may request time off from work from their immediate supervisors. Leave will be granted by individual departments/offices based on staffing needs in accordance with the FFCRA. Employees may use the eighty (80) hours of COVID-19 leave as specified above in the memorandum of understanding for the first two weeks of leave. If an employee is unable to return after the COVID-19 leave has been exhausted, they will receive 2/3 of their normal pay for up to an additional 400 hours. Employees may use accrued any accrued leave (sick, vacation, comp, etc.) to cover the additional 1/3 pay.

The emergency expansion of FMLA does not give an additional twelve weeks of FMLA to employees. It allows them to utilize FMLA for the reasons specified above.

Insurance Benefits During Unpaid Leave

Story County will maintain monthly premium contributions while an employee is on unpaid leave due to Covid-19. This includes monthly health insurance and flexible benefit contributions. Employees will continue to pay their contribution through payroll or by separate payment.

Telework

Story County departments and offices must determine what positions are required to be physically present at a work site in order to maintain basic minimum services necessary for continuity of ongoing operations.

Consistent with OSHA recommendation that employers implement policies, such as telecommuting, designed to limit contact between individuals to mitigate spread,

departments and offices may permit staff to work remotely to the extent the position duties are able to be performed at the employee's home. Determination as to whether a position is capable of being performed remotely is solely at the discretion of the department/office. Employees that are authorized to work remotely will agree to the terms of the telework agreement attached to this policy. Employees may be granted VPN access and schedules set up for access due to network capabilities. Authorization for VPN access will only be granted by the department head or elected official and allocated as approved by the Board of Supervisors.

Contingent Staffing Plans

Departments and offices are encouraged to consult with Human Resources to develop contingent staffing plans that will ensure sufficient staffing levels for the continuity of operations. Staff may be asked to assist other departments/offices that are experiencing staffing shortages due to COVID-19. Contingent staffing plans will be department/office specific and designed to address the specific operation continuity needs of that department/office.

The Board of Supervisors reserves the right to amend/alter this policy as situations develop due to COVID-19. This policy is non-precedent setting and was implemented specifically to address the County's needs during the COVID-19 pandemic of 2020.



Iowa Small Business Relief Fund

IT TAKES A VILLAGE

For Immediate Release:

Contact: Deidre DeJear
Phone: 918.260.4264
Email: Deidre.DeJear@gmail.com

Iowa Organizations Form Alliance to Provide Small Businesses COVID-19 Support

Iowa organizations are joining ranks to uplift the small business community throughout the entire state, starting the Iowa Small Business Relief Fund; in response to COVID-19. This alliance includes: The Director's Council, Immigrant Entrepreneurs Summit, League of United Latin American Citizens - Iowa (LULAC Iowa), One Voice, Iowa State Extension, DREAM Iowa, and Iowa Community Capital.

Small businesses not only provide jobs for more than 50% of the Iowa workforce and more than 64% of the workforce nationwide, but over the last decade small businesses have demonstrated a proven track record of substantial and consistent economic contributions.

This initiative started with \$50,000 in seed money. Then came the alliance of organizations who, in practice, are dedicated to strengthening small businesses in Iowa. The Iowa Small Business Relief Fund aims to target small businesses with 1-7 employees, granting them dollars ranging from \$500-\$3500. These grants will cover business related expenses including, but not limited to, rent, utilities, insurance, delivery services, and technology. While the state and the federal government have allotted some resources towards small businesses, we are coming to the realization that those resources are simply not enough. The latest SBA data states there are more than 50,000 businesses employing 1 to 20 employees, statewide.

The most recent Small business Administration (SBA) data, published in 2019 reports small businesses created 9,470 new jobs in 2016. Firms employing fewer than 20 employees experienced the largest gains, adding 8,226 jobs (87%), a thirty percent increase from 2015. The smallest gains were in firms employing 100 to 499 employees.

"Our business owners are the backbone of our economy. It's important that we help them weather the storm. Neither the business owners nor the community can afford to allow our small businesses to fall by the wayside. This alliance of organizations is a meaningful step towards helping small businesses and that includes our farmers. More than 40,000 of our farms in the state of Iowa are run by one to four individuals," says Deidre DeJear, a member of the alliance.

The Iowa Small Business Relief Fund seeks to ensure no Iowa small business is left out. This group welcomes additional community partners and is also accepting contributions to build the fund; addressing the ongoing needs of small businesses during this time. Contributions are accepted at <https://www.empowermoney.org/smallbusinessrelief>. Applications will open April 10 and can be completed at <https://www.empowermoney.org/smallbusinessrelief>.

Quotes from alliance organizations:

“Our main vision is to see individuals and businesses of the African diaspora in Iowa thrive. Many of these businesses provide important services to many people in our community—often going unnoticed in the mainstream. We want to be sure they can get through this time.” Nana Coleman, One Voice, Board Member

“DREAM Iowa believes in the importance of supporting business growth and economic development which is why we are excited to join this much needed coalition to support underserved and underrepresented businesses and entrepreneurs.” Mónica Reyes, Founder of DREAM Iowa

“Latino business owners are hard workers with a strong entrepreneurial spirit. LULAC Iowa believes this initiative will add value to businesses who are invaluable to our communities.” Joe Henry, LULAC Council #307 President

“At Iowa State University Extension and Outreach, we believe in the power of entrepreneurs and the value they bring to our communities. We are committed to supporting small businesses through research based training and technical assistance to ensure we emerge from this crisis, strong.” Gary Taylor, Director Iowa State Extension Community and Economic Development

“It is critical to reach out to people who have a need right now. Small businesses have a tremendous need and it is our duty to disseminate to them information and get them resources.” Ying Sa, Immigrant Entrepreneur Summit

“Small businesses take on the noble burden of keeping their doors open for us and providing jobs, all while they take care of their families. The formation of this alliance should be a signal to all that these business owners mean a great deal to our communities. We are here for them.” Teree Caldwell- Johnson, Chair of The Director’s Council

“ICC as a CDFI, with a statewide mission, has agreed to join the Coalition. ICC wishes to be supportive of the Coalition’s request for funds and to facilitate implementation of the program.” Mark Edelman, Iowa Community Capital

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ABOUT:

One Voice

Our main vision is to see individuals and businesses of the African diaspora in Iowa thrive. A lot of these businesses provide important services to many people in our community—often not necessarily noticed in the mainstream, so we want to be sure they can get thru this time.

DREAM Iowa

DREAM Iowa was co-founded shortly after DACA (Deferred Action for Childhood Arrivals) was implemented in 2012. The group had become politically active in 2014, holding educational community events like DACA & Know Your Rights clinics. DREAM Iowa finished their first documentary, "Every DREAMer Has A Story," in 2015 and began holding panel discussions across Iowa. DREAM Iowa held its first Youth Leadership Summit in 2016 with over 90 youth from across the state. The YLS now unites over 200 youth from over 25 different schools. Financial capability workshops and material were developed in 2017 and DREAM Iowa started traveling to all corners of the state of Iowa offering Financial Independence workshops. DREAM Iowa became a non-profit 501(c)3 organization in 2018. DREAM Iowa concentrates its focus and resources to support immigrants in ending generational poverty and gaining financial freedom.

LULAC

The Mission of the League of United Latin American Citizens is to advance the economic condition, educational attainment, political influence, housing, health and civil rights of the Hispanic population of the United States.

Iowa State Extension

ISU Extension and Outreach builds a strong Iowa by engaging all Iowans in research, education, and extension experiences to address current and emerging real-life challenges.

The Director's Council

TDC has two primary objectives. The first is to provide support to our fellow members and their organizations through collective grant applications, technical support and peer guidance. The second is to pool our resources to create efficient and effective social service programs that are lacking in our community. Our collective commitment to positively affect the lives of members of our community has given us the strength to begin the planning and implementation of several exciting programs including small dollar loan programs, small business development and personal financial coaching.

Immigrant Entrepreneur Summit

The Immigrant Entrepreneurs Summit's mission is to bring businesses of diverse backgrounds together to share, learn, and celebrate the immigrant entrepreneurship experience and contribution to the overall community.

Iowa Community Capital

Iowa Community Capital (ICC) is an Iowa 501(c)(3) nonprofit that is led by the ISU Community Vitality Center. ICC currently conducts the Solidarity Microfinance Program targeting low-income women entrepreneurs in Des Moines. Since January 2015, more than 150 low-income women have participated in the Solidarity Program and achieved a 100% loan repayment rate. ICC is the only certified CDFI with a statewide mission in Iowa to provide financial services and business technical assistance to low-income populations and underserved communities.

Road Use Tax Revenues

FY19

STORY County - Secondary Road

Date	Amount
7/17/2018	\$310,644.59
8/21/2018	\$500,444.28
9/18/2018	\$501,645.99
10/16/2018	\$317,982.94
11/20/2018	\$435,767.13
12/18/2018	\$394,790.09
1/15/2019	\$380,372.34
2/19/2019	\$376,449.38
3/19/2019	\$308,893.53
4/16/2019	\$175,527.05
5/21/2019	\$385,225.94
6/18/2019	\$338,738.95
Total	\$4,426,482.21

April 2019 payment is less than usual due to the transfer of annual motor vehicle registrations in excess of \$392,000,000 from the Road Use Tax Fund to the TIME-21 Fund per Iowa Code 312.2(17)(a).

FY20

STORY County - Secondary Road

Date	Amount
7/16/2019	\$331,749.65
8/20/2019	\$494,345.38
9/17/2019	\$504,343.95
10/16/2019	\$506,588.32
11/19/2019	\$388,605.04
12/17/2019	\$283,394.17
1/21/2020	\$473,897.12
2/18/2020	\$435,850.28
3/17/2020	\$187,446.30
4/21/2020	\$381,776.47
Total	\$3,987,996.68

March 2020 payment is less than usual due to the transfer of annual motor vehicle registrations in excess of \$392,000,000 from the Road Use Tax Fund to the TIME-21 Fund per Iowa Code 312.2(17)(a).

FY 20 Revenue Projection - Start of Fiscal Year estimate

Based on FY 19 factors applied to FY 20 projected revenue

Advance

Prepared on: 10/9/2018

Prepared by: ICEA Service Bureau

FY 19	Funding	Secondary Road Fund allocation
		Est. amount for FY19 -> \$371,630,000
	\$317.88M Reg (25.5%) & \$44.23 TIME-21 (20%) plus TJ \$9.52	

FM xfr Allocation	City TIME-21 Amts
\$ 3,145,774	\$464,131

FM Road fund allocation
Est. amount for FY19 -> \$103,390,000
8% of RUTF - no TIME-21

FY 20	Funding projections	Secondary Road Fund allocation
		Est. amount for FY20 -> \$370,030,000
	\$315.58M Reg (25.5%) & \$45 TIME-21 (20%) plus TJ \$9.45	

FM xfr Allocation	City TIME-21 Amts
\$ 3,132,882	\$464,131

FM Road fund allocation
Est. amount for FY20 -> \$102,650,000
8% of RUTF - no TIME-21

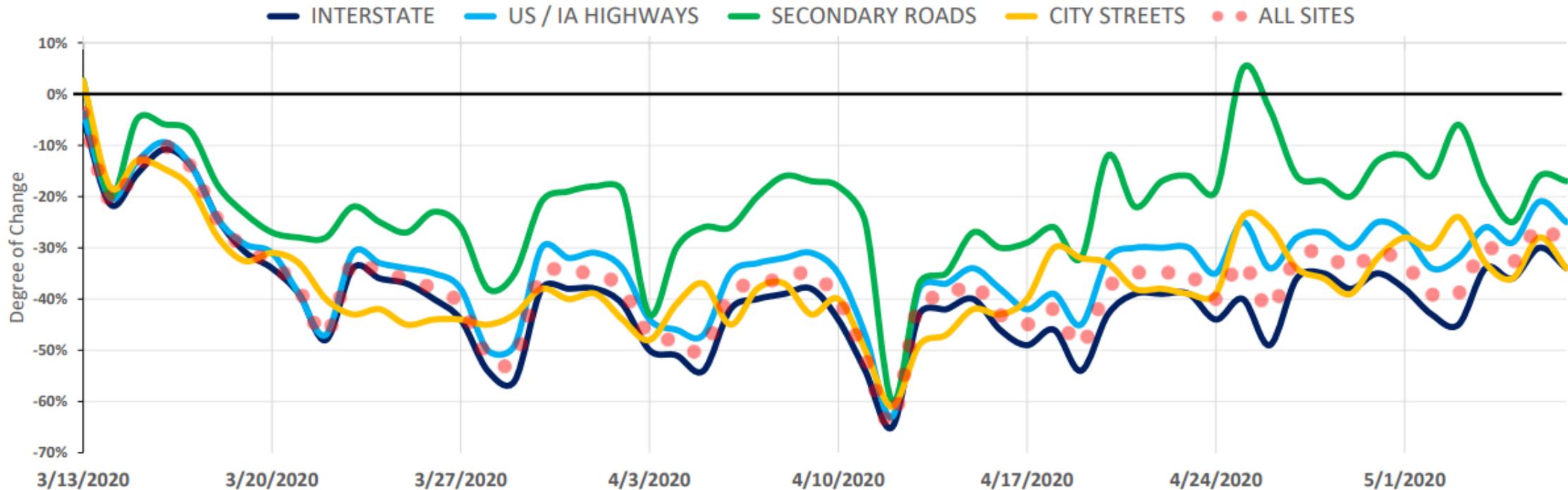
Counties	Factors based on Sec. Rds. data as of 01/01/18 and 2010 US Census	Use this in budget 3A RUTF regular 24.5% allocation + DOT TJ	Use this in budget 3C TIME-21 20.0% allocation	Total Secondary Road Fund
No Name	SRF Factor	\$	\$	\$
1 Adair	0.92004700	\$2,990,429	\$414,021	\$3,404,450
2 Adams	0.66584928	\$2,164,211	\$299,632	\$2,463,843
3 Allamakee	1.01436672	\$3,296,996	\$456,465	\$3,753,461
4 Appanoose	0.80271471	\$2,609,063	\$361,222	\$2,970,285
5 Audubon	0.72741690	\$2,364,323	\$327,338	\$2,691,661
6 Benton	1.36971736	\$4,451,992	\$616,373	\$5,068,365
7 Black Hawk	1.19296362	\$3,877,489	\$536,834	\$4,414,323
8 Boone	1.04874843	\$3,408,747	\$471,937	\$3,880,684
9 Bremer	0.89424696	\$2,906,571	\$402,411	\$3,308,982
10 Buchanan	1.15473632	\$3,753,240	\$519,631	\$4,272,871
11 Buena Vista	0.97571646	\$3,171,372	\$439,072	\$3,610,444
12 Butler	1.06336200	\$3,456,245	\$478,513	\$3,934,758
13 Calhoun	0.95034753	\$3,088,915	\$427,656	\$3,516,571
14 Carroll	1.01756882	\$3,307,404	\$457,906	\$3,765,310
15 Cass	0.88442440	\$2,874,645	\$397,991	\$3,272,636
16 Cedar	1.06834292	\$3,472,435	\$480,754	\$3,953,189
17 Cerro Gordo	1.06207833	\$3,452,073	\$477,935	\$3,930,008
18 Cherokee	0.98130602	\$3,189,539	\$441,588	\$3,631,127
19 Chickasaw	0.93466833	\$3,037,952	\$420,601	\$3,458,553
20 Clarke	0.61880911	\$2,011,315	\$278,464	\$2,289,779
21 Clay	0.99293548	\$3,227,338	\$446,821	\$3,674,159
85 Story	1.11771550	\$3,632,911	\$502,972	\$4,135,883
86 Tama	1.21405378	\$3,946,039	\$546,324	\$4,492,363
87 Taylor	0.81901839	\$2,662,056	\$368,558	\$3,030,614

Use this in budget 3B Transfers for FM extensions in cities with less than 500 population	<Informational> City TIME-21 included in FMxtn TJ
\$16,377	\$2,426
\$8,963	\$1,328
\$12,042	\$1,784
\$51,184	\$7,583
\$13,070	\$1,936
\$16,777	\$2,486
\$0	\$0
\$25,691	\$3,806
\$5,844	\$866
\$37,523	\$5,559
\$19,659	\$2,912
\$11,679	\$1,730
\$27,774	\$4,115
\$76,786	\$11,376
\$26,283	\$3,894
\$6,491	\$962
\$53,893	\$7,984
\$17,350	\$2,570
\$49,842	\$7,384
\$4,745	\$703
\$40,487	\$5,998
\$33,728	\$4,997
\$42,295	\$6,266
\$25,938	\$3,843

Factors based on FM data as of 01/01/18 and 2010 US Census	FM allocation
FM factor	
0.78950967	\$810,432
0.60749105	\$623,591
1.02588512	\$1,053,071
0.81388012	\$835,448
0.69656842	\$715,027
1.31415978	\$1,348,985
1.26554030	\$1,299,077
1.05530231	\$1,083,268
0.83771423	\$859,914
1.17728583	\$1,208,484
0.96516353	\$990,740
1.04328728	\$1,070,934
0.89722958	\$921,006
1.00807064	\$1,034,785
0.78281470	\$803,559
1.09238300	\$1,121,331
1.06118788	\$1,089,309
0.95216770	\$977,400
0.85106401	\$873,617
0.61911857	\$635,525
0.97573269	\$1,001,590
1.15376726	\$1,184,342
1.18338886	\$1,214,749
0.82256080	\$844,359

All Roadway Traffic Changes since March 13, 2020

Change compared to the same Day of the Week in 2019



DAILY VEHICLE COUNT Changes for the Same Days of the Week from 2019 to 2020

Road Systems	Change from March 13th to April 30	Current Week							Current Week Change to Date
		Friday 05-01	Saturday 05-02	Sunday 05-03	Monday 05-04	Tuesday 05-05	Wednesday 05-06	Thursday 05-07	
INTERSTATE	-39%	-38%	-43%	-45%	-34%	-36%	-30%	-34%	-37%
US/IA HIGHWAYS	-33%	-27%	-34%	-32%	-26%	-29%	-21%	-25%	-28%
SECONDARY ROADS	-22%	-12%	-16%	-6%	-18%	-25%	-16%	-17%	-16%
CITY STREETS	-36%	-28%	-30%	-24%	-33%	-36%	-28%	-34%	-31%
ALL SITES	-37%	-33%	-39%	-39%	-30%	-33%	-26%	-30%	-33%

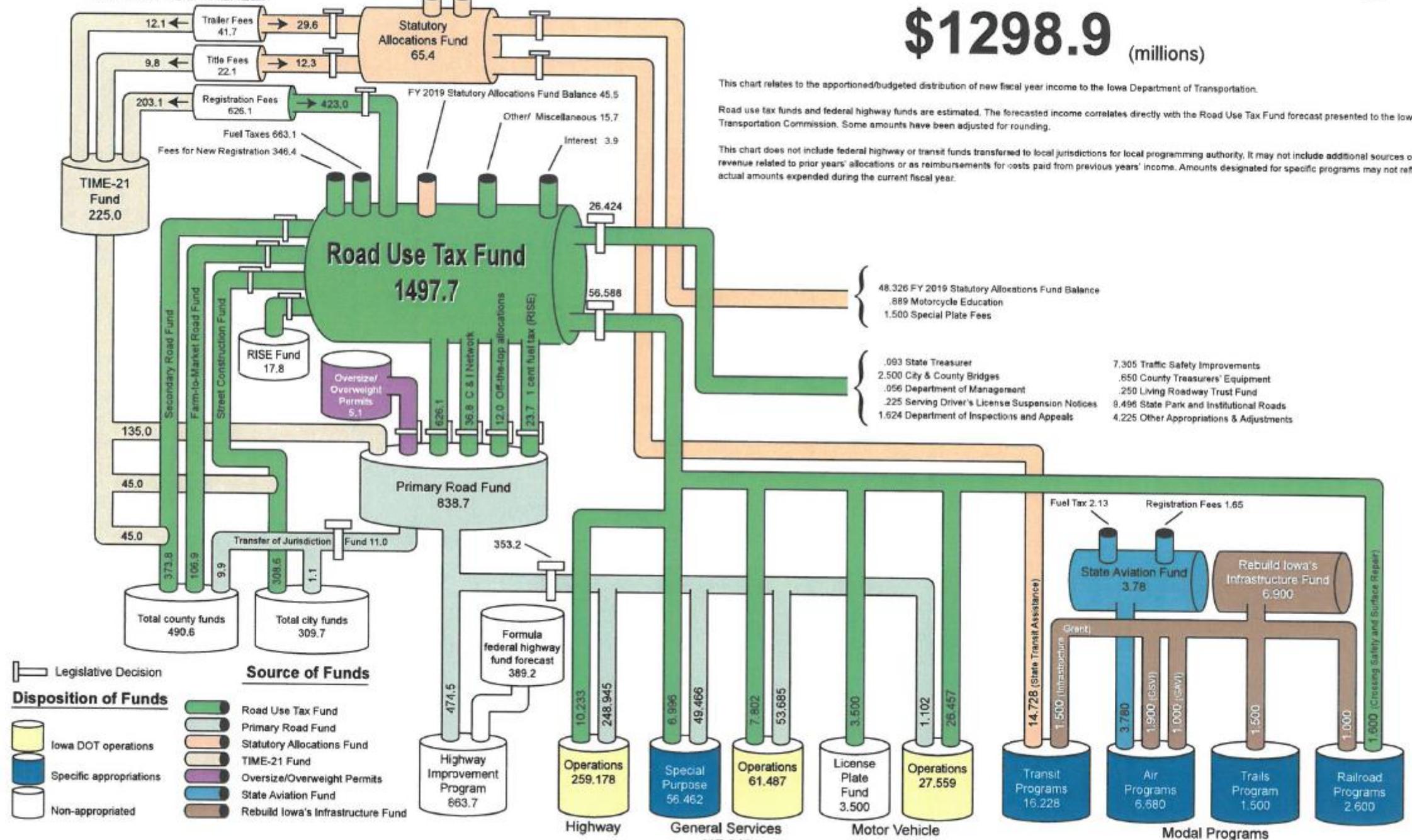
Fiscal Year 2020 Transportation Funding

\$1298.9 (millions)

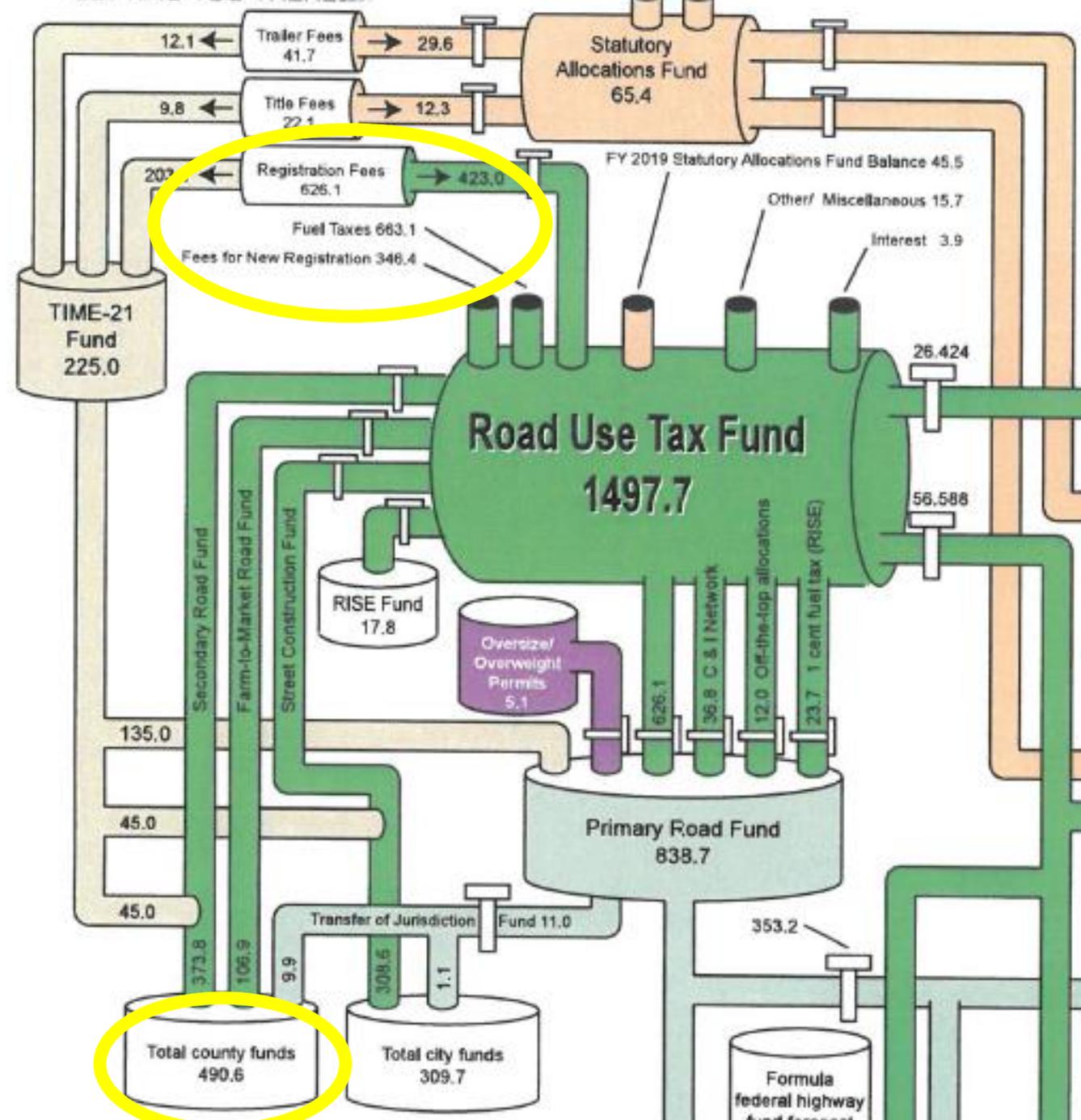
This chart relates to the apportioned/budgeted distribution of new fiscal year income to the Iowa Department of Transportation.

Road use tax funds and federal highway funds are estimated. The forecasted income correlates directly with the Road Use Tax Fund forecast presented to the Iowa Transportation Commission. Some amounts have been adjusted for rounding.

This chart does not include federal highway or transit funds transferred to local jurisdictions for local programming authority. It may not include additional sources of revenue related to prior years' allocations or as reimbursements for costs paid from previous years' income. Amounts designated for specific programs may not reflect actual amounts expended during the current fiscal year.



\$1298.9



This chart relates to the apportioned/budgeted distribution of new fiscal year income to the lower...
 Road use tax funds and federal highway funds are estimated. The forecasted income correlates...
 Transportation Commission. Some amounts have been adjusted for rounding.
 This chart does not include federal highway or transit funds transferred to local jurisdictions for...
 revenue related to prior years' allocations or as reimbursements for costs paid from previous ye...
 actual amounts expended during the current fiscal year.

- 48.326 FY 2019 Statutory Allocations Fund Balance
- .889 Motorcycle Education
- 1.500 Special Plate Fees
- .093 State Treasurer
- 2.500 City & County Bridges
- .056 Department of Management
- .225 Serving Driver's License Suspension Notices
- 1.624 Department of Inspections and Appeals

Total county funds
490.6

Total city funds
309.7

Formula federal highway fund forecast
353.2

Fuel Tax 2.13
State Av...
Grant

Story County Conservation FY20 Fiscal Impacts of COVID-19

Conservation

Expenses: (\$73,700) Operating excluding salaries
(\$181,045) Total Expenses*

Revenue: (\$46,000) Camping fees
(\$7,000) Environmental Education fees
(\$24,410) Total Revenue*

Roadside Vegetation Management

Expenses: (\$19,100) Total Expenses excluding salaries

Revenue: (\$19,197) Total Revenue*

Grants: The impact on grants for FY21 is unknown at this but expected to be down.

- Is not exclusively related to COVID-19



Memorandum

To: Story Board of Supervisors

Through: Michael D. Cox, Director

From: Luke Feilmeier, Park Ranger

Date: May 15, 2020

Re: Consideration of Contract between Joseph Fullerton and Story County Conservation Board for Campground Attendant duties at Hickory Grove Park from May 20 to November 1, 2020.

The attached contract with Joseph Fullerton secures his services as Campground Attendant at Hickory Grove Park for the 2020 summer.

The Story County Conservation Board recommends your approval.

Approval

Disapproval

Date

Date

Hickory Grove Campground Attendant Contract

Story County Conservation Board
56461 180th Street, Ames, IA 50010
515-232-2516- FAX 515-232-6989

This Agreement is entered into between Joseph Fullerton, hereinafter called the Campground Attendant, and the Story County Conservation Board, hereinafter called the Department, and is effective on the date last signed below.

Whereas, the Department desires to hire a Campground Attendant for Hickory Grove Park;

Whereas, the Campground Attendant is prepared to and shall furnish Campground Attendant services;

Now therefore, the Department and the Campground Attendant do hereby mutually agree as follows:

1. The selected Campground Attendant is a hired person doing contracted labor. Wage for this labor shall be at the rate of \$240.00/week (paid bi-weekly). Campground Attendant shall log actual hours worked per week and shall not work more than 33 hours in one week. The only compensation paid or provided to Campground Attendant as provided in this Agreement and any other representation to the contrary is void.

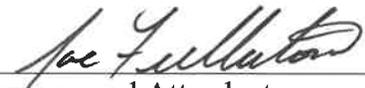
The Campground Attendant will not be considered an agent or employee of Story County and will not be eligible for nor have any right to claim benefits, compensation, or damages from Story County.

2. The Campground Attendant will be provided a campsite (valued at \$20/night) within Hickory Grove Park for a period of ¹⁵⁻²⁴ weeks commencing on ~~Monday, July 13, 2020~~ ^{Wednesday, May 20, 2020} and terminating on Sunday, November 1, 2020. Payment of camping fees for the time period shown above by the Campground Attendant will be waived by the Department in return for services rendered. Campground Attendant will be solely responsible for any necessary reporting to any taxing or similar entity of the benefit of receiving the campsite at no cost by virtue of this Agreement. If, for any reason, this Agreement terminates before the term indicated herein, Campground Attendant shall immediately vacate the campsite.
3. Actual daily scheduled service time will be arranged between the Campground Attendant and the Park Ranger. The Campground Attendant is expected to perform his/her duties daily. The Campground Attendant shall be willing and able to assist campers and the Department staff outside regular scheduled hours as needed.
4. A visible sign will be placed on the Campground Attendant's campsite by the Department designating said campsite as belonging to the Campground Attendant. Campsite occupants other than Campground Attendant must be approved in writing by Park Ranger.

- The duties of the Campground Attendant will be those listed in the "Story County Conservation Department Campground Attendant Duties List." Those duties are incorporated herein by reference. By signing below, Campground Attendant acknowledges that he/she has reviewed the job description and asserts that he/she is ready, willing, and able to perform the associated job functions and duties during the term of this Agreement.

The contractor may, at their discretion and subject to Story County Conservation approval, employ such other person or persons as desired to assist required work under this contract. Any employee hired by the contractor will be at contractor's sole expense, and contractor shall assume all liability for any such person(s), including for workers compensation benefits or damage any such employee may do to county property or persons or property present on county owned land. Further, any such person will not be considered an agent or employee of Story County and will not be eligible for nor have any right to claim benefits, compensation, or damages from Story County. Contractor shall have the duty to notify the employee of the limits of Story County's liability and of contractor's duties to contractor's employee(s).

- The Department, through its supervisor in charge of the area, shall decide all questions which may arise as to the quality, fitness, promptness, and acceptability of service provided by the Campground Attendant to the Department. The supervisor may void or cancel this Campground Attendant agreement by giving oral notice to the Campground Attendant and Director that the Agreement is terminated. That determination and decision shall be final and conclusive.
- The Story County Conservation Board or the Campground Attendant may terminate this agreement at any time during the period covered by this agreement by giving 48 hours notice to the Park Ranger.

Signature:  03/01/2020
Campground Attendant Date

Signature:  4-17-20
Vice Chair, Story County Conservation Board Date

Signature: _____
Chair, Story Co. Board of Supervisors Date

Hickory Grove Park Campground Attendant Duties List

The following duties are expected to be performed by the contracted campground attendant:

1. Check campgrounds (Breezy Bay and Primitive Camping) daily to assure that all occupied sites are registered.
2. Stock firewood in wood shed weekly. Sell firewood to campers and collect fees; give fees to the Park Ranger (or designee) each Friday and Monday.
3. Clean and stock campground shower house at least daily to insure cleanliness and safety.
4. Clean and stock beach house restrooms daily to insure cleanliness and safety.
5. Pick up trash as necessary around all camping areas. Check trash cans at the beach area during busy days.
6. Clean lodges at Hickory Grove Park prior to reservations; stock firewood when necessary.
7. Clean grills in Breezy Bay and Primitive Campground on a weekly basis.
8. Perform minor maintenance in campgrounds such as cleaning fire rings, painting, string trimming, etc.
9. Assist campers with registration and park information.
10. Inform park users of campground rules and enforce as necessary.
11. Perform other duties as occasionally requested by the conservation staff.

PROFESSIONAL CONSULTANT SERVICES AGREEMENT

(Contracted Services)

Under the provision of Section 3401 of the Internal Revenue Code of 1954, an employer must withhold tax from all remuneration actually or constructively paid to an employee. This agreement covers professional services provided by Joseph Fullerton as an independent contractor. Joseph Fullerton assumes all responsibility for payroll taxes and required FOAB contributions.

In general, an individual who is subject to the control and direction of another only as to the results of their work, and not as the means by which it is accomplished, is an independent contractor and not an employee.

AGREEMENT

NAME OF CONTRACTOR: Joseph Fullerton
MAILING ADDRESS: 1268 Cherokee St., Nevada, IA 50201
BUSINESS PHONE NUMBER: 515-290-~~4972~~ 4927 *JF.*

- 1. DESCRIPTION OF SERVICES: Campground Attendant – cleaning, assisting campers, selling firewood
May 20, 2020
- 2. DATE(S): ~~July 13, 2020~~ – November 1, 2020
- 3. TIME(S): As agreed upon with park ranger
- 4. LOCATION: Hickory Grove Park – Colo, Iowa
- 5. PROFESSIONAL FEES: \$480.00 bi-weekly
- 6. SPECIAL CONDITIONS: None

CERTIFICATION

I certify that I have read the above statement regarding the requirements of the IRS for an “independent contractor,” and I assume the responsibility for payroll and FOAB contributions. I agree to the conditions stated above for services provided by myself to Story County.

Signature *Joe Fullerton*

Date *03/01/2020*

Approved by _____

Date _____

W-9 completed _____



**STORY COUNTY
BOARD OF SUPERVISORS
LINDA MURKEN
LAURIS OLSON
LISA HEDDENS**

Story County Administration
900 Sixth Street
Nevada Iowa 50201
515-382-7200
515-382-7206 (fax)

May 13, 2020

Year II LCAN Grant Proposal Review Committee
Community Engagement Division, Iowa College Aid

RE: Letter of Support – United Way of Story County LCAN Grant Application

I am excited to offer a letter of support for year II of the Local College Access Network (LCAN) grant application. On behalf of the Story County Board of Supervisors, I am pleased for the County to have a role in investing in current and future residents. With a variety of educational institutions in Story County, we are keenly aware of the huge role education plays in people's lives and the doors it can open.

In these unprecedented times in which we currently live, we are both humbled and strengthened in ways we never contemplated. Now more than ever, educators, community and business leaders will need to collaborate in new ways and establish new partnerships throughout the state, region, and world to ensure students not only gain access to a world-class education but also achieve success in a changed world. The current challenges are enormous, but not insurmountable, that involve providing students with quality learning experiences while following guidance designed to slow the spread of COVID-19. While the current situation requires us to isolate to stay healthy, we cannot afford to work alone while tackling this important issue. A continued long-term, cross-sector approach remains necessary for success. We welcome the opportunity to participate in impactful ways, including with in-kind support (i.e. periodically providing meeting space and related supplies when feasible). Because these are difficult and uncertain times, it is too early to know if we will be able to do more, but we will if we can.

We are pleased to partner with the United Way in myriad ways as we work to continuously improve our community. The Story County College Access Network continues to be an important feature of that partnership.

Sincerely,

Linda S. Murken, Chair
Story County Board of Supervisors

Free
Personal

\$0 per month per host

Sign Up

Free features

- Up to 100 participants in each meeting (up from 50)
- Meet as long as you want (up from 40 min limit)
- Call-in for audio (in addition to existing VoIP capabilities)
- Unlimited number of meetings
- Desktop, application, file & whiteboard sharing options
- Video conferencing features
- Webex Teams collaboration features
- Mobile features
- Security features
- Online support

Starter
Small teams

\$14.95 per month per host

Buy Now

All Free features +

- Up to 50 participants in each meeting
- Meet as long as you want
- Call-in for audio
- 5 GB of cloud storage
- Recording transcriptions
- MP4 meeting recordings
- Desktop, application, file & whiteboard sharing options
- Customizable Personal Room link
- Calendar integrations
- Ability to assign alternate hosts
- Webex Meetings [integrations](#) with other applications
- Join from a video system or application
- User management
- Administrative feature controls
- Business hours customer support
- Security features
- Encrypted cloud recordings
- Optional add-ons
- Call me (Domestic) \$4.00 per host/month
- Call me (International) \$42.25 per host/month

Plus
Mid-size teams

\$19.95 per month per host

Buy Now

All Starter features +

- Host up to 100 participants
- Allow others to schedule meetings on behalf of the host
- Customizable Webex site URL
- Administrative portal
- Analytics and troubleshooting
- 24/7 Customer support
- Optional add-ons

Business
Large teams & businesses

\$29.95 per month per host

Buy Now

Minimum 5 licenses per month

All Plus features +

- Host up to 200 participants
- 10 GB of cloud storage
- Branding and customizations
- Single sign-on
- Microsoft Exchange and Active Directory sync
- Domain claim
- Optional add-ons

Basic

Personal Meeting

Free

Sign up, It's Free

- Host up to 100 participants
- Unlimited 1 to 1 meetings
- 40 mins limit on group meetings
- Unlimited number of meetings
- Ticket Support
- + Video Conferencing Features
- + Web Conferencing Features
- + Group Collaboration Features
- + Security

Pro

Great for Small Teams

\$14.99

 /mo/host

Supports up to 9 hosts per plan

Buy Now

- All Basic features +
- Includes 100 participants
- Need more participants?
- Meeting duration limit is 24 hrs
- User management
- Admin feature controls
- Reporting
- Custom Personal Meeting ID
- Assign scheduler
- 1GB of MP4 or M4A cloud recording
- REST API
- Skype for Business (Lync) interoperability
- + Optional Add-on Plans

Business

Small & Med Businesses

\$19.99

 /mo/host

Starting at 10 hosts for \$199.9/mo

Buy Now

- All Pro features +
- Includes 300 participants
- Need more participants?
- Dedicated phone support
- Admin dashboard
- Vanity URL
- Option for on-premise deployment
- Managed domains
- Single sign-on
- Company branding
- Custom emails
- LTI integration
- Cloud Recording Transcripts
- + Optional Add-on Plans

Enterprise

Large Enterprise-Ready

\$19.99

 /mo/host

Starting at 100 hosts for \$1,999/mo

Contact Sales

- All Business features +
- Enterprise includes 500 participants
- Enterprise Plus includes 1,000 participants
- Unlimited Cloud Storage
- Dedicated Customer Success Manager
- Executive Business Reviews
- Bundle discounts on Webinars and Zoom Rooms

FedRAMP Business

Small & Medium Businesses

\$300 /yr/host

Minimum requirements: 10 hosts and annual commitment

Contact Sales

- All Pro features +
- Includes 350 participants capacity
Need more participants?
meetings
- Dedicated phone support
- Admin dashboard
- DoD SRG Compliance Level 2
- Managed domains
- Single sign-on
- Company branding
- Custom emails
- Cloud Recording Transcripts

+ Optional Add-on Plans

FedRAMP Enterprise

Large Enterprise-Ready

\$311.88 /yr/host

Minimum requirements: 50 hosts and annual commitment

Contact Sales

- All Business features +
- Includes 500 participants capacity
- Includes Conference Room Connector per host
- Dedicated Customer Success Manager
- Executive Business Reviews
- Bundle discounts on Webinars and Zoom Rooms
- Unlimited Cloud Storage

+ Optional Add-on Plans

Criteria	WebEx	Zoom	ZoomGov
Hand Raising	X	X	X
Record and Playback Ability	X	X	X
Private/Public Chat	X	X	X
Presentation Tools	X	X	X
Duration	UNLIMITED	24 HOURS	24 HOURS
Participants	100	100	350
Pricing/month/HOST	19.95	14.99 (X5)	
Pricing per year			300/YR/HOST (X10)
Mobile Access	X		
Ease of Use		X	X
Annual Cost	\$ 239.40	\$ 899.40	\$ 3,000.00

Criteria for web-based meetings

1. Ease of use for operator. NOTE: I don't think it's feasible for a board member to operate it and still function fully as a board member in terms of listening to presentations and participating in deliberations. We need an employee to do this. The platform should be user-friendly so that it does not require an IT person to operate it.
2. Ease of use for members of the public who call in to have access per open meetings law. A platform that these people are more likely to be familiar with.
3. Capacity – how many people can remote in to a meeting – should have capacity of 100.
4. Length of Meeting – at least 6 hours (our last board meeting went 4 hours). Ability to pause a meeting (if board goes into close session or recesses – which can be up to 4 hours per code) and re-convenes.
5. Ability to take comments from the public. Can the system place people in a queue based on the order in which they “raise their hand”?
6. Ease of displaying power point presentations
7. A chat feature could be helpful – if it can be enabled/disabled by the operator
8. Ability to record sessions through the application. Or to easily interface with our equipment.

From Linda Murken to Alissa Wignall 5.6.20