

Story County
Board of Supervisors Meeting
Agenda
4/7/20

1. Originating From Administration Building, Story County Courthouse Public Access Provided Via Conference Call

SPECIAL NOTE TO THE PUBLIC: Due to recommendations to limit gatherings to no more than ten (10) people in order to help slow the spread of the COVID-19 virus, public access to the meeting will be provided via conference call to listen to the meeting. Members of the public who would like to call in:

- Dial 515-603-3144
- Enter 895791# when prompted for the access code

**We ask that you mute your phone if possible.

Audio recordings of all Board meetings will be posted on our website www.storycountyiowa.gov shortly after the meeting is concluded. You may access these recordings at any time by clicking on the Meetings and Agendas button on the home page.

**If you have called to listen to the Board of Supervisors meeting and you have a question or comment, You can now text us during the meeting at 515-451-7293

2. CALL TO ORDER: 10:00 A.M.
3. PLEDGE OF ALLEGIANCE:
4. STATEMENT EXPLAINING WHY A MEETING IN PERSON IS IMPOSSIBLE OR IMPRACTICAL, PER CODE SECTION 21.8.1
5. ADOPTION OF AGENDA:
6. UPDATES ON COVID-19
 - a) Staff
 - b)Supervisors
 - i. Discussion And Consideration Of Amending Temporary Action Of March 27, 2020, Sending Employees Home To Work When Possible, By Revising The Return To Work Date To Be May 1, 2020, With All Other Direction Remaining In Place - Linda Murken

Department Submitting Board of Supervisors

7. PUBLIC COMMENT #1:

This comment period is for the public to address topics on today's agenda
8. ITEMS BROUGHT BEFORE THE BOARD WITH REQUEST FOR IMMEDIATE ACTION:
9. Consideration Of Proclamation As April 2020 Is Sexual Assault Awareness Month (SAAM) - Tess Cody, Via Conference Call

Department Submitting Auditor

Documents:

[SAAM PROCLAMATION 2020.PDF](#)

10. AGENCY REPORTS:

I. ACCESS Annual Report - Tess Cody [Submitted Report Only]

Department Submitting Auditor

Documents:

[ACCESS.PDF](#)

11. CONSIDERATION OF MINUTES:

I. 3/27/20 Special Minutes & 3/31/20 Minutes

Department Submitting Auditor

12. CONSIDERATION OF PERSONNEL ACTIONS:

I. Action Forms

1)new hire, effective 4/13/20, in Auditor's Office for Stacey Massey @ \$17.52/hr; 2) pay adjustment in a)Auditor's Office, effective 4/12/20, Brittany Spooner @ \$18.23/hr; b)Board of Supervisor's Office for Noelle McLatchie @ \$2,553.58/bw; c)Community Services for Karla Webb @ \$3,223.90/bw; d)Secondary Roads for Derek Kruger @ \$28.80/hr; e)Sheriff's Office for Matthew Bartos @ \$2,566.40/bw; Jordan Carman @ \$2,191.20/bw; Leanna Ellis @ \$3,827.47/bw; Jaime Johnson @ \$2,140.00/bw; Brian Tickle @ \$3,175.54/bw; f)Treasurer's Office for Sedaña @ \$17.05/hr.

Department Submitting HR

13. CONSENT AGENDA:

(All items listed under the consent agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Board votes on the motion.)

I. Consideration Of Contract For 2020 Pavement Markings With KAM Line Highway Markings, (PM-2020)

Department Submitting Engineer

Documents:

[2020 CTR PM.PDF](#)

II. Consideration Of FY20 Crack Seal Contract With Fort Dodge Asphalt Co. For \$309,334.50

Department Submitting Engineer

Documents:

[20 HMA CRACK SEAL CONTRACT.PDF](#)

III. Consideration Of FY 21 Iowa Department Of Transportation Secondary Roads Budget

Department Submitting Engineer

IV. Consideration Of Predesign Agreement With The Iowa Department Of Transportation On 580th Avenue

Department Submitting Engineer

Documents:

[DOT PREDESIGN AGR 580TH.PDF](#)

V. Consideration Of Secondary Roads Five Year Construction Program (2021-2025)

Department Submitting Engineer

Documents:

[5 YR PROGRAM FY21.PDF](#)

VI. Consideration Of Renewal Subscription Fees Between Story County And Adobe Systems Inc For Adobe Creative Cloud Suite, Effective 3/21/20 - 3/20/21 For \$959.88/Yr

Department Submitting Information Technology

Documents:

[ADOBE CREATIVE CLOUD.PDF](#)

VII. Consideration Of Veterans Affairs Assistance Program Eligibility Modifications During COVID-19 Precautionary Measures And Closure Of Story County Offices To The Public Expiring 5/1/20

Department Submitting Veterans Affairs

Documents:

[COVID 19 VA COUNTY BENEFITS.PDF](#)

14. PUBLIC HEARING ITEMS:

15. ADDITIONAL ITEMS:

I. Discussion And Consideration Of Medical Examiner Transport Bids – Lisa Markley

Department Submitting Auditor

Documents:

[BIDS.PDF](#)

II. Discussion And Consideration To Temporarily Park Toyota RAV At Story County Community Services Parking Lot – Jerry L. Moore

Department Submitting Planning and Development

Documents:

[STAFF MEMO.PDF](#)

16. Discussion And Consideration Of Resolution #20-81, Anthony Acres Residential Parcel Subdivision - Marcus Amman

Department Submitting Planning and Development

Documents:

[POWERPOINT.PDF](#)
[STAFF REPORT.PDF](#)
[APPLICATION DOCUMENTS.PDF](#)
[CONSTRUCTION PLAN.PDF](#)
[RES 20 81.PDF](#)

17. DEPARTMENTAL REPORTS:

- I. Planning And Development Quarterly Report - Jerry Moore (Submitted Report Only)

Department Submitting Auditor

Documents:

[Q1 REPORT.PDF](#)

18. OTHER REPORTS:

19. UPCOMING AGENDA ITEMS:

20. PUBLIC FORUM #2:

Comments from the Public on Items not on this Agenda. The Board may not take any Action on the Comments due to the Requirements of the Open Meetings Law, but May Do So In the Future.

21. LIAISON ASSIGNMENTS, COMMITTEE MEETINGS UPDATES, AND ANNOUNCEMENTS FROM THE SUPERVISORS:

22. ADJOURNMENT:

Story County strives to ensure that its programs and activities do not discriminate on the basis of race, color, national origin, sex, age or disability. Persons requiring assistance, auxiliary aids or services, or accommodation because of a disability may contact the county's ADA coordinator at (515) 382-7204.

Sexual Assault Awareness Month

Proclamation

APRIL 2020

In the United States, April is Sexual Assault Awareness Month (SAAM). The goal of SAAM is to raise public awareness about sexual violence and educate communities on how to prevent it. SAAM calls attention to the fact that sexual harassment, assault, and abuse are widespread and impact every person in this community.

Rape, sexual assault, and sexual harassment harm our community, and statistics show one in five women and one in 67 men will be raped at some point in their lives (Smith et al., 2017).

Child sexual abuse prevention must be a priority to confront the reality that one in six boys and one in four girls will experience sexual assault before age 18 (Dube et al., 2005).

On campus, one in five women and one in 16 men are sexually assaulted during their time in college (Krebs et al., 2007).

This year, SAAM is celebrating its 19th anniversary. The theme for this year's campaign, "I Ask" helps empower all of us to put consent into practice and shares the message that asking for consent is a normal and necessary part of sex.

I join advocates and communities across the country in taking action to prevent sexual violence. April is Sexual Assault Awareness Month and each day of the year is an opportunity to create change for the future.

Name

Date

Dube, S. R., Anda, R. F., Whitfield, C. L., Brown, D. W., Felitti, V. J., Dong, M., & Giles, W. H. (2005). Long-term consequences of childhood sexual abuse by gender of victim. *American Journal of Preventive Medicine*, 28(5), 430-438. <https://doi.org/10.1016/j.amepre.2005.01.015>

Krebs, C. P., Lindquist, C. H., Warner, T. D., Fisher, B. S., & Martin, S. L. (2007) *The Campus Sexual Assault (CSA) Study* (NCJ 221153). National Criminal Justice Reference Service. <https://www.ncjrs.gov/pdffiles1/nij/grants/221153.pdf>

Smith, S. G., Chen, J., Basile, K. C., Gilbert, L. K., Merrick, M. T., Patel, N., Walling, M., & Jain, A. (2017). *The National Intimate Partner and Sexual Violence Survey (NISVS): 2010-2012 state report*. U.S. Department of Health and Human Services, Centers for Disease Control and Prevention. <https://www.cdc.gov/violenceprevention/pdf/NISVS-StateReportBook.pdf>





March 31, 2020

RE: ACCESS report to Story Co. Board of Supervisors 4-7-20

Dear Board of Supervisors,

Thank you for your continued support of meeting the needs of Story County crime victims through the ASSET process. Since my last report we have seen many changes—especially in response to COVID-19. My report includes a review of final numbers from last year, how the claims process is progressing this year, highlights of our COVID -19 contingency planning and a project building up to our 45th anniversary.

Each year I'm amazed by the tenacity and resilience of survivors and the creativity ACCESS staff. This past year was no exception. One example of innovation has been incorporating a new tool related to victim impact statements within the criminal justice system. We have been utilizing a picture based tool that assists non-verbal survivors in telling the judge how they were impacted by the violence as they consider sentencing. We have seen the tool enable survivors with disabilities and child survivors to have their voices heard.

Through our annual data review, we that last year (ending July) we served 1,418 survivors of sexual abuse, domestic abuse, homicide and other violent crime with 8,165.75 hours of services. This included serving 596 survivors from Story County with 3726.5 hours of service. This is right in line with the total number of clients served in FY 16 and FY 17. Beginning part way through last year, we saw an increase in total service hours per month and provided 1,000 additional bed nights of emergency shelter over the previous year! We believe the increase in service hours is related to a new database system that more accurately captures the work we do. We utilized the old system to generate the FY 19 total numbers, but will be using the new database for FY 20. We believe the increase in bed nights is related to our work to address housing staff turnover.

This current year has been on track to serve a similar number of clients, though we are watching how numbers are changing as we incorporate response to the COVID-19 crisis into how our services function. To date we have the following remaining in each ASSET category for Story County:

- Emergency housing/shelter: \$14,929.50 (accurate through February)

- Domestic Abuse: \$4,278 (accurate through February)
- Sexual Abuse: Completely claimed
- Court Watch: Completely claimed
- Public Education: \$520 (accurate through January)

The last few weeks have marked a challenging time for ACCESS as well as other providers as we work to adapt services in response to the COVID-19 crisis. We have done a lot of contingency planning and adapted over time. In the coming months we will likely have to continue to pivot services to match the needs of survivors and guidance from health officials. Some highlights of where we are currently:

- Our crisis lines remain active and operated as normal.
- Beginning in mid-March most of our counseling services were shifted and offered remotely including phone and text based services. As of the last week of March we have begun training staff and utilizing a tele health option for video/audio appointments. We have utilized a combination of phone based services and follow up appointments for response to hospital sexual assault exams.
- We reduced our shelter census so that we only house one individual or one family per bedroom. We are still taking new intakes, however depending on the combination of individuals versus families may have fewer beds available.
- All staff members who can are working remotely. We have worked with staff to ensure that they have space at home that they can secure client files, field confidential calls, and continue to provide remote advocacy services.
- We postponed events planned for late March and April. We are in the process of exploring alternative ways to do community engagement and education. We hope to roll out new strategies for these services in the coming weeks.
 - This is particularly disappointing timing as April is Sexual Assault Awareness Month (SAAM). We are in the process of re-evaluating what we can do to appropriately recognize SAAM.
 - We had a thriving support group running prior to COVID arriving in Iowa. The group decided to shift to an online group that continued to connect bi-weekly and has been very active despite making this shift. We are hopeful that creativity will help us continue to meet the needs of survivors.

Currently we have told staff that we will reassess the situation April 13th and decide which measures to continue. We are simultaneously planning for the likelihood of following the Governor's recommendations through the end of the month. The decisions to adapt our services were based on guidance from our state certifying agencies, guidance from HUD and the CDC, an in-depth look at the risk pool of our staff, ability to offer safe services to survivors and the responsibility we have as potential cross county vectors of transmission. These were really difficult decisions and we will continue to review and adjust as the context changes.

We have two other projects to highlight that started prior to the COVID response and continue currently. First is our 'Frame Our Futures' project which is aimed at securing funds for repairs to rotten

and incorrectly installed windows, sliding glass doors and siding on agency owned shelter units. We have secured funds for the rotten windows and have replaced those. We are in the process of securing funds for the remaining work to address continued water issues and prevent further rotting.

The second is 'ACCESS-ing Our History,' an oral history project in which we are reconnecting with past volunteers, board members and staff to gather stories about our agency over our 45 year history. Our 45th anniversary is in February 2021. We have partnered with KHOI to complete the first wave of interviews. We continue to collect interviews using skype recordings. In the coming months we hope to continue our collaboration with KHOI to air edited versions of the compiled interviews, create an archive with the Ames History Museum, and (public health warnings pending) host a series of events clustered around our 45th anniversary.

To close, I share a quote from our ACCESS-ing Our History Project. A volunteer of ACCESS reflected on why he was passionate about the need for services over 15 years of volunteer service, "It was like they [survivors] didn't count, but I believe everybody counts the same. People need to count." We couldn't agree more and are thankful to our community partners who believe the same. Despite these challenging times we work to continue to survivors at the center of our decisions. Thank you for your continued work to support survivors and addressing violence in Story County.

Respectfully,

Tess Cody
Executive Director
tess@assaultcarecenter.org

CONTRACT
STORY County – Pavement Markings
Project No. : PM-2020

THIS AGREEMENT made and entered by and between STORY County, Iowa, by its Board of Supervisors consisting of: Linda Murken, Lauris Olson and Lisa Heddens, Contracting Authority, and KAM Line Highway Markings, Gilbert, IA 50105, Contractor.

WITNESSETH: That the contractor, for and in consideration of One hundred Six Thousand Seven Hundred Eighty Six Dollars and Seventy Three Cents (\$106,786.73) payable as set forth in the specifications constituting a part of this contract, hereby agrees to construct in accordance with the plans and specifications therefore, and in the locations designated in the notice to bidders, the various items of work as listed in the quantity and unit price tabulation.

Said plans, proposal, and specifications are hereby made a part of and the basis of this agreement, and a true copy of said plans, proposal, and specifications are now on file in the office of the County Engineer.

That in consideration of the foregoing, the Contracting Authority hereby agrees to pay the Contractor, promptly and according to the requirements of the specifications the amounts set forth, subject to the conditions as set forth in the specifications.

That it is mutually understood and agreed by the parties hereto that the notice to bidders, the proposal, the specifications for Project No. PM-2020 in STORY County, Iowa, the within contract, the general and detailed plans are and constitute the basis of the contract between the parties hereto.

That it is further understood and agreed by the parties of this contract that the above work shall be commenced and completed on or before:

Division No.	Work Days	Specified Starting Date	Approximate Starting Date	Late Start Date	Completion Date	Liquidated Damages Per Day
					6/3/2020	\$350.00

That time is the essence of this contract and that said contract contains all of the terms and conditions agreed upon the parties hereto.

It is further understood that the Contractor consents to the jurisdiction of the courts of Iowa to hear, determine and render judgment as to any controversy arising hereunder.

IN WITNESS WHEREOF the parties hereto have set their hands for the purposes herein expressed to this, as of the _____ Day of _____, 2020.

Story County, Iowa, Contracting Authority

By _____
County Board of Supervisors Date

KAM Line Highway Markings, Contractor

By *Larry Messert*

Fed ID: 20-8613059

Recommended for Approval by:

Dan Moran
Story County Engineer Date 3-30-20

SCHEDULE OF PRICES -- CONTRACT

STORY County, Iowa – PM-2020

Type of work : Pavement Markings

Line No.	Item Code	Item	Quantity		Unit Price		Amount
001		YELLOW PAINT	8,513.67	STA	\$	4.57	\$ 38,907.47
002		WHITE PAINT	13,912.31	STA	\$	4.57	\$ 63,579.26
003		STOP BARS	60.00	EA	\$	30.00	\$ 1800.00
004		RAILROAD SYMBOLS	16.00	EA	\$	40.00	\$ 640.00
005		BICYCLE SYMBOLS	28.00	EA	\$	60.00	\$ 1,680.00
006		TURN ARROWS, "ONLY" SYMBOL	3.00	EA	\$	60.00	\$ 180.00
		TOTAL					\$ 106,786.73

This contract, and all sub-contracts that derive from it, requires compliance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the U.S. Department of Transportation.

STANDARD SPECIFICATIONS OF THE IDOT, SERIES 2015, AND CURRENT SUPPLEMENTAL SPECIFICATIONS SHALL APPLY

CONTRACT

Kind of Work **HMA CRACK SEALING / FILLING /SLURRY LEVELING**

Miles _____

Project No. **CS-2020**

County **Story**

THIS AGREEMENT made and entered by and between **Story** County, Iowa, by its Board of Supervisors consisting of the following members

Linda Murken, Lisa Heddens, Lauris Olson

Contracting Authority, and

FORT DODGE ASPHALT CO.

of **FORT DODGE, IOWA** Contractor.

WITNESSETH: That the Contractor, for and in consideration of: **\$(309,334.50) Three hundred Nine Thousand Three Hundred thirty four Dollars and Fifty cents** payable as set forth in the specifications constituting a part of this contract, hereby agrees to construct in accordance with the plans and specifications therefore, and in the locations designated in the notice to bidders, the various items of work as follows:

Item No.	Item	Quantity	Units	Unit Price	Amount
1	Segment 1: County Rd. E18	1.00	LS	\$22,783.00	\$22,783.00
2	Segment 2: County Rd. E29	1.00	LS	\$22,783.00	\$22,783.00
3	Segment 3: County Rd. R63	1.00	LS	\$11,391.00	\$11,391.00
4	IDOT Approved Sealant	9,500.00	LBS	\$0.58	\$5,510.00
5	Segment 4: County Rd. R77	1.00	LS	\$37,479.00	\$37,479.00
6	Segment 5: County Rd. S14	1.00	LS	\$42,833.00	\$42,833.00
7	Segment 6: County Rd. E29	1.00	LS	\$32,749.00	\$32,749.00
8	Segment 7: County Rd. R38	1.00	LS	\$2,677.00	\$2,677.00
9	IDOT Approved Crack Filler Material	7,650.00	GAL	\$2.95	\$22,567.50
10	Segment 8: County Rd. E15	1.00	LS	\$21,470.00	\$21,470.00
11	Segment 9: County Rd. S14	1.00	LS	\$32,786.00	\$32,786.00
12	Segment 10: County Rd. E29	1.00	LS	\$54,306.00	\$54,306.00
				TOTAL:	\$309,334.50

Said specifications and plans are hereby made a part of the basis of this agreement and a true copy of said plans and specifications are now on file in the office of the County Engineer.

That in consideration of the foregoing, the Contracting Authority hereby agrees to pay the Contractor, promptly and according to the requirements of the specifications the amounts set forth subject to the Conditions as set forth in the specifications.

That it is mutually understood and agreed by the parties hereto that the notice to bidders, the proposal, the specifications for Project No. **CS-2020**

in **Story** County, Iowa, the within contract, the contractor's bond, and the general and detailed plans are and constitute the basis of contract between the parties thereto.

That it is further understood and agreed by the parties of this contract that the above work shall be commenced and completed on or before:

Approximate Starting Date	Specified Starting Date	Late Start Date	Number of Working Days
		COMPLETED BY 9/30/2020	NA

That time is the essence of this contract and that said contract contains all of the terms and conditions agreed upon by the parties hereto. It is further understood that the Contractor consents to the jurisdiction of the courts of Iowa to hear, determine and render judgment as to any controversy arising hereunder.

This contract, and all sub-contracts that derive from it, requires compliance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the U.S. Department of Transportation

IN WITNESS WHEREOF the parties hereto have set their hands for the purposes herein expressed to this and three other instruments of like tenor, as of the

Story County, Iowa
Contracting Authority

Recommended Approval by:

Approved by:

[Signature]
Story County Engineer

Story County Board of Supervisors

Date: **3-31-20**

Date: _____

By: *[Signature]*
Contractor

3-26-20
Date

July 2014

**IOWA DEPARTMENT OF TRANSPORTATION
Predesign Agreement
For Primary Road Project**

County	Story
Project No.	NHSX-030-5(258)--3H-85 NHSX-030-5(260)--3H-85
Iowa DOT Agreement No.	2020-P-019
Staff Action No.	

This Agreement, is entered into by and between the Iowa Department of Transportation, hereinafter designated the "DOT", and Story County, Iowa, a Local Public Agency, hereafter designated the "LPA" in accordance with Iowa Code Chapters 28E, 306, 306A and 313.4 as applicable;

The DOT proposes to establish or make improvements to U.S. 30 within Story County, Iowa; and

The DOT and the LPA are willing to jointly participate in said project, in the manner hereinafter provided; and

This Agreement reflects the current concept of this project which is subject to modification by mutual agreement between the LPA and the DOT; and

Therefore, it is agreed as follows:

1. Project Information

- a. The DOT will design, let, and inspect construction of the following described project in accordance with the project plans and DOT standard specifications:

Construction of a new interchange on U.S. 30 at 580th Avenue, closure of adjacent side road connections and entrances from I-35 to west of 590th Avenue, and reconstruction of county side roads and new construction of county frontage roads.

- b. Upon completion of construction, the LPA agrees to accept ownership and jurisdiction of the following referenced improvements. The LPA shall also assume responsibility for all future maintenance operations associated therewith, all at no additional expense or obligation to the DOT, see Exhibit A:
- i. 580th Avenue will be realigned from approximately 3400 feet south of U.S. 30 to approximately 3500 feet north of U.S. 30. A 24-foot wide paved roadway with 10-foot granular shoulders will be constructed. The old 580th Avenue roadbed south of U.S. 30 will be obliterated. The old 580th Avenue roadbed north of U.S. 30 will be obliterated at the U.S. 30 intersection up to the first entrance and from 1995 feet north to 3500 feet north of U.S. 30. The old roadbed north of U.S. 30 left in place will be used as frontage roads for multiple entrances.
 - ii. 590th Avenue will be reconstructed a distance of 430 feet starting 890 feet north of US 30. A 24-foot wide paved roadway with 8-foot granular shoulder will be constructed.
 - iii. 241st Street will be reconstructed a distance of 688 feet beginning 688 feet west of Sand Hill Trail east 688 feet. 241st Street will also be extended 4,552 feet south of U.S. 30 and proposed ramp B to 580th Street. The new and reconstructed roadway shall include a 24-foot wide paved roadway with 8-foot granular shoulders. The LPA will take ownership of the additional 672 feet of the existing 241st Street roadway directly west of the new reconstruction.

- iv. Sand Hill Trail will be reconstructed a distance of 90 feet south of 241st Street. A 32-foot wide roadway with 26-foot wide granular surfacing will be reconstructed, which is already under LPA jurisdiction.
- v. A frontage road will be constructed a distance of 9880 feet running west to east connecting the existing road to Cornerstone Church east to 590th Avenue just north of Vetter Equipment Company. A 24-foot wide paved roadway with 8-foot granular shoulders will be constructed. The roadway will widen out to 36 feet wide for a 400-foot left turn bay on the west leg of the Frontage Road and 580th Avenue intersection for the eastbound to northbound turning movement.
- c. A future Preconstruction Agreement will be negotiated between the DOT and LPA to further define project responsibilities, costs, and payment schedules for work to be completed during the construction phase of the project.

2. Traffic Control

- a. U.S. 30 through-traffic will be maintained during the construction.
- b. If it becomes necessary to temporarily close LPA side roads during construction, the DOT will furnish and install the required barricades and signing for the closure at project cost and shall remove same upon completion of the project also at no expense or obligation to the LPA. The DOT will work in close cooperation with the LPA and the contractor to accommodate emergency services and local access across the project during construction. Any detours which may be necessary for project related LPA road closures will be the responsibility of the LPA all at no expense or obligation to the DOT.
- c. If this project causes the temporary closure of a road during construction, the DOT shall meet with the LPA to determine whether said closure(s) will cause increased traffic on other LPA roads. The DOT and the LPA shall determine a plan, and the costs thereof, for the LPA to perform dust control on said LPA roads with increased traffic, should dust control become necessary. In that event, the LPA shall inform the DOT prior to performing said dust control. The DOT shall reimburse the LPA for the cost of said dust control measures following the receipt of a bill for the agreed upon costs (see Iowa Code section 313.4 subsection 1.b.).
- d. If this project causes the permanent closure of LPA road connections or the obliteration or subsequent vacation of LPA roads, the LPA in accordance with Iowa Code sections 306.10 through 306.17 will hold a public hearing for the permanent closure(s). The hearing proceedings will be conducted by the LPA who will also be responsible for payment of claims for any and all damages (if any) resulting from the road closure, all at no expense or obligation to the DOT. The DOT will furnish and install the required road closure barricades at project cost. Upon completion of construction, the LPA agrees to accept ownership of said barricades along with responsibility for future maintenance operations associated therewith all at no additional expense or obligation to the DOT.

3. Right of Way and Permits

- a. In connection with this project any real estate and rights to real estate necessary for right of way at the connection of any public road and a primary highway project, any access road or frontage road, or any permanent utility easements which are or which will be under the jurisdiction of the LPA may be acquired by the DOT, for and in the name of the LPA. Where acquired by contract the LPA will receive title from the contract seller and the LPA will accept title thereto. Where acquired by condemnation, a single joint condemnation proceeding will be instituted by the DOT to acquire real estate or rights in real estate needed by the LPA for the LPA and to acquire real estate or rights in

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real estate needed by the DOT for the DOT.

- b. Access rights may be acquired by the DOT along all public road intersections within the project limits. Access rights, if acquired, will be in the name of the State of Iowa. The acquisition of access rights will be in accordance with 761 Iowa Administrative Code Chapter 112 and the DOT Access Management Policy. If access rights are required, the LPA shall not permit any third party to use the controlled portion of the side road without the prior written consent from the DOT. If the LPA feels that it is in the best interest of the parties involved to modify the access rights in any way, they may petition the DOT District 1 Engineer to do so.

4. Construction & Maintenance

- a. A future Preconstruction Agreement will be negotiated between the DOT and LPA to further define project responsibilities and cost sharing.
- b. Upon completion of the project, no changes in the physical features thereof will be undertaken or permitted without the prior written approval of the DOT.
- c. Future maintenance of the primary highway within the project area will be carried out in accordance with the terms and conditions contained in Instructional Memorandum 2.110.

5. General Provisions

- a. If the LPA has completed a Flood Insurance Study (FIS) for an area which is affected by the proposed Primary Highway project and the FIS is modified, amended or revised in an area affected by the project after the date of this Agreement, the LPA shall promptly provide notice of the modification, amendment or revision to the DOT. If the LPA does not have a detailed Flood Insurance Study (FIS) for an area which is affected by the proposed Primary Highway project and the LPA does adopt an FIS in an area affected by the project after the date of this Agreement, the LPA shall promptly provide notice of the FIS to the DOT.
- b. The LPA will comply with all provisions of the equal employment opportunity requirements prohibiting discrimination and requiring affirmative action to assure equal employment opportunity as required by Iowa Code Chapter 216. No person will, on the grounds of age, race, creed, color, sex, sexual orientation, gender identity, national origin, religion, pregnancy, or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which State funds are used.
- c. It is the intent of both (all) parties that no third party beneficiaries be created by this Agreement.
- d. If any section, provision, or part of this Agreement shall be found to be invalid or unconstitutional, such finding shall not affect the validity of the Agreement as a whole or any section, provision, or part thereof not found to be invalid or unconstitutional, except to the extent that the original intent of the Agreement cannot be fulfilled.
- e. This Agreement may be executed in (two) counterparts, each of which so executed will be deemed to be an original.
- f. This Agreement, as well as the unaffected provisions of any previous agreement(s), addendum(s), and/or amendment(s); represents the entire Agreement between the LPA and DOT regarding this project. All previously executed agreements will remain in effect except as amended herein. Any subsequent change or modification to the terms of this Agreement will be in the form of a duly executed amendment to this document.

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IN WITNESS WHEREOF, each of the parties hereto has executed Agreement No. 2020-P-019 as of the date shown opposite its signature below.

BOARD OF SUPERVISORS OF STORY COUNTY:

By: _____ Date _____, 20__.
Chairperson

ATTEST:

By: _____
County Auditor

IOWA DEPARTMENT OF TRANSPORTATION:

By: _____ Date _____, 20__.
Tony J. Gustafson
Assistant District Engineer
District 1

Recommended for approval by:

 3-31-20
Darren R. Moon, P.E. Date

SECONDARY ROADS FIVE YEAR PROGRAM

Iowa Department of Transportation

SECONDARY ROADS FIVE YEAR PROGRAM

County: **Story County**
Fiscal Year: **2021**
Version: **Original**

COUNTY CERTIFICATION

The detailed construction program for the secondary road system was adopted by the Board of Supervisors on

Date _____

ATTESTED

County Auditor

[Signature]

Date _____

County Engineer

[Signature]

Date 3-31-20

Chairperson, Board of Supervisors

Date _____

IOWA DOT PROGRAM APPROVALS

Recommended Approval:

OLS Reviewer

Date _____

Approval:

Director of Local Systems

Date _____

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SECONDARY ROADS FIVE YEAR PROGRAM

Project Number Project Name Project ID	Location Description of Work Section / Township / Range	AADT Length Federal ID	Status FM Transfer	Day Labor Type of Work Project Type	Fund	Accomp. Year					Total	
						FY 2021	FY 2022	FY 2023	FY 2024	FY 2025		
FM-C085(C1)--55-85 Collins 1 Bridge 36017	On 730th Ave., S1 T82 R21	30 0.100 miles 313440	Previous	\$0 320 Bridges FM	Local							\$400
					FM	400						
					Special							
L-NA18--73-85 New Albany 18 Culvert 38482	1 / 82 / 21 On 248th St., Over small stream, in SE S18 T83 R21	25 0.100 miles	Previous	\$0 331 Pipe Culverts Local	SWAP							\$75
					Local							
					FM							
LFM-C085(G3)--7X-85 220th St. Paving 36090	18 / 83 / 21 On 220th St., from 580th Ave. E 2 miles	120 2,000 miles	Previous	\$0 367 PCC Paving Local	SWAP							\$2,250
					Local							
					Special	2,250						
L-WAR6--73-85 Warren 6 Bridge 37282	6 / 85 / 22 On 620th Ave., Over small stream, on WLINE S6 T85 R22	40 0.100 miles	Previous	\$0 332 Box Culverts Local	SWAP							\$110
					Local	110						
					Special							
L-H3--73-85 Howard 3 Bridge 37288	3 / 85 / 23 On 100th St., Over small stream, on NLINE S3 T85 R23	45 0.100 miles	Previous	\$0 332 Box Culverts Local	SWAP							\$100
					Local	100						
					Special							
					FA							
					SWAP							

SECONDARY ROADS FIVE YEAR PROGRAM

Project Number Project Name Project ID	Location Description of Work Section / Township / Range	AADT Length Federal ID	Status FM Transfer	Day Labor Type of Work Project Type	Fund	Accomp Year					Total
						FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	
LFM-W34--7X-85 530th Ave. Grade and Pave 36091	On 530th Ave., from Co. Hwy E57 north 2.0 Miles to 260th St.	130 2,000 miles	Previous	\$0 367 PCC Paving Local	Local						\$2,600
					FM						
					Special	2,600					
					FA						
L-U30--73-85 560th Ave. Huxley Paving 36092	On 560th Ave., from Blue Sky Blvd north 1.0 Miles to 315th St.	70 1,000 miles	Previous	\$0 367 PCC Paving Local	Local						\$1,000
					FM						
					Special	1,000					
					FA						
L-LA13--73-85 550th Overlay 38652	On 550th Ave., from E18 north 0.76 Miles to Story City City Limits, on WLINE S13 T85 R24	1250 0.760 miles	Previous	\$0 366 HMA Paving Local	Local						\$1,500
					FM						
					Special						
					FA						
LFM-E18--7X-85 E18 Overlay 38654	On E18, from Hwy 69 east 5.58 Miles to Roland City Limits, on NLINE S23 T85 R24	1960 5,580 miles	Previous	\$0 366 HMA Paving Local	Local						\$1,200
					FM						
					Special	1,200					
					FA						
L-T1M--73-85 Timberland Drive Paving 38789	On Timberland Drive north of E15, from end of existing pavement north 0.5 Miles	140 0.500 miles	Previous	\$0 366 HMA Paving Local	Local						\$200
					FM						
					Special	200					
					FA						
					SWAP						

SECONDARY ROADS FIVE YEAR PROGRAM

Project Number Project Name Project ID	Location Description of Work Section / Township / Range	AADT Length Federal ID	Status FM Transfer	Day Labor Type of Work Project Type	Fund	Accomp Year					Total
						FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	
L-COL32--73-85 Collins 32 Bridge 39566	On 330th St., Over Wolf Creek, on NLINE S32 T82 R21	15 0.100 miles 313600	New	\$0 332 Box Culverts Local	Local	140					\$140
L-ROW--73-85 Right of Way 5971	0: All County 0 / 0 / 0	0 0.000 miles	Previous	\$0 300 Balance In Reserve Local	Local	20					\$20
L-CWP--73-85 County Wide Pipes 5972	County Wide: 0 All County 0 / 0 / 0	0 0.000 miles	Previous	\$0 331 Pipe Culverts Local	Local	10					\$10
FM-C085(IC11)--55-85 Indian Creek 11 Culvert 37280	On 290th St., on NLINE S11 T82 R22	90 0.100 miles	Previous	\$0 332 Box Culverts FM	Local		80				\$80
FM-C085(S12)--55-85 Sherman 12 Bridge 35996	On 730th Ave., S12 T84 R21	45 0.100 miles 315020	Previous	\$0 320 Bridges FM	Local		350				\$350
	11 / 82 / 22				SWAP						
	12 / 84 / 21				SWAP						

SECONDARY ROADS FIVE YEAR PROGRAM

Project Number Project Name Project ID	Location Description of Work Section / Township / Range	AADT Length Federal ID	Status FM Transfer	Day Labor Type of Work Project Type	Accomp Year					Total
					FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	
FM-C085(S27)--55-85 S27 HMA Overlay 36018	On S27, from 295th St. North 5.5 Miles to Hwy 30	1040 5,500 miles	Previous	\$0 366 HMA Paving FM	Local	1,100				\$1,100
					FM					
					Special					
					FA					
L-W24--73-85 Washington 24 Bridge 36013	On 550th Ave., S24 T83 R24	40 0.100 miles 314930	Previous	\$0 320 Bridges Local	Local	140				\$140
					FM					
					Special					
					FA					
L-G10--73-85 Grant 10 Bridge 35941	On 590th Ave., Over DD#5, S10 T83 R23	230 0.100 miles 314700	Previous	\$0 320 Bridges Local	Local	200				\$200
					FM					
					Special					
					FA					
L-LAF5--73-85 Lafayette 5 Bridge 38485	On 510th Ave., Over small stream, on WLINE S5 T85 R24	50 0.010 miles	Previous	\$0 320 Bridges Local	Local	90				\$90
					FM					
					Special					
					FA					
L-COL10--73-85 Collins 10 Culvert 8831	290th St.: - Culvert Replacement 10 / 82 / 21	25 0.100 miles	Previous	\$0 331 Pipe Culverts Local	Local	60				\$60
					FM					
					Special					
					FA					
					SWAP					

SECONDARY ROADS FIVE YEAR PROGRAM

Project Number Project Name Project ID	Location Description of Work Section / Township / Range	AADT Length Federal ID	Status FM Transfer	Day Labor Type of Work Project Type	Fund	Accomp. Year					Total	
						FY 2021	FY 2022	FY 2023	FY 2024	FY 2025		
L-U28--73-85 Union 28 Box Culvert 24817	580th Ave.: Over Small Stream	90 0.100 miles	Previous	\$0 332 Box Culverts Local	Local		90					\$90
					FM							
					Special							
LFM-C085(ZN)--7X-85 Zearing W. Main St. Overlay 39577	28 / 82 / 23 On W Main St., from Hwy 65 E 0.47 miles to Zearing	750 0.470 miles	New	\$0 1509 Pavement Rehab Local	Local	100						\$100
					FM							
					Special							
STBG-SWAP-C085(R38)--FG-85 R38 HMA Overlay 36012	On R38, from Slater City Limits north 8.0 Miles	3030 8.000 miles	Previous	\$0 366 HMA Paving SWAP	Local							\$2,240
					FM							
					Special							
FM-C085(S24)--55-85 Sherman 24 Bridge 37277	On 730th Ave., Over small stream, on WLINE S24 T84 R21	40 0.100 miles	Previous	\$0 332 Box Culverts FM	Local	2,240						\$140
					FM			140				
					Special							
FM-C085(WAR)--55-85 Warren 7 Bridge 37281	24 / 84 / 21 On 110th St., Over East Indian Creek, on NLINE S7 T85 R22	35 0.100 miles 315950	Previous	\$0 332 Box Culverts FM	Local							\$200
					FM			200				
					Special							
7 / 85 / 22					FA							
					SWAP							
					SWAP							

SECONDARY ROADS FIVE YEAR PROGRAM

Project Number Project Name Project ID	Location Description / Township / Range Section / Township / Range	AADT Length Federal ID	Status FM Transfer	Day Labor Type of Work Project Type	Accomp Year		Priority Years					Total		
					FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	1st	2nd		3rd	4th
FM-C085(M8)--55-85 Milford 8 Bridge 37283	On 170th Ave., Over small stream, on NLINE S8 T84 R23	50 0.100 miles	Previous	\$0 332 Box Culverts FM	Local									
					FM				120					
					Special									
FM-C085(S14)--55-85 S14 Overlay 38694	On S14, from Nevada City Limits S 9.6 miles to Polk County Line	360 9.600 miles	Previous	\$0 366 HMA Paving FM	Local									
					FM				2,000					
					Special									
L-C23--73-85 Collins 23 Bridge 37278	On 720th Ave., Over small stream, on WLINE S23 T82 R21	45 0.100 miles	Previous	\$0 332 Box Culverts Local	Local									
					FM				130					
					Special									
L-C085(P15E)--73-85 Palestine 15 Bridge East 40203	On 535TH AVE, Over BALLARD CREEK, S15 T82 R24	60 31.4310 miles	New	\$0 320 Bridges Local	Local									
					FM				500					
					Special									
L-C085(LIN35)--73-85 Lincoln 35 Bridge 40232	On 720TH AVE, S35 T85 R21	15 miles	New	\$0 332 Box Culverts Local	Local									
					FM				110					
					Special									
35 / 85 / 21					SWAP									
					FA									
					SWAP									

SECONDARY ROADS FIVE YEAR PROGRAM

Project Number Project Name Project ID	Location Description / Township / Range Section / Township / Range	AADT Length Federal ID	Status FM Transfer	Day Labor Type of Work Project Type	Accomp Year					Total	
					FY 2021	FY 2022	FY 2023	FY 2024	FY 2025		
L-C2B--73-85 Collins 2 Bridge 38678	On 280th St., Over small stream, on NLINE S2 T82 R21	30 0.100 miles	Previous	\$50 331 Pipe Culverts Local	Local				50		\$50
L-M24--73-85 Milford 24 Bridge 38676	2 / 82 / 21 On 610th Ave., Over West Indian Creek, on WLINE S24 T84 R23	35 0.100 miles 315390	Previous	\$0 320 Bridges Local	Local				400		\$400
L-C085(LIN20S)--73-85 Lincoln 20 South Bridge 40202	24 / 84 / 23 On 690TH AVE, S20 T85 R21	5 miles	New	\$0 332 Box Culverts Local	Local				110		\$110
BROS-SWAP-C085(H11)--FE-85 Howard 11 Bridge 38675	20 / 85 / 21 On 115th St., Over Bear Creek, S11 T85 R23	120 0.100 miles 316170	Previous	\$0 320 Bridges SWAP	Local						\$400
FM-C085(E57)--55-85 E57 Paving Kelley 40235	11 / 85 / 23 On E57, from R38 E 3.5 miles to Hwy 69 S5 T82 R24	830 3.500 miles	New	\$0 366 HMA Paving FM	Local				400		\$700
	5 / 82 / 24				Special FA SWAP						

SECONDARY ROADS FIVE YEAR PROGRAM

Fund	2021	2022	2023	2024	2025
SWAP	\$270,000	\$2,240,000	\$1,600,000	\$400,000	\$1,800,000
FM	\$1,175,000	\$1,530,000	\$2,460,000	\$1,010,000	\$1,350,000
Local	\$530,000	\$680,000	\$740,000	\$560,000	\$140,000
FA	\$330,000	\$0	\$0	\$0	\$0
Special	\$7,325,000	\$0	\$0	\$0	\$0

INVOICE



Remit To:
Adobe Inc.
29322 Network Place
Chicago, IL 60673-1293

Wires To:
Bank: JPM Chase/ Acct#: 100081931
ABA: 021000021/ SWIFT: CHASUS33

Federal Tax ID 77-0019522

Invoice Number:	1168049633
Invoice Date:	MAR-21-20
Payment Terms:	Net 30 days
Due Date:	APR-20-20
Purchase Order:	032117BOS
Contract No	00004490
Order Number:	7008500432
Order Date:	MAR-21-20
Customer No.:	543297965
Bill to No.	543297335
Adobe Contact Information:	
Adobe CCT PO AMER	
cctadus@adobe.com	

Bill To:
Story County Iowa
900 Sixth St.
Nevada IA 50201

Line No	Material No / Description	UOM	Unit Price	Qty	Extended Price
000010	65229216 Creative Cloud ALL MLP 12 Mo ESD Sub MUN 1YR PRPD TEAM	EA	959.88	1	959.88
North America					
			Invoice Totals		
			S & H	Sales Tax	Currency
			0.00	57.59	USD
				Qty Shipped	Invoice Total
				1	1,017.47

Comments:



Story County Commission of Veterans Affairs
Brett D. McLain, Director
Story County Human Services Center
126 S. Kellogg Ave. Suite 001, Ames, Iowa 50010

Ph. 515-956-2626 Fax 515-956-2627
www.storycountyiowa.gov/va
veteransaffairs@storycountyiowa.gov

3/20/2020

To: Story County Board of Supervisors,
Story County Veterans Affairs Commissioners

Subject: COVID-19 Temporary Policy

Due to Story County Offices being closed to the public in response to the COVID-19 pandemic and Governor Reynolds Emergency Proclamation, I would like to submit a possible solution for Story County Veterans Affairs County VA Benefits program.

Below are eligibility modifications for consideration.

1. This temporary policy will expire on May 1, 2020.
2. This temporary policy is for one time assistance only.
3. This temporary policy only applies to Story County VA Benefits programs. It does not change or modify any of the federal or state benefit application standards.

Accept applicant's typed signature on the VA application and other VA Assistance forms with the applicant verifying who they are via email and the desire for their request/application to be processed.
No doctor's verification of ability/inability to work one time per applicant.
No job search requirement one time per applicant.
Verbal verification from Iowa DHS Food Assistance program.

On Friday March 20, 2020 Story County Veterans Affairs Commission approved this temporary policy to be effective immediately after the Board of Supervisors approval.

Sincerely,

Brett McLain, Director Story County Veterans Affairs



ADAMS FUNERAL HOME

FUNERAL SERVICE · CREMATION · PREPLANNING

502 Douglas Ave. Ames, Iowa 50010

Phone: 515-232-5121 FAX: 515-233-6882

FILED
20 MAR 16 AM 10:53
STORY COUNTY AUDITOR

Attn: Linda Murken
Story County Board of Supervisors
900 Sixth St.
Nevada, IA 50201

March 12, 2020

Dear Board of Supervisors:

Soderstrum Reimers Inc. would like to submit a ME jurisdiction body transportation bid to the Story County Board of Supervisors. Soderstrum Reimers Inc. has four locations in Story County and employees six licensed funeral directors, one funeral director intern and seven part time funeral director assistants. Two full time staff members have extensive emergency medical service experience and one also carries medical legal investigator credentials.

Soderstrum Reimers Inc. submits a bid of \$800.00 for each ME jurisdiction body transportation for the first year with an annual increase of \$50.00 per call for the duration of the contract.

Soderstrum Reimers Inc. is the most qualified funeral establishment in Story County, and Adams Funeral Home has been voted by the constituents of Story County, "Best Funeral Home" for the past 12 years to handle the required demands of our profession.

Thank you for this consideration.

Joseph T. Reimers
Owner, Funeral Director
Soderstrum Reimers Inc.
Ames, Iowa

RECEIVED
MAR 16 2020
STORY COUNTY
BOARD OF SUPERVISORS



Story County Planning and Development
Administration Building
900 6th Street, Nevada, Iowa 50201

Ph. 515-382-7245 Fax 515-382-7294
www.storycountyiaowa.gov

MEMORANDUM

TO: Story County Board of Supervisors
FROM: Jerry L. Moore, Planning and Development Director
RE: Request to park the Toyota RAV at Story County Community Services Parking Lot

MEETING DATE: April 7, 2020

Background:

In response to COVID-19 and the Board of Supervisor's support in allowing essential employees to telework from home, I request to park the Toyota RAV at the Story County Community Services parking lot located at 126. S. Kellogg Avenue in Ames during this interim situation. Both planners reside in Ames and the RAV would be more accessible to them to do site reviews/inspections in the County. I plan to reserve the Honda Civic for any future site reviews/inspections I may need to do.

Recommendation:

I request the Board of Supervisors to support allowing the Toyota RAV to be parked at the Story County Community Services parking lot temporarily while employees are teleworking from home.



PLEASE RECYCLE



Board of Supervisors

April 7, 2020

Sub02-20 Anthony Acres Subdivision Residential Parcel Subdivision

Applicant/Property Owner

Connie Woster
11461 640th Ave
McCallsburg IA 50154

Property Location

Warren Township (Section 08, Township
85, Range 22)
03-08-200-400
11461 640th Ave
McCallsburg IA 50154

Districts

A-1 Agricultural District
Colo-NESCO School District
McCallsburg Fire Department
Story County Sheriff
Story County Ambulance
Warren #57
Iowa Regional Utilities Association
Midland Power Coop

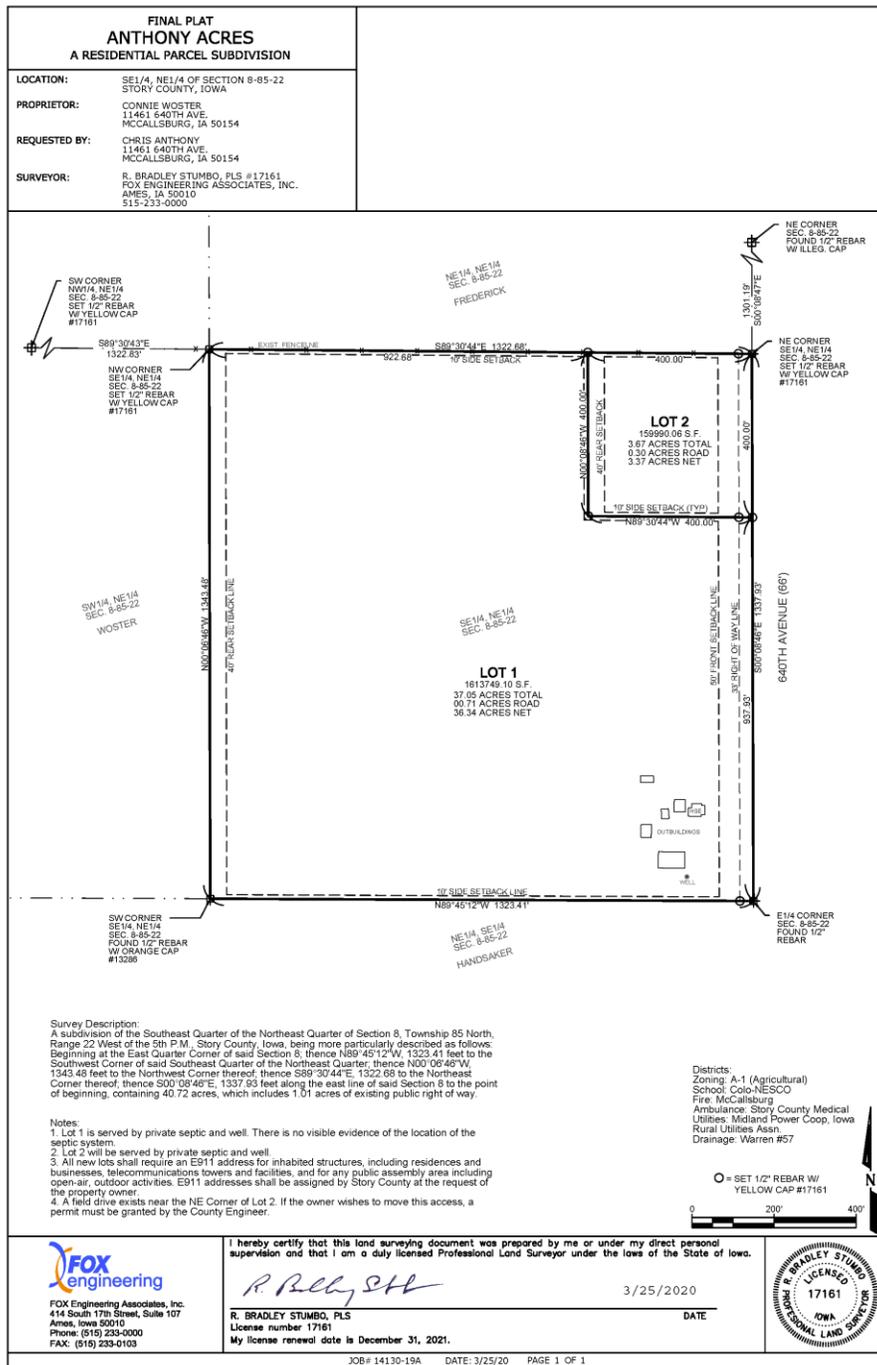
Location



Subject Property

- To meet the requirements of a Residential Parcel Subdivision, all of the subject property must be zoned A-1 Agricultural.
- Lots created through the Residential Parcel Subdivision process meet exception to the 35-acre minimum lot size requirement
- The dwelling on the subject property was constructed in 1918. It is located approximately 84 feet west of the 640th Ave right-of-way.





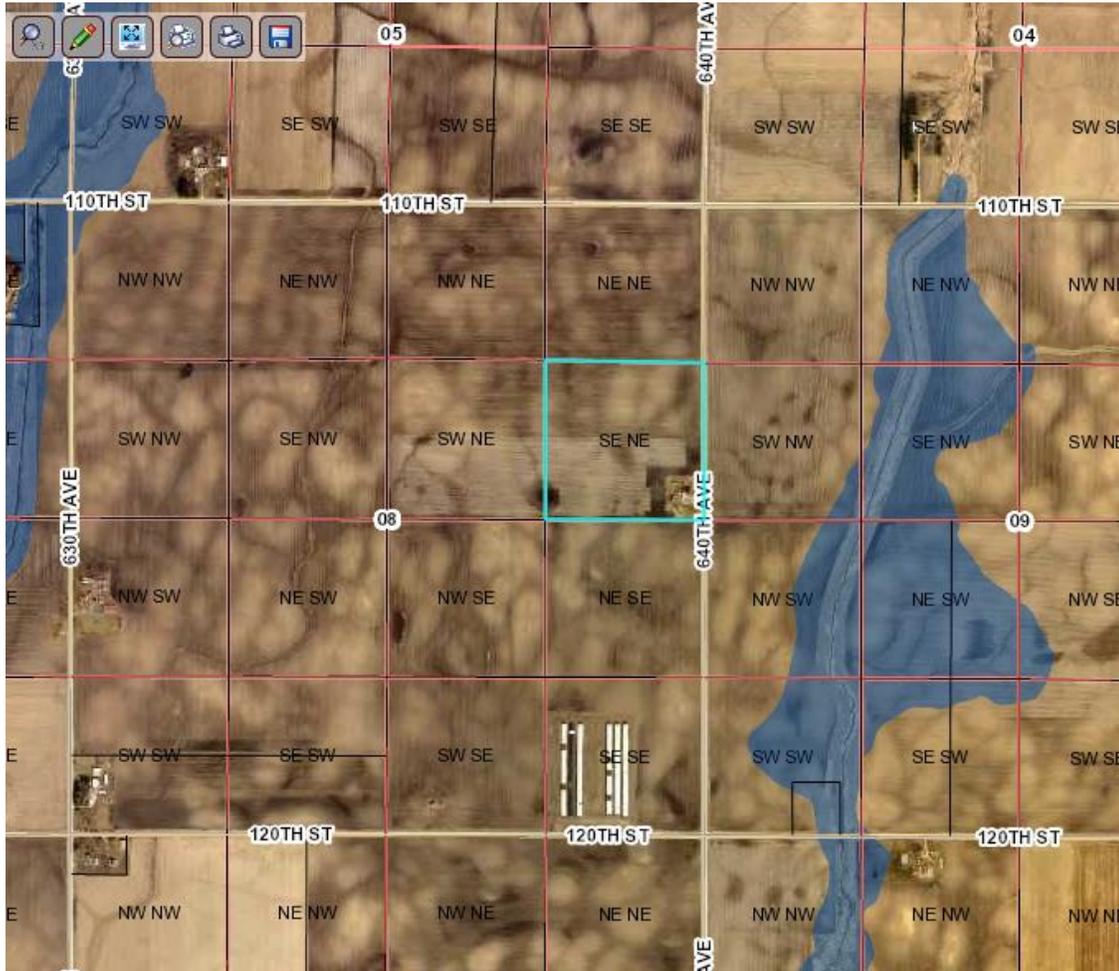
Proposed Division

- Proposed Lot 1, a 36.34 net-acre lot, containing the existing single-family dwelling. Lot 1 has an existing access 130 north of the southern property line on 640th Ave.
- Proposed Lot 2, a 3.37 net-acre lot, which would be considered buildable for a dwelling. There is an existing farm access at the north eastern corner of the parcel on 640th Ave. This access is going to be used as the access to Lot 2.
- A new farm access would be requested from the Engineers office 410 feet south of the existing farm access on Lot 1. New access to be used by current property owner.

Land Use

The subject property is designated as Agricultural Conservation Area by the Cornerstone to Capstone (C2C) Comprehensive Plan: “These areas encompass large areas of highly valuable farmland, with farming and agricultural production as the primary activity.” Principles for the designation include to encourage high-value agriculture lands to remain in production, direct non-agricultural development to other C2C Plan Designations, and limit conflicts between agricultural uses, residences, and other uses. The subject property currently has approximately 36.65 acres in row crop production.

Surrounding Land Use



- The parcel is completely surrounded by A-1 Agricultural district.
- There are no parcels containing a dwelling contiguous to the subject parcel.
- 15 parcels within a quarter mile of the subject property. Only the subject property contains a single-family dwelling.

Lot 1



Lot 2



Looking North on 640th St from Proposed Lot 1 & 2

Lot 1



Lot 2



Looking South on 640th St from Lot 1 & 2



Looking West on 640th St from Lot 1 & 2

Lot 1



Lot 2



Looking East on 640th St from Lot 1 & 2



Existing Dwelling and Outbuildings on Lot 1

Applicable Regulations – Story County Land Development Regulations

1. The development lots created by the subdivision are intended to be used for residential purposes.
2. Only two development lots may be created.
3. The Assessment Property Record Card for the property shall show a single family dwelling and/or farmstead, as defined in Section 85.08, in existence.
4. The subdivision includes no land set apart for new streets, alleys, parks, dedicated open space, school property or public use.
5. The subdivision lies wholly within the A-1 District. For parcels located within the boundaries of the Ames Urban Fringe Plan, the subdivision must be both zoned A-1 Agricultural and lie wholly within the Rural Service and Agricultural Conservation Area designation.
6. Both development lots (created by the residential parcel subdivision) shall contain a minimum of one acre (net) each. All side and rear yard setback requirements must be met.
7. All resulting development lots shall have access to an adjoining public roadway by actual road frontage or easement.
8. No variances from subdivision or zoning standards shall be granted in order to accomplish the residential parcel subdivision.
9. The existing parcel shall not have been created through a previously approved residential parcel subdivision.

Comments from the Public and Cities

The following comments are part of the official record of the proposed Residential Subdivision Plat – Anthony Acres Subdivision, Case No. 02-20. If necessary, conditions of approval may be formulated based on these comments.

The application materials were forwarded to the members of the Interagency Review Team on March 5, 2020. The following comments were received:

Story County Assessor: The Assessor's Office will review the Classification of the parcels for the 2020 Assessment.

Story County Engineer: Any new driveway off of 640th will require a permit from our office.

Story County Environmental Health: There is no record of the septic system for the existing house, located on the southeast corner of the parcel. There is one well, as noted on the plat. There are no EH concerns for the proposed splitting of this parcel.

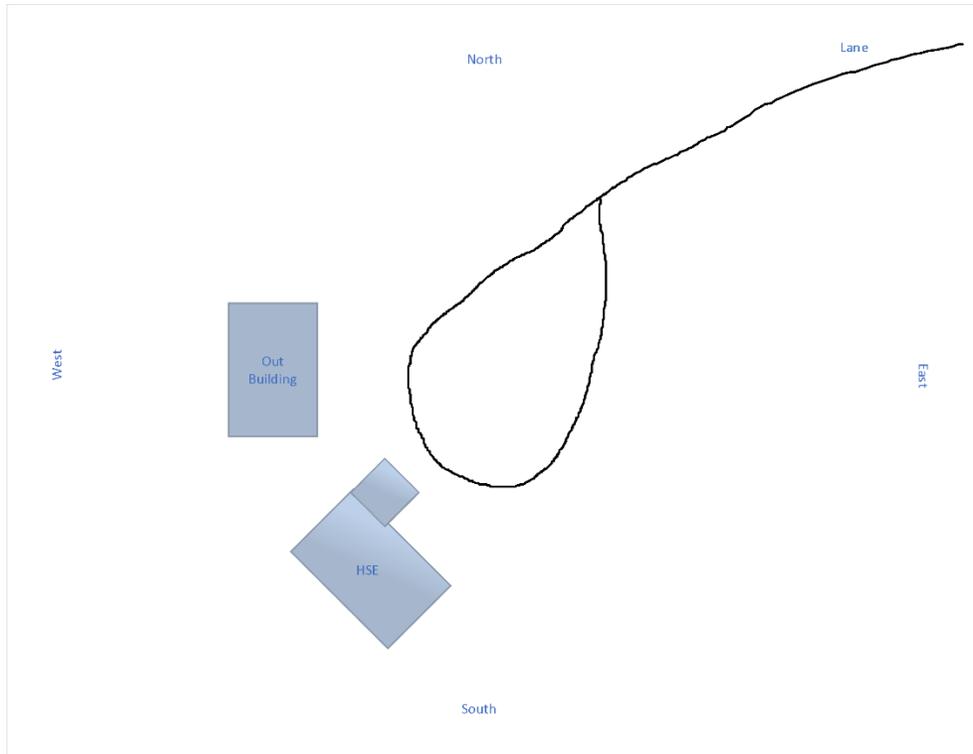
General Public

Notification letters were mailed to surrounding property owners within a quarter-mile regarding the public meeting on the subdivision request March 30, 2020. No comments were received as of the writing of this report.

Cities within Two Miles

McCallsburg – reviewed proposed division March 31, 2020, did not have any concerns.

Comments from Planning and Development



- A residential parcel subdivision will create two lots that are each buildable for one single-family dwelling. Please describe any plans to construct a dwelling on Lot 2, including the potential location, access location, and construction timeline. Blue rectangles are approximate existing drive locations
- Corrections were made to original plat as needed by Surveyor
- Provided plans to develop Lot 2

Analysis

Points to consider in evaluating the applicant's request to divide their property through the Residential Parcel Subdivision Plat process.

1. All requirements for a Residential Subdivision Plat in Section 87.07 of the Story County Land Development Regulations are met.
2. The quarter-quarter has not been previously divided and contains the existing dwelling.
3. There are a total of 15 parcels located within a quarter mile of the subject property. Of these properties, only the subject property contain single-family dwellings.
4. Proposed Lot 2 will take access via an existing farm access contained on Lot 2. A new Farm Access permit will be applied for with the Engineers Office and the proposed new access is planned to be located along proposed Lot 1. Lot 2 will be served by a well. Proposed Lot 2 is planned to have a dwelling constructed this year on it.
5. The City of McCallsburg raised no concerns regarding the subdivision.

Recommendation and Board of Supervisors Alternatives

Story County Planning & Development Staff recommend the approval of the Anthony Acres Subdivision, a Residential Parcel Subdivision Plat as proposed.

- 1. The Story County Board of Supervisors approves Resolution #20-81, the Residential Parcel Subdivision Plat – the Anthony Acres Subdivision as put forth in SUB02-20.**
2. The Story County Board of Supervisors approves Resolution #20-81, the Residential Parcel Subdivision Plat – the Anthony Acres Subdivision as put forth in SUB02-20 with conditions.
3. The Story County Board of Supervisors denies Resolution #20-81, the Residential Parcel Subdivision Plat – the Anthony Acres Subdivision as put forth in SUB02-20.
4. The Story County Board of Supervisors tables the decision on Resolution #20-81, the Residential Parcel Subdivision Plat – the Anthony Acres Subdivision as put forth in SUB02-20, and directs the applicant to address specific areas for additional information, review and/or modifications, and to work with staff to place the subdivision plat back on a future Board of Supervisor’s agenda.

Staff Report

Board of Supervisors

Date of Meeting:

April 7th, 2020

Case Number SUB02-20

Residential Parcel Subdivision

Anthony Acres

Resolution No. 20-81

APPLICANT:

Christopher Anthony

11461 64th Ave

McCallsburg, IA 50154

STAFF PROJECT MANAGER:

Marcus Amman, Planner

SUMMARY:

A Residential Parcel Subdivision request for Parcel #03-08-200-400 to reconfigure the one parcel into two lots as follows: proposed Lot 1, 36.34-net acres containing the existing single-family dwelling and accessory structures, and proposed Lot 2, 3.37-net acres and would be considered buildable. There are no existing or proposed easements on the existing or proposed lots. Planning and Development Staff recommend approval of the proposed Anthony Acres Residential Subdivision plat.





Property Owner

Connie WOster

Parcel Identification Number(s)

03-08-200-400

Size of Area

39.00 net-acres

Location of Subdivision

Warren Township
SE NE of Section 08, Township 85, Range 22

Districts

A-1 Agricultural District
Colo-NESCO School District
McCallsburg Fire Department
Story County Sherriff
Story County Medical Ambulance
Midland Power Coop
Iowa Regional Utilities Association
Warren #57

Description of Proposed Subdivision

The application is to consider a request for a Residential Parcel Subdivision to reconfigure one parcel into two lots. The parcel is in the SE NE of Section 08 Township 85 Range 22. The parcels are proposed to be divided into proposed Lot 1, 36.34 net-acres, and proposed Lot 2, 3.37 net-acres. Both lots will have access off of 640th Ave.

The purpose behind the reconfiguration is for the property owner to divide the property owner's estate. The property owner understands that when they decide to develop the parcel or sell the parcel to be developed, the development must meet the Story County Development Standards. Proposed Lot 2 is planned to have a dwelling constructed on it this year, and applicant provided a rough sketch of how the parcel with dwelling and outbuilding would be configured.

There is an existing field access off of 640th Ave in the northeastern corner of proposed Lot 2 and will be utilized for the new dwelling. The current property owner will work with the County Engineer's Office regarding applying for a new field access of off 640th Ave and 410 feet south of the current farm access on the parcel and will be on Lot 1. This new field access would be on Lot 1 and be used by the existing property owner for continued field access. Lot 1 has an existing access approximately 130 feet north of the southern parcel line on 640th Ave.



Current and Future Land Use

Proposed Lot 1 is currently the site of the existing single-family dwelling and three accessory structures. Proposed Lot 1 currently has a portion in agricultural production. Proposed Lot 2 will stay in agricultural production until the applicant decides to build on the parcel or sell the parcel. The Future Land Use map identifies this area as being included in the Agricultural Conservation Area.

Applicant's Property and Current Surrounding Land Use

- The property is located in the Warren Township. The property is located 1.91 miles north west of McCallsburg. Adjacent properties include:

North

- One 38.00 net-acre parcel in row crop production under the ownership of FREDERICK, JUDITH T TRUSTEE (Deed)
FREDERICK, JUDITH T REVOCABLE TRUST (Deed).

East

- One 39.00 net-acre parcel in row crop production under the ownership of TJELMELAND, HARLAN E CORP (Deed)

South

- One 39.00 net-acre parcel in row crop production under the ownership of HANDSAKER, JAMES & JUDITH 1/3 (Deed)
HANDSAKER, ROGER & SANDRA 1/3 (Deed)
HANDSAKER, PAUL & BONNIE 1/3 (Deed)

West

- One 40.00 net-acre in row crop production under the ownership of WOSTER, CONNIE (Deed)

There are 16 (15 not including subject property) parcels located within a quarter mile of the property. Sixteen (15 not including subject property) of the parcels are located in unincorporated Story County, only the subject parcel has a dwelling on it, 15 are in row crop production.

Applicable Regulations – Story County Land Development Regulations

87.07 RESIDENTIAL PARCEL SUBDIVISION PLAT



1. A subdivision may be submitted for review and approval as a Residential Parcel Subdivision Plat when all of the following are true:
 - a. The development lots created by the subdivision are intended to be used for residential purposes.
 - b. Only two development lots may be created.
 - c. The Assessment Property Record Card for the property shall show a single-family dwelling and/or farmstead, as defined in Section 85.08, in existence.
 - d. The subdivision includes no land set apart for new streets, alleys, parks, dedicated open space, school property, or public use.
 - e. The subdivision lies wholly within the A-1 District. For parcels located within the boundaries of the *Ames Urban Fringe Plan*, the subdivision must be both zoned A-1 Agricultural and lie wholly within the Rural Service and Agricultural Conservation Area designation.
 - f. Both development lots (created by the Residential Parcel Subdivision Plat) shall contain a minimum of one acre (net) each. All side and rear yard setback requirements must be met.
 - g. All resulting development lots shall have access to an adjoining public roadway by actual road frontage or easement.
 - h. No variances from subdivision or zoning standards shall be granted in order to accomplish the Residential Parcel Subdivision Plat.
 - i. The existing parcel shall not have been created through a previously approved Residential Parcel Subdivision Plat.

Commentary

The following comments are part of the official record of the proposed Residential Parcel Subdivision Plat – **Anthony Acres Residential Parcel Subdivision, Case No. SUB02-20**. If necessary, conditions of approval may be formulated based on these comments.

Comments from the Interagency Review Team

The application materials were forwarded to the members of the Interagency Review Team on March 5, 2020, and the following applicable comments were received.

Story County Environmental Health Comments:

1. There is no record of the septic system for the existing house, located on the southeast corner of the parcel. There is one well, as noted on the plat. There are no EH concerns for the proposed splitting of this parcel.

Story County Emergency Management Comments:

1. No comment

Story County Assessor's Office Comments:



1. This single parcel is currently classified as one agricultural parcel. After the parcel is split, the two parcels will be classified as residential parcels and valued at market value for the 2021 assessment.

Story County Auditor's Office Comments:

1. Okay – no comments.

Story County Engineer's Office

1. Any new driveway off of 640th will require a permit from our office.

Story County Planning & Development Department Comments and Applicant Responses

Story County Planning and Development Comments for Surveyor

1. Please identify existing access on the survey.
2. Please add or correct the following services:
 - a. Fire – McCallsburg
 - b. Ambulance – Story County Medical
 - c. Electric - Midland Power Coop
 - d. There does not appear to be a rural water connection provided to the parcel. Please confirm access or state both lots will have wells for water.

Story County Planning and Development Comments for Property Owner

1. A residential parcel subdivision will create two lots that are each buildable for one single-family dwelling. Please describe any plans to construct a dwelling on Lot 2, including the potential location, access location, and construction timeline.

Comments from the General Public

Notification letters were mailed to surrounding property owners within a ¼ mile of the subject property regarding the public meeting on the subdivision request on March 31, 2019.

No comments were received as of the writing of this Staff Report.

Comments from Cities within Two Miles

City of McCallsburg is within two miles of the proposed subdivision. The city reviewed the proposal on March 31st, 2020 and had no concerns.

Analysis

Points to consider in evaluating the applicant's request to divide their property through the Residential Parcel Subdivision Plat process to create two (2) lots that are buildable.

1. The goal of the subdivision is to divide the one existing parcel into two lots for the purpose of dividing the property owner's estate. The configuration also provided both lots with frontage on 640th Ave.



2. The subdivision meets all requirements and standards for a Residential Parcel Subdivision.
3. Additional divisions of the lots created with the residential parcel subdivision are not permitted through another residential parcel subdivision.

Alternatives

Based on the submittal application, site review, Staff Report, Story County Engineer's recommendations, and responses to comments from applicant; Story County Planning & Development Staff recommend the approval of the Anthony Acres Residential Parcel Subdivision, as proposed (alternative #1).

1. **The Story County Board of Supervisors approves Resolution # 20-81, the Residential Parcel Subdivision Plat – Anthony Acres Residential Parcel Subdivision, as put forth in SUB02-20.**
2. The Story County Board of Supervisors approves Resolution # 20-81, the Residential Parcel Subdivision Plat – Anthony Acres Residential Parcel Subdivision, with conditions, as put forth in SUB02-20.
3. The Story County Board of Supervisors denies Resolution # 20-81, the Residential Parcel Subdivision Plat – Anthony Acres Residential Parcel Subdivision, as put forth in SUB02-20.
4. The Story County Board of Supervisors tables the decision on Resolution # 20-81, the Residential Parcel Subdivision Plat – Anthony Acres Residential Parcel Subdivision, as put forth in SUB02-20 and directs the applicant to address specific areas for additional information, review and/or modifications, and to work with staff to place the subdivision plat back on the Board of Supervisor's future agenda.

1. Property Owner*

(Last Name) Woster
 (First Name) Connie
 (Address) 11461 640th Ave
 (City) McCallsburg (State) IA (Zip) 50154
 (Phone) 515-291-7037 (Email) conniewoster88@gmail.com

2. Applicant (if different than owner)

(Last Name) Anthony
 (First Name) Christopher
 (Address) 11461 640th Ave
 (City) McCallsburg (State) IA (Zip) 50154
 (Phone) 515-520-4796 (Email) rush2010ca@gmail.com * Correspondence

3. Property Address 11461 640th Ave McCallsburg, IA 50154

Parcel ID Number(s) 0308200400

4. Certification and Signature

I/we certify that the information and exhibits submitted are true and correct to the best of my knowledge and that in filing this application I am acting with the knowledge, consent and authority of the owners of the property. Pursuant to said authority, I hereby permit County officials to enter upon the property for the purpose of inspection.

*Acknowledgement of property owner is required and may occur via email or by signature of this application.

Property Owner Signature Connie Woster Date 3/2/20 Applicant Signature [Signature] Date 3/2/2020

Subdivision

Proposed Name: Anthony Acres

Filing Fee/Type (required prior to processing):

- Residential Parcel Plat (\$175)
- Agricultural Plat (\$175)
- Minor Plat (\$275)**
- Major Plat—Preliminary (\$275)**
- Major Plat— Final (\$175)**

**Conceptual Review required

Submittal Requirements:

- Attend conceptual review meeting
- Legal description that will be used on all required legal documents (submit as Word document)
- Proposed subdivision plat (submit as PDF)
- All required submittal requirements as outlined in Chapter 87 of the Story County Code of Ordinances (87.06(3) for Residential Parcel, 87.07(3) for Agricultural, 87.08(3) for Minor, 87.09(3) for Major-Preliminary and 87.09(5) for Major-Final)
- All required documents for subdivision plats as outlined in Iowa Code Chapter 354.11

Vacation

Type: Right-of-way Plat

Submittal Requirements:

- Filing Fee (required prior to processing): \$175
- Legal description that will be used on all required legal documents (submit as Word document)
- Written description of requested items to be vacated
- See Chapter 87.10 for the vacation process

RECEIVED

MAR 03 2020
 OS MB
 STORY CO. PLANNING & DEVELOPMENT

Receipt No. 570234
 Receipt Amount \$175.00

JORDENING LAW OFFICE P.C.

517 J Avenue, P.O. Box 66 • Nevada, Iowa 50201

JOHN B. MILLER
(1917 - 2012)

Steven D. Jordening
Attorney At Law

OF COUNSEL
GERALD A. LORANG

Phone: 515-382-3883 • Fax: 515-382-4106

February 26, 2020

Platting Body/Story County
FBO Connie Woster, Owner
900 – 6th St.
Nevada, IA 50201

Dear Platting Body/Story County:

We have examined an abstract of title to the following described real estate, to wit:

The South Half of the Northeast Quarter (S½ NE¼) of Section Eight (8), Township Eighty-five (85) North, Range Twenty-two (22) West of the 5th P.M., Story County, Iowa.

This abstract begins appropriately with the root of title, and concludes with Entry No. 76 in a one volume abstract last certified to February 13th, 2020, at 8:00 o'clock A.M. by Abstract & Title Services of Story County.

This title opinion and certification of title is for platting purposes.

As of the date of the last certification and subject to the exceptions and notes set out below, we find that the abstract shows marketable title, to be vested in:

Connie Woster

EXAMINER'S NOTES:

- A. Entry No. 59 shows an Easement granted in 1966 along the west boundary of the described property in favor of Corn Belt Power Cooperative. The reader should determine the location and continued existence of such easement and whether there will be any effect or limitations on the use and value of the property.
- B. The property described in this abstract of title is located in Story County, Iowa, and is subject to all county zoning, regulations and ordinances, including, but not limited to, use restrictions, building restrictions and flood plain management or insurance. You should review all applicable maps and ordinances on file at the Story County Courthouse and satisfy yourself as to the effect those county regulations have upon this property.

February 26, 2020

Page 2

- C. Real estate taxes are paid in full for the current assessed year.
- D. This title opinion is delivered to Chris Anthony FBO Connie Woster in rural subdivision purposes in Story County.
- E. This Abstract of Title is delivered to Connie Woster.

We also caution you that title defects can exist which cannot be disclosed by an abstract examination. These include any facts which would be disclosed by a survey or other physical examination of the premises; certain mechanic's liens for materials, goods and services furnished for the benefit of the property within the previous ninety days; the rights of parties in possession; unrecorded easements, which may be shown by physical examination or survey of the property; restrictions on building, occupancy or usage contained in applicable zoning regulations or ordinances; and limitations or access rights to and from public highways, streets or ways.

Any title opinion by this examiner is based on an abstract continued to the date shown above. If this is a preliminary title opinion you should take extra precautions. Between the last continuation of this abstract as shown above and the date of closing the loan or sale for which this opinion has been prepared events may have occurred or documents may have been filed in the county records which can affect the title to this property and which do not occur in the abstract. Before closing you should have an abstracter perform a lien search and verify the current status of title to this property directly to you prior to closing and filing your deed or mortgage

Rights of parties in the U.S. Military or Naval service; parties under bankruptcy proceedings not recorded in county records; parties having a security interest shown by UCC filings with the Iowa Secretary of State (for fixtures, furnishings, growing crops, etc); and any information or right which may have been filed after the certification date of this abstract may not be shown in the abstract or reflected in this title opinion.

You are also advised that the abstract does not, and cannot, furnish direct information concerning environmental hazard which may exist on real estate. Because present laws make the owners of land financially responsible for cleaning up toxic material on the premises despite the fact that the present owner may have had nothing to do with placing the objectionable waste upon the land, you should satisfy yourself that no toxic material is located on the property.

Other conditions such as the presence of radon gas, undesirable drainage or soil conditions, electrical fields, noise conditions, etc., may exist to the extent a health risk may exist or to an unexpected degree and you are advised to make independent inquiry and have appropriate tests performed before completion of any transaction regarding this property.

February 26, 2020

Page 3

Buyers should ensure that they are furnished a Declaration of Value and Groundwater Hazard Statement from sellers and that all wells and septic systems are inspected as required by Story County. You should require those inspections and accompanying reports before completing the purchase or you risk being required to bring those systems into compliance at your own expense.

Lenders who wish to submit for Title Guaranty Certificates are advised that the examiner's member number is #2862 issued by the Title Guaranty Division of the Iowa Finance Authority, an agency and instrumentality of the State of Iowa.

If you have any questions about the foregoing, we suggest an office conference prior to final settlement. We make no extra charge for such a conference.

Sincerely,



Steven D. Jordening
Jordening Law Office
517 J Avenue, P.O. Box 66
Nevada, IA 50201

SDJ:cm

Anthony Acres
A Residential Parcel Subdivision in the
SE1/4, NE1/4 of Section 8-85-22
Story County, Iowa

Survey Description:

A subdivision of the Southeast Quarter of the Northeast Quarter of Section 8, Township 85 North, Range 22 West of the 5th P.M., Story County, Iowa, being more particularly described as follows: Beginning at the East Quarter Corner of said Section 8; thence N89°45'12"W, 1323.41 feet to the Southwest Corner of said Southeast Quarter of the Northeast Quarter; thence N00°06'46"W, 1343.48 feet to the Northwest Corner thereof; thence S89°30'44"E, 1322.68 to the Northeast Corner thereof; thence S00°08'46"E, 1337.93 feet along the east line of said Section 8 to the point of beginning, containing 40.72 acres, which includes 1.01 acres of existing public right of way.

No easements found in Iowa Land Records search.

CERTIFICATE OF REAL ESTATE TAXES PAID

COMES NOW the Treasurer of Story County, Iowa and certifies that the real estate taxes for the below described real estate are fully paid:

The Southeast Quarter of the Northeast Quarter (SE $\frac{1}{4}$ NE $\frac{1}{4}$) of Section Eight (8), Township Eighty-five (85) North, Range Twenty-two (22) West of the 5th P.M., Story County, Iowa.

The undersigned Treasurer does hereby certify, acknowledge and declare that all property taxes on Parcel ID No, 0308200400, Story County, Iowa, are paid for the entire tax year.



Ted Rasmusson, Story County Treasurer



CONSENT AND DEDICATION OF SUBDIVISION PLAT

COMES NOW the owner of the below-described property, and does hereby covenant and certify that she is the lawful owner of the real estate:

The Southeast Quarter of the Northeast Quarter (SE $\frac{1}{4}$ NE $\frac{1}{4}$) of Section Eight (8), Township Eighty-five (85) North, Range Twenty-two (22) West of the 5th P.M., Story County, Iowa.

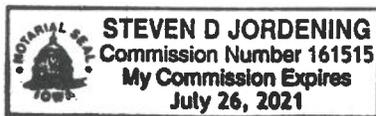
The undersigned owner does hereby certify, acknowledge and declare that the platting of this real estate, which will be known as Anthony Acres, a Residential Parcel Subdivision in the Southeast Quarter of the Northeast Quarter of Section 8-85-22, Story County, Iowa, is with specific knowledge and consent as proprietor.

Connie Woster
Connie Woster, Owner

STATE OF IOWA)
 ss:
COUNTY OF STORY)

This record was acknowledged before me on March 3rd, 2020, by Connie Woster.

[Signature]
Signature of Notary Public



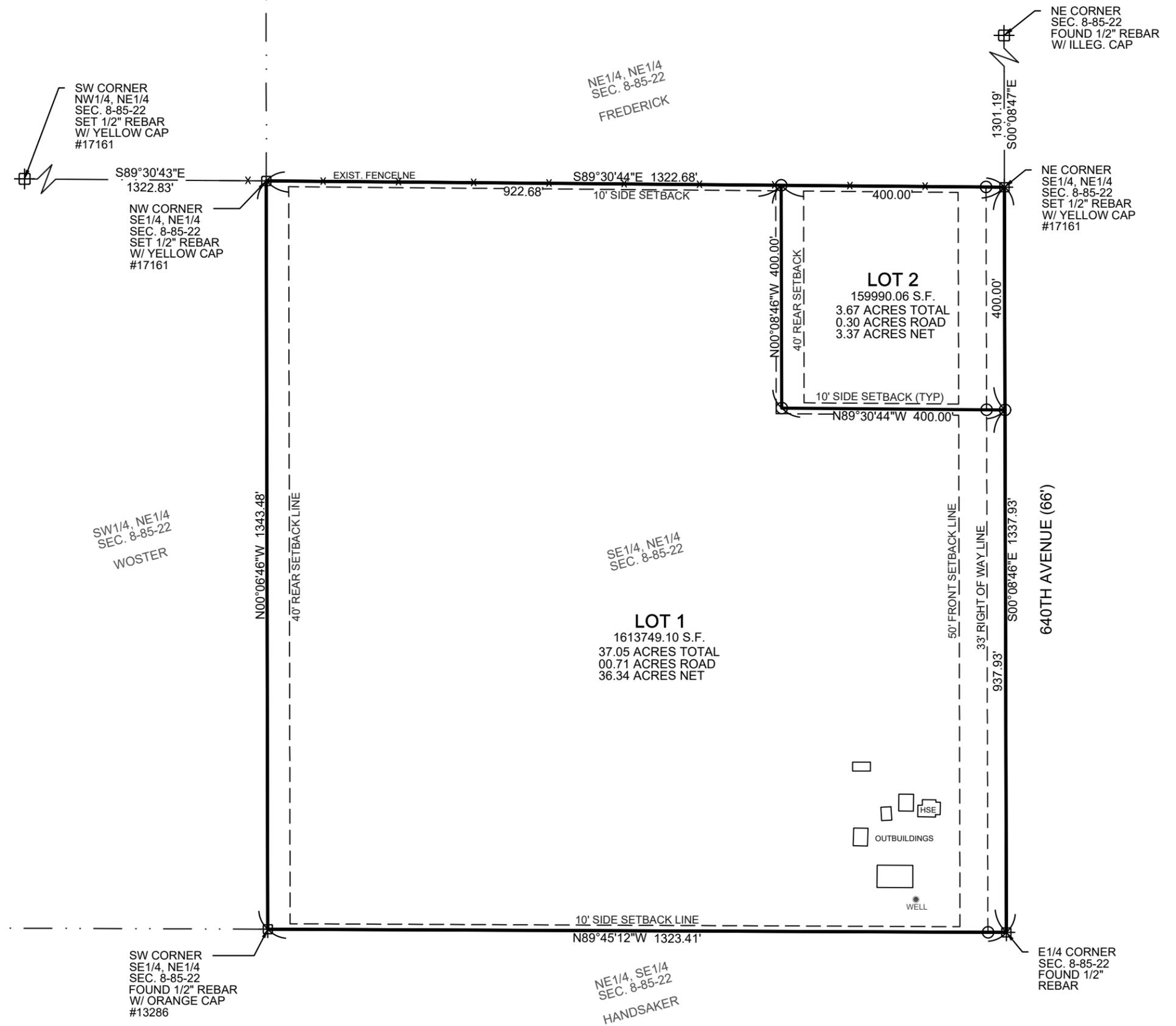
FINAL PLAT
ANTHONY ACRES
 A RESIDENTIAL PARCEL SUBDIVISION

LOCATION: SE1/4, NE1/4 OF SECTION 8-85-22
 STORY COUNTY, IOWA

PROPRIETOR: CONNIE WOSTER
 11461 640TH AVE.
 MCCALLSBURG, IA 50154

REQUESTED BY: CHRIS ANTHONY
 11461 640TH AVE.
 MCCALLSBURG, IA 50154

SURVEYOR: R. BRADLEY STUMBO, PLS #17161
 FOX ENGINEERING ASSOCIATES, INC.
 AMES, IA 50010
 515-233-0000



Survey Description:

A subdivision of the Southeast Quarter of the Northeast Quarter of Section 8, Township 85 North, Range 22 West of the 5th P.M., Story County, Iowa, being more particularly described as follows: Beginning at the East Quarter Corner of said Section 8; thence N89°45'12"W, 1323.41 feet to the Southwest Corner of said Southeast Quarter of the Northeast Quarter; thence N00°06'46"W, 1343.48 feet to the Northwest Corner thereof; thence S89°30'44"E, 1322.68 to the Northeast Corner thereof; thence S00°08'46"E, 1337.93 feet along the east line of said Section 8 to the point of beginning, containing 40.72 acres, which includes 1.01 acres of existing public right of way.

Notes:

1. Lot 1 is served by private septic and well. There is no visible evidence of the location of the septic system.
2. Lot 2 will be served by private septic and well.
3. All new lots shall require an E911 address for inhabited structures, including residences and businesses, telecommunications towers and facilities, and for any public assembly area including open-air, outdoor activities. E911 addresses shall be assigned by Story County at the request of the property owner.
4. A field drive exists near the NE Corner of Lot 2. If the owner wishes to move this access, a permit must be granted by the County Engineer.

Districts:
 Zoning: A-1 (Agricultural)
 School: Colo-NESCO
 Fire: McCallsburg
 Ambulance: Story County Medical
 Utilities: Midland Power Coop, Iowa
 Rural Utilities Assn.
 Drainage: Warren #57

○ = SET 1/2" REBAR W/
 YELLOW CAP #17161



FOX Engineering Associates, Inc.
 414 South 17th Street, Suite 107
 Ames, Iowa 50010
 Phone: (515) 233-0000
 FAX: (515) 233-0103

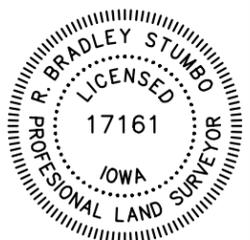
I hereby certify that this land surveying document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Land Surveyor under the laws of the State of Iowa.

R. Bradley Stumbo

R. BRADLEY STUMBO, PLS
 License number 17161
 My license renewal date is December 31, 2021.

3/25/2020

DATE

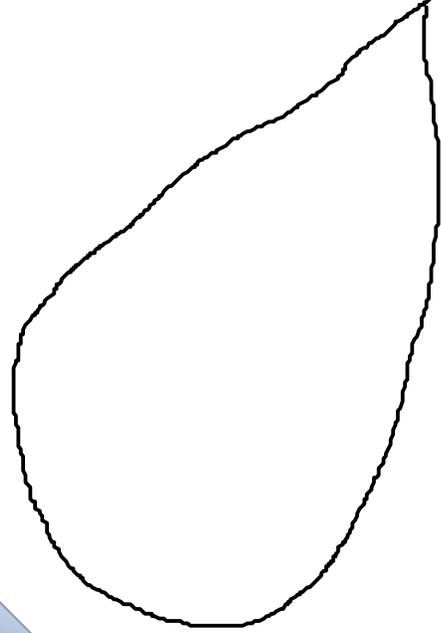
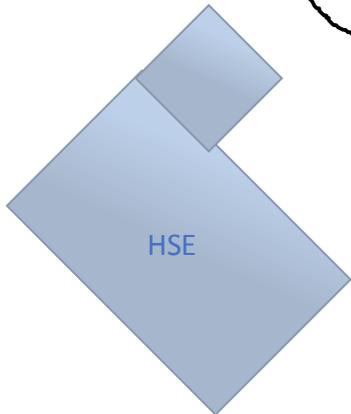


North

Lane

West

East

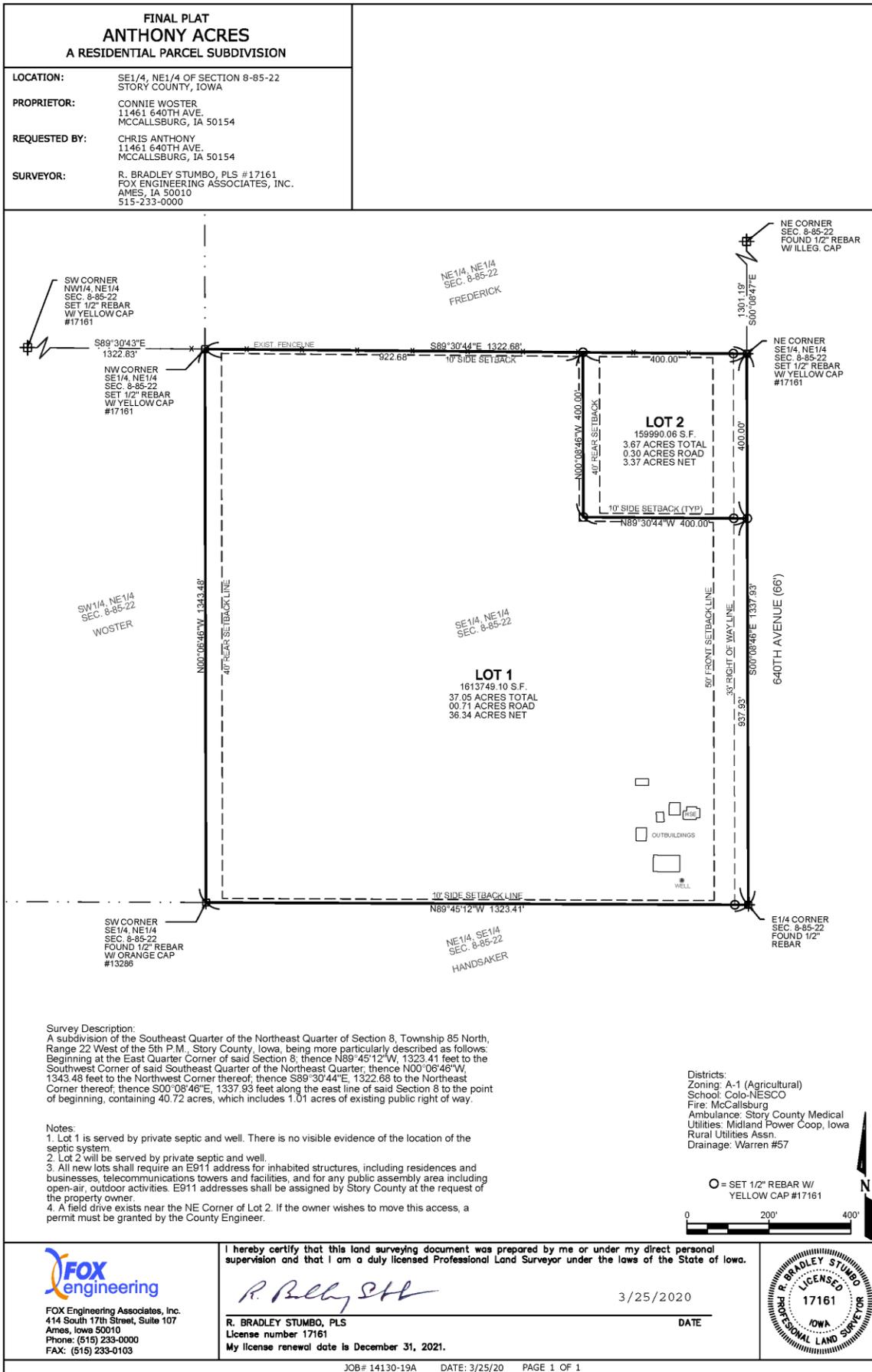


South

ATTACHMENT A

A subdivision of the Southeast Quarter of the Northeast Quarter of Section 8, Township 85 North, Range 22 West of the 5th P.M., Story County, Iowa, being more particularly described as follows: Beginning at the East Quarter Corner of said Section 8; thence N89°45'12"W, 1323.41 feet to the Southwest Corner of said Southeast Quarter of the Northeast Quarter; thence N00°06'46"W, 1343.48 feet to the Northwest Corner thereof; thence S89°30'44"E, 1322.68 to the Northeast Corner thereof; thence S00°08'46"E, 1337.93 feet along the east line of said Section 8 to the point of beginning, containing 40.72 acres, which includes 1.01 acres of existing public right of way.

ATTACHMENT B



FOX Engineering Associates, Inc.
414 South 17th Street, Suite 107
Ames, Iowa 50010
Phone: (515) 233-0000
FAX: (515) 233-0103

I hereby certify that this land surveying document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Land Surveyor under the laws of the State of Iowa.

R. Bradley Stumbo

3/25/2020

R. BRADLEY STUMBO, PLS
License number 17161
My license renewal date is December 31, 2021.

DATE





Story County Planning and Development

6th Street, Nevada, Iowa, 50201

Ph. 515-382-7245 Fax 515-382-7294

www.storycountyiaowa.gov

Memorandum

To: Story County Board of Supervisors

From: Jerry L. Moore, Planning and Development Director

RE: 2020 First Quarter Departmental Report—Planning and Development

Meeting Date: April 7, 2020

The first quarter of 2020 brought many changes to the Planning and Development Department's function, as it did to Story County as a whole. With the COVID-19 pandemic, our department staffed the Emergency Support Function—Long-Term Recovery—in the Story County Emergency Operations Center beginning on March 18 with one staff member working for approximately eight hours a day. Our work has included research and disseminating information on the FEMA Public Assistance Program, Small Business Administration (SBA) Assistance, Small Business Relief Grant Program & Tax Deferral, and monitoring impacts to businesses in the community to develop and maintain a situational report and begin to develop long-term recovery plans. Much of this work was coordinated with the Ames Chamber of Commerce. Our department's role in the EOC has recently shifted to less daily hours. Under the support of the Board, department staff have been teleworking since March 30, 2020. Despite these changes, we had an active quarter and the transition to telework has gone smoothly, allowing us to continue to serve Story County.

Below you will find information on our department's activities in the first quarter of 2020, including zoning and other permits, development cases, and Work Program items. If you have any questions, I plan to attend and/or call into the April 7 meeting. Thank you for your leadership during this time.

Zoning Permits

In the first quarter of 2020, the Planning and Development Department issued 20 permits. Table 1 shows a count of permits by type of structure. Almost half (nine) permits were for accessory structures

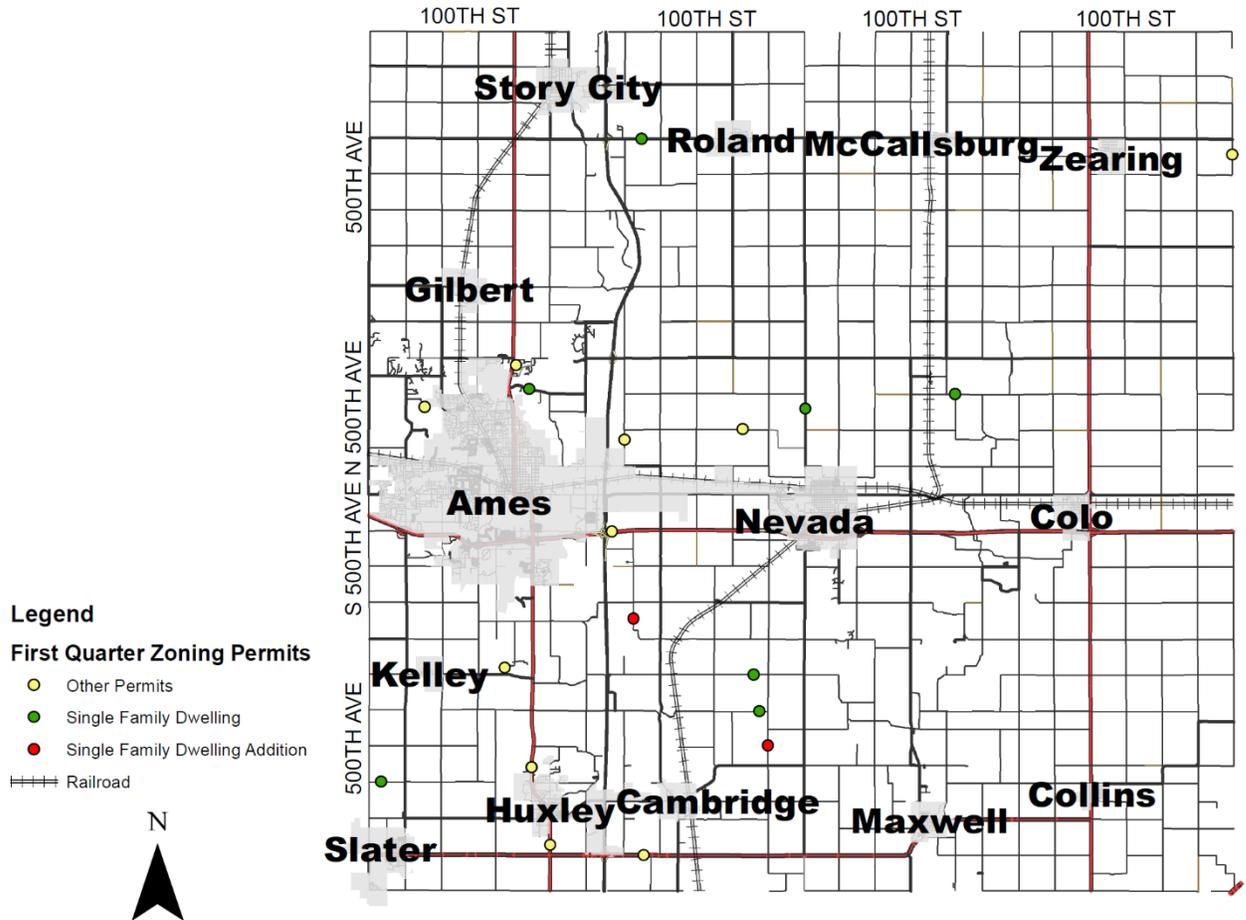


Figure 1: Map of the location of zoning permits issued in the first quarter, 2020.

such as pole barns and garages. Seven permits were for new single-family dwellings. Four agricultural exemptions were also issued in the first quarter, including one for a dwelling. A map of the location of the

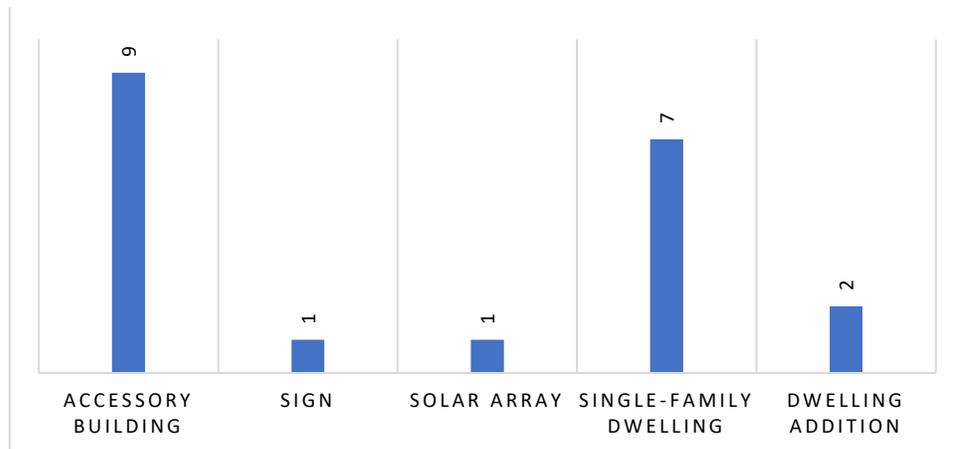


Table 1: Count of 2020 First Quarter Permits Issued by Structure Type

zoning permits is included in Figure 1.

Table 2 compares the number of total permits issued in the first quarter by year, beginning in 2015 through 2020. In 2017, there were 36 permits issued and ten were for single-family dwellings. This was the highest number of total permits and permits for single-family dwellings since 2015. The first quarter of 2020 had the second greatest total number of permits issued and permits for new single-family dwellings issued.

The total valuation of permits issued in the first quarter of 2020 was second highest to 2017. In 2020, the total valuation of permits was \$2,516,815.57, compared to \$2,100,382.00 in 2016, \$2,637,072.39 in 2017, \$1,183,648.00 in 2018, and \$1,822,891.00 in 2019.

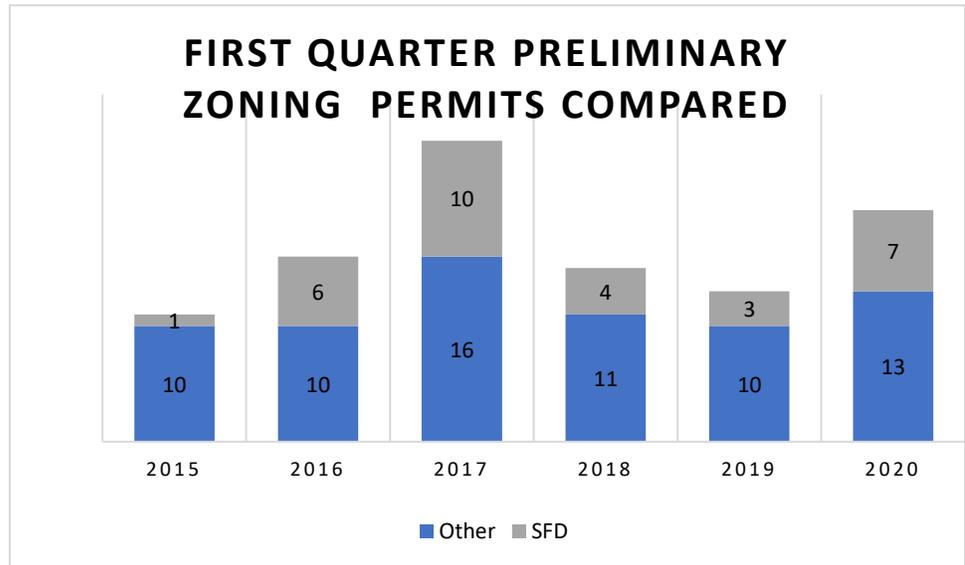


Table 2: 2015-2020 Comparison of First Quarter Permits Issued

The average valuation of a single-family dwelling increased from previous years due to three new homes valued over \$350,000. The average value of a single-family dwelling in the first quarter of 2020 was \$308,849. The previous highest average valuation for dwellings in the first quarter was in 2016 at an average of \$263,594.

Development Cases

There were eight development cases heard by the Board of Supervisors or Board of Adjustment in the first quarter of 2020. These included five conditional use permits, one variance, one appeal of the director’s decision, and one residential parcel subdivision. Table 3 is a chart comparing the number of development cases heard in the first quarter since 2016. There was one less development case this quarter, compared to the 2019 first quarter. A summary of each 2020 first quarter case is included below.

SUB09-19 Residential Parcel Subdivision C & S Cairns Subdivision

A Residential Parcel Subdivision request for Parcel #15-19-300-105 to reconfigure the parcel into two lots and one outlot as follows: proposed Lot 1, 2.61-net acres located on the western portion of the existing parcel, which would be considered buildable, and proposed Lot 2, 3.15-net acres containing the existing single-family dwelling and accessory structures, and proposed Outlot A, a 1.80 net-acre lot. The

outlot is not considered buildable, for the purpose of dividing the property owner’s estate. The Board of

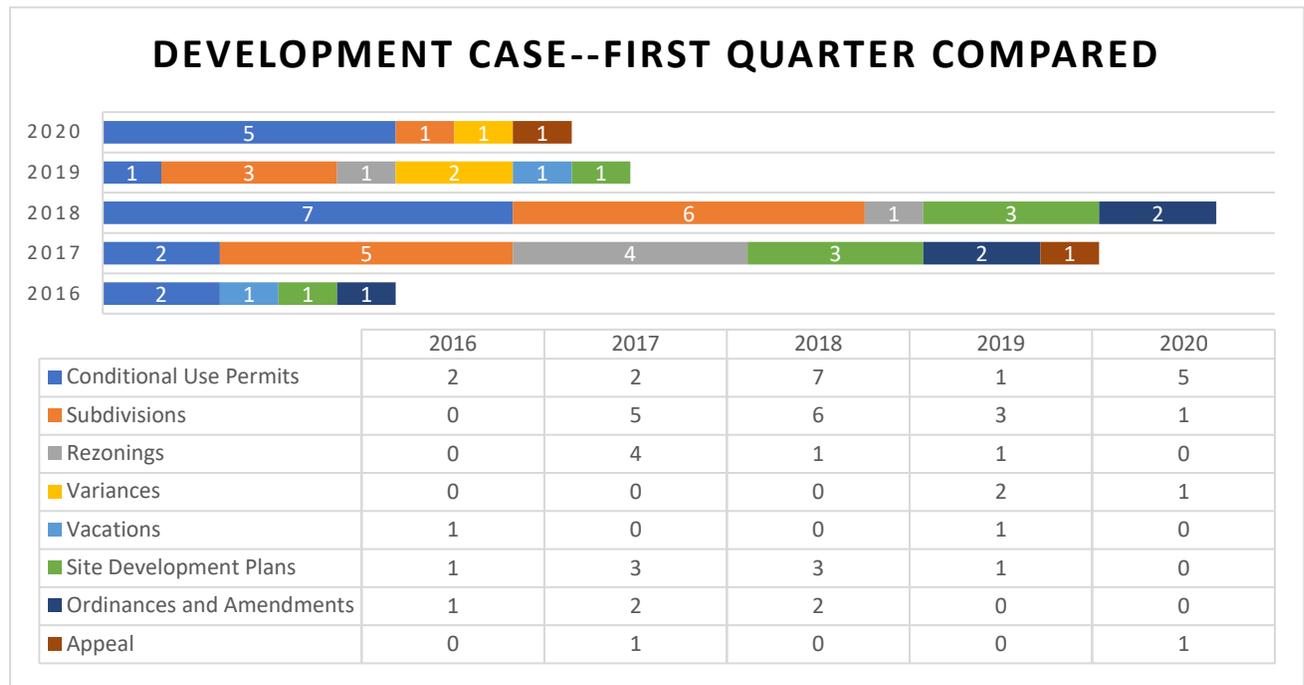


Table 3: 2016-2020 Comparison of First Quarter Development Cases

Supervisors approved the C & S Cairns Subdivision plat.

CUP11-19 Story County Animal Control Short Term Livestock Control Building

The Story County Animal Control Department proposed to erect a 25’ x 30’, short-term livestock control building to provide a replacement for the current structure that is in disrepair and cannot contain livestock effectively. This will allow Animal Control employees to be certain in their ability to contain livestock that are either strays or owner released. The Story County Board of Adjustment approved the Conditional Use Permit request.

CUP12-19 Ballard Golf and Country Club and Proposed Maintenance Shop

Ballard Golf and Country Club requested a Conditional Use Permit to bring the existing use and related associated structures into conformance with the existing ordinance. The golf course, when established in 1974, was a permitted use in the A-1 Agricultural District. In June of 1977, golf courses were removed from the permitted uses list in A-1 district and placed under the conditional use permits in the Story County Code of Ordinances. When golf courses were removed from the permitted uses in the A-1 district, the status of the Ballard Golf and Country Club became a legal non-conforming use due to the changes the County made to its ordinances. No conditional use permit was obtained prior to the 2020 request.

The golf and country club also proposed to erect a 40’ x 40’ maintenance shop for the golf course and country club. The proposed accessory structure would serve as the new heated shop, a 12’ x 12’ office area to house the irrigation computer, potentially a bathroom, and equipment storage. The Story County Board of Adjustment approved the Conditional Use Permit with conditions:

- The applicant shall obtain zoning permits for all existing structures, excluding the clubhouse, within 30 days of Board of Adjustment action.
- Support of the Conditional Use Permit includes the Board of Adjustment taking action on the submitted variance 06-19 for the existing structures located in the southwest area of the property.
- Direct illumination of the business sign must be discontinued.

VAR06-19—Ballard Golf and Country Club Side Setback Variance Request for 35' x 24' and 23' x 33' accessory structures

The request was for a variance to the minimum side setback for an existing accessory structure located in the A-1 District for other permitted uses, which establishes a minimum side setback of 50 feet. The variance request was to permit the existing 24' x 35' (840 square feet) and 23' x 33' (783 square feet) accessory structures that encroach on the side setback requiring a variance of 26 feet from 50 feet to 24 feet, from the closest point of the proposed building to the south property line. The existing accessory structures were built as part of the Ballard Golf and Country Club in 1975 but were never issued zoning permits. The Story County Board of Adjustment approved the variance requests with the following conditions:

- Permits for the two accessory structures must be obtained within 30 days of the Board of Adjustment action.
- Business sign lighting must be discontinued

CUP02-90.6 Martin Marietta Ames Mine Slurry Drops and Off-Site Rescue Equipment Storage

The CUP was a request for a minor modification to Martin Marietta's conditional use permit to allow the off-site storage of rescue equipment/trailer for the mine in an existing 40' x 60' steel utility building located at 3210 N Dayton Avenue, Parcel 06-30-100-300, and the addition of four slurry drops at the Ames Martin Marietta Mine, 831 Riverside Road, on Parcels 05-13-300-415, 05-24-100-210, and 05-24-100-425. An off-site location is preferable for the rescue trailer and equipment to ensure accessibility during an emergency. The slurry is proposed to be pumped through a 16" above-ground black plastic pipe to the drops (drilled holes) into previously mined out areas underground. Currently, the piping occurs underground, but the mine has become too full to continue below ground and above-ground piping is needed to complete the backfill of the mine with slurry. After the solids settle from the slurry, the water is reused. Martin Marietta anticipates using the drops one at a time for one to two years each until the mine under the drops is full. In total, the activity may occur for up to eight years. A driveway to the drop locations has already been constructed. When the underground areas are full, the drops will be plugged, and drives removed. The proposed uses will not generate traffic above periodic daily checks of the pipe and monthly training and maintenance of the rescue equipment/trailer. The mine processing/surface area is not proposed to change beyond the additional slurry drops, pipeline, and driveway.

The Board heard the request at their December 18, 2019, meeting and tabled the request until testing and analysis of the slurry to determine its makeup was conducted and a pipeline leak protection plan was submitted.

Martin Marietta submitted the requested slurry testing results and a pipeline leak prevention plan on February 3, 2020, to staff. The spill protection plan sufficiently addressed the concerns regarding the effects of a spill as multiple, redundant measures are proposed.

To summarize the slurry testing results, products used in the mine include diesel fuel and oil for heavy equipment, and ammonium nitrate as a rock-blasting agent. The applicant indicated that nitrogen, nitrate + nitrite was found in the water sample taken from the slurry and results are within drinking water standards. Diesel fuel or oil were not found in the sample. A substance was reported that was present within laboratory testing range for gasoline but was not present in the full range for gasoline. After reviewing the results, staff sought additional information on the applicable standards and specifically the substance that was present in the range of gasoline. Staff contacted the Iowa Department of Natural Resources and Iowa Department of Agriculture and Land Stewardship, who referred staff to the Environmental Protection Agency (EPA). Staff contacted Kurt Hildebrandt, EPA Region 7, Water, Wetlands & Pesticides Division, who works on the EPA's Underground Injection Control program. Mr. Hildebrandt informed staff that Martin Marietta should register the proposed slurry drops with the EPA under the Underground Injection Control Program. Part of the registration would involve the EPA's review of the slurry test results.

At the February 2020 meeting, the Board of Adjustment tabled the request until the EPA has registered or permitted the slurry drop/injection activities and Martin Marietta has contacted the Iowa Department of Natural Resources Water Quality Bureau and ensure no state-issued registration/approval is required and the state groundwater protection rules are met. Staff anticipates this will be completed for the April Board of Adjustment Hearing on April 15, 2020.

CUP02-16.1 Request for a Minor Modification to CUP02-16 for an expanded parking area for Saints Peter and Paul Catholic Church 14238 500th Avenue.

This request was to construct an addition to the existing parking lot at Saints Peter and Paul Church. Currently, parishioners park in the right of way or use stacked parking during larger events. The existing parking lot has 81 stalls. The addition would add 49 stalls on the east side of the existing parking lot. The expanded parking area would allow the church to provide adequate parking for larger events (weddings, funerals, holiday masses). The parking lot is gravel, as is the proposed addition. A 40-foot-by-46-foot area in the existing parking lot is proposed to be paved to provide three additional Americans with Disabilities Act-compliant (accessible) parking spaces. The applicant also proposes to extend a driveway from the expanded area of the parking lot to connect with an existing circular drive to the south for additional ingress and egress. The County Engineer has reviewed and approved this plan. The applicant has also requested alternative compliance to allow the required parking lot trees to count towards the required landscaping to be added to offset the additional impervious surfaces. The Story County Board of Adjustment approved the conditional use permit and alternative compliance request to allow the 10 trees required for the proposed parking lot to be installed south of the proposed parking area and count towards the requirement that 20% of the impervious area added be landscaped.

CUP01-20 Windstream Broadband Communications Tower (Utility Pole)

Windstream proposed to erect a 105-foot communications tower utility pole to provide broadband access to rural customers at 70064 320th Street. The communications tower will be constructed using a

galvanized steel finish utility pole. The pole will be 100 feet, with a 5-foot lightning rod for a total height of 105 feet. The Board of Adjustment approved the request with the following conditions:

- The written access and utility easement will be recorded with the Story County Recorder prior to the issuance of a zoning permit for the Communications Tower.
- Preliminary Zoning permit for the Communications Tower will not be issued until Story County Land Development Regulations Chapter 88.08 (4) Parking and Circulation Standards are met for well-defined circulation routes and clearly marked parking spaces acceptable to Planning and Development Staff.

ADM 02-20 Swanson Appeal of Director's Decision

On March 6, 2020, Andrew Swanson submitted a request to appeal the Director's (Planning and Development Department) Decision to the Story County Board of Adjustment that a zoning permit cannot be issued or an agricultural exemption cannot be approved to place a railroad caboos on his property located at 19269 650th Avenue. Principal permitted uses in the A-1 Agricultural District zoning of the property including agricultural row crop and/or livestock production, single family dwelling, horse stables, and cemeteries. When a principal permitted use is established in the A-1 District, an accessory use may also be permitted including, accessory buildings, home businesses, noncommercial wind energy conversion systems, solar energy systems, and towers and certain Conditional Uses. An accessory structure is defined as a structure detached from a principal building located on the same lot, parcel, or tract and customarily incidental and subordinate to the principal building or use. A railroad caboos is not identified in Story County's or state law as being agriculturally exempt from zoning. The Story County Board of Adjustment supported the director's decision to not issue a zoning permit or approve an agricultural exemption for Mr. Swanson to place the railroad caboos on the property. Another option to address the situation is to consider a possible text amendment to the Story County Land Development Regulations. At the meeting, the Director offered to work with Mr. Swanson and research how other counties in the state address similar requests prior to receiving a formal text amendment submittal from the applicant.

Forthcoming Development Cases—currently under review, anticipated action in second quarter of 2020

- Rasmusson Acres Residential Parcel Subdivision
- Anthony Acres Residential Parcel Subdivision
- Johnson Hill Estates Residential Parcel Subdivision
- Fausch Family Agricultural Subdivision
- Dotson Farms Major Subdivision
- Ames Izaak Walton League Conditional Use Permit
- Ames Triathlon Special Event Permit
- Squaw Valley Wastewater Treatment Site Plan
- Flood Plain Permit Application Story County Bridge Project at 730th Avenue
- Stratton Flood Plain Permit Application Wolf Creek Reconstruction

Work Program Update

- The Board of Supervisors took action in February to express the County's interest in extending the Ames Urban Fringe Plan past its expiration date of July 2021. Gilbert took the same action

and provided a copy of the city's resolution. Staff has also been in communication with Ames planning staff on this item.

- A draft of a disaster debris management guide is underway for the Construction and Demolition Landfill work program item.
- We have had weekly meetings with CitizenServe staff and anticipate the roll out of online zoning and related permitting sometime this spring or early summer. Our department will also offer all other services online, including development case applications and tracking and code enforcement by the end of the year.
- The proposed resolution and ordinances for the subdivision roads and signage is being reviewed by the County Attorney's Office.
- Planning staff completed a first time through review of the entire Story County Land Development Regulations, and have started our follow-up review and are currently on Chapter 86. Some of the proposed revisions are based on federal and state legislative changes. Review of lighting, parking standards, and conservation design subdivision standards (separate work program items) may occur partly with the comprehensive review of the regulations.
- A survey was sent to adjacent and other counties requesting information on building codes and regulations on converting accessory structures to separate dwelling units and other uses.
- A questionnaire was sent to Story County Department heads requesting information on their practices regarding waiving of fees to other units of government for services provided.
- Surveys were sent to Iowa Center and Shipley residents regarding community needs. The next steps are to meet with selected County Department staff and host a community meeting when recommendations on COVID-19 support it.
- Reviewing the natural resources map from the C2C Plan for Washington and Palestine Townships is underway—preliminary changes have been made.

Other Items

- We completed six property research reports and held two conceptual review meetings in the first quarter.
- We have begun to interview planning interns to start in May.
- We continue to communicate the importance of the 2020 Census. As of April 1, 2020, 43% of Story County households self-enumerated. The deadline is August 14, 2020.